

# **CITY OF KIRKLAND**

## **HUMAN SERVICES COMMISSION**

### **Minutes Commission Regular Meeting**

**March 28, 2023**

#### **1. CALL TO ORDER**

Chair Gildas Cheung called meeting to order at 6:32pm

#### **2. ROLL CALL**

Members Present: Commissioners, Chloe Sow, Melantha Jenkins, Gabriella Lopez Vazquez, Marjorie Carlson, Vice Chair Jory Hamilton and Chair Gildas Cheung

Commissioners Jonathan Stutz excused absence and Michelle Alten-Kaehler excused absence

Staff Present: Jen Boone, Human Services Manager, Amanda Judd, Human Services Coordinator, Antoinette Smith, Human Services Coordinator

Meeting Recorder: Regi Schubiger, Youth Services Coordinator

#### **3. LAND ACKNOWLEDGEMENT**

Chair Gildas Cheung read land acknowledgement. Commissioner Gabriella Lopez Vazquez will read the acknowledgment at the April meeting.

#### **4. APPROVAL OF MINUTES**

Chair Gildas Cheung requested a motion to approve the February 28, 2023 minutes. Motion made by Commissioner Jory Hamilton and seconded by Commissioner Marjorie Carlson seconded. Motion carried (Yes: 6 No: 0).

#### **5. ITEMS FROM THE AUDIENCE**

None

#### **6. BUSINESS**

##### **a. Education Session – Essentials First**

Irene Muller from Essentials First shared information about their services and programming provided to Eastside communities.

##### **b. 2022 Agency Performance Review**

Commissioners reviewed the 2022 Human Services Agency Performance Tracker.

c. 1406 Funding Recommendations

Commissioners reviewed the staff recommendations for allocating additional House Bill 1406 funding. Following the discussion Vice Chair Jory Hamilton made a motion to approve the staff recommendations. The motion was seconded by Commissioner Melantha Jenkins. Motion carried.

**7. COMMUNICATIONS**

a. Commissioner Reports

Vice Chair Jory Hamilton reported back on Parks Funding Exploratory Committee's (PFEC) work. Recommendations made by the group were recently discussed at a City Council meeting. Council provided feedback for next steps including a community survey to collect additional community feedback.

Commissioner Michelle Alten-Kaehler reported back from her meeting with Mary Wilbur and what she learned about the Native American Education Program in Lake Washington School District.

b. Staff Reports

Human Services Manager Jen Boone let the group know that they will be having a joint meeting with City Council toward the end of year. They are currently looking at dates in the Fall. Commissioners were asked to provide feedback on their preferred date(s). Final date announced at next meeting.

Jen also shared that the City recently hired new Homeless Outreach Coordinator who starts next week. She will be attending the April Commission meeting which will be in Council Chambers at City Hall.

Human Services Coordinator Amanda Judd gave a brief update on the City's severe weather/hotel voucher program for the 2022-23 winter season.

**8. ADJOURNMENT**

Chair Gildas Cheung requested a motion to adjourn. Moved by Commissioner Melantha Jenkins and seconded by Commissioner Marjorie Carlson. The meeting was adjourned at 8:11 p.m.