

CITY OF KIRKLAND
HUMAN SERVICES COMMISSION
Minutes Commission Special Meeting
July 13, 2022

1. CALL TO ORDER

Meeting was called to order at 6:32 pm by Chair Gildas Cheung

2. ROLL CALL

Members Present: Commissioners, Michelle Alten-Kaehler, Marjorie Carlson, Jonathan Stutz, Vice Chair Jory Hamilton and Chair Gildas Cheung

Commissioner Gaby Lopez arrived at 6:35

Members Absent: Commissioner Laney Brackett and Commissioner Antonio Avila,

Staff Present: Jen Boone, Human Services Manager, Antoinette Smith, Human Services Coordinator

Meeting Recorder: Regi Schubiger, Youth Services Coordinator

3. LAND ACKNOWLEDGEMENT

Michelle Alten-Kaehler read the Local Land Acknowledgement. Jory Hamilton will read the acknowledgement for the July 20th meeting.

4. APPROVE MINUTES

Chair Gildas Cheung requested a motion to approve the June 28, 2022 minutes as presented. Moved by Commissioner Jonathan Stutz , seconded by Commission Michelle Alten-Kaehler

Motioned carried (Yes: 6 No: 0).

5. ITEMS FROM THE AUDIENCE

Marjorie Schnyder, Melanie Gonzalez, and Katrine Miller from Kinderling Center.

6. OLD BUSINESS

a. Get to Know You Activity

Commissioner Gaby Lopez led the get to know you activity – “Go to Music”. For the July 20th meeting, Gildas will run the activity.

b. Working Agreements

Human Services Manager Jen Boone reviewed the working agreements list with the Commission following the last review at the 05-24-22 meeting. No updated were included.

c. 2023-2024 Human Services Grant Applications – Goal Area 4 Review

16 applications were reviewed. Friends of Youth – Mental Health and Substance Use Disorder, Washington Poison Center – Emergency & Education Services, IACS – Mental Health Support Program, CFH – Behavioral Mental Health are moving forward. Seven of the applications require additional follow-up and will be discussed at the 07/20 meeting.

d. 2023-2024 Updated Application Review Process Timeline

Human Services Manager Jen Boone discussed the updated timeline and the plan for the Commission to address the Goal Area 2 & 4 follow ups. Goal Area 1 reviews are due before the group meets on 07/26.

7. COMMUNICATIONS

a. Commissioner Reports

b. Staff Reports

City staff have hired a Human Services Coordinator. Amber Judd starts next week and will be at the next meeting to meet the Commission.

Staff will be reaching out to each Commissioner to review and make any updates to bios listed on the City’s website.

10. ADJOURNMENT

Chair Gildas Cheung requested a motion to adjourn. Moved by Vice Chair Jory Hamilton and Commissioner Gabriela Lopez Vazquez seconded. The meeting was adjourned at 8:32 p.m.