

KIRKLAND PARK BOARD

Minutes of Regular Meeting

March 14, 2018

1. CALL TO ORDER

The March 14, 2018 Park Board Regular meeting was called to order at 7:00 p.m. by Chair Rosalie Wessels.

2. ROLL CALL:

Members Present: Vice Chair Kelli Curtis, Jason Chinchilla, Sue Contreras, Kobey Chew, Kevin Quille and Chair Rosalie Wessels

Richard Chung arrived at 7:02 p.m.

Susan Baird-Joshi was excused.

Staff Present: Jason Filan, John Lloyd, Lynn Zwaagstra and Michael Cogle

Recording Secretary: Cheryl Harmon

3. APPROVAL OF MINUTES

The minutes from February were presented. Ms. Contreras requested an amendment to the minutes. Ms. Contreras moved to approve the minutes as amended, Mr. Quille seconded. The motion carried (6-0; Mr. Chung was absent).

5. ITEMS FROM THE AUDIENCE

No items

6. PRESENTATIONS

a. Green Kirkland Partnership 2017 Report

Green Kirkland Partnership Supervisor, Sharon Rodman, presented a report on 2017 Green Kirkland Partnership progress, shared recruitment details for new park stewards, answered questions from Board members, and announced two events: April's Earth Month, and a celebration for volunteer David Ramsay at Carillon Woods Park.

7. COMMUNICATIONS

a. Correspondence

Correspondence was received from C. Miller, and the Juanita Neighborhood Association.

b. Staff Reports

Ms. Zwaagstra reported on playground maintenance, the finalization of a contract for a cost recovery study, and the hiring of a new administrative assistant. Staff responded to questions and comments concerning the monthly report.

Mr. Chew and Ms. Contreras will be honored at the City's upcoming volunteer recognition event.

c. Committee Reports

Ms. Contreras reported on playground equipment at Juanita Beach Park, and plant potting at McAuliffe Park.

Mr. Chung reported on the City's volleyball leagues.

Mr. Chew reported on an interview for the KITE STEM Challenge.

Ms. Wessels reported on the Juanita neighborhood meeting.

8. UNFINISHED BUSINESS

a. 2019-2024 Capital Improvement Project (CIP) Funding Plan

Mr. Cogle presented a review of the project scoring for potential CIP projects, shared a preliminary CIP funding plan, and answered questions related to the proposed funding plan.

9. NEW BUSINESS

No items.

10. GOOD OF THE ORDER

a. Ms. Zwaagstra discussed the Board's assignments to the neighborhood associations.

b. The Board and staff thanked Ms. Contreras for her years of service on the Board.

11. ADJOURNMENT

Ms. Contreras moved to adjourn the meeting, Mr. Quille seconded. The motion carried (7-0). The meeting was adjourned at 8:43 p.m.

Lynn Zwaagstra, Director
Parks and Community Services

Rosalie Wessels, Chair
Park Board