



CITY OF KIRKLAND

PET WASTE STATION SPONSOR AGREEMENT

Homeowners, neighborhood associations and homeowner associations receiving a sign and bag dispenser are asked to complete the following agreement.

Pet waste station sponsors agree to:

- Designate a primary contact person, identified on the application in printed name and signature. Notify the City of Kirkland when there is a change in primary contact person.
- Verify the ownership of property where dispenser is to be located and obtain any necessary permission. Dispensers cannot be installed in Kirkland road rights-of-way. Special permission is required to install in the right-of-way.
- Install pet waste station within 30 days of receiving the materials from the City. The mounting post, cement, hardware and waste bin are to be provided by the sponsor.
- Maintain each pet waste station including signs, post, waste bin, and surrounding area.
- Re-supply the bag dispenser when needed. (Bags can be purchased from www.dogpoopbags.com or www.zerowasteusa.com).
- Notify the City of Kirkland in writing if the dispenser or signs are vandalized or stolen.
- Be responsible for the transport, hauling, and fees associated with the proper and timely disposal of all dog waste.
- Fill out and send in evaluation form six months after the station is installed.

General Conditions:

- Pet waste station supplies are replaced once at no cost to you in the event of vandalism or theft.
- The City of Kirkland reserves the right to retrieve and re-locate the pet waste bag dispenser if it is not properly maintained.
- City staff will review your request and approve a dispenser for your area.

If you have read the Volunteer Pet Waste Station Sponsor Agreement and would like to participate in this program, please fill out the form on the reverse side of this page.

Name of Primary Contact	_____
Organization/Association (if applicable)	_____
Phone Number	_____
Email Address	_____
Mailing Address	_____
City and Zip Code	_____
Proposed location of station	_____ _____

I have read the Pet Waste Station Sponsor Agreement and agree to abide by the terms stated above.

Signature: _____ **Date:** _____

Print Name: _____

For _____ **(HOA)**

Please return completed agreement via mail, email, or fax to:

Aaron Hussmann
 Kirkland Public Works
 123 5th Ave
 Kirkland, WA 98033
ahussmann@kirklandwa.gov
 Phone: (425) 587-3857
 Fax: (425) 587-3807

CITY USE ONLY:	
Approved by: _____	Date: _____
Materials delivered _____	