



KIRKLAND CITY COUNCIL MEETING MINUTES  
January 05, 2021

1. CALL TO ORDER

Due to technical difficulties experienced by Mayor Penny Sweet resulting in a delay in her participation, Deputy Mayor Jay Arnold called the study session to order at 5:40 p.m. Mayor Penny Sweet called the regular meeting to order at 7:30 p.m.

2. ROLL CALL

ROLL CALL:

Members Present: Deputy Mayor Jay Arnold, Councilmember Neal Black, Councilmember Kelli Curtis, Councilmember Amy Falcone, Councilmember Toby Nixon, Councilmember Jon Pascal, and Mayor Penny Sweet.

Members Absent: None.

3. STUDY SESSION

a. Kirkland Municipal Court Update

Kirkland Municipal Court Judge John Olson presented an overview of the structure of the Kirkland Municipal Court, discussion of the impacts of the pandemic on operations, and provided information on the upcoming implementation of a Community Court. Joining Judge Olson were Community Court Coordinator Marilyn Littlejohn, Stewart MacNichols Harmell, Inc. PS Partner Jeff MacNichols, and Moberly & Roberts, PLLC Partner Sarah Roberts

Council recessed for a short break prior to the regular meeting.

4. HONORS AND PROCLAMATIONS

a. Martin Luther King Jr. Day of Service Proclamation

Mayor Sweet asked Councilmember Nixon to read the proclamation designating January 18, 2021 as Martin Luther King, Jr. Day of Service in the City of Kirkland.

5. COMMUNICATIONS

a. Announcements

b. Items from the Audience

None.

c. Petitions

6. PUBLIC HEARINGS

None.

7. SPECIAL PRESENTATIONS

a. COVID-19 Update

City Manager Kurt Triplett provided information on recent actions related to the COVID-19 response.

b. Resolution R-5434 Early Action Review

Assistant City Manager James Lopez provided a briefing on early actions conducted in 2020 to implement Resolution R-5434.

8. CONSENT CALENDAR

a. Approval of Minutes

December 8, 2020

b. Audit of Accounts

Payroll: \$ 4,138,579.71  
Bills: \$11,065,723.91  
S1208A Wire #249  
S1209A Checks #716484-716628  
S1209B Wire #250  
G1210A Check #746629  
S1216A Checks #716630-716781  
S1216B Check #716782  
S1216C Wire #251  
S1123A Checks #716783-716931  
S1123B Wire #255  
TB1228 Wire #253  
TB1228 Wire #254  
S1229A Checks #716932-717079  
HS1229 Checks #717080-717092  
H1230A Wire #256  
PCard

c. General Correspondence

d. Claims

(1) Claims for Damage

Claims received from John and Nancy Ballard, Gardenia Banks, Richard and Patricia LaVoice, and Joan S. Miller.

e. Award of Bids

(1) Fire Station 27 Roofing Project

Council awarded a construction contract for the Fire Station 27 Roofing Project to Commercial Industrial Roofing of Lynwood, WA in the amount of \$302,444.70 and approved a fiscal note to fully fund the project.

f. Acceptance of Public Improvements and Establishing Lien Period

(1) CKC Storm Water Drainage Headwall Repair

Council accepted the work on the on the CKC Surface water Drainage Headwall Repair (Project), as constructed by Dungeness Construction Company, of Langley, Washington, thereby establishing the statutory lien period, and approved returning \$2,036.26 to the Surface water Reserve.

(2) NE 141st Street/111th Avenue NE Culvert Replacement

Council accepted work on the NE 141ST Street/111th Avenue NE Culvert Replacement (Project), as performed by Dungeness Construction Company of Langley, Washington, in the amount of \$822,732.70, thereby establishing the statutory lien period, and approved returning \$420,960.00 to the Surface Water Reserve.

g. Approval of Agreements

h. Other Items of Business

(1) Major Development Projects List

Council acknowledged the list via approval of the consent calendar.

(2) October 2020 Financial Dashboard Report

Council acknowledged the report via approval of the consent calendar.

(3) November 2020 Sales Tax Report

Council acknowledged the report via approval of the consent calendar.

(4) Procurement Report

Council acknowledged the report via approval of the consent calendar.

Motion to Approve the consent calendar.

Moved by Councilmember Jon Pascal, seconded by Councilmember Kelli Curtis

Vote: Motion carried 7-0

Yes: Deputy Mayor Jay Arnold, Councilmember Neal Black, Councilmember Kelli Curtis, Councilmember Amy Falcone, Councilmember Toby Nixon, Councilmember Jon Pascal, and Mayor Penny Sweet.

9. BUSINESS

a. Draft Council Retreat Agenda

City Manager Kurt Triplett reviewed the preliminary retreat topics for the February 5 City Council retreat and received Council feedback.

b. Rental Assistance Policy Options

City Manager Kurt Triplett and City Attorney Kevin Raymond provided a briefing of the rental assistance policy options available to the City during the COVID-19 pandemic.

Council recessed for a brief break

10. REPORTS

a. City Council Regional and Committee Reports

Councilmembers shared information regarding the Legislative work group including proposed legislation to ban concealed weapons at public demonstrations; the Sound Cities Association North Caucus meeting; the Kirkland Cultural Arts Commission meeting; the Eastside Human Services Forum annual member meeting; an Eastside Human Services Forum Board meeting; the I-CERV Winter Toy Drive; the Shop Local Kirkland In-Car Dining campaign; the upcoming NE 85th Station Area Plan open house event; an upcoming Sound Cities Association Racial Equity and Justice Series event; a Sound Cities Association and Public Health - Seattle & King County call about COVID-19; an upcoming Sound Cities Association Public Issues Committee meeting; and the upcoming East King Chambers Coalition Legislative Breakfast.

b. City Manager Reports

(1) Calendar Update

City Manager Kurt Triplett confirmed that there will be a special Council meeting on Monday, January 11th for a communications training prior to the Council Retreat. Mayor Sweet requested that a half an hour be added to that agenda for an Executive Session.

11. ITEMS FROM THE AUDIENCE

None.

12. EXECUTIVE SESSION

None.

13. ADJOURNMENT

The Kirkland City Council meeting of January 5, 2021 was adjourned at 10:19 p.m.

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Kathi Anderson, City Clerk

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Penny Sweet, Mayor