

KIRKLAND PARK BOARD

Minutes of Regular Meeting

March 13, 2019

1. CALL TO ORDER

The March 13, 2019, Park Board Regular meeting was called to order at 7:01 p.m. by Chair Rosalie Wessels.

2. ROLL CALL

Members Present: Chair Rosalie Wessels, Kevin Quille, Uzma Butte, Richard Chung and Susan Baird-Joshi

Members Absent: Jason Chinchilla, Kobey Chew

Staff Present: Jason Filan, Linda Murphy, Mary Gardocki, John Lloyd, Jim Lopez, Lynn Zwaagstra and Jairid Hoehn

Recording Secretary: Heather Lantz-Brazil

3. APPROVAL OF MINUTES

The February 13, 2019 meeting minutes were presented. Ms. Baird-Joshi moved to approve the minutes. Seconded by Mr. Quille. The motion carried (5-0).

4. ITEMS FROM THE AUDIENCE

5. BUSINESS ITEMS

a. Election of Vice-Chair

Mr. Quille moved to nominate Ms. Butte for the Vice Chair position. No member seconded. Mr. Chung moved to nominate Ms. Baird-Joshi. No member seconded. Ms. Baird-Joshi moved to table the Election of Vice-Chair until a later date. Mr. Chung seconded. The motion carried (5-0). The Board scheduled the Election of Vice-Chair for the April Park Board Regular Meeting.

b. Off-Leash Dog Outreach Report

Ms. Gardocki presented the history of initiatives in response to years of community interest in creating opportunities for off-leash dog activity. Mr. Lopez presented the culmination of off-leash dog outreach and the findings. Staff responded to questions from the Board.

Mr. Chung moved that the Board recommends that staff proceed with developing options for off-leash dog opportunities that include various configurations for fenced and non-fenced options for further consideration by the Park Board and Council. Ms. Butte seconded the motion.

Ms. Baird-Joshi moved to amend the motion to include "with focus on areas underserved". Ms. Butte seconded the amendment. The amended motion carried (4-1).

Mr. Quille moved to add "pilot" after "developing" and strike "fenced" to the amended motion. Ms. Wessels seconded. The motion did not carry (1-4).

Mr. Chung moved to strike "fenced and non-fenced" from the amended motion. Ms. Baird-Joshi seconded. The motion carried (5-0).

Ms. Wessels moved for a vote on the original motion as amended. The motion carried (5-0).

"The Park Board recommends that Staff proceed with developing options for off-leash dog opportunities that include various configurations for options for further consideration by the Park Board and Council with a focus on areas underserved."

c. ADA Outreach Plan

Mr. Lopez presented the City's Americans with Disabilities Act (ADA) Transition Plan civic engagement process and key stakeholders. Staff responded to questions from the Board.

d. Sinking Fund Project Updates

Mr. Filan presented an update on the initial started and completed 2018 Sinking Fund Projects and a preview of planned sites for 2019. Staff responded to questions from the Board.

6. COMMUNICATIONS

a. Correspondence

The Board discussed a draft letter to the City Planner in support of the Juanita Beach Bathhouse Renovation Project. The Board agreed upon minor changes to enhance the letter. Mr. Quille moved for the Chair to sign the letter on behalf of the Board. Seconded by Ms. Baird-Joshi. The motioned carried (5-0).

b. Department Monthly Report

The Board was provided an updated department monthly report and provided feedback to Staff. Staff responded to questions from the Board.

c. Staff Updates and Information

a) RFQ results for Park Vendors & Concessionaires

Ms. Murphy presented the 2019 contracts for Food and Recreation Waterfront Activities.

b) Updated PCS Org Chart

The Board was provided an updated 2019 Parks and Community Services organizational chart with highlighted newly funded positions.

c) Park Board/PCS staff Meet and Greet/BBQ

Staff will develop plan for a meet and greet with Park Board to be presented at the next regular meeting in April.

d) Neighborhood Liaison Update

Staff provided the Board a memo of the current Neighborhood Liaison assignments. Unassigned neighborhoods will be assigned once all Board positions are appointed.

d. Park Board member reports

Mr. Quille – Suggested the Board visit the Meydenbauer Beach Park in Bellevue, WA.

Ms. Butte – Nothing to report.

Ms. Baird-Joshi – Nothing to report.

Mr. Chung – Attended the Moss Bay Neighborhood meeting and talked about the role of the Park Board in general, the role of neighborhood liaisons, David Brink Park, Off-Leash Dog Parks, Juanita Beach, and Totem Lake Park.

Ms. Wessels – Attended the Finn Hill Neighborhood meeting.

e. Comments from the Chair

Announced the Volunteer Appreciation Dinner on April 9th at the Kirkland Performance Center.

7. GOOD OF THE ORDER

8. ADJOURNMENT

Mr. Quille moved to adjourn the meeting. Seconded by Ms. Baird-Joshi. The motion carried (5-0). The meeting was adjourned at 9:30 p.m.

Lynn Zwaagstra, Director
Parks and Community Services

Rosalie Wessels, Chair
Park Board