



Human Services Commission Meeting

Date: August 23, 2022

Time: 6:30 p.m.

Place: Virtual Zoom Meeting -

Webinar ID: <https://kirklandwa->

[gov.zoom.us/j/85815841707?pwd=ZEJUZUVxVmtaZzM0T0piSWIPd0tuUT09](https://kirklandwa.gov.zoom.us/j/85815841707?pwd=ZEJUZUVxVmtaZzM0T0piSWIPd0tuUT09)

Passcode: 822788

The commission is directed by the City Council to advise the Parks and Community Services Department, City Manager, and City Council in leading the City's efforts to support a socially sustainable community through health and human services and programs that fulfill the basic needs of all people and enhance the quality of life in our city now and into the future.

AGENDA

	<u>Estimated Time</u>
1. CALL TO ORDER	
2. ROLL CALL	
3. LAND ACKNOWLEDGMENT	5 minutes
4. APPROVAL OF MINUTES	5 minutes
a. August 17, 2022	
5. ITEMS FROM THE AUDIENCE	30 minutes
6. OLD BUSINESS	
a. 23-24 Human Services Grant Recommendations	70 minutes
b. 2023 CDBG Funds Public Hearing	5 minutes
7. COMMUNICATIONS	5 minutes
a. Commissioner Reports	
b. Staff Reports and Announcements	
8. ADJOURNMENT	Estimated meeting completion: 8:30 p.m.

Upcoming Commission Activities:

September 20, 2022 – City Council Meeting

September 27, 2022 – Regular Meeting

Alternate Formats: Persons with disabilities may request materials in alternative formats. Persons with hearing impairments may access the Washington State Telecommunications Relay Service at 711.

Title VI: Kirkland's policy is to fully comply with Title VI of the Civil Rights Act by prohibiting discrimination against any person on the basis of race, color, national origin or sex in the provision of benefits and services resulting from its programs and activities. Any person who believes his/her Title VI protection has been violated, may file a complaint with the City.

To request an alternate format, file a complaint or for questions about Kirkland's Title VI Program, contact the Title VI Coordinator at 425-587-3011 or titlevicoordinator@kirklandwa.gov.

The City of Kirkland strives to accommodate people with disabilities. Please contact the City Clerk's Office at 425.587.3190, or for TTY Services call 425.587.3111 (by noon the work day prior to the meeting) if we can be of assistance. If you should experience difficulty hearing the proceedings, please bring this to the attention of the Chairperson by raising your hand.

CITY OF KIRKLAND

HUMAN SERVICES COMMISSION

Minutes Commission Regular Meeting

August 17, 2022

1. CALL TO ORDER

Meeting was called to order at 6:34 pm by Vice Chair Jory Hamilton

2. ROLL CALL

Members Present: Commissioners, Jonathan Stutz, Michelle Alten-Kaehler, Marjorie Carlson Gaby Lopez, Vice Chair Jory Hamilton and Chair Gildas Cheung

Staff Present: Lynn Zwaagstra, Parks and Community Services Director, Jen Boone, Human Services Manager, Anny Smith, Human Services Coordinator, Amanda Judd, Human Services Coordinator

Meeting Recorder: Regi Schubiger, Youth Services Coordinator

3. LAND ACKNOWLEDGEMENT

Commissioner Gabby Lopez read the Local Land Acknowledgement. Commissioner Marjorie Carlson will read the acknowledgement for the next meeting on August 23rd.

4. APPROVE MINUTES

Chair Gildas Chueng requested a motion to approve the August 10, 2022, minutes as presented. Commissioner Jonathan Stutz pointed out that Commissioner last names were omitted. Chair Gildas Chueng requested a motion to approve minutes with the addition of last names. Moved by Commissioner Jonathan Stutz, seconded by Commissioner Gaby Lopez.

Motioned carried (Yes: 5 No: 0, one abstention).

5. ITEMS FROM THE AUDIENCE

None

6. OLD BUSINESS

a. Get to Know You Activity

Human Services Manager Jen Boone led the Get to Know You Activity – “What was your first job?”. Commissioner Michelle Alten-Kaehler will lead the activity for the August 23rd meeting.

b. 2023-2024 Human Services Grant Recommendations

Human Services Manager Jen Boone gave an overview of the staff recommendations for base budget funding (Option A). The Commission discussed recommendations for Option B and Option C moving forward.

7. COMMUNICATIONS

a. Commissioner Reports

None

b. Staff Reports

Human Services Manager Jen Boone shared Parks Funding Exploratory Committee opportunity and encouraged Commissioners to share the opportunity with their networks.

8. ADJOURNMENT

Chair Gildas Cheung requested a motion to adjourn. Moved by Commissioner Michelle Alten-Kaehler and Commissioner Jonathan Stutz seconded. The meeting was adjourned at 8:38 p.m.



MEMORANDUM

To: Human Services Commission

From: Lynn Zwaagstra, Director of Parks and Community Services
Jen Boone, Human Services Manager

Date: August 23, 2022

Subject: DISCUSSION OF STAFF RECOMMENDATIONS FOR 2023-2024 HUMAN SERVICES GRANT FUNDING

RECOMMENDATION:

The Human Services Commission discuss staff recommendations and provide feedback to staff to finalize the 2023-2024 human services grant funding recommendations for City Council on September 20, 2022.

BACKGROUND DISCUSSION:

Staff presented preliminary grant funding recommendations to the Human Services Commission (HSC) at the special meeting on August 17, 2022. Please reference the previous meeting [packet](#) for additional context of priority area considerations when drafting the recommendations.

Following discussion of priority areas and current need, the Commission directed staff to modify the 23-24 grant recommendations with the additional considerations:

- Expand Option B to include additional one-time funding requests
- Include a cost-of-living adjustment (COLA) of 7% in *Option B* for programs seeking funding that were awarded funds in the 21-22 biennium
- Determine a set-aside amount of funds prioritized for community-based (CBO) that are BIPOC¹ serving and BIPOC led organizations in *Option A*
- Prioritize emergency homelessness services, behavioral health interventions, eviction prevent, and food assistance in *Option C*

A summary spreadsheet of updated recommendations with the above referenced considerations is provided in **Attachment A**. Staff are recommending the following:

- Include a COLA adjustment of 7% for agencies who received 21-22 funding.²

¹ Black, Indigenous, and People of Color

² The COLA adjustment is reflected in the Option B recommendation column

- Invest a minimum of 15% or \$258,519.30 of total award recommendations to community-based organizations.³ Staff recommend prioritizing the majority of the 15% allocation in Option A.

New programs that staff recommend funding are noted in **bold**. All applications not recommended for funding are listed in **Attachment B**.

All agencies who submitted applications for funding will be invited for public comment at next week's meeting. For the 2021-2022 biennium, ten agencies provided public comment.

Following public comment and review of the updated recommendations, the Commission is requested to share input regarding programs you believe should be considered for funding and/or if you would recommend a different level of investment for any programs. City staff will track all comments. The Commission has the option to agree to a formal recommendation that will come to a vote at the end of the meeting or Commissioners can choose to have individual program recommendations be noted for the record. The feedback will be taken into consideration as staff prepare the final recommendations and staff memo for City Council on September 20, 2022.

ATTACHMENT A – Staff Recommendations for 2023-2024 Human Services Grant Funding

ATTACHMENT B – Applications Not Recommended for Funding for 2023-2024

³ Community based organizations that are BIPOC led/BIPOC serving are highlighted in yellow

**2023-2024 Human Services Grants Staff Recommendations
DRAFT 08-18-22**

PROGRAM REQUESTS				RECOMMENDED ALLOCATIONS				
Goal Area	Agency Description	Program	2022 \$ Awarded	2023 \$ Requested	Option A: Base Budget	Option B: 21-22 one-time funds	Option C: Additional one-time request to Council	Total Recommended
TOTALS			\$1,913,209	\$4,171,577	\$1,723,462	\$529,307	\$250,000	\$2,502,769
EMERGENCY HOMELESSNESS SERVICES								
1	Catholic Community Services of King County <i>24/7/365 shelter, day services, case management for families w/ children (50 beds)</i>		\$100,000	\$325,000	\$100,000	\$7,000	\$0	\$107,000
1	Congregations for the Homeless <i>24/7/365 emergency shelter, day services and housing case management (100 beds)</i>		\$108,965	\$110,000	\$108,965	\$7,628	\$0	\$116,593
1	Friends of Youth <i>day center services and shelter for youth experiencing homelessness ages 18-24 yrs old</i>		\$109,750	\$300,000	\$109,750	\$7,683	\$0	\$117,433
1	Friends of Youth <i>day center services and shelter for youth under 18 years old</i>		\$6,250	\$12,000	\$6,250	\$438	\$0	\$6,688
1	LifeWire <i>emergency shelter for domestic violence survivors (10 units)</i>		\$33,608	\$74,160	\$33,608	\$2,353	\$0	\$35,961
1	The Sophia Way <i>24/7/365 emergency shelter, day services and housing case management (48 beds)</i>		\$150,000	\$350,000	\$150,000	\$10,500	\$0	\$160,500
1	Kirkland Street Outreach Case Manager <i>street outreach clinician supporting unhoused Kirkland residents</i>		\$124,750	\$124,750	\$50,966	\$8,733	\$0	\$59,699
1	Kirkland Motel Voucher Program <i>hotel vouchers</i>		\$15,000	\$15,000	\$0	\$16,050	\$0	\$16,050
SUBTOTALS			\$648,323	\$1,310,910	\$559,539	\$60,385	\$0	\$619,924
EVICION PREVENTION								
1	4 Tomorrow <i>rent, mortgage, and move-in assistance</i>		\$0	\$300,000	\$0	\$0	\$100,000	\$100,000
1	Attain Housing <i>eviction prevention and move-in assistance, information and referral and case management for families with children</i>		\$35,000	\$61,950	\$35,000	\$2,450	\$0	\$37,450
1	Eastside Legal Assistance Program <i>attorney to support housing stability through advice, representation and education</i>		\$100,000	\$140,000	\$100,000	\$7,000	\$0	\$107,000

2023-2024 Human Services Grants Staff Recommendations
DRAFT 08-18-22

PROGRAM REQUESTS				RECOMMENDED ALLOCATIONS				
Goal Area	Agency Description	Program	2022 \$ Awarded	2023 \$ Requested	Option A: Base Budget	Option B: 21-22 one-time funds	Option C: Additional one-time request to Council	Total Recommended
1	Hopelink - Financial Assistance Resiliency <i>assistance to address financial emergencies</i>		\$35,000	\$89,964	\$35,000	\$2,450	\$0	\$37,450
2	King County Bar Foundation <i>courthouse eviction assistance and neighborhood legal clinics</i>		\$5,000	\$9,000	\$0	\$5,350	\$0	\$5,350
1	MAPS - MCRC rent assistance dollars for households facing a financial emergency		\$0	\$22,000	\$0	\$0	\$22,000	\$22,000
1	LifeWire <i>flex funds for housing stability for domestic violence survivors</i>		\$15,000	\$24,300	\$15,000	\$1,050	\$0	\$16,050
SUBTOTALS			\$190,000	\$647,214	\$185,000	\$18,300	\$122,000	\$325,300
BEHAVIORAL HEALTH INTERVENTIONS								
4	4 Tomorrow mental health coordination and gap therapy focused on supporting the Latinx community		\$0	\$100,561	\$60,281	\$0	\$0	\$60,281
4	Asian Counseling and Referral Service <i>counseling, consultations and case management for AAPI students, family members and school counselors in the LWSD</i>		\$26,013	\$32,000	\$26,013	\$1,821	\$0	\$27,834
4	Asian Counseling and Referral Service <i>whole health behavioral health services for API individuals living with chronic mental illnesses</i>		\$7,500	\$21,000	\$7,500	\$525	\$0	\$8,025
4	Boys & Girls Club partnership with YES to provide holistic mental health support for children and youth		\$0	\$38,503	\$38,503	\$0	\$0	\$38,503
4	Congregations for the Homeless onsite mental health services for unhoused residents at the men's shelter		\$0	\$50,000	\$0	\$0	\$30,000	\$30,000
4	Crisis Connections 24 hr crisis line		\$7,500	\$7,800	\$7,500	\$525	\$0	\$8,025
4	Friends of Youth mental health and substance use disorder counseling for young adults and youth		\$0	\$25,000	\$0	\$10,000	\$20,000	\$30,000
4	IKRON <i>counseling and psychiatric services</i>		\$35,000	\$42,000	\$42,000	\$0	\$0	\$42,000
5	Imagine Housing on-site behavioral health support for affordable housing residents		\$0	\$30,000	\$0	\$0	\$20,000	\$20,000

2023-2024 Human Services Grants Staff Recommendations
DRAFT 08-18-22

PROGRAM REQUESTS				RECOMMENDED ALLOCATIONS				
Goal Area	Agency Description	Program	2022 \$ Awarded	2023 \$ Requested	Option A: Base Budget	Option B: 21-22 one-time funds	Option C: Additional one-time request to Council	Total Recommended
4	Indian American Community Services <i>culturally and linguistically relevant support to Asian Indian families and community members</i>		\$5,000	\$40,000	\$25,000	\$350	\$0	\$25,350
4	NAMI <i>mental health education, advocacy, and support services</i>		\$5,600	\$20,000	\$6,778	\$392	\$0	\$7,170
4	NAMI <i>mental health program supporting youth in schools and the broader community</i>		\$0	\$10,000	\$0	\$0	\$10,000	\$10,000
4	Therapeutic Health Services <i>drug & alcohol treatment--counseling, support groups and case management</i>		\$14,872	\$16,359	\$0	\$15,913	\$0	\$15,913
4	Youth Eastside Services <i>behavioral healthcare for children and youth aged 6 to 22</i>		\$110,000	\$133,717	\$110,000	\$7,700	\$0	\$117,700
4	Youth Eastside Services <i>preventative evidence-based strategies from birth to age 7 (including Spanish-speaking staff)</i>		\$40,000	\$43,195	\$40,000	\$2,800	\$0	\$42,800
SUBTOTALS			\$251,485	\$610,135	\$363,575	\$40,026	\$80,000	\$483,601
Food & Essential Supplies								
1	Eastside Baby Corner (EBC) <i>essential supplies for children birth to 12</i>		\$11,318	\$12,750	\$11,318	\$792	\$0	\$12,110
1	Hopelink <i>emergency food bank, food bags and food delivery</i>		\$81,960	\$129,950	\$81,960	\$5,737	\$0	\$87,697
1	Lake Washington Schools Foundation <i>pantry packs</i>		\$10,000	\$10,000	\$10,000	\$0	\$0	\$10,000
1	MAPS--Muslim Community Resource Center <i>food and gas card distribution</i>		\$10,000	\$30,000	\$10,000	\$700	\$0	\$10,700
1	Sound Generations <i>Meals on Wheels</i>		\$11,976	\$12,695	\$0	\$12,634	\$0	\$12,634
SUBTOTALS			\$125,254	\$195,395	\$113,278	\$19,863	\$0	\$133,141
FOSTERING WELL BEING								
2	Boys & Girls Clubs of King County <i>academic and youth development programs at the Kirkland Club</i>		\$10,000	\$16,000	\$0	\$10,700	\$0	\$10,700

2023-2024 Human Services Grants Staff Recommendations
DRAFT 08-18-22

PROGRAM REQUESTS				RECOMMENDED ALLOCATIONS				
Goal Area	Agency Description	Program	2022 \$ Awarded	2023 \$ Requested	Option A: Base Budget	Option B: 21-22 one-time funds	Option C: Additional one-time request to Council	Total Recommended
HOMELESS AND HOUSING SERVICES								
1	Congregations for the Homeless	<i>support services for scattered site permanent housing</i>	\$0	\$10,000	\$10,000	\$0	\$0	\$10,000
1	Congregations for the Homeless	<i>housing navigation and case management services</i>	\$2,500	\$3,000	\$0	\$2,675	\$0	\$2,675
1	Congregations for the Homeless	<i>rotating shelter</i>	\$0	\$12,500	\$0	\$0	\$5,000	\$5,000
1	Friends of Youth	<i>transitional housing with services for young adults/families experiencing homelessness (23)</i>	\$20,917	\$20,917	\$0	\$20,917	\$0	\$20,917
1	Hopelink	<i>shelter (19 units), transitional (51) and permanent housing (35) & case management for families with children</i>	\$21,012	\$21,642	\$0	\$21,642	\$0	\$21,642
1	Hopelink	<i>case management for families who are homeless or at imminent risk of homelessness</i>	\$23,200	\$30,810	\$0	\$24,824	\$0	\$24,824
1	Imagine Housing	<i>basic supplies, information & referral and community meals for residents</i>	\$30,000	\$140,000	\$0	\$32,100	\$0	\$32,100
1	Kindering - Families in Transition	<i>developmental screenings, evaluations and early intervention for children with disabilities experiencing homelessness</i>	\$22,792	\$34,188	\$22,792	\$1,595	\$0	\$24,387
1	MAPS--Muslim Community Resource Center	<i>transitional housing for adult women</i>	\$7,500	\$57,750	\$0	\$8,025	\$0	\$8,025
1	The Sophia Way	<i>case management and shelter for women & resource center services</i>	\$12,240	\$45,000	\$0	\$13,097	\$0	\$13,097
SUBTOTAL			\$140,161	\$375,807	\$32,792	\$124,875	\$5,000	\$162,667
SUPPORT SERVICES FOR OLDER ADULTS AND PEOPLE WITH DISABILITIES								
2	Bridge Disability Ministries	<i>medical equipment loan program</i>	\$5,000	\$10,000	\$0	\$5,350	\$0	\$5,350
2	Catholic Community Services of King County	<i>volunteer chore and in-home care</i>	\$6,250	\$9,000	\$0	\$6,688	\$0	\$6,688

2023-2024 Human Services Grants Staff Recommendations
DRAFT 08-18-22

PROGRAM REQUESTS				RECOMMENDED ALLOCATIONS				
Goal Area	Agency Description	Program	2022 \$ Awarded	2023 \$ Requested	Option A: Base Budget	Option B: 21-22 one-time funds	Option C: Additional one-time request to Council	Total Recommended
2	Imagine Housing	<i>supports activities of daily living for older adults</i>	\$0	\$45,000	\$0	\$0	\$28,000	\$28,000
2	Kindering - Child Care and Preschool Consultation	<i>consultations to improve care and prevent expulsions from childcare and preschool</i>	\$20,000	\$31,391	\$0	\$21,400	\$0	\$21,400
2	Sound Generations	<i>volunteers provide free transportation for essential appointments</i>	\$8,000	\$8,240	\$0	\$8,240	\$0	\$8,240
SUBTOTALS			\$39,250	\$103,631	\$0	\$41,678	\$28,000	\$69,678
EDUCATION AND EMPLOYMENT ASSISTANCE								
5	Friends of Youth	<i>employment program for youth experiencing homelessness</i>	\$0	\$32,000	\$0	\$0	\$15,000	\$15,000
5	HERO House	<i>employment services for people living with mental illness</i>	\$11,000	\$15,000	\$0	\$11,770	\$0	\$11,770
5	Hopelink - Adult Education	<i>English for Work & GED education programs</i>	\$10,000	\$35,000	\$0	\$10,700	\$0	\$10,700
5	Hopelink - Employment	<i>employment services for low-income households</i>	\$10,000	\$41,000	\$0	\$10,700	\$0	\$10,700
5	IKRON	<i>employment services for people living with mental illness</i>	\$15,000	\$18,000	\$0	\$16,050	\$0	\$16,050
5	YWCA of Seattle-King-Snohomish	<i>BFET employment services w/emphasis on cultural needs of the Black/African American communities</i>	\$13,658	\$15,000	\$0	\$14,614	\$0	\$14,614
SUBTOTALS			\$59,658	\$156,000	\$0	\$63,834	\$15,000	\$78,834
DENTAL AND MEDICAL SERVICES								
4	HealthPoint	<i>primary dental care</i>	\$16,000	\$16,000	\$0	\$16,000	\$0	\$16,000
4	HealthPoint	<i>primary medical care</i>	\$16,000	\$16,000	\$0	\$16,000	\$0	\$16,000
SUBTOTALS			\$32,000	\$32,000	\$0	\$32,000	\$0	\$32,000
Services Navigation								

2023-2024 Human Services Grants Staff Recommendations
DRAFT 08-18-22

PROGRAM REQUESTS				RECOMMENDED ALLOCATIONS				
Goal Area	Agency Description	Program	2022 \$ Awarded	2023 \$ Requested	Option A: Base Budget	Option B: 21-22 one-time funds	Option C: Additional one-time request to Council	Total Recommended
2	4 Tomorrow	<i>case management support and service navigation for Latinx communities</i>	\$0	\$108,914	\$60,000	\$0	\$0	\$60,000
2	Child Care Resources	<i>information & referrals and technical assistance for providers</i>	\$7,500	\$10,796	\$0	\$8,025	\$0	\$8,025
2	Chinese Information and Service Center	<i>information & referral and educational workshops for low-income, LEP Chinese, Vietnamese, and Russian speaking families</i>	\$7,500	\$12,000	\$0	\$8,025	\$0	\$8,025
3	Crisis Connections	<i>King County 2-1-1</i>	\$12,500	\$25,500	\$12,500	\$875	\$0	\$13,375
	SUBTOTALS		\$27,500	\$157,210	\$72,500	\$16,925	\$0	\$89,425
	TOTALS		\$1,913,209	\$4,171,577	\$1,723,462	\$529,307	\$250,000	\$2,502,769

ATTACHMENT B

2023-2024 NOT RECOMMENDED FOR FUNDING

Goal Area	AGENCY NAME	PROGRAM NAME	2023 Requested	RECOMMENDATION	BRIEF DESCRIPTION
4	Alpha Supported Living Services	Alpha's Health Services Program	\$4,000	\$0	Supports clients with developmental disabilities who are a part of the community residential program. RNs and members of the health care team set individualized health supports for each client, including nutrition plan and for those with skilled nursing needs, a nursing care plan. Clients attend over 2,500 appointments annually for medical, dental, and mental health needs.
2	Assistance League of the Eastside	Operation School Bell	\$5,000	\$0	Supports students from low-income families in our community by providing them with funds to purchase food, clothing, school supplies, health and literacy products at local Fred Meyer stores. Students are pre-selected by personnel from the Bellevue, Lake Washington and Northshore school districts.
2	Athletes For Kids	AFK Youth Mentoring	\$5,000	\$0	Youth mentoring program that pairs high school athletes with children that have special needs and disabilities in a one to one peer mentorship lasting from one to three years. Athletes for Kids is the only youth mentoring model of this kind and the relationship forged between the high school mentor and the buddy is life changing for both parties.
5	Bellevue College	Center for Career Connections	\$6,500	\$0	Seeks to ensure all people are able to find fulfilling work that provides a living wage. The Center is open to the general public and provides high quality career development services including interest and skill assessments, job search, resume development, customized workshops, and connections to education and training services. The CCC serves large numbers of student and non-student residents of Bellevue, Issaquah, and Kirkland.
4	Bridge Disability Ministries	Guardianship	\$7,500	\$0	Bridge Disability Ministries acts as legal Guardian to our clients: adults with developmental disabilities. We care for the personal, residential, medical, social, and financial needs of our clients and help make supported decisions regarding these aspects of our clients' lives. We hold the highest fiduciary regard in this responsibility and build a high level of trust with our clients, so their affairs are being taken care of in the best ways possible.
3	Businesses Ending Slavery & Trafficking	Not Alone Human Trafficking Outreach Program	\$10,000	\$0	BEST will provide a city-wide public outreach campaign to help victims of human trafficking access the services they need to escape their traffickers. This project will place signage in public spaces within city departments such as parks, recreation facilities, libraries, court houses, and other city facilities. The messaging will speak directly to victims of human trafficking and be provided in multiple languages.
2	Open Doors for Multicultural Families	Family Support Programs	\$5,000	\$0	Center for Human Services offers Family Support services at various sites in North King County cities. We provide many different activities and programs that enrich the lives of residents focused on three areas: Early Learning, Adult Education and Parenting Support, and Youth Development.
4	Center for Human Services	Center for Human Services - Behavioral Health Programs	\$7,500	\$0	CHS's Behavioral health programs provide therapeutic services to individuals who are experiencing problems with mental illness (such as depression, anxiety, PTSD, etc.) and/or substance use disorders. Our services are evidence-based, client-centered, culturally-responsive, trauma-focused & strengths-based and are offered to children/youth and adults.
2	Centro Cultural Mexicano	La Casa de mi Familia	\$45,000	\$0	This request is for funding to expand programs and services for a Centro Cultural Mexicano dedicated Casa de mi Familia family engagement center to serve the Latino Spanish speaking community with family supports and youth engagement centered around cultural identity. We will accomplish this through culturally and linguistically relevant civic and social engagement where the Latino community can come to one trusted place to participate in specific bilingual services and programs.
2	Community Homes, Inc.	Community Housing Education for families of individuals with intellectual and developmental disabilities	\$3,000	\$0	Community Homes provides, promotes, and sustains exceptional community-based housing for adults with intellectual and developmental disabilities (I/DD) and family-based housing education. We own single dwelling homes and provide licensed in-home care providers for 45-47 individuals for 10 homes in King County. Residents use section 8 housing vouchers and DSHS funding. Education specific to housing models and benefits in King County is provided online with 10-12 workshops per quarter.
4	Crisis Connections (formerly Crisis Clinic)	Teen Link	\$10,400	\$0	Teen Link operates a confidential teen peer-to-peer help line and chat/text service that focuses on providing emotional support and resources as well as a line designed to support teens and parents around substance use issues. Teen Link also conducts suicide prevention training to youth in schools and the community. The mission of Teen Link is to empower teens to make healthy, self-respecting decisions about their lives.
5	Essence Health and Research Foundation	Project Thrive Health Services Program	\$10,000	\$0	The Project Thrive Health Services Program provides specialized Clinical Nutrition, Yoga, and Public Health services along with Emergency Nutrition/Crisis Kits to those with financial and medical need. Services can be received by anyone in Washington state with these needs, but current services are being provided predominantly to Sammamish, Issaquah, Redmond, and Kirkland, WA. Services focus on medical/financial conditions that need specific nutrition, stress, & financial relief planning.
1	Essentials First - Formerly known as Kits for Peace	Just Essentials Volume Distribution Program	\$19,125	\$0	People experiencing hygiene insecurity are the same ones who are facing food insecurity and most depend on food banks for their food needs. This program will provide local Food banks such as Hopelink, Renewal Food bank, Issaquah Food bank, Kent Food bank, etc. access to pallets of essential hygiene items provided through the "Just Essentials" program of Essentials First using the same ordering and distribution channel through which they get food.
1	Essentials First - Formerly known as Kits for Peace	Community Kits Program	\$20,538	\$0	The community Kits program is designed to address issues of hygiene inequity and lack of access to essential personal and household hygiene items such as soap, shampoo, detergent, feminine hygiene products, toothpaste, razors. Families making 30% of less of AMI in various school districts, newly arriving refugees, and those that are inadequately housed will be served through this program.
1	Essentials First - Formerly known as Kits for Peace	Essentials First - World Food Program	\$8,000	\$0	This program provides access to socially and culturally food to marginalized communities who are also facing food insecurity in addition to hygiene insecurity. Non perishable food is provided either in packed boxes or access to this food is provided by giving food cards to ethnic food stores that can be used to procure socially and culturally appropriate food.

5	Hopelink	Financial Capabilities	\$17,000	\$0	Hopelink's Financial Capability Program helps clients become financially stable, gain knowledge to make informed financial decisions and develop skills to manage resources so they can find their own financial path forward that will lead to long-term, sustained financial security. We provide free financial coaching and financial education to vulnerable residents in King County, as well as support human service programs and staff in embedding financial empowerment tools in their work.
2	Indian American Community Services (IACS)	Small Business Support Program	\$15,000	\$0	IACS will provide support to struggling small businesses and their workers in the Asian Indian community experiencing ongoing pandemic related basic needs, revenue and health impacts. Services provided will include technical assistance for relief applications, navigating resources for residential and commercial assistance, workforce training, workshops on setting up businesses with licensing, labor practices, marketing, website development and healthcare access for owners and their employees.
4	Kindering Center	ParentChild+	\$5,907	\$0	ParentChild+ is a free, research-based, school readiness program for low-income, primarily immigrant/refugee families. Early Learning Specialists meet one-on-one with parents and their 16-48 month-olds, delivering intensive, culturally appropriate educational supports to promote academic success and strengthen families. Home visits take place twice a week over two school years and currently are offered in English and Spanish.
4	Kindering Center	Parenting Plus	\$8,844	\$0	Parenting Plus is a free 10-week course that supports and strengthens parents of children of all abilities, age 12 or younger, through education and counseling. Since 1961, Parenting Plus has helped parents become appropriately and actively involved with their child while creating a nurturing and safe environment.
5	Lake Washington Schools Foundation	Inclusive Libraries in our Schools	\$14,337	\$0	The Inclusive Libraries project supports school librarians as they evaluate, audit, and diversify the print and digital library collections in each of our district's schools.
2	Lake Washington Schools Foundation	LINKS Lunch Buddies Mentoring	\$20,000	\$0	The LINKS (Looking Into the Needs of Kids and Schools) "Lunch Buddies" program provides one-on-one mentoring for elementary children in the Lake Washington School District.
1	Mary's Place Seattle	Mary's Place Flexible Financial Assistance for Families Experiencing Homelessness	\$5,000	\$0	Mary's Place serves families experiencing homelessness and housing instability across King County through shelter, mobile outreach and diversion, and prevention programs, using a diversion approach to engage families in problem-solving conversations to identify practical solutions to solving their housing crisis quickly and safely, and offering flexible financial assistance when necessary to support families to address the final barriers to housing stability.
2	Mission Africa	Mission Africa	\$10,000	\$0	Through a culturally centered holistic lens, Mission Africa serves the African families in the South King County communities by addressing unmet basic needs such as food access, clothing, tutoring assistance, school supplies, physical, behavioral and mental health, youth programming, immigration support and childcare resources. Mission Africa aims to increase access to food and culturally appropriate information/needed resources among African immigrants in the South King County Communities.
5	Northwest Education Access	Helping Opportunity Youth (OY) build a pathway to a livable wage career by removing barriers to	\$10,000	\$0	NWEA assists low-income Opportunity Youth (young people who are disengaged from education and workforce) in earning postsecondary degrees. Our evidence based program is designed to address barriers to academic success as students prepare for entry into and through graduation from higher education in pursuit of a livable wage career.
4	Northwest Parkinsons Association	Parkinson's Disease Support Groups in the City of Kirkland	\$14,850	\$0	Northwest Parkinson's (NWPf) in partnership with the Booth Gardner Parkinson's Care Center at Evergreen Hospital conduct multiple support groups to help persons impacted by Parkinson's Disease. NWPf has two Masters of Social Work on staff and both lead different support groups at the care center at Evergreen. We will begin meeting again in-person on-site at the hospital in Kirkland.
2	Open Doors for Multicultural Families	Multicultural Family Support Program	\$5,000	\$0	ODMF's Family Support program provides individualized, culturally competent case management for individuals with developmental/intellectual disabilities and their families from culturally and linguistically diverse communities. We provide such case management for a variety of issues, including disabilities benefits and services, housing, special education, access to resources, assistance with other applications, and more. Our staff come from similar cultures as the families they are serving, and
5	PROVAIL	School-to-Work Transition Program	\$22,500	\$0	PROVAIL is requesting funding to provide job coaching for youth with disabilities. City support directly funds Employment Service hours to individuals with disabilities who live, and often go on to work, in that city. Our Transition Program ensures that youth with disabilities are connected to right-fit jobs that enable them to be more economically self-sufficient while meeting the needs of local employers in the community and contributing to inclusive work environments.
1	Snoqualmie Valley Shelter Services	River Street Shelter	\$14,659	\$0	River Street Shelter, a low-barrier, enhanced-services shelter, provides 24/7 accommodation for up to 15 adults with semi-private, reserved beds, storage, on-site laundry, showers, clothing closet, bus tickets, and social service navigation. All meals are provided by community volunteers. Pets are welcome.
3	The Genesis Project	Drop-in Center Operations	\$7,530	\$0	We are seeking funding for Genesis Project's center operations costs for our drop-in center serving survivors of sexual exploitation. During the interview intake process, case managers identify the immediate needs, missing support structures, do a comprehensive evaluation of their situation. Then they create a comprehensive A to Z action plan which includes creating goals for their career aspirations and providing ongoing personalized support.
1	The Salvation Army	The Salvation Army Eastside Social Services	\$20,000	\$0	The Salvation Army Eastside Social Services program provides financial assistance to those in need. We serve the community of Bellevue, Kirkland, Redmond, Bothell, on this program it provides these residents with emergency financial rent, mortgage and various utilities to promote housing stability. This program also offers food sustenance through a hot meal program and food pantry items; distributing hygiene bags, and baby items.
2	Ubumwe Women Association	Immigrant single parent family empowerment support group	\$43,232	\$0	Ubumwe (meaning "Unity" in Kinyarwanda, an official language of Rwanda) serves immigrant and refugee single parent families. Our unique services include mental health support through Facilitator-led support groups, holistic whole-person services, and relationships with clients-they consider us not as case managers, but as trusted extended family, and they open up to us, sharing what they are experiencing. In turn, this trust helps us to remove barriers between them and other essential services.

4	Washington Poison Center	Emergency and Education Services	\$8,105	\$0	The Washington Poison Center (WAPC) is a 501(c)3 nonprofit mandated by Washington State to deliver poison and drug exposure-related medical advice and education to community members, first responders, and healthcare providers. WAPC provides medical advice through a 24/7/365 free telephone line staffed by specially trained pharmacists, nurses, and physician medical toxicologists. WAPC also provides free programs to educate local communities on poison safety, prevention, and harm reduction.
2	Wonderland Child and Family Services	Hope RISING Clinic treating Prenatal Substance Exposure	\$5,000	\$0	One in ten children in the United States is born with prenatal substance exposure which impacts brain development, learning readiness, behavior, and social-emotional development. Wonderland treats children 0-12 with prenatal substance exposure to a variety of substances such as alcohol and opioids through providing specialized interventions with a neurobehavioral lens. 91% of children we treat are in foster care or adoptive families.
4	Wonderland Child and Family Services	The Next Level Early Support Program	\$3,000	\$0	The Next Level is Wonderland's early support program for children birth to three with a suspected or diagnosed developmental delay. Wonderland developed The Next Level based on proven models to deliver intensive, tiered early-intervention services—speech, occupational, and physical therapy, special education, infant mental health services, and family resources coordination—to children and provide support to their parent or caregiver. Therapies happen in the home or other natural learning environment.



CITY OF KIRKLAND
Department of Parks & Community Services
123 5th Avenue, Kirkland, WA 98033 425.587.3300
www.kirklandwa.gov

MEMORANDUM

To: Human Services Commission

From: Lynn Zwaagstra, Director of Parks and Community Services
Jen Boone, Human Services Manager

Date: August 23, 2022

Subject: PUBLIC HEARING: PROPOSED 2023 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS ALLOCATION

RECOMMENDATION

That the Human Services Commission hold a public hearing on the proposed allocation of CDBG funds for 2023 and finalize its recommendations to the City Council.

BACKGROUND DISCUSSION

The primary objective of the federal Community Development Block Grant (CDBG) program is to support the development of viable urban communities by providing decent housing, a suitable living environment via community facilities and public infrastructure, and expanded economic opportunities, principally for persons of low and moderate income. Funds are distributed to communities nationwide on a formula basis. The three areas where CDBG funds can be used are:

- **Capital projects** serving low- and moderate-income residents;
- **Public service programs** serving low- and moderate-income residents; and
- **Planning and administration** in support of these activities.

As part of the Interlocal agreement with King County, Kirkland must develop a plan for allocating the City's portion of CDBG funds every year. Funds for public service and capital projects must be utilized to benefit those with low to moderate income and be consistent with the King County Consortium Consolidated Housing and Community Development Plan ("Consolidated Plan").

Distribution of Kirkland's portion of CDBG funds are determined by the City Council after receiving a recommendation from the Human Services Commission. For the 2023 CDBG distribution, staff is recommending continuing with the funding as previously distributed.

- \$41,785 for homeless services provided by Congregations for the Homeless. CDBG funds will support the services and operation of its 24/7 enhanced shelter

for men experiencing homelessness on the Eastside at 555 116th Avenue NE, Bellevue, WA.

- \$161,783 for A Regional Coalition for Housing (ARCH), which will select specific housing development projects through a separate request for proposal process. The recommendations on developments to be funded will be acted on by the Kirkland City Council at a regular Council meeting in the first quarter of 2021.
- \$40,285 for City of Kirkland, CDBG Program Administration, 123 5th Avenue, Kirkland, WA. CDBG funds will be used to administer the City of Kirkland's CDBG program activities.

Linked Age Program N Agency Prc Agency Profiles - C E O/executive Director Email
4 Tomorro Mental He Monik Mai 4tomorrow.today@gmail.com
4 Tomorro Life Service Monik Mai 4tomorrow.today@gmail.com
4 Tomorro Rental, Mc Monik Mai 4tomorrow.today@gmail.com
Alpha Supr Alpha's He Scott Liven livengood@alphasls.org
Asian Cour Asian Cour Michael By michaelb@acrs.org
Asian Cour Children, Y Michael By michaelb@acrs.org
Assistance Operation Grace Mer Executive.Director@aleaside.org
Athletes Fc AFK Youth Marni Kurt marni@athletesforkids.org
Attain Hou Stable Hon Natalie Rel natalie@attainhousing.org
Bellevue C Center for Gary Locke eastsidehumanservices@bellevuecollege.edu
Bighug-KAI The Humai Lori Wada Loriwada67@gmail.com
Boys & Gir Kirkland Bc Laurie Blac ceo@positiveplace.org
Boys & Gir Kirkland Bc Laurie Blac ceo@positiveplace.org
Bridge Dis: Guardiansl Brenne Scf brennes@bridgemin.org
Bridge Dis: Meyer Me Brenne Scf brennes@bridgemin.org
Businesses Not Alone Mar Brettr mar@bestalliance.org
Catholic Cc Volunteer Bill Hallern billhall@ccsww.org
Catholic Cc New Bethl Bill Hallern billhall@ccsww.org
Center for Family Sup Beratta Go BGomillion@chs-nw.org
Center for Center for Beratta Go BGomillion@chs-nw.org
Centro Cul La Casa de Angie Hino angie@centroculturalmexicano.org
Child Care Child Care Phoebe Sa sade@childcare.org
Chinese Ini East King C Michael Itt michaeli@cisc-seattle.org
Communit Integrated Jaime Gree jaime@cisrenton.org
Communit Communit Marci Muh marci@community-homes.org
Congregati Behavioral David Bow davidb@cfhomeless.org
Congregati Housing David Bow davidb@cfhomeless.org
Congregati Housing N: David Bow davidb@cfhomeless.org
Congregati Rotating Sl David Bow davidb@cfhomeless.org
Congregati Enhanced : David Bow davidb@cfhomeless.org
Consejo Cc Consejo Cc Mario E. P: grants@consejocounseling.org
Crisis Conn Crisis Line Michelle N mmcdaniel@crisisconnections.org
Crisis Conn Teen Link Michelle N mmcdaniel@crisisconnections.org
Crisis Conn King Count Michelle N mmcdaniel@crisisconnections.org
Eastside Le ELAP Pool: Gerald Kro jerry@elap.org
Eastside Le Housing St Gerald Kro jerry@elap.org
EBC-Eastsi Meeting B: Jack Edger jacke@babycorner.org
Essence H: Project Thi Jennifer Cc jennifer@essencehealthandresearch.com
Essentials I Communit Nickhath S Nicky@essentialsfirst.org
Essentials I Just Essent Nickhath S Nicky@essentialsfirst.org
Essentials I Essentials I Nickhath S Nicky@essentialsfirst.org
Families of Families of Christine T christine@focseattle.org
Friends of ' Transition: Paul Lwali paul@friendsofyouth.org
Friends of ' Mental He Paul Lwali paul@friendsofyouth.org
Friends of ' Youth Havi Paul Lwali paul@friendsofyouth.org
Friends of ' The Landin Paul Lwali paul@friendsofyouth.org

Friends of Youth Emp Paul Lwali paul@friendsofyouth.org
Harborview Sexual Ass: Laura Merl lmerchan@uw.edu
HealthPoint Medical Care Lisa Yohalem lyohalem@healthpointchc.org
HealthPoint Dental Care Lisa Yohalem lyohalem@healthpointchc.org
HERO Housing Supported Kailey Fied Kaileyf@herohousenw.org
Hopelink Financial Care Dr. Catheri CCushinberry@hopelink.org
Hopelink Food Program Dr. Catheri CCushinberry@hopelink.org
Hopelink Housing Dr. Catheri CCushinberry@hopelink.org
Hopelink Family Dev Dr. Catheri CCushinberry@hopelink.org
Hopelink Financial Aid Dr. Catheri CCushinberry@hopelink.org
Hopelink Adult Educ Dr. Catheri CCushinberry@hopelink.org
Hopelink Employment Dr. Catheri CCushinberry@hopelink.org
IKRON of Color Behavioral Jennifer Jefferies@ikron.org
IKRON of Color Integrated Jennifer Jefferies@ikron.org
Imagine Housing Imagine Housing Sean Hero seanh@imaginehousing.org
Imagine Housing Behavioral Sean Hero seanh@imaginehousing.org
Imagine Housing ADL Support Sean Hero seanh@imaginehousing.org
Indian American Women, Youth Lalita Uppa executivedirector@iaww.org
Indian American Cultural Network Lalita Uppa executivedirector@iaww.org
Indian American Mental Health Lalita Uppa executivedirector@iaww.org
Indian American Small Business Lalita Uppa executivedirector@iaww.org
Kinnering (Families in Crisis) Lisa Green lisa.greenwald@kinnering.org
Kinnering (Parenting) Lisa Green lisa.greenwald@kinnering.org
Kinnering (Child Care) Lisa Green lisa.greenwald@kinnering.org
Kinnering (Parent/Child) Lisa Green lisa.greenwald@kinnering.org
King County Neighborhood Dua Abudi duaa@kcba.org
King County Comprehensive Mary Ellen mstone@kcsarc.org
Lake Washington LINKS Lunc Katy Philip katy@lwsf.org
Lake Washington Pantry Pacific Katy Philip katy@lwsf.org
Lake Washington Inclusive Living Katy Philip katy@lwsf.org
LifeWire Emergency Brian Hugh PublicFunding@lifewire.org
LifeWire Housing Support Brian Hugh PublicFunding@lifewire.org
LifeWire Survivor Assistance Brian Hugh PublicFunding@lifewire.org
MAPS - Mental Health Housing for Nickhath S nicky@mrcseattle.org
MAPS - Mental Health Food & Grocery Nickhath S nicky@mrcseattle.org
MAPS - Mental Health Information Nickhath S nicky@mrcseattle.org
MAPS - Mental Health Emergency Nickhath S nicky@mrcseattle.org
Mary's Place Mary's Place Marty Hart marty@marysplaceseattle.org
Mission Africa Mission Africa Ndudi Chudi ndudi@missionafrica.us
NAMI East: Mental Health Barbie Coll BARBIE@NAMI-EASTSIDE.ORG
NAMI East: Youth Services Barbie Coll BARBIE@NAMI-EASTSIDE.ORG
Northwest Helping Outreach Laura DiZa laura@nweducationaccess.org
Open Door Multicultural Ginger Kw gingerk@multiculturalfamilies.org
Pending Families Noticias en Pending Putter putter@kidsquestmuseum.org
PROVAIL School-to-Work Michael H mikeh@provail.org
Snoqualmie River Street Jennifer K jenniferk@svshelterservices.org
Sound Generation Meals on Wheels Jim Wigfall jimw@soundgenerations.org

Sound Gen Volunteer : Jim Wigfall jimw@soundgenerations.org
The Genes Drop-in Ce Andy Conner a.conner@comcast.net
The Salvati The Salvati Bill Dickins bill.dickinson@usw.salvationarmy.org
The Sophia Helen's Pla Dietra Clay dietra@sophiaway.org
The Sophia Sophia's Pl Dietra Clay dietra@sophiaway.org
Therapeuti THS Substa Patricia Ed patriciaeq@ths-wa.org
Ubumwe V Immigrant Divine Mut UBUMWE.TOGETHER@GMAIL.COM
Washingto Emergency Scott Philli sphillips@wapc.org
Wonderlar Hope RISIN Mary Kirch mkirchoff@wdbirthtothree.org
Wonderlar The Next L Mary Kirch mkirchoff@wdbirthtothree.org
www.nwpl Parkinson: Virgil Swee virgil@nwpl.org
Youth East Behavioral David Dow davidd@youtheastideservices.org
Youth East Early Child David Dow davidd@youtheastideservices.org
Youth East Latine Proq David Dow davidd@youtheastideservices.org
Youth East Communit David Dow davidd@youtheastideservices.org
YWCA Sea YWCA East Maria Cha mcwilcox@ywcaworks.org