



CITY OF KIRKLAND
PLANNING AND BUILDING DEPARTMENT
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MEMORANDUM

Date: December 2, 2021

To: Planning Commission

From: Jeremy McMahan, Deputy Planning and Building Director
Adam Weinstein, AICP, Planning and Building Director

Subject: 2022-2024 Planning Work Program

Recommendation

Review and discuss the 2022-2024 Planning Work Program. Staff will return to the Commission at a future meeting with a recommendation to the City Council for adoption.

Background

The Planning Work Program (PWP) guides the Planning and Building Department's work over the next three years on long-range planning projects that will help shape the future of Kirkland. The PWP lists all long range planning tasks, many of which involve Planning Commission and City Council review and some that are strictly administrative.

Because the previous work program was off-cycle due to COVID delays, the new draft PWP resets the cycle beginning in 2022.

Current Planning Work Program

The adopted 2020-2022 PWP is included as Attachment 1, with a column showing an estimate of project completion. As an indicator of progress on the Work Program, the following lists summarize the status of listed Work Program items and supplemental tasks that were added.

Completed:

The following list includes projects that were completed by the Planning Commission and/or City Council in 2020 and 2021:

- Adoption of Missing Middle Housing and ADU regulations
- Shoreline Master Program Update
- Rooftop Amenities
- Sustainability Master Plan
- Kingsgate Park and Ride Zoning
- Market/Norkirk/Highlands Neighborhood Plans

- Design Guidelines Updates – Totem Lake
- Adoption by Council of Affordable Housing Targets
- Public Development Authority Authorization by Council
- Kirkland Municipal Code (KMC) Subdivision Updates
- Streamline Public Projects Regulations
- Urban Forest 6-Year Work Program
- Kirkland Outside the Walls
- 2018 Community-Initiated Amendment Requests
- 2044 Comprehensive Plan Update – Scope & Budget
- Annual Comprehensive Plan Amendments
- Moss Bay & Everest Neighborhood Plan Updates
- Miscellaneous Code Amendments
- Station Area Plan Fiscal Impacts and Community Benefits Studies

Underway - Past Scheduled Completion:

The following list indicates projects that have been started and were scheduled to have been completed by this time in the adopted PWP.

- Update Tree Regulations – *Council adoption anticipated 1st quarter, 2022*
- Greater Downtown Regional Center – *County approved in 2019, Puget Sound Regional Council (PSRC) Regional Center designation on hold pending completion of Station Area Plan*
- Accessory Dwelling Unit (ADU) Implementation Initiatives – *Underway, ongoing work to develop guidance documents for homeowners and developers, pre-approved plans program, and marketing. This will be an ongoing project*
- Evaluation of Outreach and Inclusion Strategies – *Ongoing, integrated with Citywide initiatives, equity assessment now included with PWP tasks*
- Bridle Trails Neighborhood Center Zoning – *Adoption anticipated in 1st quarter, 2022*
- Station Area Plan - *Adoption anticipated in 1st quarter, 2022*

Not Initiated – Past Scheduled Start:

The following list indicates projects that have not started and were scheduled to have started by this time in the adopted PWP.

- Geohazard Regulations Adjustments – *Not initiated due to staffing limitations*
- Wireless Service Regulation Updates – *Lower priority – no significant issues. Legal consultant retained to advise staff on necessary changes*
- Evaluation of CAR Process – *Lower priority – Commission and Council can reject or defer applications if resources not available or the applicant's objectives don't meet criteria. The Commission should discuss if this project should remain on the PWP.*
- Sign Code Update – *Deferred due to COVID to allow full participation of business community*
- Holmes Point Overlay (HPO) Update – *On hold until after Tree Code Update completed*
- Cross Kirkland Corridor Design Regulations – *Lower priority – no significant issues or gaps identified in current regulations and guidelines. Station Area geography will be incorporated into the Station Area Plan codes. The Commission should discuss if this project should remain on the PWP.*
- Kingsgate & Juanita Neighborhood Plan Updates

- Design Guidelines Updates – Rose Hill – *incorporated into Station Area Plan*

Project delays are often unavoidable. They occur for a variety of reasons, including the desire to be responsive to significant community concerns (Tree Code, Station Area Plan), the extent of City Council review following the Planning Commission recommendation (Tree Code and Shoreline Master Program), staff unable to start new projects due to delays in current projects (HPO), requests for new projects by Council, delays by project partners (Downtown Urban Center, Bridle Trails), and staffing shortages due to turnover and leaves.

Other delays can be attributed to the inherent optimism of the PWP about project timelines and capacity of staff, Commission, and Council. Staff continues to advocate for an aggressive work program because the work is important to the community. However, the Planning Commission and City Council should continue to consider the consequences on future tasks as adoption of current tasks is delayed. The Commission and Council should also take this into account when prioritizing tasks and adding new tasks. Actual prioritization tends to be an indication of the sequence of tasks more than a commitment to complete those tasks by a specified date.

Ongoing Planning and Building Department Administrative Work

In addition to Work Program tasks and overseeing permits for land use actions and development activities Planning division staff manage a number of ongoing, important, and behind the scenes tasks including:

- Code Publishing - Coordinate upkeep of electronic and paper versions of Kirkland Zoning Code and Comprehensive Plan
- Sustainability Master Plan Implementation – Department work on SMP initiatives and coordinating interdepartmental work, including tracking and reporting
- Urban Forest Strategic Management Plan -& Urban Forest 6-Year Work Program Implementation – Interdepartmental (Tree Team) coordination of canopy management and restoration
- Buildable Lands and Capacity Analysis - Required tracking of housing and employment growth and capacity for a variety of City and regional purposes
- Regional Coordination - Coordinate with King County agencies and Puget Sound Regional Council on regional growth management issues, including establishing housing and employment targets for jurisdictions within King County
- Regional Housing Collaboration - Work with ARCH and member cities on affordable housing solutions
- Kirkland Activity Map (and development of other online tools) – Implementing new web based tools to help the community stay informed and engaged

The 2022-2024 Planning Work Program

In terms of crafting the 2022-2024 PWP, staff will start by dropping completed tasks and pulling forward incomplete tasks and adjusting the timeframes. If there are any projects that the Commission recommends deleting (i.e. – #23 Evaluation of CAR Process) or pushing out to future work program, those adjustments should be discussed.

In terms of adding new items to the PWP, the following principles should be considered:

- Is the project already funded and underway?
- Is the project implementing adopted policies?
- Is the overall PWP reasonably realistic within the constraints of the major projects discussed below?
- Does the project further the City Council's adopted goals (detailed in Attachment 3 and summarized below)?
 - Inclusive and Equitable Community
 - Vibrant Neighborhoods
 - Community Safety
 - Supportive Human Services
 - Balanced Transportation
 - Abundant Parks, Open Space & Recreational Services
 - Attainable Housing
 - Financial Stability
 - Sustainable Environment
 - Thriving Economy
 - Dependable Infrastructure

Major Projects:

This Work Program will devote significant time and resources to two very large and important projects.

- Station Area Plan – this project will require significant attention from the Planning Commission and City Council for the first half of 2022. Assuming the Preferred Plan Direction and Final Supplemental Environmental Impact Statement are completed on schedule in 2021, the project team will move into drafting supporting Zoning Code and Comprehensive Plan amendments. Staff and the consulting team will simultaneously be working on supporting supplemental studies requested by Council (tax increment financing, commercial linkage fees, and additional transportation analysis).
- 2044 Comprehensive Plan – by June of 2024, the City will need to complete work on the State mandated 8-year Comprehensive Plan update. Budgeting for the work started in 2020 with securing funding within the City budget for the Environmental Impact Statement and Transportation Master Plan components. Project scoping started in 2021 in terms of coordination with neighboring jurisdictions and agencies, project scheduling, and preliminary identification of key tasks and themes. For 2022, staff will begin to coordinate with the Council, Commission, and community to identify the foundational themes and objectives that will serve as guideposts for the work. The schedule included as Attachment 2 is a high-level snapshot of project timing. Note that the bulk of the Planning Commission work, which will be study sessions and the public hearing, is represented in Task 6, slated for 2023 and early 2024. Based on prior experience, a high percentage of staff and Commission resources will be focused on the project during 2023 and the PWP should reflect that time commitment.

Potential New Projects:

Based on Council goals and prior Planning Commission input, staff has identified the following additional tasks that should be discussed for potential inclusion in the 2022-2024 PWP. Items that would require additional budget resources in the 2023-2024 biennial budget are indicated with a (\$):

- Neighborhood Plans: This task would review the neighborhood plan process, the relationship of neighborhood plans to the citywide elements of the Comprehensive Plan, and the appropriate cycle/timing of neighborhood plan updates. This task will be initiated with Council direction on scoping for the Comprehensive Plan update.
- Parking Policy (\$): This task would review current parking standards for identified land uses and discuss how those standards can support or detract from meeting other City policy objectives. This topic has come up frequently over the previous PWP in terms of how parking minimums impact the cost of housing, impact carbon emissions, and restrict the ability to establish neighborhood-serving “restaurants or tavern” uses due to higher parking standards for that use listing.
- Affordable Housing Initiatives: While affordable housing and implementation of the [Housing Strategy Plan](#) informs the work of many PWP items previously discussed (Station Area Plan, linkage fee study, Bridle Trails, neighborhood plans, missing middle & ADU initiatives, etc.), the Commission or Council may have ideas for additional stand-alone initiatives for inclusion in the PWP. In addition, the Moss Bay neighborhood plan has new policies to support development of inclusionary zoning requirements or incentive for affordable housing in the downtown area, as well as other potential strategies in the perimeter areas.
- Growing School Capacity: The City is consistently receiving feedback from the community and the Lake Washington School District (LWSD) about the capacity issues at current District facilities. This project, building on a collaboration between City staff, LWSD, and University of Washington urban design students in 2018, would partner with the District to explore potential development constraints on existing District-owned properties that create barriers to adding student capacity. Examples might include height, setbacks, parking , etc.
- Tree Inventory and Tree Banking Program: The City Council has funded projects to update existing inventories of public trees (parks, right-of-way, City-owned parcels) and consider a canopy enhancement program to mitigate the canopy loss through public and private development.
- Streeteries: During the initial emergency orders that restricted indoor dining, the City initiated exceptions to current regulations that prohibit private outdoor dining in on-street parking stalls. These exceptions enabled the streeteries that have opened up on streets like Park Lane and Kirkland Avenue. Because they are no longer allowed under an emergency order, the City Council will need to decide if they wish to codify the allowance (and any related restrictions and design standards) with an amendment to the Municipal Code (KMC). Note that these regulations are not within the Commission’s purview, but this task would require staff resources.
- Code Enforcement: Updating and streamlining Code Enforcement regulations. Note that these regulations are not within the Commission’s purview, but this task would require staff resources.

- Miscellaneous Amendments – The next package will come to the Commission early in 2022 and will include implementation of Norkirk/Highlands policies to consider prohibiting additional storage uses, with consideration of prohibiting or limiting new uses Citywide.
- Resilience and Technology – A new position was created in the Department in 2021 for a Resilience and Technology Officer. This position is overseeing the following initiatives:
 - Housing Dashboard: Staff is currently developing a housing dashboard to track the development of various housing types across the City, including affordable housing, missing middle housing, and ADUs. This would be available to the community to graphically convey progress towards creation of housing available across all income levels.
 - Smart Cities Initiative – Identify specific near-, medium-, and long-term projects that best leverage technology to support Council goals such as inclusivity, improved transportation, and community safety.
 - Resilience – Development of a Long Term Recovery Plan, both for the COVID pandemic and addressing long-term resilience and sustainability of City operations.
 - Equity and Inclusion Dashboard – Explore development of a dashboard to track the City's progress toward becoming a more equitable and inclusive community.
 - Eastrail Fiber Development – Working with regional partners to develop a program that manages, funds, and extends the fiber in the CKC/Eastrail corridor.

Attachments

1. 2020-2022 Adopted Work Program
2. Draft Comprehensive Plan Schedule
3. City Council Goals

Cc: Kurt Aldworth

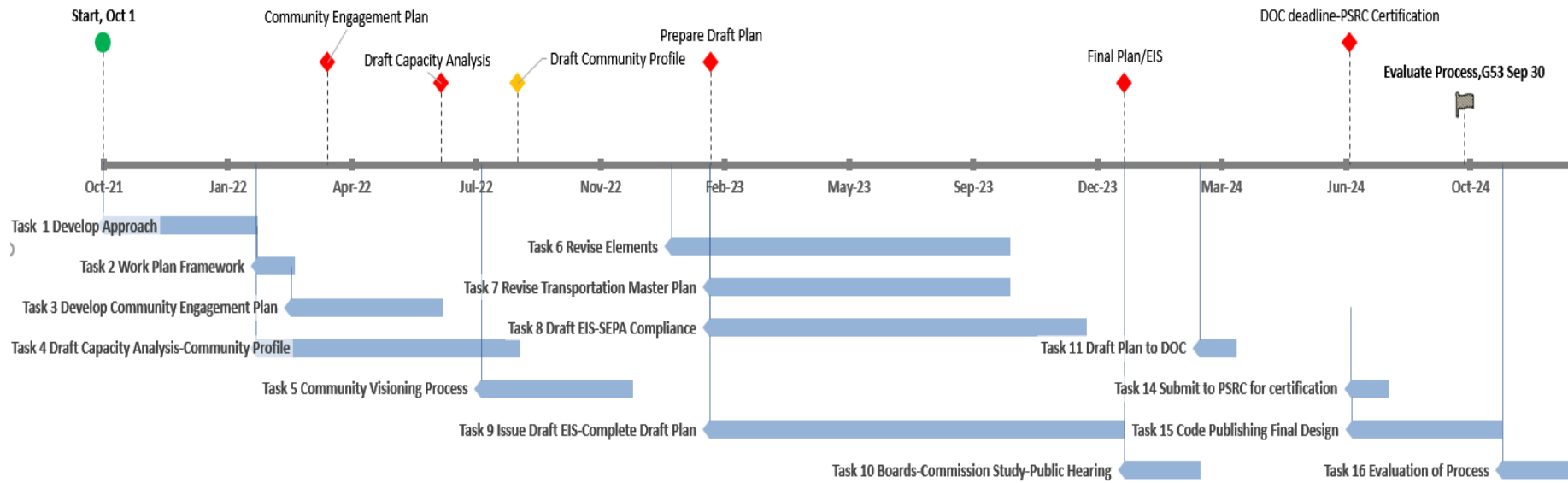
ADOPTED 2020-2022 PLANNING WORK PROGRAM

Attachment 1
10/19/2021

Significant Staff Implementation

START	TASK	TOPIC	Est % Complete	DESCRIPTION	PM	2020				2021				2022			
						1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.
2018-2019	1	Tree Code Amendments	75%	Comprehensive update of Chapter 95 of the Kirkland Zoning Code	Powers												
	2	Shoreline Master Program Update	100%	State mandated periodic update, includes consistency updates to critical area regulations	Geitz												
	3	Rooftop Amenities	100%	Modify height regulations to facilitate development of common space on multifamily and commercial roofs	Zike												
	4	Sustainability Master Plan	100%	Coordinate various plans with sustainability elements and ensure that sustainability is consistently integrated into all City activities	Barnes												
	5	Kingsgate Park & Ride	100%	Develop zoning regulations and design guidelines to facilitate Sound Transit garage and TOD development of the site	Coogan												
	6	Greater Downtown Urban Center	60%	Pursue King County and PSRC designation of a Greater Downtown Center	Weinstein												
	7	Market/Norkirk/Highlands Neighborhood Plan	100%	Update three plans for neighborhoods generally north of Downtown	Coogan												
	8	Station Area Plan	40%	Comprehensive planning effort for area surrounding the bus rapid transit station at I-405/NE 85 th Street	Zike												
2020	9	Design Guideline Updates – Totem Lake	100%	Minor updates to design guidelines to improve streetscapes and integrate TOD development of the Kingsgate P&R	Coogan												
	10	KMC Subdivision Updates	100%	Clean up KMC subdivision regulations to simplify administration and reflect changes to State law	Cilluffo												
	11	ADU Implementation Initiatives	50%	Implement a series of non-regulatory initiatives encourage development of ADUs following adoption on new rules	Guter												
	12	Streamline Public Project Regulations	100%	Updates to the KZC to streamline permitting of public infrastructure projects needed to support growth	Cilluffo												
	13	Urban Forest 6 Year Workplan Update	100%	Review success over past 6 years of implementing the Strategic Plan and identify work plan for next 6 years	Powers												
	14	Kirkland Outside the Walls	100%	Streamline pandemic business response plan to allow expanded outdoor seating and business operations	McMahan												
	15	2018 Community Amendment Requests - Study	100%	Consider Comprehensive Plan, Zoning Map, and KZC amendments related to two CAR requests approved for study	Guter												
	16	2044 Comprehensive Plan Update - Scope & Budget	10%	Develop preliminary scope of major Comp Plan update to enable biennial budget request for project	McMahan												
	17	Annual Comprehensive Plan Amendments	100%	Adopt mandatory updates to Capital Facility Plan and miscellaneous updates and rezones for park acquisitions	Coogan												
	18	Evaluation of outreach and inclusion strategies	25%	Evaluate methods to improve public processes to be more inclusive and transparent. Coordinate Citywide	tbd												
	19	Bridle Trails Shopping Center Zoning	15%	Property owner initiated plan to develop design guidelines and master plan encompassing all properties within the neighborhood center	Guter												
	20	Moss Bay & Everest Neighborhood Plan Update	90%	Update Moss Bay and Everest neighborhood plans, including any follow up work related to Greater Downtown as an Urban Growth Center	Barnes												
2021	21	Geo Hazard Regulations Updates	0%	Revise geo hazard regulations in response to experience in implementation of the regulations	Barnes												
	22	Wireless Service Regulations Updates	0%	Update KZC regulations in response to federal mandates	tbd												
	23	Evaluation of CAR Process	0%	Evaluate the CAR process to improve with neighborhood planning process, while allowing desirable CARs to be more nimble processed	tbd												
	24	Holmes Point Overlay Updates	0%	Reinitiate consideration of HPO amendments following adoption of geo hazard and tree regulations	tbd												
	25	2020 Community Amendment Request Threshold	100%	Review CAR applications submitted by 2020 deadline and identify which applications should proceed to further study	tbd												
	26	2044 Comprehensive Plan Update - Prep	20%	Develop detailed work plan and community engagement plan. Retain consulting team for EIS and other tasks as needed	Coogan												
	27	Miscellaneous Code Amendments	100%	Update KZC on various priority topics to reflect current practice, clarify sections of the Code, and promote good planning principles	tbd												
	28	Sign Code Update	0%	Update KZC to clarify rules, enhance aesthetics, reduce visual clutter, and integrate recently-completed work on A-frame signs	Cilluffo												
	29	Cross Kirkland Corridor Design Regulations	0%	Review KZC regulations for development adjoining the corridor to ensure optimal design outcomes for public/private interface	tbd												
	30	Kingsgate & Juanita Neighborhood Plan Update	0%	Update Juanita and Kingsgate neighborhood plans	tbd												
	31	Design Guideline Updates – Rose Hill	0%	Minor updates to design guidelines to implement the Rose Hill Neighborhood Plan	Coogan												
	32	Sustainability Master Plan - Implementation	10%	Code amendment package to implement SMP (i.e. - High Performance Building Standards)	Barnes												
2022	33	Annual Comprehensive Plan Amendments	75%	Adopt mandatory updates to Capital Facility Plan and miscellaneous updates and rezones for park acquisitions	tbd												
	34	Norkirk/Highland LIT District Study	0%	Review LIT district based on guidance from the neighborhood plans and Station Area Plan	tbd												
	35	2044 Comprehensive Plan Update	0%	Begin community engagement and environmental work	tbd												
	36	Miscellaneous Code Amendments	0%	Update KZC on various priority topics to reflect current practice, clarify sections of the Code, and promote good planning principles	tbd												
	37	2020 Community Amendment Request - Study	0%	Consider Comprehensive Plan, Zoning Map, and KZC amendments related to any CAR requests approved for study	tbd												
	38	Annual Comprehensive Plan Amendments	0%	Adopt mandatory updates to Capital Facility Plan and miscellaneous updates and rezones for park acquisitions	tbd												

2044 Comprehensive Plan High Level Time Line





City Council Goals articulate key policy and service priorities for Kirkland and guide the allocation of resources. The City's ability to make progress towards the achievement of these long-term goals is based on the availability of resources at any given time and the need to balance levels of taxation and community impacts with service demands and the achievement of goals.

Operational values guide how the City organization works toward goal achievement:

- **Regional Partnerships** – Kirkland encourages and participates in regional approaches to service delivery to the extent that a regional model produces efficiencies and cost savings, improves customer service and furthers Kirkland's interests beyond our boundaries.
- **Efficiency** – Kirkland is committed to providing public services in the most efficient manner possible and maximizing the public's return on their investment. We believe that a culture of continuous improvement is fundamental to our responsibility as good stewards of public funds.
- **Accountability** – The City of Kirkland is accountable to the community for the achievement of goals. To that end, meaningful performance measures will be developed for each goal area to track our progress toward the stated goals. Performance measures will be both quantitative and qualitative with a focus on outcomes. The City will continue to conduct a statistically valid citizen survey every two years to gather qualitative data about the citizen's level of satisfaction. An annual Performance Measure Report will be prepared for the public to report on our progress.
- **Civic Engagement and Community** – The City of Kirkland is one community composed of multiple neighborhoods. Achievement of Council goals will be informed by civic engagement and will be respectful of neighborhood identity while supporting the needs and values of the community as a whole.

The City Council Goals are dynamic. They should be reviewed on an annual basis and updated or amended as needed to reflect community input as well as changes in the external environment and community demographics.

2021 - 2022

Attachment 3

City Council Goals

Kirkland is one of the most livable cities in America. We are a vibrant, attractive, green and welcoming place to live, work and play. Civic engagement, innovation and diversity are highly valued. We are respectful, fair, and inclusive. We honor our rich heritage while embracing the future. Kirkland strives to be a model, sustainable city that values preserving and enhancing our natural environment for our enjoyment and future generations.

	Inclusive and Equitable Community: Kirkland is a diverse and inclusive community that is concerned for the welfare of all community members and where everyone is respected, valued, and has a sense of belonging. Council Goal: Protect and serve all those who live in, work in or visit Kirkland without regard for race, religion, color, national origin, gender identity, age, income or economic status, political affiliation, military status, sexual orientation, or physical, mental or sensory ability; strive for equitable access to justice and eliminate systemic barriers to equality.
	Vibrant Neighborhoods: Kirkland community members experience a high quality of life in their neighborhoods. Council Goal: Achieve active neighborhood participation and a high degree of satisfaction with neighborhood services and infrastructure.
	Community Safety: Ensure that all those who live, work and play in Kirkland are safe. Council Goal: Provide public safety services through a community-based approach that focuses on prevention of problems and a timely and appropriate response.
	Supportive Human Services: Kirkland supports a regional coordinated system of human services designed to meet the basic needs of our community and remove barriers to opportunity. Council Goal: Meet basic human needs, help people through economic and personal crises, help individuals thrive, and strive to remove barriers to allow all equal opportunities to succeed.
	Balanced Transportation: Kirkland values an integrated multi-modal system of transportation choices. Council Goal: Reduce reliance on single occupancy vehicles and improve connectivity and multi-modal mobility in Kirkland in ways that maintain and enhance travel times, safety, health and transportation choices.
	Abundant Parks, Open Spaces, and Recreational Services: Kirkland values an exceptional park, natural areas and recreation system that provides a wide variety of opportunities aimed at promoting the community's health and enjoyment. Council Goal: Provide and maintain natural areas and recreational facilities and opportunities that enhance the health and wellbeing of the community.
	Attainable Housing: Kirkland's housing stock meets the need of a diverse community by providing a wide range of types, styles, sizes and affordability. Council Goal: Provide access to housing and encourage the construction and preservation of housing stock that meet a diverse range of incomes and needs.
	Financial Stability: Kirkland community members enjoy high-quality services that meet the community's priorities. Council Goal: Provide a sustainable level of core services that are funded from predictable revenue.
	Sustainable Environment: Kirkland is committed to the protection of the natural environment through an integrated natural resource management system. Council Goal: Protect our natural environment through sustainable goals and practices to meet the needs of community members for a healthy environment and clean energy without compromising the needs of future generations
	Thriving Economy: Kirkland has a diverse, business-friendly economy that supports the community's needs. Council Goal: Attract, retain and grow a diverse and stable economic base that supports city revenues, needed goods and services and jobs for community members.
	Dependable Infrastructure: Kirkland has a well-maintained and sustainable infrastructure that meets the functional needs of the community. Council Goal: Maintain levels of service commensurate with growing community requirements at optimum life-cycle costs.

CITY OF KIRKLAND

Plan the Work, Work the Plan

2013-2014 KIRKLAND WORK PLAN ☒ Task Completed

- ☒ 1. Revitalize Totem Lake Business District through continued implementation of the Totem Lake Action Plan.
- ☒ 2. Partner with private sector to attract tenants to Kirkland's major business districts.
- ☒ 3. Reenergize neighborhoods through partnerships on capital project implementation.
- ☒ 4. Complete Comprehensive Plan update and incorporate new neighborhoods into all planning documents.
- ☒ 5. Implement Development Services Organizational Review recommendations and simplify Zoning Code.
- ☒ 6. Develop City-wide Multimodal Transportation Master Plan.
- ☒ 7. Achieve Kirkland's adopted legislative agendas, with emphasis on securing transportation revenues and funding for the NE 132nd Street ramps to I-405. (Now an annual initiative)
- ☒ 8. Complete Cross Kirkland Corridor Master Plan and construction of the Interim Trail.
- ☒ 9. Develop cost effective 2015-2016 Budget that maintains Kirkland's AAA credit rating and implements an improved performance management system.
- ☒ 10. Continue partnership initiatives with employees to achieve sustainability of wages and benefits.
- ☒ 11. Complete construction and occupy Public Safety Building.
- ☒ 12. Continue to implement Fire Strategic Plan recommendations, including evaluation of a Regional Fire Authority and resolution of a consolidated Finn Hill Fire Station.
- ☒ 13. Partner with Lake Washington School District and other interested public and private organizations to explore options for replacing the Juanita Aquatic Center by 2017.

2015-2016 KIRKLAND WORK PLAN ☒ Task Completed

- ☒ 1. Continue to implement Cross Kirkland Corridor Master Plan.
- ☒ 2. Complete Comprehensive Plan Update and Transportation Master Plan.
- ☒ 3. Complete comprehensive update of the Capital Improvement Program.
- ☒ 4. Invest Fire District #41 funds and City revenues to improve fire and emergency medical services to Finn Hill, Juanita, and Kingsgate, site new north end fire stations and improve existing stations and operations.
- ☒ 5. Continue annexation-related facility investments by renovating City Hall, enhancing customer service and identifying expansion for Parks and Public Works Maintenance Centers.
- ☒ 6. Implement capital, financial, legislative and organizational actions for redevelopment of Parkplace and Totem Lake Mall.
- ☒ 7. Provide Kirkland residents an opportunity to vote on a ballot measure in 2015 or 2016 to fund an Aquatics, Recreation, and Community Center replacing the Juanita Aquatic Center.
- ☒ 8. Engage Sound Transit Board to ensure any ballot measure connects Totem Lake to High Capacity Transit.
- ☒ 9. Convert all employees of the City to an email archiving system improving City responsiveness and transparency while reducing the cost and complexity of storing email data.
- ☒ 10. Partner with A Regional Coalition for Housing and non-profit organizations to site a permanent Eastside women's shelter in Kirkland.
- ☒ 11. Implement the Healthy Kirkland Plan, including establishing an employee clinic.

2017-2018 KIRKLAND WORK PLAN ☒ Task Completed

☒ Task Completed
☒ Task Underway
☒ Task Deferred

- ☒ 1. Renovate Fire Station 25
 - ☒ Construct new Station 24, and site new Station 27
- ☒ 2. Explore potential ballot measures for Fire Station modernization and public safety operations.
- ☒ 3. Facilitate Community Policing through implementation of Police Strategic Plan.
- ☒ 4. Fund capital investments to support growth in Totem Lake Urban Center.
- ☒ 5. Partner with Sound Transit, the State Department of Transportation and King County Metro Transit to ensure that investments along I-405 serve Kirkland's mobility needs.
- ☒ 6. Partner with A Regional Coalition for Housing, churches and non-profits to construct a permanent women and family shelter in Kirkland.
- ☒ 7. Implement the Cross Kirkland Corridor Master Plan focused on the Totem Lake Connector and South Kirkland Park and Ride connection.
- ☒ 8. Expand Maintenance Center capacity to meet the service needs of the larger City.
- ☒ 9. Procure a new solid waste contract and engage King County and Kirkland residents to determine the future of the Houghton Transfer Station and Houghton Landfill.
- ☒ 10. Replace the City's core financial and human resources software.
- ☒ 11. Enhance resident and business engagement in Kirkland through community-based initiatives that foster a safe, inclusive and welcoming City and a love of Kirkland.

2019-2020 KIRKLAND WORK PLAN ☒ Task Completed

☒ Task Completed
☒ Task Underway
☒ Task Deferred

- ☒ 1. Improve Fire and Emergency Medical Services by constructing a new Station 24, securing a site for a new Station 27, and exploring a potential ballot measure in 2020 to fund fire station modernization and enhanced operations.
- ☒ 2. Implement "Enhanced Police Services and Community Safety" ballot measure funding to facilitate Community Policing, improve school safety, reduce gun violence, and foster a safe, inclusive and welcoming city.
- ☒ 3. Construct the Totem Lake Connector and continue capital investments to support growth throughout the City to ensure that Kirkland is a city where growth occurs by design.
- ☒ 4. Ensure that investments along I-405 serve Kirkland's mobility needs and maximize the benefit of Sound Transit's NE 85th Street Bus Rapid Transit interchange project by completing land use, zoning and economic development plans for areas adjacent to the project.
- ☒ 5. Support construction and operation of a permanent shelter in Kirkland for women and families with children experiencing homelessness.
- ☒ 6. Implement strategies from the Housing Strategy Plan, prioritizing affordable housing and "missing middle" housing.
- ☒ 7. Renovate the new Parks Maintenance Center building to meet the service needs of the larger city.
- ☒ 8. Complete major park improvement projects to preserve and enhance quality of life in Kirkland, including Juanita Beach Park, Totem Lake Park, and 132nd Square Park
- ☒ 9. Develop and adopt a Sustainability Master Plan Kirkland
- ☒ 10. Develop a 'Safer Routes to School Action Plan' for each school in Kirkland.
- ☒ 11. Prioritize Information Technology stabilization and migrate appropriate City applications and information to the Cloud to improve resiliency and disaster preparedness.
- ☒ 12. Prepare for the 2021 Annexation Sales Tax Credit expiration by developing specific strategies to sustain prioritized programs during development of the biennial budget.