



# Wedding Request Form

**Judge Jeff M. Gregory**

12835 Newcastle Way - Suite 301, Newcastle, WA 98056

206-275-7604 • [court@mercerisland.gov](mailto:court@mercerisland.gov)

Party A \_\_\_\_\_ Party B \_\_\_\_\_

☐ Witness #1 \_\_\_\_\_ Witness #2 \_\_\_\_\_

☐ We will need witnesses provided by the court for an additional cost (\*\*see below)

Requested Dates & Times (provide 1<sup>st</sup> & 2<sup>nd</sup> choice using options below\*): Contact Information (phone & email):

1<sup>st</sup> Choice – date: \_\_\_\_\_ time: \_\_\_\_\_ location: \_\_\_\_\_

2<sup>nd</sup> Choice – date: \_\_\_\_\_ time: \_\_\_\_\_ location: \_\_\_\_\_

Please return completed form to: [court@mercerisland.gov](mailto:court@mercerisland.gov)

## \*Ceremony Days, Times, and Fees

| Day                      | Time                  | Location  | Cost                                  |
|--------------------------|-----------------------|---|---------------------------------------|
| <b>Monday – Thursday</b> | <b>12:30, 4:00 PM</b> | <b>Newcastle City Hall</b> – check in at the Court Office Suite 301<br>or<br><b>Kirkland Municipal Court</b> – Check in at Clerk’s office | <b>\$240 - CHECK OR CASH ACCEPTED</b> |

\*\*Witnesses may be provided by the Judge for an additional fee of **\$20 per witness**.

## Important Requirements

- » Ceremony fee(s) (**check or exact cash only**)
- » Marriage Packet from Recorder’s Office
- » 2-witnesses required at ceremony
- » Note: 3-day waiting period required after application of marriage license

***Congratulations from the City of Mercer Island and the City of Kirkland!***