

KIRKLAND PARK BOARD

Minutes of Regular Meeting

October 10, 2018

1. CALL TO ORDER

The October 10, 2018 Park Board Regular meeting was called to order at 7:01 p.m. by Vice Chair Kelli Curtis.

2. ROLL CALL

Members Present: Chair Rosalie Wessels, Vice Chair Kelli Curtis, Richard Chung, Kobey Chew and Uzma Butte

Members Absent: Kevin Quille, Susan Baird-Joshi and Jason Chinchilla

Staff Present: Lynn Zwaagstra, John Lloyd, Mary Gardocki, Linda Murphy and Jodie Galvan

Recording Secretary: Heather Lantz-Brazil

3. APPROVAL OF MINUTES

The minutes from the September 12 meeting were presented. Ms. Butte motioned to approve the minutes. Ms. Wessels seconded. The motion carried (5-0).

4. ITEMS FROM THE AUDIENCE

5. PRESENTATIONS

6. UNFINISHED BUSINESS

a. Off-Leash Dog Area Outreach Update

Ms. Gardocki provided an update on the public outreach process for the Designated Off-Leash Areas (DOLA) project plan. Ms. Wessels and Ms. Curtis were listed as stakeholders in the project plan. Staff responded to questions from the Board.

b. Cost Recovery Study Update

Ms. Zwaagstra provided an update on the progress of the cost recovery study. Fee benchmarking data was shared with the Board. Staff responded to questions from the Board.

c. Capital Improvement Program (CIP) Update

Ms. Gardocki provided updates on projects within the CIP to include the Juanita Beach Bathhouse Replacement Project and Totem Lake Park Master Plan. Staff responded to questions from the Board.

7. NEW BUSINESS

a. Park Naming/Renaming Policy

Staff provided the Board with a copy of the *R-4799: A Resolution of the City Council of the City of Kirkland Establishing Policies and Procedures for the Naming of Parks and Facilities* for discussion. The Board recommended a policy or procedure be created that outlines a schedule for when the Board will receive naming suggestions from organizations, individual or neighborhoods. The policy would allow for deviations from the schedule for new construction. Staff responded to questions from the Board.

b. Field Use Pilot Proposal

Mr. Lloyd provided a proposed pilot modification to the current athletic field use priority policy. Staff responded to questions from the Board. The Board was in favor of the pilot proposal.

c. Green Kirkland Updates

Ms. Galvan was introduced to the Board by Mr. Lloyd. Ms. Galvan provided an update on fall events and extended an invitation to the Board to serve as dignitaries at Green Kirkland Day on Saturday, November 17.

d. Totem Lake Park Playground Concepts

Ms. Gardocki presented the Totem Lake Park Playground concept designs and provided information on public feedback received during the on-going outreach process. Staff responded to questions from the Board. The Board preferred option four.

8. COMMUNICATIONS

a. Correspondence

b. Staff Reports and Updates

Staff responded to questions from the board.

c. Liaison Role Updates

d. Board Member Updates

Ms. Butte – Commented on Neighborhood Liaison meeting schedule conflicts that should be resolving soon.

Mr. Chew – Commented on the integrity of the proposed ropes for the park playground concepts.

Ms. Wessels – Attended the Boards & Commissions All City Dinner, where the Board's activities were highlighted.

Mr. Chung – Nothing to report.

Ms. Curtis – Attended the Boards & Commissions All City Dinner and City Hall for All events.

9. GOOD OF THE ORDER

Mr. Lloyd announced the naming Marina Park Pavilion for Al Locke event scheduled for Saturday, October 13.

10. ADJOURNMENT

Ms. Wessels moved to adjourn the meeting. Ms. Butte seconded. The motion carried (5-0). The meeting was adjourned at 8:57 p.m.

Lynn Zwaagstra, Director
Parks and Community Services

Rosalie Wessels, Chair
Park Board