

CITY OF KIRKLAND

HUMAN SERVICES COMMISSION

Minutes of Regular Meeting

March 26, 2019

1. CALL TO ORDER

The March 26, 2019, Human Services Commission Regular Meeting was called to order at 7:09 p.m. by Commission Vice Chair Jonathan Stutz.

2. ROLL CALL

Commissioners present: Commission Vice Chair Jonathan Stutz, Dianne Bell, Gildas Cheung, Amy Falcone, David Godfrey, Mathew Triplett (via telephone), and Adam White.

Commission Chair Kimberly Scott was excused.

Staff present: Human Services Supervisor Leslie Miller, Youth Services Coordinator Regula Schubiger.

Recording Secretary: Senior Office Specialist Melissa Bartoletti.

3. APPROVAL OF MINUTES

a. February 26, 2019

Motion to Approve the February 26, 2019 minutes as presented with suggested edits from Commissioner David Godfrey and Commission Vice Chair Jonathan Stutz.

Moved by Commissioner Gildas Cheung, seconded by Commissioner Amy Falcone
Motion carried (Yes: 6, No: 0) Commissioner Adam White abstained.

Commissioner Mathew Triplett left the conference call at 7:14 p.m.

4. ITEMS FROM THE AUDIENCE

Margit Moore addressed the Commission.

5. UNFINISHED BUSINESS

a. Civic Engagement at the City of Kirkland
Neighborhood Services Outreach Coordinator David Wolbrecht followed up his January 22nd Commission presentation regarding the planned civic engagement effort regarding the Americans with Disabilities Act (ADA) Transition Plan. He explained how the City's Engagement Team uses Themed Resident Engagement for Kirkland (TREK) as its public participation process.

6. NEW BUSINESS

a. Equity Lens Presentation and Discussion

The Commissioners received a brief presentation by Human Services Supervisor Leslie Miller regarding the challenges of marginalized communities accessing funds to serve their communities and why the access to funds is important. The Commission discussed how this issue might inform the 2021-2022 grant funding process.

Commissioner Gildas Cheung left at 8:17 p.m.

b. Review of RFP for Civil Legal Aid Services

Human Services Supervisor Leslie Miller gave a brief overview and asked the Commission to review the proposed RFP language seeking civil aid legal services for Kirkland residents.

Commissioners Diane Bell, Adam White, and David Godfrey volunteered to participate in the RFP Review Process.

7. COMMUNICATIONS

a. Commissioner Reports

Commissioner Amy Falcone attended the recent YES breakfast. Nourishing Networks has a Spring Break Drive and is looking for donations of food in the North and South Kirkland drop-off spot. She also plans to attend the upcoming Lake Washington Schools Foundation luncheon.

Commission Vice Chair Jonathan Stutz reviewed the procedure for hearing from the public. Commission Vice Chair and Commissioner Amy Falcone asked that Commissioners consider electing two co-chairs in April instead of a Chair and Vice Chair.

b. Staff Reports and Announcements

Human Services Supervisor Leslie Miller reminded Commissioners of the upcoming Joint Human Services Commission Meeting on April 16th, 2019. Each Commission Chair will give a presentation on the process for the City. Commissioners provided guidance for Commission Vice Chair's presentation.

At the March 21, 2019 City Council Special Meeting, interviews for Boards and Commissions took place. Incumbents Gildas Cheung and Adam White were reappointed, and Michelle Alten-Kaehler was appointed to four-year terms ending 3/31/2023 and Lynn DuPaul was selected as an alternate appointee (should an additional vacancy arise within the next six months). Max Reisman was appointed to a two-year youth term ending 3/31/2021. No alternate youth member was selected.

Commission members are invited to attend the Eastside Race and Coalition Summit on March 29, 2019.

Staff asked Commission Members for feedback on proposed branding for the Eastside Rail Corridor.

8. ADJOURNMENT

Commission Vice Chair Jonathan Stutz asked for a motion to adjourn. Commissioner Adam White motioned, Commissioner Diane Bell seconded. Motion carried (Yes: 5, No: 0). The meeting was adjourned at 9:09 p.m.