



## Human Services Commission Special Meeting

Date: September 24, 2019

Time: 7:00 p.m.

Place: Velocity (an Imagine Housing property)  
10711 Northeast 37th Court, Kirkland, WA 98033

*The commission is directed by the City Council to advise the Parks and Community Services Department, City Manager, and City Council in leading the City's efforts to support a socially sustainable community through health and human services and programs that fulfill the basic needs of all people and enhance the quality of life in our city now and into the future.*

### AGENDA

	<u>Estimated Time</u>
<b>1. CALL TO ORDER</b>	
<b>2. ROLL CALL</b>	
<b>3. APPROVAL OF MINUTES</b>	5 minutes
a. August 27, 2019	
<b>4. ITEMS FROM THE AUDIENCE</b>	5 minutes
<b>5. PANEL</b>	
a. Imagine Housing – Challenges of Staying Housed	60 minutes
<b>6. UNFINISHED BUSINESS</b>	
<b>7. NEW BUSINESS</b>	30 minutes
a. National Best Practice Discussion	
<b>8. COMMUNICATIONS</b>	10 minutes
a. Commissioner Reports	
b. Staff Reports and Announcements	
<b>9. ADJOURNMENT</b>	Estimated meeting completion: 9:00 p.m.

#### Upcoming Commission Activities:

October 22, 2019 – Human Services Commission Meeting

November 26, 2019 – Human Services Commission Meeting

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# **CITY OF KIRKLAND HUMAN SERVICES COMMISSION Minutes of Regular Meeting August 27, 2019**

## **1. CALL TO ORDER**

The August 27, 2019, Human Services Commission Regular Meeting was called to order at 7:01 p.m. by Co-Chair Jonathan Stutz.

## **2. ROLL CALL**

Commissioners present: Co-Chair Amy Falcone and Jonathan Stutz, Commissioners Michelle Alten-Kaehler, Max Reisman, and Adam White.

Diane Bell arrived at 7:11 p.m.

Commissioner Gildas Cheung joined via telephone at 8:15 p.m.

Commissioner David Godfrey was excused.

Staff present: Human Services Supervisor Leslie Miller and Youth Services Coordinator Regula Schubiger.

Recording Secretary: Senior Office Specialist Melissa Bartoletti.

Presenters:

Alisa Chatinsky, Interim Executive Director, The Sophia Way  
Dietra Clayton, Client Services & Shelter Director, The Sophia Way  
Julie Anthony, Survivor Advocacy Services Manager, LifeWire  
Shelby Lyonais, Housing Stability Services Manager, LifeWire  
Gerald Kroon, Executive Director, Eastside Legal Assistance Program

## **3. APPROVAL OF MINUTES**

a. July 23, 2019

Motion to Approve the July 23, 2019 minutes as presented.

Moved by Co-Chair Amy Falcone, seconded by Commissioner Adam White.

Motion carried (Yes: 6, No: 0).

## **4. ITEMS FROM THE AUDIENCE**

Margit Moore addressed the Commission.

## **5. PUBLIC HEARING**

### a. Proposed 2020 Community Development Block Grant Projects

Human Services Supervisor Leslie Miller reviewed the proposal for the 2020 Community Development Block Grant (CDBG) funding allocation.

Public Notice was published, and no comments have been received by email or phone call.

Co-Chair Jonathan Stutz opened the floor for public comment. No public comments were made. Co-Chair Jonathan Stutz opened the floor for discussion for the Commissioners. No further discussion was made. Co-Chair Jonathan Stutz closed the Public Hearing.

## **6. PRESENTATIONS**

### a. The Sophia Way

Dietra Clayton, Client Services & Shelter Director, and Alisa Chatinsky, Interim Executive Director from The Sophia Way gave updates on the shelter program and developments within the agency.

### b. Domestic Violence: Services and Needs in the Community

Julie Anthony, Survivor Advocacy Services Manager, and Shelby Lyonais, Housing Stability Services Manager from LifeWire provided an overview of the agency and specific information of the services that City of Kirkland supports.

Gerald Kroon, Executive Director of Eastside Legal Assistance Program gave an overview and update from the agency with a specific focus on its Domestic Violence Legal Program.

## **7. UNFINISHED BUSINESS**

## **8. NEW BUSINESS**

### a. 2020 Community Development Block Grant (CDBG) Recommendations

Commissioner Adam White motioned to recommend to the City Council that 2020 CDBG funds be distributed as follows: \$139,322 dedicated to capital projects to be allocated through A Regional Coalition on Housing, \$36,664 in public services funds to Congregations for the Homeless to support an emergency shelter and day center for men experiencing homelessness, and \$36,664 in planning and administration funding to be used by the Parks and Community Services Department to administer the City of Kirkland's CDBG program activities. Co-Chair Amy Falcone seconded. Motion carried (Yes: 8, No: 0).

## **9. COMMUNICATIONS**

### b. Commissioner Reports

No Items.

c. Staff Reports and Announcements

Human Services Supervisor Leslie Miller informed the Commission that Eastside Legal Assistance Program was awarded the City's Civil Legal Aid Pilot grant.

Human Services Supervisor Leslie Miller announced the upcoming Joint Human Services Commission meeting at Bellevue City Hall on Tuesday, September 17, 2019.

The regular scheduled Human Services Commission meeting on Tuesday September 24, 2019 is planned to be an off-site meeting with Imagine Housing.

**10. ADJOURNMENT**

Co-Chair Jonathan Stutz asked for a motion to adjourn. Co-Chair Amy Falcone motioned, Commissioner Max Reisman seconded. Motion carried (Yes: 8, No: 0). The meeting was adjourned at 9:05 p.m.



**CITY OF KIRKLAND**  
**Department of Parks & Community Services**  
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## **MEMORANDUM**

**To:** Human Services Commission

**From:** Lynn Zwaagstra, Director  
Leslie R. Miller, Human Services Supervisor

**Date:** September 18, 2019

**Subject:** Imagine Housing Panel

### **RECOMMENDATION:**

That the Human Services Commission hear a panel of staff and residents of Imagine Housing. The panel presentation will be followed by a conversation with Commission members.

### **BACKGROUND:**

Founded in 1987, Imagine Housing develops affordable housing and fosters welcoming communities for its residents. Its portfolio includes 14 apartment communities located in Bellevue, Issaquah, Kirkland, Mercer Island, Redmond, and Sammamish. Its over 500 apartments are home for over 1,300 individuals including seniors, individuals with disabilities and families with lower-wage jobs. Imagine Housing employs a supportive services team that offers an array of services to its residents to help them maintain long-term stability.

Staff and residents will share the challenges of staying housed and meeting other basic needs. They have been asked to speak to which community resources they find most helpful and where they find gaps in services.