



KIRKLAND SALARY COMMISSION MEETING MINUTES
September 23, 2024

1. CALL TO ORDER

Chair Lauren Hall-Stigerts called the meeting to order at 5:00 p.m.

2. ROLL CALL

Members Present: Commissioner Bryan Olay, Vice Chair Greta Climer, and Chair Lauren Hall-Stigerts.

Chair Hall-Stigerts welcomed new staff including the City Attorney Darcey Eilers, Labor and Employee Relations Manager Lauren Knox, and Deputy City Clerk Emilee Ferguson along with recognizing and thanking outgoing Commissioner Pitman and City Attorney Kevin Raymond. Chair Hall-Stigerts recognized newly appointed Salary Commissioner Bryan Olay. City Attorney Eilers introduced additional City Staff in attendance: Finance and Administration Director Michael Olson and Deputy City Manager of Operations Julie Underwood.

3. APPROVAL OF MEETING MINUTES

a. December 5, 2023

Motion to Approve the minutes as presented.

Moved by Commissioner Olay, seconded by Vice Chair Climer.

Vote: Motion carried 3-0.

4. PUBLIC COMMENT

None.

5. BUSINESS

a. Discussion of Comparable City Council Salary and Benefits Analysis

City Attorney Eilers and Labor and Employee Relations Manager Knox provided a brief overview of the comparable City Council Salary and Benefits Analysis. The Salary Commission asked questions and provided direction.

b. General Updates from Staff Liaison

Chair Hall-Stigerts thanked the City Council and City Staff for the childcare stipend established for Board and Commissioner members. City Attorney Eilers requested feedback and proposed ideas on how often the Salary Commission should meet. The Salary Commission sought clarification on cost-of-living adjustments and benchmarking. Other updates included a proposed ordinance establishing the meeting times of the Commission and an update on Resolution R-23-002, A Resolution of the Kirkland Salary Commission Relating to the

Membership of the Salary Commission. The Commission provided feedback on delaying the delivery of R-23-002 to the City Council.

6. STAFF REPORTS OR COMMISSIONER COMMENTS

Chair Hall-Stigerts and Commissioner Olay spoke on the potential topics for the next Commission meeting on October 30, 2024.

7. ADJOURNMENT

The Salary Commission meeting of September 23, 2024, was adjourned at 6:12 p.m.