



# KIRKLAND PARK BOARD REGULAR MEETING

Date: July 11, 2018

Time: 7:00 p.m.

Place: Council Chambers, City Hall

*The mission of the Park Board shall be to provide policy advice and assistance to the Department of Parks and Community Services and City Council in order to ensure the effective provision of Parks and Community Services programs and facilities to the residents of the City of Kirkland.*

## AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL** 5 minutes
3. **APPROVAL OF MINUTES** 5 minutes
4. **ITEMS FROM THE AUDIENCE** 5 minutes
5. **REVIEW OF ACTION ITEMS**
6. **PRESENTATIONS** 15 minutes  
Cheryl Geels - Park Ideas
7. **COMMUNICATIONS** 20 minutes
  - a. Correspondence
  - b. Staff Reports
  - c. Committee Reports
  - d. Comments from the Chair
8. **UNFINISHED BUSINESS** 20 minutes
  - a. Cost Recovery Study Update  
*Action: Discussion only*

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**9. NEW BUSINESS**

- a. General Park Project Updates 10 minutes  
*Action: Discussion only*
- b. Crestwoods Park Fencing 10 minutes  
*Action: Discussion only*

**10. GOOD OF THE ORDER** 5 minutes

Headshots and Bio – pictures taken at end of meeting if necessary

**11. ADJOURNMENT** Estimated meeting completion: 8:35 p.m.

Next meetings:

July 31, 2018 – Special Meeting  
September 12, 2018  
October 10, 2018

# **KIRKLAND PARK BOARD**

## **Minutes of Regular Meeting**

### **June 13, 2018**

#### **1. CALL TO ORDER**

The June 13, 2018 Park Board Regular meeting was called to order at 7:01 p.m. by Chair Rosalie Wessels.

#### **2. ROLL CALL:**

Members Present: Vice Chair Kelli Curtis, Jason Chinchilla, Kobey Chew, Susan Baird-Joshi and Chair Rosalie Wessels

Members Absent: Uzma Butte, Richard Chung, Kevin Quille

Staff Present: Lynn Zwaagstra, John Lloyd, Mary Gardocki and Jason Filan

Recording Secretary: Heather Lantz-Brazil

Ms. Zwaagstra introduced Mary Gardocki, Park Planning and Development Manager to the Board and the public.

#### **3. APPROVAL OF MINUTES**

The minutes from the April 11 meeting were presented. Ms. Curtis moved to approve the minutes. Mr. Chinchilla seconded. The motion carried (5-0).

#### **4. ITEMS FROM THE AUDIENCE**

Doug Rough, Chair of Juanita Neighborhood Association – Recommended to Board and Staff to consider using old equipment from Juanita Beach Playground for Windsor Vista Park.

Elaine Darling – Commented on concerns arising from the cost of building structures near her residence by Juanita Beach Park and the structures' effects on the nearby salmon spawning creek and wetland areas.

#### **5. REVIEW OF ACTION ITEMS**

No items.

#### **6. PUBLIC COMMENT**

##### **a. Staff Presentation – Juanita Beach Playground**

Mr. Lloyd presented the Juanita Beach Playground proposed design. Staff responded to questions from the Board regarding the proposed playground surface materials and fundraising deadlines.

Mr. Lloyd discussed email and social media correspondence received regarding the proposed playground with the Board and Staff.

b. Public Comments

Matt Boffman, Friends of Juanita Beach Park member – Commented on the Friends of Juanita Beach's support of the project and fundraising efforts.

Brena Gattuccio – Commented on the lack of inclusiveness in City parks, requested that Juanita Beach Park become an inclusive playground, and requested that the City assess all the parks to improve accessibility and inclusiveness.

Sarah Eraker, Friends of Juanita Beach Park member - Commented on how accessibility and equipment for those with special needs is being addressed in the Juanita Beach Playground.

c. Board Discussion and Recommendation

Staff discussed public comments and addressed the Boards questions regarding the playground design.

Ms. Curtis moved for the Board to accept the Juanita Beach Playground design from The Friends of Juanita Beach and recommended they move forward with their program and the Board accepts their donation. Seconded by Mr. Chinchilla.

Ms. Wessels moved to amend the original motion, by requesting The Friends of Juanita explore looking at a poured-in-place rubber surface instead of play-chips. Seconded by Ms. Baird-Joshi. The amendment to the original motion carried (5-0).

Ms. Wessels moved for the Board to approve the amended motion regarding the Juanita Beach Playground design and donation. The motion carried (5-0).

## **7. PRESENTATIONS**

a. Jennifer Matison, Animal Control Officer

Mr. Filan introduced Ms. Matison. Ms. Matison discussed her role and responsibilities as the Animal Control Officer with Staff and the Board. Ms. Matison answered questions from the Board regarding animal control compliance and noncompliance within the parks.

## **8. COMMUNICATIONS**

a. Correspondence

Ms. Wessels requested the Board and Staff give feedback on a letter on behalf of the Board regarding littering in parks drafted by Ms. Baird-Joshi.

The Board and Staff discussed updating the process for responding to public correspondence.

b. Staff Reports

Staff responded to questions and comments from the Board regarding the report.

c. Committee Reports

Ms. Curtis – Attended May 2 Friends of Finn Hill annual meeting and connected with the dog walker group. Attended May 22 Everest Neighborhood meeting. Participated in the Cost Recovery Community Workshops.

Mr. Chinchilla – Nothing to report.

Mr. Chew – Participated in the Cost Recovery Community Workshops.

Ms. Baird-Joshi – Met with South Rose Hills bridle trails group. Participated in the Cost Recovery Community Workshops.

Ms. Wessels – Attended Juanita Neighborhood Association meeting. Participated in the Cost Recovery Community Workshops.

d. Comments from the Chair

Ms. Wessels reminded Board to submit bio and photo to Mr. Lloyd for City website.

**9. UNFINISHED BUSINESS**

a. Cost Recovery Study Update

Ms. Zwaagstra summarized the Cost Recovery Study update and answered questions from the Board.

b. CIP Program Update

Ms. Zwaagstra summarized the CIP Program update and answered questions from the Board. Ms. Curtis requested the CIP Program updates be dated in future packets. Ms. Wessels commented on PK006 and the potential to incorporate poured-in-place rubber surface and play enhancements.

**10. NEW BUSINESS**

No new business.

**11. GOOD OF THE ORDER**

a. Discussion items or questions for the Board liaison role

Ms. Zwaagstra commented that several neighborhood meetings are canceled for the month of June and provided a handout with liaison role talking points for the Cost Recovery Study.

## **10. ADJOURNMENT**

Ms. Baird-Joshi moved to adjourn the meeting. Mr. Chinchilla seconded the motion. The motion carried (5-0). The meeting was adjourned at 9:07 p.m.

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Lynn Zwaagstra, Director  
Parks and Community Services

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Rosalie Wessels, Chair  
Park Board

**From:** [Linda Murphy](#)  
**To:** "KENNETH"  
**Cc:** [Lynn Zwaagstra](#); [John Lloyd](#); [Heather Lantz-Brazil](#)  
**Subject:** RE: Local Pool response  
**Date:** Tuesday, June 12, 2018 7:37:42 AM

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Kenneth,

You are welcome.

I appreciate your ask and support for the pool.

Keep an eye on the Park Board agendas posted on the City's web site for possible future discussions

Here is a link -

[http://www.kirklandwa.gov/depart/parks/About\\_Parks\\_and\\_Community\\_Services/Boards\\_\\_Commissions\\_\\_Councils/Park\\_Board.htm](http://www.kirklandwa.gov/depart/parks/About_Parks_and_Community_Services/Boards__Commissions__Councils/Park_Board.htm)

Sincerely,

**Linda Murphy**

Recreation Manager  
 City of Kirkland  
 425.587.3351  
 Kirkland City Hall  
 123 5<sup>th</sup> Avenue



**From:** KENNETH [mailto:k\_carter@comcast.net]  
**Sent:** Monday, June 11, 2018 10:13 PM  
**To:** Linda Murphy  
**Subject:** Re: Local Pool response

Hi Linda,

Thank you for your response. At the least it makes me feel good that this has been looked into and you were willing to share with me the details. I appreciate you doing so.

Is there any help needed by the city board that I can lend a hand too?

Kenneth Carter

-----Original Message-----

**From:** [LMurphy@kirklandwa.gov](mailto:LMurphy@kirklandwa.gov)  
**To:** [k\\_carter@comcast.net](mailto:k_carter@comcast.net)  
**Cc:** [LZwaagstra@kirklandwa.gov](mailto:LZwaagstra@kirklandwa.gov), [JLloyd@kirklandwa.gov](mailto:JLloyd@kirklandwa.gov), [HLantz-Brazil@kirklandwa.gov](mailto:HLantz-Brazil@kirklandwa.gov)  
**Sent:** 2018-06-11 1:45:51 PM  
**Subject:** Local Pool response

Mr. Carter,

Thank you for your email. An indoor year round Aquatic Center has been requested and discussed quite a bit over the last few years in Kirkland.

After much community & City Council discussion and an in-depth study, a ballot measure was put to the Kirkland voters in November of 2015. Sadly the measure did not pass at that time. I have attached a link from the City's website, that will provide extensive information on the study and process.

[http://www.kirklandwa.gov/depart/parks/Park\\_Planning/Park\\_Planning\\_\\_Development/Aquatic\\_Center\\_Partnership\\_Project.htm](http://www.kirklandwa.gov/depart/parks/Park_Planning/Park_Planning__Development/Aquatic_Center_Partnership_Project.htm)

Directly to your request, as part of the process there was an option to cover the Peter Kirk Pool as you suggest. The information was shared with the Park Board and at that time, there was no consensus on moving forward with the project. Additionally, the issue of covering the pool was explored again in 2017 and it was not recommended for funding. While we believe the community is interested in year-round swimming opportunities, it has either not risen as a priority or we have not hit on the right timing or ballot

initiative.

Again thank you for your input and if you have any questions please contact me.

**Linda Murphy**

Recreation Manager  
City of Kirkland  
425.587.3351  
Kirkland City Hall  
123 5<sup>th</sup> Avenue



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**From:** KENNETH CARTER [[mailto:k\\_carter@comcast.net](mailto:k_carter@comcast.net)]

**Sent:** Friday, June 8, 2018 5:17 PM

**To:** Park Board

**Subject:** Local Pool

Hello,

I have a question about the pool in the Kirkland park which is only open during the summer.

In Newport hills the pool is open for more than the summer months as they erect a dome over the pool for part of the year. Why does such an affluent community such as Kirkland only have the pool open for the summer months. I propose looking the option of a dome as I'm sure I'm not the only swimmer in this community that would utilize the facility. What would it take?

Thank you,

Kenneth C.

[k\\_carter@comcast.net](mailto:k_carter@comcast.net)

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**From:** [John Lloyd](#)  
**To:** ["Cheryl Geels"](#)  
**Cc:** [Heather Lantz-Brazil](#)  
**Subject:** RE: Kirkland Parks workshops  
**Date:** Monday, June 18, 2018 8:22:49 AM

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Great! I have added you to the agenda.

As for a presentation – yes, we can accommodate a PowerPoint fairly easily. I agree that seeing some pictures will really help the board see your vision...and see what else is out there. Typically special presentation are about 10-15 minutes. It can be more or less depending on your needs. Let me know what will work for you.

I will touch base the week of the meeting (Monday July 9). I will be out of the office the 2 weeks before the meeting. I have copied our Administrative Assistant, Heather Lantz-Brazil on this email. She will be getting all the paperwork together for the meeting. If you have any questions, please feel free to contact either of us.

John Lloyd  
Deputy Director  
Department of Parks and Community Services  
City of Kirkland  
[jlloyd@kirklandwa.gov](mailto:jlloyd@kirklandwa.gov)  
[425.587.3309](tel:425.587.3309)

**From:** Cheryl Geels [mailto:[cheryl@geels.org](mailto:cheryl@geels.org)]  
**Sent:** Friday, June 15, 2018 3:43 PM  
**To:** John Lloyd  
**Subject:** Re: Kirkland Parks workshops

Hi John,

Absolutely, I'd be glad to! The July 11th would work well for me. Is it the sort of forum where I could bring a few pictures (like, in a powerpoint presentation)? That would probably help the Board understand a little better the things that I'm describing.

Thank you for the opportunity to talk with everyone, John. Nothing would make me happier than to see features like what I saw imported to Kirkland, and I'd be happy to help in whatever way I could to make that happen.

Best, Cheryl

On Fri, Jun 15, 2018 at 2:26 PM, John Lloyd <[JLloyd@kirklandwa.gov](mailto:JLloyd@kirklandwa.gov)> wrote:

Hi Cheryl,

Your email was forwarded to me for review. Thank you for your feedback and ideas. Would you be willing or interested in presenting these ideas to the Park Board? I think they would be very

interested in hearing about the different things you have seen and experienced. This will help influence future work plans and park development projects.

The next regularly scheduled Park Board meeting is July 11<sup>th</sup> with the next being September 12<sup>th</sup>. The meetings are at 7pm in Council Chambers within City Hall. I would be able to put you in the special presentation section which is at the start of the meeting.

Thanks again for your feedback.

John Lloyd  
Deputy Director  
Department of Parks and Community Services  
City of Kirkland  
[jlloyd@kirklandwa.gov](mailto:jlloyd@kirklandwa.gov)  
[425.587.3309](tel:425.587.3309)

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**From:** eParks  
**Sent:** Tuesday, June 12, 2018 2:21 PM  
**To:** 'Cheryl Geels'  
**Cc:** Jairid Hoehn  
**Subject:** RE: Kirkland Parks workshops

Good afternoon Ms. Geels,

Thank you for taking the time to express your feedback in regards to Kirkland's Parks and Community Services Department and the direction you'd like to see it move towards. I'm including my Supervisor in my response to you who can relay the information to our team whose processing the results of the Workshops. I enjoyed reading about your experience in Switzerland and how they've set up their unique parks and trails. Thank you for taking the time to share it and including all those wonderful links. Have a great day!

**Lourdes Mansanarez**  
Parks & Community Services  
City of Kirkland



**Phone:** 425.587.3300 [eparks@kirklandwa.gov](mailto:eparks@kirklandwa.gov)  
**Online registration:** [www.KirklandParks.net](http://www.KirklandParks.net)  
**City Website:** [www.KirklandWA.gov](http://www.KirklandWA.gov)

**From:** Cheryl Geels [<mailto:cheryl@geels.org>]  
**Sent:** Tuesday, June 12, 2018 2:07 PM  
**To:** eParks  
**Subject:** Kirkland Parks workshops

Hi there!

I read recently in the Kirkland Reporter that the council would be seeking feedback for how the city ought to use recreation and community service funds, and I know you recently had some workshops seeking community input as well. I would have loved to attend, but that was a really busy week for our family. I do want to share my own ideas, though, of what I would absolutely love to see in our city.

Our family was lucky enough to spend a year in Zurich, Switzerland, when my children were small. They were the perfect age to take advantage of all of the public parks and playgrounds in Switzerland which were truly second to none. The playground structures we saw there were so creative, and a really neat combination of simple and exciting. The city had adventure playgrounds, too, where the kids could build and create, similar to the one on Mercer Island or the famous [adventure playground](#) in Berkeley.

But if I could pick one park feature to import to Kirkland, it would be the theme trails that they had all over Switzerland (and also Austria).

We lived right next to Uetliberg Mountain, and across the crest of the mountain they had the Planetenweg, or planet path. This was a scale model of the solar system that stretched about five miles. Walking along it was incredible: you really got a sense for how large the universe was and, especially, how far apart the outer planets were.

There were scale models of the planets in their appropriate places in the solar system along with placards that had fun facts about the planets, and looking for these and learning about them was really exciting for the kids...trying to reach the next planet and the next spurred our three children (the oldest of whom was 9 at the time) to walk the full five miles. It's a wonderful STEM activity, and I think the Cross Kirkland Corridor would be an absolutely perfect home for something similar. I think it would be a perfect feature to draw more families inside and outside Kirkland to use the corridor. (The only other place I've seen something like this is in Eugene, Oregon, where they had a small-scale version of a planet path along their river.) A info link about the trail is [here](#).

That was definitely one of the simpler theme trails that we hiked in Switzerland. More often, the public trails were loops through a wood or would descend mountains (a chairlift would take you to the top of the mountain, and you would walk down the mountain via a theme trail.) Some of the more elaborate of these were privately operated by a ski outfit as a way to attract people to their slopes in the summer. (The hikes themselves were always free, and freely accessible, but there was a small charge for taking the ski lift to the crest of the mountain.)

But some of these trails were maintained by various cities as well. I saw some that told the history of the region: for example, on the Austrian border, we hiked a "Smugglers trail" that told the history of people who would smuggle goods over national lines. The activities had kids choose at the beginning if they would be smugglers or law enforcement, and then they would do various activities along the way, depending on their role.

Often the trails were fanciful, with fairy tale themes like witches and dwarves. (Often these included a little play structure at the end, like a little witch hut or a dwarf mine...they were so enticing for little ones!) A story would unfold from station to station along the trail, and the activities that you did at each station would relate to the story. The activities were often quite simple but were fun. For example, I remember one that was beneath a fir tree, and

kids were supposed to find ten pinecones and try to toss them into a bucket. It was simple, cheap and self-sustaining, but so fun for the kids.

And sometimes the trails were simply nature themed. There was one in the Sihl park near us that I believe was city funded, and it had stations where you would count the rings on an old tree trunk, or see how far you could jump, and you could compare your jumps to those of different animals.

I took quite a lot of photographs of the trails that I experienced, and I would be so happy to share what I saw with you. There is also a website written by an expat mom that has a lot of photos and descriptions of theme trails that might give you a better idea of what I'm describing.

<http://www.momstotszurich.com/category/hiking/theme-trails/>

A lot of these were privately funded and, therefore, more elaborate, but here is her description of the simpler Sihl trail.

<http://www.momstotszurich.com/2014/11/sihlwald-walderlebnispfad.html>

Honestly, it doesn't take much to motivate a kid. I remember when I was a kid we had a very simple "ABC" trail in the park near my house. By the time I was old enough to hike it, half the letters were missing, but we loved looking for them.

I think there are a couple places in Kirkland that could be a wonderful home to a trail like this: Bridle Trails comes to mind, or the Watershed Park. Perhaps the trail that runs in the woods behind Crestwood Park. Or maybe something small in the woods behind Carillon Park?

I honestly think these trails would bring more people to our parks and really be a fun something-special for our city.

Anyway, thanks for bearing with me while I prattle. I really just didn't want to miss this chance to speak up, since it sounded like you were looking for input and ideas. Could you let me know that this note found it into the right hands?

Thank you!

Cheryl Geels  
425-533-3971

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**From:** [Linda Murphy](#)  
**To:** ["ferdurpizza@yahoo.com"](mailto:ferdurpizza@yahoo.com)  
**Cc:** [Betsy Maxwell](#); [Park Board](#)  
**Subject:** FW: Adult Table Tennis Program  
**Date:** Thursday, June 21, 2018 8:52:33 AM

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Mr. Duran,

Thank you for your email inquiring about Ping Pong. Great to hear how your friends are engaged in sport.

The Peter Kirk Community Center does have limited opportunity for Ping Pong Play. It does require making arrangements (call the Center 425.587.360) for the table to be set up and available.

Unfortunately the City does not have a solely dedicated space for the table.

I have shared your groups interest with Betsy Maxwell, Recreation Coordinator at the center and requested she reach out to you and explore possible offerings that would benefit your group.

Sincerely,

**Linda Murphy**

Recreation Manager  
City of Kirkland  
425.587.3351  
Kirkland City Hall  
123 5<sup>th</sup> Avenue



**From:** Alan Duran [<mailto:ferdurpizza@yahoo.com>]  
**Sent:** Friday, June 15, 2018 6:24 AM  
**To:** Park Board  
**Subject:** RE: Adult Table Tennis Program

Hello I want to know if city of Kirkland has an adult ping pong program? We are 6 to 10 adults who lives in Kirkland that plays ping pong in different places except Kirkland, we play at bothell Senior center, Redmond Senior center, Crossroad Bellevue parks amd recreation center, i think Kirkland is the only one that doesn't have a program like this so i wonder if they could make a program and we would appreciate it. Thanks Alan Duran

[Sent from Yahoo Mail on Android](#)

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**Parks and Community Services**  
**Department Report – June 2018**

**Administration, Planning and CIP Projects**



**Edith Moulton Park** – Park and CIP staff completed a punch-list walk through on June 21. The park is entering final completion and will be ready for the grand opening. New amenities include an off leash dog trail, improved environmental preservation and protections, a wetland boardwalk, a picnic shelter, restrooms, and a play area. Parking is available off street and at Heller Keller Elementary.

**Juanita Heights Park: Parcel Acquisitions** – A celebration was conducted on Sunday, June 24, from 3:00 p.m. to 4:00 p.m. at the cul-de-sac of 89 Place near the park's new southern boundary. Tours and a ribbon cutting ceremony were part of the festivities to mark the new boundary and identify the newly acquired parcels. Please see the GKP section of this report for more details.

**Juanita Beach Bathhouse and Picnic Shelters** – The renovation is at 90% design and permitting is nearing completion. Staff hope to release an invitation to bid by September.

**Finn Hill Middle School Playfields** – The project was open for bids on Thursday, May 31 and the one proposal was over 50% of the budgeted amount. Staff decided to pursue the MRSC Small Works Roster in hope of better pricing. At this time, field scheduling at the playfields is suspended and will be re-evaluated in the spring once the work begins and the contractor provides a schedule for fall work.

**Totem Lake Park** – Park design work continues and is at the 60% completion.





Upcoming Important Dates:

- Edith Moulton Grand Opening: Saturday, July 21, 11 a.m. – 12:00
- Le Tour de Totem event: Saturday, July 28, 9:00 a.m. – 12:00

**Parks Maintenance and Operations**



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*(Marina Park early morning of June 18, 2018)*

- Parks & Community Services Innovation Intern, Liesl Olson, began her service to the Community this month. Liesl will be researching and evaluating a few business components with a focus on automation and streamlined efficiencies. Welcome Liesl!
- Edith Moulton Park is really starting to take form. The contractor is wrapping up their work and preparations are being made to have a grand opening ceremony on Saturday, July 21.
- South Norway Hill Park is receiving some extra site visits this month from Parks Operations staff and our Police Department. Sometimes during the summer months the park struggles with non-compliance. We are hopeful the additional levels of service will be effective.
- The recent rains were a real bonus to lawns and plants throughout the system. The June gloom was well received.
- We are welcoming Douglas Hunter to the Parks Operations team and are excited to have Doug accept the position as Field Arborist. Doug comes to us with several years of private and public experience.



*(Edith Moulton Park, June 2018 –  
Gaining early access to the new boardwalks)*



*(McAuliffe Pea Patch – Seattle Tilthe and Volunteers early harvest and weeding party)*

## **Recreation**

- Youth Tennis Camps are full with 16 participants in each camp (one at Peter Kirk Park and one at Kirkland Middle School). Adult Tennis Lessons also begin this week at Kirkland Middle School with nine participants for the first session.
- We have three teams signed up to participate in the new Ultimate Frisbee program this summer being held at Spinney Homestead Park. This new program is not offered by any other local Parks' Departments and we hope Ultimate Frisbee will continue to grow in popularity and we can add more teams and divisions in the future. Kudos to Jessi Vandiver, Program Assistant, for creating this program and making it a reality.
- Every division for the upcoming beach volleyball season is full and we have 32 teams eager to get down to Juanita Beach Park to play in the sand. The season begins the second week of July. Due to numerous requests, there is a brand new division being offered this season, the Men's 2v2 division, which filled up almost immediately.



- We had six camps start on June 25 at the North Kirkland Community Center. Most camps were full with the Junior Camp for ages 5-8 at 20 campers, Giggles & Grins preschool camp for ages 3-4 at 12 campers, Theater Camp for ages 4-6 at 12 campers, Mad Science Blast-Off camp for ages 7-10 at 10 out 12 openings full, I-Game for ages 6-10 full with 15 campers, and Animation camp for ages 6-10, with 11 out 16 openings full. This makes for an extremely busy center when you add in the on-going programs such as music, fitness, and dance programs. It is estimated that over 225 participants visited the NKCC in a single day not including accompanying parents and park users.



*(NKCC Day Camp Programs)*

- The Harbor Master program is in full swing. Harbor Masters are at the Marina from 10am-10pm 7 days a week to assist boaters with information about Kirkland, and paying for their moorage. Harbor Masters also assist with keeping the dock safe and maintained. Special thanks to Parks Maintenance staff for assisting staff with making the dock safe and looking great!
- Sailing camps started at Waverly Beach Park on Monday, June 25, six participants ages 8-11 years old toughed the rainy and windy weather to kick off the City's summer sailing camp programs with Sail Sand Point. The theme this week is "Starting to Sail Solo", 11 different camp sessions are offered throughout the summer for participants with skill levels ranging from beginner to intermediate. The camps are so popular that currently 8 of the 11 session have long wait lists.



*(Sailing Camp)*

- The second Season Athletic field allocations will be complete by July 1, with field use beginning July 30. Seven different leagues submitted 76 applications for programs including football (flag and tackle), soccer (youth through senior), and baseball/softball for all ages.
- Picnic Shelters are available for reservation. Currently Waverly Beach Park shelter is booked every weekend through the summer! The rest of the park shelters and picnic areas have some availability, but are filling up quickly. Availability can be found at [www.kirklandparks.net](http://www.kirklandparks.net).
- The Community Gardening (Pea Patch) program is well underway for the season. Only two out of 101 plots had to be reassigned due to abandonment, and two new gardeners have gladly taken the plots mid-season. There are also currently 17 interested gardeners on the waiting list.
- Peter Kirk Pool is now open through September 3, with a variety of programs including early morning lap swim, and daytime and evening public swims. We have hired 76 staff to work at the Peter Kirk Pool and beaches. An additional 10 more applicants will be on-boarded at the beginning on July to work through the end of the season. It has been a great start to the season with many community members enjoying the facility.

	Quantity	Total
10-Visit Pool Passes Sold	193	\$7,895
Household Pool Season Passes Sold	29	\$7,645
Individual Pool Season Passes Sold	25	\$2,500
Single Pool Facility Admission	842	\$3,827.80

*(June 4- June 25 Peter Kirk Pool Sales)*

- Currently, 2,824 participants are registered in Learn-to-Swim Swim lessons, generating \$204,000.00 in revenue. Peter Kirk Learn-to-Swim lessons focus on safety, fun, and learning the important life safety skill of swimming.
- Orca Swim Team practice began on Monday, June 25. This season there are 182 swimmers on the team. Swimmers practice Monday-Thursday and participate in swim meets against other teams in the Craze Swim Team League each week. Friday, July 13, the Peter Kirk Pool will host the first swim meet of the season.



- Beach lifeguard training took place on Friday, June 22. Houghton, Waverly and Juanita Beach Lifeguards will be on duty beginning July 1. Lifeguards are on duty from 12:00 to 6:00 p.m., Monday through Sunday. Along with providing water safety to the public who visit the beaches, lifeguards also do park maintenance tasks such as make sure the sand, docks, parking lots, and grass are free of harmful objects and trash.



*(Beach lifeguard training June 22, 2018)*

- Registration is now open for the 2018 Kirkland Kids Triathlon, which will be held on Saturday, September 8 at 11:00 a.m. at Juanita Beach Park. This non-competitive event provides an excellent opportunity for youth to experience the sport of Triathlon.
- The 2018 Sprinkler Park Thursday's at Lee Johnson Field will be held on Thursdays, from July 12 until August 23 from 12:00 to 3:00 p.m. A variety of sprinklers, suitable for all ages, will be set up for everyone to enjoy and cool off from the summer heat. This is a free activity for the community to enjoy. Thank you to the Rotary Club of Kirkland Downtown for sponsoring the 2018 Sprinkler Park!
- PKCC kicked off the 15 year of the Kirkland Steppers program on Tuesday, June 5. This program encourages an active lifestyle as well as a health and wellness goal for older adults age 50+ in Kirkland. Fairwinds Redmond and Evergreen Health are the major sponsors for this program, because of these sponsorships we were able to provide each participant with a t-shirt that identifies them as a Kirkland Stepper and several other giveaways throughout the 16-week program. Most weeks we have a local business that sponsors the Tuesday walks by offering discounts and freebies along the walking route. This program will run through the end of September.
- Peter Kirk Day Camp started on Monday, June 25 and is almost completely full, there are only a handful of spots available for the rest of the summer. This camp is always fun and adds a great energy to PKCC during the summer months.
- In May the members of the Washington Association of Senior Centers re-elected the PKCC Recreation Coordinator, Betsy Maxwell, to be secretary of their executive board.

### **Human Services**

There are no updates for June.

### **Senior Council**

- The Senior Art Show was held June 7 through June 22 at Merrill Gardens.
- Work is beginning on Viva Volunteers which is set for October 20.

### **Youth Services & Youth Council**

- The annual Bluefish Festival was held on Friday, June 1.
- Five cases were heard at the Teen Traffic court.
- A yearend party was held on Sunday, June 10.
- The Leadership team met with the City Manager on Thursday, June 7 and the LWSD superintendent on Wednesday, June 6.
- Youth Council will be off during the summer and resume in September.

### **Green Kirkland Partnership**

- During June, Green Kirkland Stewards hosted seven events at various parks for Google Serve month with the Google Kirkland campus (June 1, 6, 7, 14, 21, 22, 27, 29). A group of volunteers from Gentle Smile Dentistry also attended the June 1 event.
- Green Kirkland Stewards hosted two volunteer events with Symetra, one at Juanita Bay Park on June 13, and one at McAuliffe Park on June 14.
- On June 6, an EarthCorps crew conducted maintenance in the Heronfield Wetlands mitigation site. KDOG provided the funding.
- On Saturday, June 9, GKP and King County Noxious Weed Staff hosted a Steward Training Workshop, at McAuliffe Park titled Invasive Weeds - Advanced Invasive Plant Best Management Practices. Nine Green Kirkland Stewards and King County volunteers attended.
- On Saturday, June 9, Green Kirkland and EarthCorps hosted an environmental stewardship event at Juanita Bay Park with 22 community volunteers, including a group from BECU, in attendance. This event was made possible with support from the King Conservation District.
- On Wednesday, June 13, Green Kirkland Stewards hosted a volunteer restoration event at Crestwoods Park.
- On Thursday, June 14, Green Kirkland Stewards hosted a volunteer event at Juanita Bay Park with the Environmental Adventure School.
- A contracted restoration crew from Applied Ecology started maintenance work along the steep slope in Kiwanis Park on June 14. This project will continue later in the summer.

- On June 15, GKP and EarthCorps hosted an environmental stewardship event targeted for business/corporate volunteers at Watershed Park. A total of 57 volunteers, including groups from Google, Hillside Student Community School, and individual members of the public, attended this event. The event was made possible with support from King Conservation District.
- On Saturday, June 16, a GKP staff person tabled a GKP booth at Eastside Audubon Society's World Migratory Bird Day celebrations at Juanita Bay Park.
- On Wednesday, June 20, four Green Kirkland and Parks Maintenance staff attended a Green Cities focus group in Everett to discuss management of natural areas in line with the principles of Crime Prevention through Environmental Design (CPTED).
- On Sunday, June 24, GKP participated in the Finn Hill Neighborhood Alliance's celebration for the expansion of Juanita Heights Park through land acquisition. Ribbon cutting dignitaries included State Representatives Shelley Kloba and Derek Stanford, King County Councilmember Rod Dembowski, and City Councilmembers Asher, Nixon, Neir, and Pascal. The three Green Kirkland Stewards, Kathy, Andrea, and John, who conduct forest restoration activities at the park participated in the celebration.
- On Tuesday, June 26, Green Kirkland staff collaborated with Eastside Audubon Rangers to provide stewardship activities for up to 50 Peter Kirk Day Campers at Juanita Bay Park.



*(Green Kirkland Partnership Photos: Some of the many volunteers who came out to volunteer in Kirkland parks in June)*



*June 24 Juanita Heights Park expansion celebration. Ribbon cutting dignitaries included State Representatives Shelley Kloba and Derek Stanford, King County Councilmember Rod Dembowski, and City Councilmembers Asher, Nixon, Neir, and Pascal (Photo left). Green Kirkland Stewards Andrea, Kathy, and John, with Councilmember Pascal and GKP Supervisor Sharon Rodman (Photo right)*



Upcoming Important Dates:

- An informal farewell celebration will be held for GKP Supervisor Sharon Rodman's retirement Wednesday, July 11, 4:00-5:00 p.m. in the Peter Kirk Room at City Hall.

**Special Events & Special Events Service Team**

- Staff supported the following events through permitting; coordination with other City departments for street closures, fire and police support, safety and sanitary regulations and banners; City facility use such as parks, parking lots and streets; evening, weekend and holiday on-call logistical support as needed; and communication with the public:
  - **NAMIWalks Washington**  
The 14<sup>th</sup> annual NAMIWalks Washington event took place at Marina Park on Saturday, June 2. This year 1,380 participants raised \$264,500 to support the work of NAMI and people affected by mental illness. The event featured an awareness walk along Lake Washington Boulevard, service provider booths, and various entertainers from Seattle Cheer, Star Wars characters and Roller Derby girls just to name a few. The walk required 18 route safety monitors and three off-duty officers. City staff also conducted safety compliance inspections.



*(2018 NAMIWalks Washington)*

- **Corpus Christi Procession**  
Holy Family Parish held its' annual walk in the South Rose Hill Neighborhood on June 3. The expressive walk drew more than 200 hundred members this year. The procession started at Holy Family Parish, passed Lake Washington High School, headed south on 122<sup>nd</sup> Avenue NE, then west on NE 70<sup>th</sup> Street to return to the church. Participants stay on the sidewalk which eliminates the need for street closures and police support.



*(2018 Corpus Christi Procession)*

- **Kirkland Wednesday Market**  
The Kirkland Downtown Association welcomes new managers Tessa Hansen and Suzy Karl to the weekly farmers market this year. The popular market is held on Wednesdays at Marina Park through the end of September and hosts a variety of vendors. Attendees will enjoy special theme days, cooking demos and live music throughout the season. City staff conduct weekly safety compliance inspections and other support as needed.



*(Kirkland Wednesday Market)*

- **Eastside Salsa Marina**  
Kirkland based LaVida Studios hosted their annual social dance at Marina Park on Saturday, June 16. The event featured introductory lessons and professional performances of Salsa, Bachata, Cha-cha-chá and Merengue. Event day staff support included compliance inspections.



*(2018 Eastside Salsa Marina)*

- **Juanita Friday Market**

Staff welcomed opening day of the Farmer's Market's 11<sup>th</sup> season on June 1. The market hosted 35-50 vendors each week, with live music performances and themed events on the first and last Fridays which included Kids Day and Earth Fair. We're lucky to have five dedicated volunteers this season to help with administrative support and event day logistics. Additionally, one-time volunteers help with setup and teardown. On average volunteers provide 20 hours of support each week. Our community partners this year include Hand & Stone Massage & Facial Spa, Kirkland Kids Dentistry, Pacific Medical Centers, Voya Financial, Antioch MOPS, and The Gardens at Juanita Bay. Collectively these companies have provided \$2,350 in sponsorship funds.

Join us in July for Kids Day (7/6), Pet-a-Palooza (7/13) and the Health Fair (7/27).



*(2018 Juanita Friday Market)*

**Upcoming Important Dates:**

- July 4, 10 a.m. - Celebrate Kirkland 4<sup>th</sup> of July, Marina Park
- Thursdays, July 5 - August 16, 7 p.m. - Evening Summer Concert Series, Marina Park
- Fridays, July 6 - September, 3 p.m. - Juanita Friday Market, Juanita Beach
- Tuesdays, July 10 - August 21, 10 a.m. - Kids Summer Concert Series, Juanita Beach
- Wednesdays, July 11 - September, 2 p.m. - Kirkland Wednesday Market, Marina Park
- July 13 - 15 - Kirkland Uncorked, Marina Park
- July 29, 10 a.m. - Kirkland Classic Car Show, Marina Park
- July 29 - August 4 - Junior Softball World Series, Everest Park

### **Interdepartmental/Interagency Committees**

#### Special Events Team (Sudie Elkayssi):

- Parks Special Projects Coordinator reported on events held during the months of March, April and May.
- The Special Events Team reviewed applications and approved the permitting for the Seattle 3 Day Walk hosted by the Susan G. Komen Foundation and the Oral Cancer Awareness Walk hosted by the Oral Cancer Foundation.
- Representatives from Kirkland Events LLC appeared before the team to present proposed plans for Kirkland Oktoberfest which is scheduled to take place at Marina Park in September.
- A representative for Crossing Kirkland, an event made possible by the joint efforts of seven Kirkland neighborhood associations, presented plans for the Cross Kirkland Corridor event which will be held in September.

#### Grant Team (Sharon Rodman)

No meeting in June.

#### Green Team (Sharon Rodman)

- At the City Council June 19 meeting, the Green Team's April Earth Month video was shown. The video highlighted several environmentally sustainable events and activities for Council to see the successes achieved in April. Green Kirkland Partnership's April 21 large Earth Day event was prominently featured.

#### Volunteer Service Team (Jeremy Jones)

No meeting in June.

#### Customer Service Team (Jairid Hoehn, Lourdes Mansanarez)

The Customer Service Team meeting was cancelled for June.



## Parks and Community Services Monthly Tracking – May, 2018

### Marina use

	Number	Revenue
Boat slip rentals		\$6277.60
Boat launch cards sold	110	\$7170
Commercial dockings	10	\$1504

### Green Kirkland Partnership

Number of volunteer hours	1163
Number of volunteer events	22
Value of Volunteer Hours (\$)	\$34,931.41
Acres of new restoration	0.4
Acres in restoration maintained	0.9
Total plants planted	0
Invasive trees removed	0
Contracted crew field hours	148

### Youth Services

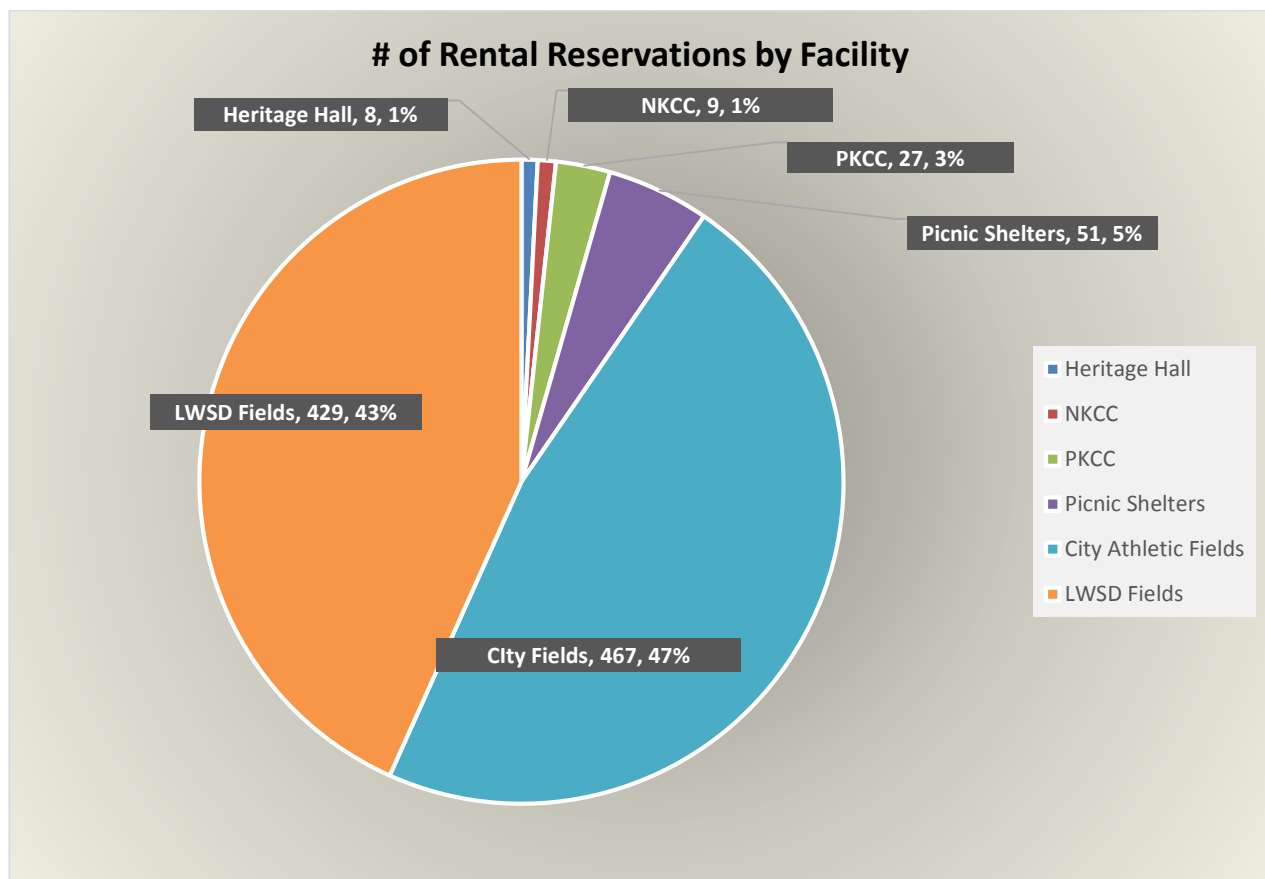
Number of events	1
Volunteer hours	
Traffic court cases heard	5

### Special Events

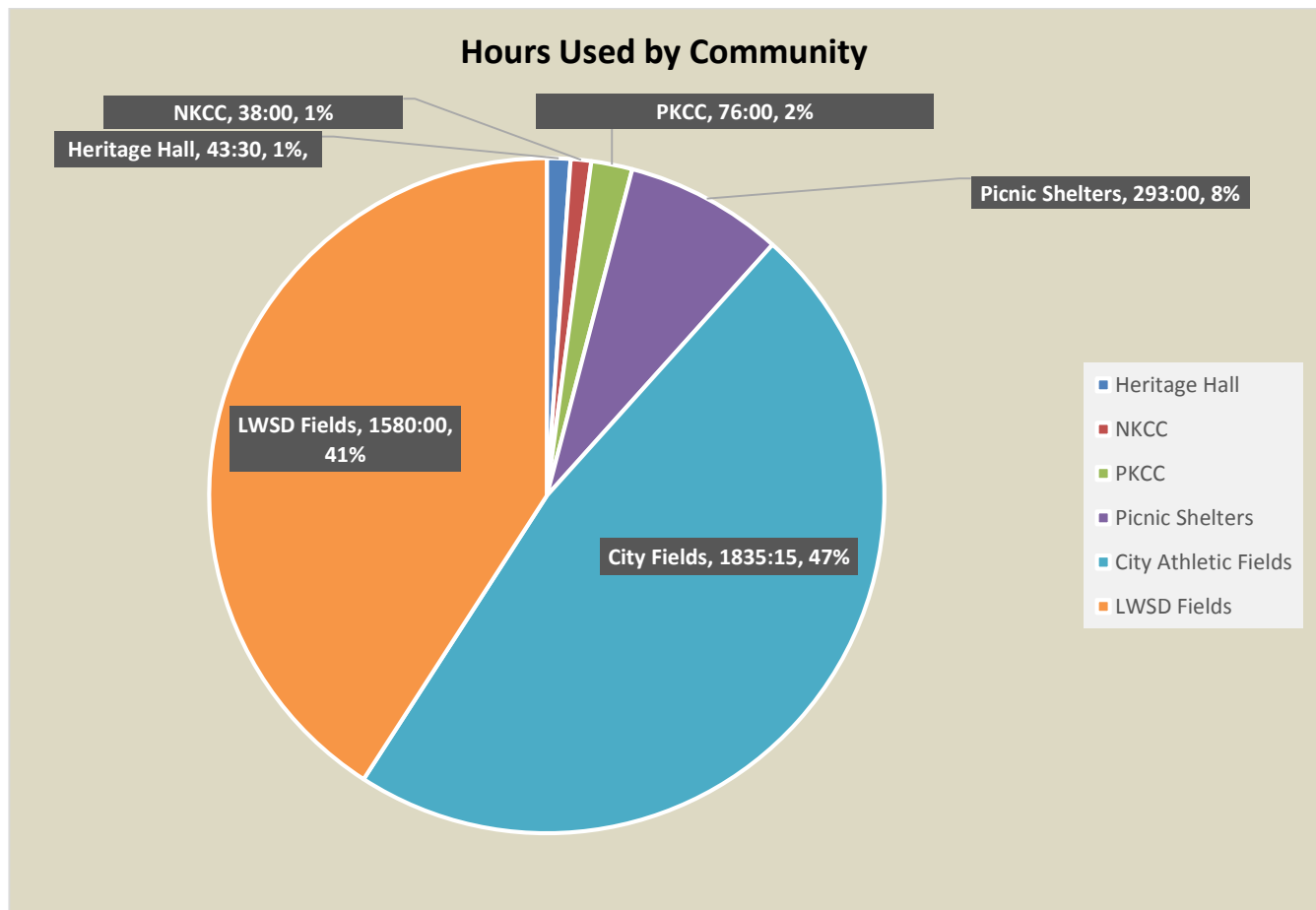
Number of events	4
Calendar days	4
Estimated event participants	3,750

### Parks and Community Services Facility Rental Information

	Hours Used by Community	# of Reservations
Heritage Hall	43:30	8
NKCC	38:00	9
PKCC	76:00	27
Picnic Shelters	293:00	51
City Athletic Fields	1835:15	467
LWSD Fields	1580:00	429
<b>Total</b>	<b>3865:45</b>	<b>991</b>

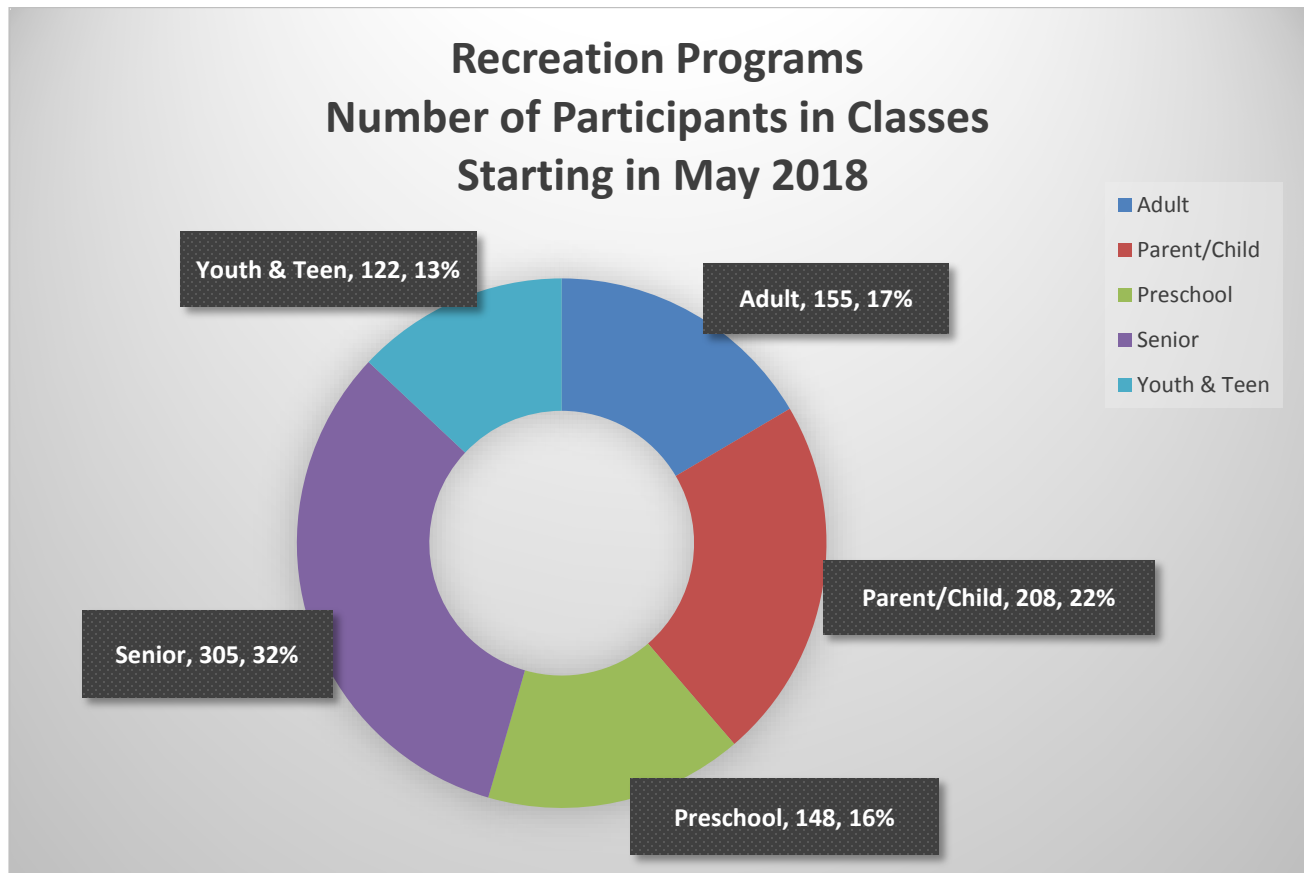


	Hours Used by Community	
Heritage Hall	43:30	1.13%
NKCC	38:00	0.98%
PKCC	76:00	1.97%
Picnic Shelters	293:00	7.58%
City Athletic Fields	1835:15	47.47%
LWSD Fields	1580:00	40.87%
<b>Total</b>	<b>3865:45</b>	<b>100.00%</b>



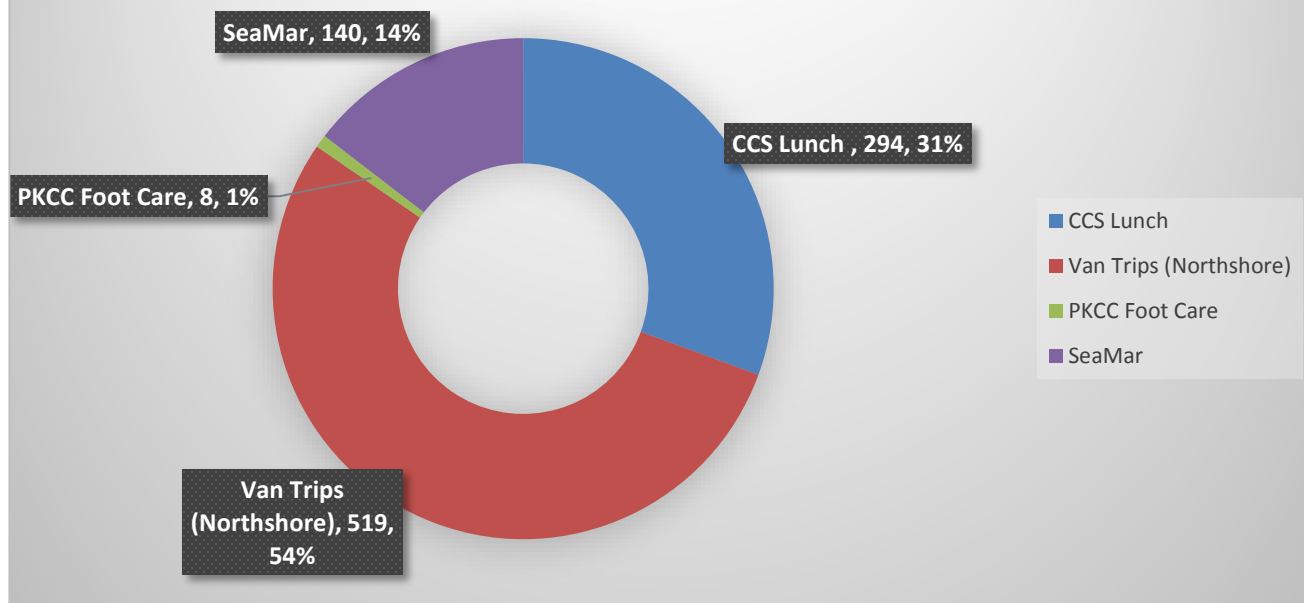
**Parks and Community Services Program Attendance Information**

	Recreation Program Participants
Adult	155
Parent/Child	208
Preschool	148
Senior	305
Youth & Teen	122
Total	938



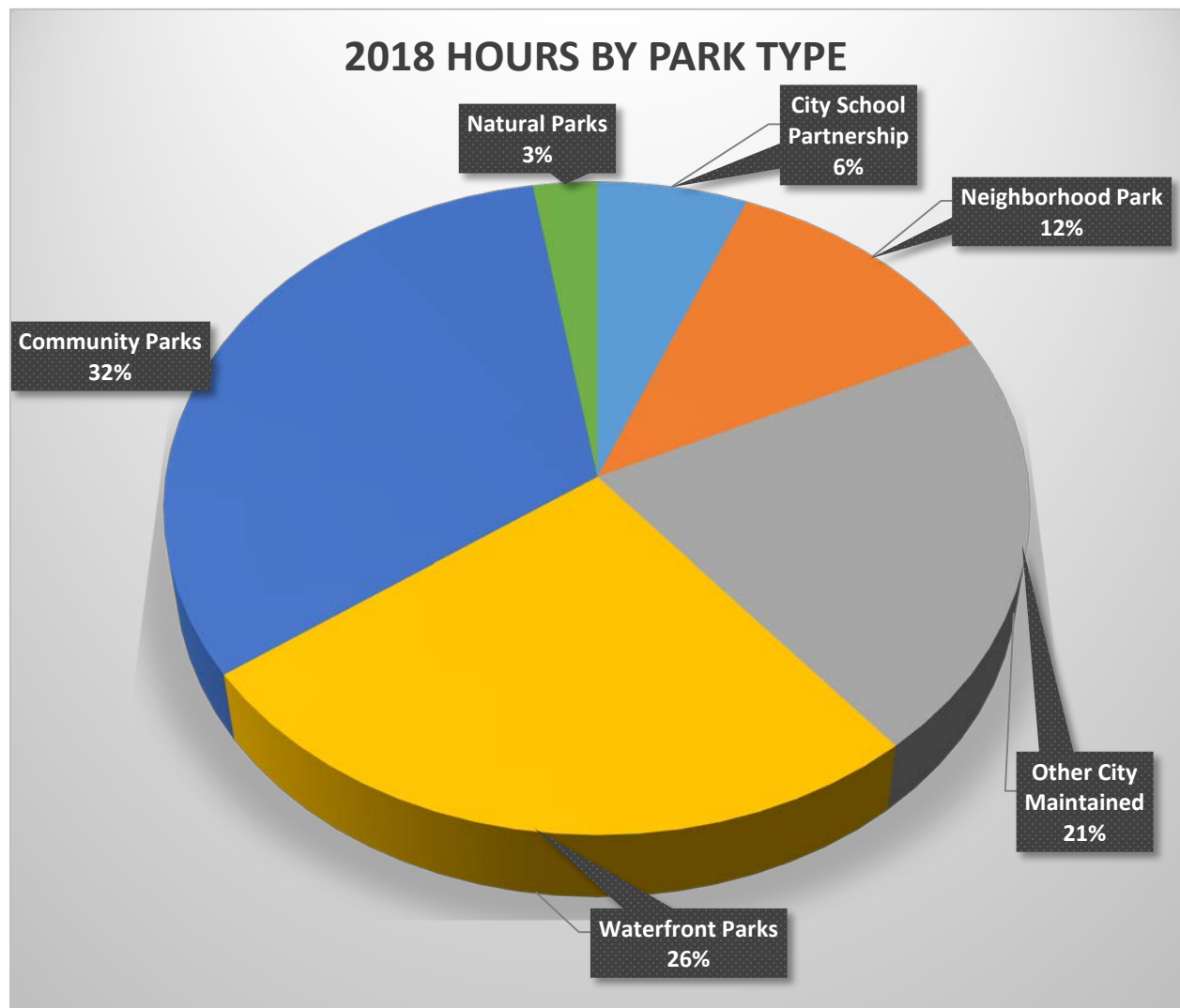
	Number of Participants in Seniors Services for May 2018
CCS Lunch	294
Van Trips (Northshore)	519
PKCC Foot Care	8
SeaMar	140
<b>Total</b>	<b>961</b>

## Number of Participants in Seniors Services for May 2018



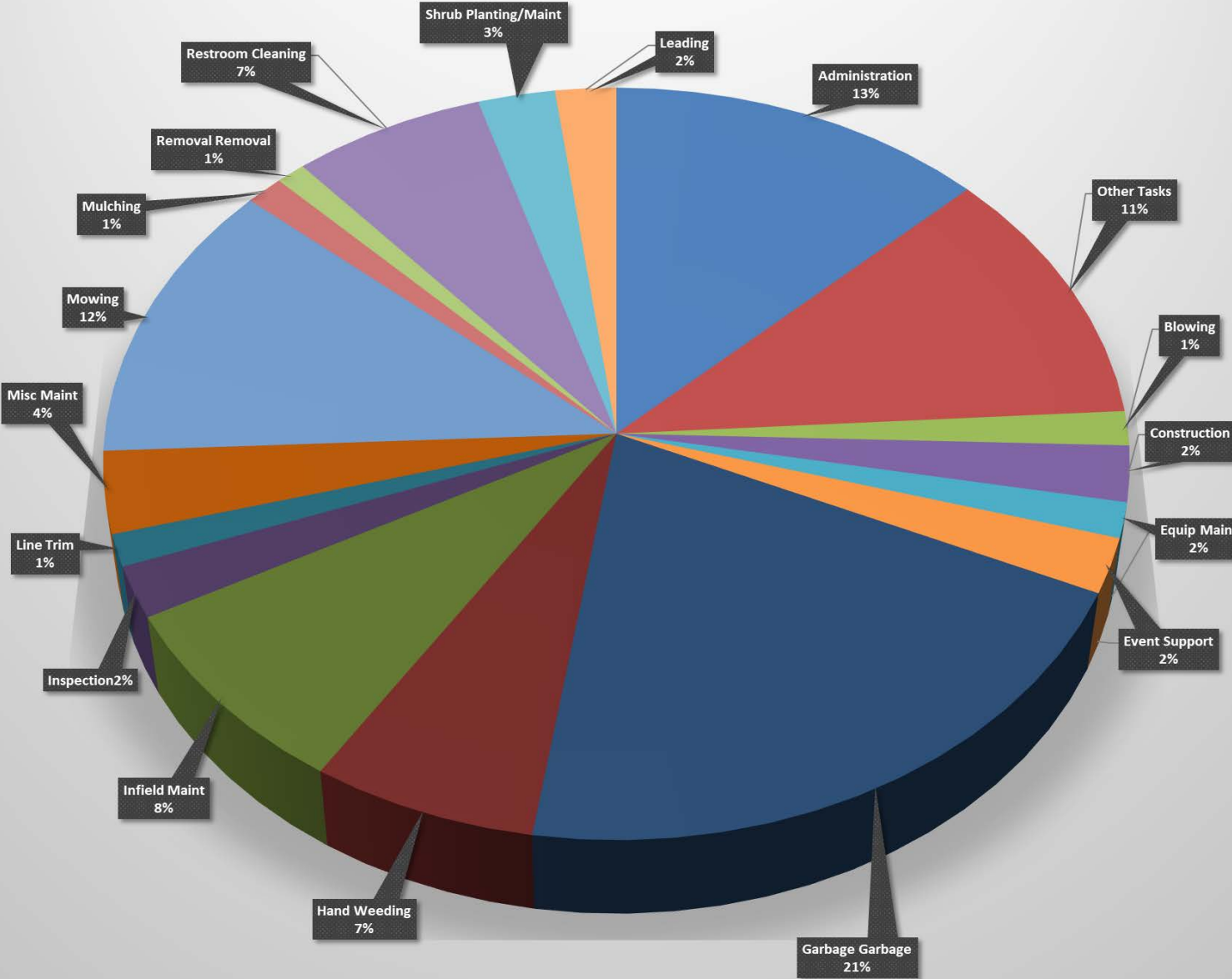
# PARKS MAINTENANCE JUNE REPORT

Park Type	Sum of Labor Hours	Percentage
City School Partnership	220.5	4.43%
Neighborhood Park	540	10.86%
Other City Maintained	892.5	17.94%
Waterfront Parks	1469.75	29.55%
Community Parks	1626.75	32.71%
Natural Parks	182.75	3.67%
Peter Kirk Pool	41.5	0.83%
<b>Grand Total</b>	<b>4973.75</b>	<b>100.00%</b>



# 2018 Hours by Task

JUNE 2018 TASK HOURS



## 2018 June Task Hours Report

Task	Labor Hours
Administration	641
Application	33
Blowing	73.25
Brush Clearing	34
Chipping	1
Construction	119.25
Donation, Install, Clean	28.5
Edging	27
Electrical Work	7.75
Equipment Maintenance	75.25
Event Support	117.5
Flower Planting/Maint	16.25
Garbage	1026.75
Grading	44
Hand Weeding	330.5
Infield Prep	402.5
Inspection	110.25
Installation	30.25
Line Trimming	68.5
Lock/Key Maintenance	8.5
Markers Placement, Removal	4
Misc. Maintenance	175
Mowing	603.75
Mulching	64.5
Nursery Management	5.5
Plumbing	0.5
Pruning	9.25

Removal	50.25
Repair	33.5
Restroom Cleaning	327.25
Shrub Planting/Maint	130.75
Signage	8.75
System Trouble Shooting	2
Trail Work	6.75
Training	45.75
Tree Evaluation	2
Tree Inspection	3.5
Turf Repair	19.75
Urn Burial	2.5
Vandalism Repair	0.5
Pump Maintenance	14.75
Concrete Work	2.5
Pressure Washing	9.5
Fertilization	22.5
Field Striping	26
Top Dressing/Soil Amends	0
Painting	16.5
Insect Control	1
Watering	0.75
Filter Maintenance	28
Controller Programming	15
Water Chemistry	39.75
Tank Cleaning	3.5
Leading	103.25
<b>Grand Total</b>	<b>4973.75</b>



## 2018 June Park Hours Report

Park/Location	Labor Hours
132nd Square Park	167
2nd Avenue South Dock	18.75
ash, european	2
Ben Franklin Elementary School Field	40.25
Brookhaven Park	8.5
Bud Homan Park	8.25
Carillon Woods	49.5
Cedar View Park	9.5
City Hall	1.5
Cotton Hill Park	8
cottonwood, black	18
Crestwoods Park	247.25
David E. Brink Park	37
Doris Cooper Houghton Beach Park	284.25
East Norway Hill Park	6
Edith Moulton Park	8.5
Emerson High School Field	26
Everest Park	404.5
FH3	2
Finn Hill Middle School Field	7.5
fir, douglas	1.5
Forbes Creek Park	28.25
Hazen Hills Park	22.5
hemlock, western	8.5
Heritage Park	92.75
Heronfield Wetlands	9.25
Highlands Park	21.75
Josten Park	1
JU4	2.75
Juanita Bay Park	86.25
Juanita Beach Park	467.5
Juanita Elementary School Field	26.75
Juanita Heights Park	12
Kingsgate Park	5.5

Kirkland Cemetery	102.25
Kirkland Middle School Field	50.75
Kiwanis Park	4
Lake Ave W Street End Park	11
Lakeview Elementary School Field	11
Maintenance center	686.75
Marina Park	166.5
Mark Twain Elementary School Field	35.75
Mark Twain Park	42.5
Marsh Park	117.5
McAuliffe Park	208.75
North Kirkland Com Ctr & Park	68.75
North Rose Hill Woodlands Park	56.25
O O Denny Park	252.75
Ohde Avenue Pea Patch	12
Parks Maintenance Center	88.5
Peter Kirk Park	504.5
Peter Kirk Pool	41.5
Phyllis A. Needy - Houghton Neighborhood	36
Reservoir Park	13.75
Rose Hill Elementary School Field	21
Rose Hill Meadows	38.25
Settler's Landing	19.75
Snyder's Corner Park	3
South Norway Hill Park	23
South Rose Hill Park	49.25
Spinney Homestead Park	16.75
Terrace Park	22.5
Tot Lot Park	17.75
Totem Lake Park	5.25
Van Aalst Park	16.25
Watershed Park	3.5
Waverly Beach Park	82.75
Windsor Vista Park	2.75
Wiviott Property	0.75
<b>Grand Total</b>	<b>4973.75</b>



**CITY OF KIRKLAND**  
Department of Parks and Community Services  
123 Fifth Avenue, Kirkland, WA 98033 425.587.3000  
[www.kirklandwa.gov](http://www.kirklandwa.gov)

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## MEMORANDUM

**To:** Park Board

**From:** Lynn Zwaagstra, Director, Parks and Community Services

**Date:** July 11, 2018

**Subject:** Cost Recovery Study Update

## **RECOMMENDATION**

That the Park Board receive a briefing from staff on the cost-recovery study, progress to date and expected outcomes over the next several weeks.

## **BACKGROUND:**

Details of the cost recovery study, including the impetus, goals, project components and outcomes was presented in detail in a memo to City Council for the June 5, 2018 meeting and provided for Park Board at the June 13 meeting. That memo can be found on the Park Board [website](#). A second memo was provided for City Council for the July 17 meeting and is attached below in **Attachment A**.

A few notable milestones include the following.

- July 17 – City Council Study Session on the department financial analysis and results from the community engagement process
- July 31 – Preliminary presentation to Park Board on the resource allocation and cost recovery fiscal policy
- August 6 – Preliminary recommendations to City Council on the resource allocation, cost recovery fiscal policy and implementation strategies

**Attachment A** – City Council Cost Recovery Packet July 17, 2018 (will be emailed to the Board at later date)



## CITY OF KIRKLAND

### Department of Parks & Community Services

123 5<sup>th</sup> Avenue, Kirkland, WA 98033 425.587.3300

[www.kirklandwa.gov](http://www.kirklandwa.gov)

**To:** Park Board

**From:** Lynn Zwaagstra, Director of Parks and Community Services  
Mary Gardocki, Park Planning and Development Manager

**Date:** July 11, 2018

**Subject:** CIP Projects Update

#### RECOMMENDATION:

That the Park Board receive an update on current projects.

#### BACKGROUND DISCUSSION:

**Edith Moulton Park** – Park and CIP staff completed a punch-list walk through on June 21. The park is entering final completion and will be ready for the grand opening on Saturday, July 21, 11 a.m. – 12 noon. New amenities include an off leash dog trail, improved environmental preservation and protections, a picnic shelter, restroom and play area. Parking is available off street and at Heller Keller Elementary.

**Juanita Beach Bathhouse and Picnic Shelters** – The renovation is at 90% design and permitting is nearing completion. Staff hoped to release an invitation to bid by September; however, the Shoreline variance was denied by the Hearing Examiner. This puts the project on hold until the City can appeal the decision.

**Finn Hill Middle School Playfield** – The project was open for bids on Thursday, May 31 and the one proposal received was over 50% of the budgeted amount. Staff decided to pursue the MRSC Small Works Roster in hope of better pricing. The school district has agreed to allow work into the fall. At this time, field scheduling at the playfields is suspended and will be re-evaluated in the spring once the work begins and contractor provides a schedule.

**Totem Lake Park** – Park design work continues and is at the 60% completion mark. Le Tour de Totem Lake event is scheduled for Saturday, July 28 from 9:00 a.m. to 12:00 noon. The interpretive tour of the Urban Center's business district core will showcase the region's collective vision for Totem Lake as a walkable and vibrant urban village. During the self-guided tours, visitors will encounter stations featuring 10 high-profile projects, including WSDOT's I-405 and Northeast 132nd Street freeway interchange project, King County's project to transform the Eastside Rail Corridor into a walking and bicycling trail, CenterCal's The Village at Totem Lake and Sound Transit's plans for Bus Rapid Transit along I-405. The tour will also feature a half-dozen City of Kirkland projects, including the Totem Lake Connector Pedestrian and Bicycle Bridge and the renovation of Totem Lake Park.



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## MEMORANDUM

**To:** Park Board

**From:** John Lloyd, Deputy Director  
 Jason Filan, Parks Operations Manager

**Date:** July 11, 2018

**Subject:** Crestwoods Playfields #1 and #2 – Fencing request

### RECOMMENDATION:

That the Park Board receive background information on Crestwoods Playfields and provide a recommendation on whether or not to pursue a potential Service Package that would fund perimeter outfield fencing.

### BACKGROUND INFORMATION:

Crestwoods Park is a multi-use facility that contains all of the amenities associated with a Community Park; parking, restrooms, playfields, bleachers, picnicking, pathways, tables & benches, trails, open space, a playground, and more. It's a very popular site with daily activities including walking, athletic field use, day camps, ultimate frisbee, and picnicking. The site is in close proximity to Kirkland Middle School and the Cross Kirkland Corridor and is a cut-through for users getting to school or just out for a stroll.

Various athletic groups use the site for games, practices, and drop-in. Soccer, baseball, softball, and various camps are the primary field user groups. Over the years staff have received a few requests to fence fields 1 & 2. These request have come from softball organizations that use the site for practices and games. The "ask" creates a small pro's and con's analysis worth consideration.

### PRO'S & CON'S:

#### Fencing Benefits:

Allows for the "Home Run"  
 Won't have to chase balls into the woods  
 Safety benefit for patrons outside field 2

#### Fencing Disadvantages:

Closes off portions of the Park  
 Might not be popular with all user groups  
 Might not be popular with all patrons  
 Costs to implement and maintain

### RANGE OF FENCING OPTIONS / COSTING:

Fencing comes in many different forms with a multitude of options. On the very low-end of the spectrum is temporary fencing. Temporary fencing has capital costs estimated to be in the \$20,000 - \$25,000 range with resources needed to move and remove as needed. Resources to move and remove could be provide by staff and or volunteers. On the opposite end of the spectrum would be standard field fencing. Standard field fencing comes with steel posted and metal fabric with some type of warning track installed

as a mandatory component of installation. This type of application would be in the range of \$150,000 – \$200,000+ and would also come with some added need of maintenance.

**CRESTWOODS COMPLEX OVERVIEW:**

Fields 1-4 indicated below in blue. The red line below shows the estimated location of the requested fenced area. The complex to the left is Kirkland Middle School.

