



KIRKLAND PARK BOARD REGULAR MEETING

Date: July 10, 2019

Time: 6:30 p.m.

Place: Council Chambers, City Hall

The mission of the Park Board shall be to provide policy advice and assistance to the Department of Parks and Community Services and City Council in order to ensure the effective provision of Parks and Community Services programs and facilities to the residents of the City of Kirkland.

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. ITEMS FROM THE AUDIENCE

4. BUSINESS ITEMS

a. 132nd Square Park Master Plan Update 45 minutes
Action: Discussion

b. Park Board Park Tours 90 minutes
Action: Depart City Hall for tour of Juanita Beach Park, Totem Lake Park and 132nd Square Park

5. ADJOURNMENT Estimated meeting completion: 8:45 p.m.

Next Park Board Meetings:

September 11, 2019

October 9, 2019

November 13, 2019

Upcoming Neighborhood Meetings: www.kirklandwa.gov/neighborhoods

Alternate Formats: Persons with disabilities may request materials in alternative formats. Persons with hearing impairments may access the Washington State Telecommunications Relay Service at 711.

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CITY OF KIRKLAND
Department of Parks & Community Services
123 5th Avenue, Kirkland, WA 98033 425.587.3300
www.kirklandwa.gov

To: Park Board
From: Mary Gardocki, Park Planning and Development Manager
Date: July 10, 2019
Subject: 132nd Square Park – Master Plan Update

RECOMMENDATION:

That the Park Board receive an update on the 132nd Square Park master plan process as well as a presentation by the consultant, AHBL.

BACKGROUND DISCUSSION:

In 2017 and early 2018, Parks and Community Services completed an evaluation of school sites for the expansion of the City/School Playfield Partnership, an approved CIP project. Throughout this project, community feedback indicated a strong need for synthetic turf fields. Combined with the PROS Plan which identifies priorities for playfields, synthetic turf fields and multi-use fields, it was determined that the 132nd Square Park would be an opportune site for the City's first synthetic turf field.

This project along with the commitment to complete a stormwater retrofit project was approved in the 2019-2020 CIP. The first component in this project is completing a master plan the master plan process for the park as required by Kirkland Zoning Code 45.50.

PUBLIC OUTREACH FOR MASTER PLAN:

In addition to a project website, four (4) community events have been held for the park's master plan process.

March 20, 2019: Evergreen Neighborhood Association (approximately 30 attendees)
March 26, 2019: Community Open House (approximately 40 attendees)
May 12, 2019: Picnic in the Park (approximately 80 attendees)
June 20, 2019: Community Open House (approximately 55 attendees)

The goal for each event was to communicate to the public the city's plans for synthetic turf as well as gather input on requested modest park improvements or upgrades. Issues such as parking, park character, tree maintenance, and others have surfaced as priorities along with small scale park improvements such as expanded paths, improved restroom, and safety. Feedback is continuing to be gathered and comments may still be provided at the project website at

http://www.kirklandwa.gov/depart/Public_Works/Construction_Projects/132nd_Square_Park_Master_Plan_and_Stormwater_Retrofit.htm

AHBL will attend the July 10, 2019 Parks Board meeting to provide a presentation on the three concepts. They will relay the feedback received from the June 20th community meeting and other outreach events as well as ask for your input. A tour of the park will follow.

NEXT STEPS:

A draft of the master plan document is scheduled for mid-August for city staff review. This document will then be presented to the Park Board at their September 11 meeting for consideration, revisions and recommendation to City Council. The consultants will then prepare the final draft Master Plan based on Parks Board feedback. Staff will confirm that the final draft reflects all Park Board feedback and prepare a recommendation to City Council. From here, the remaining target dates are as follows:

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| 1. Park Board briefing on Draft Master Plan | September 11 |
| 2. City Council briefing on Final Draft Master Plan | October 1 |
| 3. Revise Park Master Plan based on City Council meeting | October 1-14 |
| 4. City Council adoption of Final Master Plan | October 15 |



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To: Park Board

From: Mary Gardocki, Park Planning and Development Manager

Date: July 10, 2019

Subject: KZC 45.50 Update

RECOMMENDATION:

That the Park Board receive an update on revisions to KZC 45.50 - Public Park (and various other locations in the KZC)

BACKGROUND DISCUSSION:

Planning staff has begun the process to update Miscellaneous Zoning Codes & Municipal Codes Amendments through the amendment process. One such code relevant to Parks and Community Services is KZC Section 45.50 - Public Park. The existing code requires that any park development that proposes lighting, parking, a building or programmed athletic fields requires a master plan. This requirement has proven unwieldy and often conflicts with the recommendations in the PROS Plan and needs of the community. As such, Park staff has worked with planning staff to have this section of the Kirkland Zoning Code deleted. The language in the staff memo is as follows and was presented to the Planning Commission Study Session on June 27:

KZC Section 45.50 - Public Park (and various other locations in the KZC)

Kirkland's Parks, Recreation and Open Space (PROS) Plan is a six-year guide and strategic plan for managing and enhancing park and recreation services in Kirkland. It provides recommendations to develop high quality, community-driven parks, trails, open spaces and recreational opportunities. The Plan provides a vision for the City's park and recreation system, proposes updates to City service guidelines and addresses departmental goals, objectives and other management considerations toward the continuation of high-quality recreation opportunities to benefit the residents of and visitors to Kirkland.

Proposed Code Amendments

KZC 45.50 requires that development or use of a park occur consistent with a Master Plan and be reviewed through a community review process established by the Parks and Community Services Director. The standards relating to the required Master Plan are currently detailed in the KZC. However, because parks are under the purview of the Parks and Community Services Director and there are no substantive standards for parks in the KZC, KZC Section 45.50 is proposed to be deleted. The development of a required

Master Plan process will be implemented pursuant to the PROS Plan, with complete oversight by the Parks and Community Services Director. Where "Public Park" appears as a permissible use within the KZC, the applicable review process and development standards will be noted to be determined by the Parks and Community Services Director and the PROS Plan.

The complete staff memo can be found here: [Miscellaneous Zoning Code and Municipal Code Amendments - CAM19-00342](#)

NEXT STEPS:

The amendment package is expected to be completed by the end of 2019 based on the following steps. Specific dates have yet to be determined.

1. Planning Study Session (June 27) - complete
2. Houghton Community Council Study Session
3. Planning Commission Public Hearing Recommendation to the City Council
4. Final Approval by City Council
5. Houghton Community Council final approval or disapproval