

CITY OF KIRKLAND

HUMAN SERVICES COMMISSION

Minutes of Regular Meeting

May 28, 2019

1. CALL TO ORDER

The May 28, 2019, Human Services Commission Regular Meeting was called to order at 7:16 p.m. by Co-Chair Jonathan Stutz.

2. ROLL CALL

Commissioners present: Co-Chair Amy Falcone, Co-Chair Jonathan Stutz, Commissioners Dianne Bell, David Godfrey, Max Reisman, and Adam White.

Commissioners Gildas Cheung and Michelle Alten-Kaehler are excused.

Staff present: Human Services Supervisor Leslie Miller and Youth Services Coordinator Regula Schubiger.

Recording Secretary: Senior Office Specialist Melissa Bartoletti.

3. APPROVAL OF MINUTES

a. April 23, 2019

Motion to Approve the April 23, 2019 minutes as presented.

Moved by Commissioner David Godfrey, seconded by Commissioner Adam White.

Motion carried (Yes: 6, No: 0).

4. ITEMS FROM THE AUDIENCE

No items.

5. UNFINISHED BUSINESS

a. Overview of 2018 Agency Outcomes Reports

Human Services Supervisor Leslie Miller presented findings on the 2018 Annual Demographics and Outcomes as reported by funded programs and asked the Commission for feedback on reporting methods and the presented materials. The Commission discussed the overarching questions proposed in the presentation.

6. NEW BUSINESS

a. Commission Outreach and Education Plan

Commissioners made recommendations to assist staff with developing an outreach and education plan to prepare Commissioners for the 2021-2022 grant application review.

7. COMMUNICATIONS

a. Commissioner Reports

Co-Chair Amy Falcone volunteered for Attain Housing's 7 Hills of Kirkland bike ride event on May 27th, 2019. NAMI Eastside is hosting a mental health walk to raise funds and awareness on Saturday, June 8th, 2019 in Marina Park.

At the June 4th, 2019 City Council Meeting, Council is proclaiming July Pride Month. Staff added that a flag will be donated to a designated location in the City.

Co-Chair Jonathan Stutz proposed that the Commission utilize the Intercultural Development Inventory (IDI). This tool assesses cross-cultural competence. Commissioners will review information online from the links provided from staff.

b. Staff Reports and Announcements

Human Services Supervisor Leslie Miller informed Commission of calendar restructuring and asked the Commission if they prefer the December meeting be canceled or rescheduled. Staff will put together a plan of action for site visits.

Staff also invited the Commission to attend a youth provider panel at Redmond's upcoming Human Services Commission meeting.

8. ADJOURNMENT

Co-Chair Jonathan Stutz asked for a motion to adjourn. Commissioner Adam White motioned, Co-Chair Amy Falcone seconded. Motion carried (Yes: 6, No: 0). The meeting was adjourned at 8:49 p.m.