

**CITY OF KIRKLAND
HUMAN SERVICES COMMISSION
Minutes Commission Regular Meeting
July 23, 2024**

1. CALL TO ORDER

Chair Gabriela Lopez-Vazquez called the meeting to order at 6:32 pm.

2. ROLL CALL

Members Present: Commissioners Gildas Cheung, Kobey Sage Chew, Jory Hamilton, Cristian Liu, Chole Sow, and Vice Chair Sriram Rajagopalan.

Commissioners Absent: Commissioner Melantha Jenkins

Staff Present: Jen Boone, Human Services Manager, Regi Schubiger, Youth Services Coordinator, Antoinette Smith, Human Services Coordinator, and Amanda Judd, Human Services Coordinator.

Meeting Recorder: Regi Schubiger, Youth Services Coordinator

3. LAND ACKNOWLEDGEMENT

Commissioner Jory Hamilton read the land acknowledgment. Commissioner Cristian Liu will read the acknowledgment for the special meeting on August 13th.

4. APPROVAL OF MINUTES

Chair Gabriela Lopez-Vazquez requested a motion to approve the July 9, 2024, minutes. Vice Chair Sriram Rajagopalan made a motion for approval. Commissioner Gildas Cheung seconded. Motion carried (Yes: 7 No: 0).

5. ITEMS FROM THE AUDIENCE

None

6. BUSINESS

a. 2025-2026 Goal Area 1 Grant Application Review

Goal Area 1 applications were reviewed by the Human Services Commission.

A total of 16 applications were discussed during the meeting.

LifeWire - Emergency and Transitional Shelter (HSH Apartments); **MAPS-MCRC** - Emergency Rental Assistance; **MAPS-MCRC** - Food & Gas cards; **MAPS-MCRC** - Transitional Housing for Single Women; **Mary's Place** - A Place to Call Home: Mary's Place; **Overlake Christian Church** - Safe Parking & Day Center Emergency Shelter & Support Program; **Overlake Christian Church** - Emergency Financial Aid and Assistance Program; **Porchlight** - Enhanced Shelter Program; **Porchlight** - Rotating Shelter; **Porchlight** - Housing Navigation; **Porchlight** – Housing; **Renewal Food Bank** - Culturally

Relevant & Linguistically Diverse Grocery Style Food Bank; **Sound Generations** - Meals on Wheels; **The Salvation Army**, a California Corporation - Food Programs; **The Sophia Way** - Sophia's Place; **The Sophia Way** - Helen's Place.

b. 2025-2026 Human Services Grant Budget Overview

Human Services Manager, Jen Boone provided an overview of the 2025-26 Human Services Grant Budget and timeline for funding recommendations.

c. 2025 Community Development Block Grant Allocation

The Commission received a presentation providing an overview of the Community Development Block Grant (CDBG) funding process from Human Services Manager Jen Boone.

7. COMMUNICATIONS

a. Commissioner Reports

Chair Gabriela Lopez-Vazquez congratulated and thanked the Commissioners for the hard work in reviewing the grant applications.

b. Staff Reports & Announcements

Anny Smith reminded the Commission that August will be the last month with two 3-hour meetings. Commissioners are encouraged to attend these meetings in person. The normal meeting cadence will resume in September.

8. ADJOURNMENT

Chair Gabriela Lopez-Vazquez asked for a motion to adjourn meeting. Commissioner Gildas Cheung motioned and was seconded by Commissioner Jory Hamilton. Meeting was adjourned at 8:47pm.