

CITY OF KIRKLAND Planning and Building Department 123 5th Avenue, Kirkland, WA 98033 425-587-3600

MEMORANDUM

То:	Planning Commission					
From:	Adam Weinstein, AICP, Planning & Building Director Allison Zike, AICP, Deputy Planning & Building Director					
Date:	January 30, 2022					
Subject:	2022-2024 Planning Work Plan Update / 2023-2025 Planning Work Plan Introduction, File No. PLN23-00002					

Recommendation

Review the adopted 2022-2024 Planning Work Program (PWP) and the PWP Status Update table (see Attachment 1), along with the staff comments in this memo, and make suggestions (substantive, procedural, etc.) for crafting the 2023-2025 PWP.

Background Discussion

The Planning Commission's retreat on February 9, 2023 will be focused on establishing a framework for the 2023-2025 PWP. The PWP governs the Planning and Building Department's work on long-range planning projects that will help shape the future of Kirkland, and also drives the topics heard and considered by the Planning Commission during the PWP period.

2022-2024 PWP Status Update

The PWP Status Update table in Attachment 1 provides a status for each item on the adopted 2022-2024 PWP (complete, ongoing, not started) and staff notes to provide context for projects, where necessary. Key takeaways from a review of completed, ongoing, and pending projects on the currently adopted PWP include the following:

2022 Work Focused on Large-Scale Projects

While several code amendments were adopted in 2022, much of the department's longrange planning staff were focused on a smaller number of very large-scale projects such as the Station Area Plan, Sustainability Master Plan (SMP) implementation, Tree Code amendments and follow-up work, and kicking off the K2044 Periodic Comprehensive Plan Update. As a result, several of the 2022 work items in the currently adopted PWP are ongoing, rather than complete. This trend will likely continue in the 2023-2025 PWP as many staff members will continue working primarily, or partially, on the K2044 Comprehensive Plan Update.

Some Projects Take Longer Than Expected

Some of the projects in the currently-adopted PWP are taking longer to complete than originally anticipated, due to the need for additional public input (particularly as we work to incorporate action items from the City's <u>5-year DEIB roadmap</u> into our processes), and more analysis and/or decisionmaker input. Additionally, the long-range planning team experienced staffing shortages in 2022, with two Senior Planner positions being vacant for significant portions of the year due to a promotion and a temporary assignment of a staff member into another position; as a result, some projects were simply not able to be assigned and started. The most notable project taking longer to complete is the Station Area Plan, which has required substantial ongoing work from multiple staff members.

Right-sizing the PWP

Related to the points above, it may likely be infeasible to complete all the projects listed in the 2022-2024 PWP in that time period. While also considering there may be new projects important to the Commission for inclusion in the 2023-2025 PWP, a major focus should be on identifying priority projects, and de-prioritizing or removing projects as appropriate.

Possible New Projects for the 2023-2025 PWP

The below list is potential new PWP projects derived from Planning Commission and/or City Council feedback over the last year, needed follow-up items based on federal or state regulatory changes, and critical projects identified by staff:

- <u>Missing Middle Housing (MMH) and Accessory Dwelling Unit (ADU) Optimization</u>. This project would examine amendments to ease the permitting and development of MMH and ADUs in lower-density residential neighborhoods. The project would be timed to allow staff to learn from several years of permitting/construction under the 2020 MMH and ADU code amendments.
- <u>Federal/State Legislative Consistency</u>. The current State legislative session includes many ambitious proposals to make broad, statewide amendments on topics including housing, parking, sustainability, and more. Many of the current proposals would necessitate Kirkland Zoning Code (KZC) and Municipal Code (KMC) amendments to ensure consistency. While the scope of any necessary changes is not yet known, the item is suggested here due to its potential to require a significant amount of staff/Commission time.
- <u>K2044 Comprehensive Plan Policy Amendment Implementation</u>. In consideration
 of state Legislative proposals and identified staff or Council priorities, we
 anticipate the 2044 Comprehensive Plan Update may make amendments to
 policies (likely in the Housing, Transportation, and Environment elements
 although other changes are possible) that require follow-up work to implement
 through amendments to the KZC and KMC.
- <u>Code Enforcement Policies/Procedures</u>. Code Enforcement staff have already begun work on a number of procedural improvements that will necessitate code amendments.

• <u>SEPA Categorical Thresholds Update</u>. This project would explore amendments to the City's SEPA categorical thresholds based on new state-allowed expansions to thresholds. Categorical thresholds are the minimum size/scope of a project at which SEPA review is triggered, and expanding the thresholds per state allowances could help to streamline development review.

Commission Discussion and Direction

The Commission should discuss the information in Attachment 1 and above and provide direction on any adjustments that should be made to the PWP. Key questions that could be considered include:

- Do you have questions about any projects noted as completed, ongoing, or not started in Attachment 1?
- Are there any obvious projects missing from the list of potential new projects for the 2023-2025 PWP?
- Does this list reflect Planning Commission/City priorities?
- Should certain projects be de-prioritized or removed?

Next Steps

Based on the Commission's discussion and direction, staff will complete a draft 2023-2025 PWP for review at the February 23 Planning Commission meeting, followed by discussion at a to-be-scheduled joint study session with City Council. That joint study session will be the appropriate time for the Commission to present its recommendation on the 2023-2025 PWP to the City Council. Following that study session, staff will make final revisions to the PWP and then return to City Council for final adoption.

Attachments:

1. Adopted 2022-2024 Planning Work Program and Status Update Table

2022-2024 PLANNING WORK PROGRAM

Significant Staff Implementation

No. TMC DMC DMC DMC SMC SMC <th></th> <th>3rd Qtr.</th> <th>4th</th>		3rd Qtr.	4th
Inclusion Instant Zong Code Popular Image: Code Americanes Code Code Code Code Code Code Code Code			Qtr.
Part of the large of the large products and it is a strate of model products and the large			
4 ADU Implementation Initiatives inclusing devicement of ADD infollowing Gater Call Call <thcall< th=""> Call <thcall< th="" th<=""><th></th><th></th><th></th></thcall<></thcall<>			
4 ADU Implementation Initiatives inclusing devicement of ADD infollowing Gater Call Call <thcall< th=""> Call <thcall< th="" th<=""><th></th><th></th><th></th></thcall<></thcall<>			
Solution dominant regions Later rails. Unsignation of a lateral formation frame Levine Levine Levine 6 2044 Comparison regions. Lateral 2044 Section for Comparison regions. The section of th			
Image: second			
a Macellaneous Code Amendments Update XZC & NMC on various priority topics to relact current paradites, during vacching, during vacching of the period of AMDD in the r.o.w., and associated generation of the relation of the r.o.w., and associated generation of the relation of			
8 Miscelaneous Code Amendments effect current practice, darly section of the Code, and promote good priving protections Adop permanent RCL and KNC regulations for Adop permanent RCL and KNC regulations for the priving protections and Permitting Incomes (SMP) Image: Code of the priving protection code of years protections and advised and permitting incomes (SMP) Image: Code of the priving protections advised and protein social for high performance building advised and performance building advised and performance agea building advised and performance building advised and performance building advised and performance agea building advised and performance building advised and performance agea building advised advised and the performance building advisors advised ad			
9 Autonomos Presonal Delwery Dexies operation of APDS in the r.w. wind associated of private property and second of private property barnes Cuter Image: Cuter in the rest of private property in the rest of private property in the rest of private property in the rest of private property in the rest of private property in the rest of private property in the rest of private property private property in the rest of private private proprivate property in the rest of pr			
10 Implementation and associated with nedwelopment. Update Barnes 11 Increase School Capacity Amountation provide the second control table properties in the second control table provide table pr			
11 Increase School Capacity and potential future) for opportunities to increase capacity for subsets and District Noises Caler Image and potential future) 12 Urban Forst for Your Workpan Implementation Implementation Hogan Implementation 13 Neighborhaod Plan Framework Review neighborhood plan update process relative to K2M4 process McMahan Implementation Implementation 14 Wreiess Service Regulations Updates Review neighborhood plan update process relative to K2M4 process Implementation Implementation Implementation 15 Informe Service Regulations Updates Review neighborhood plan update process relative to K2M4 process Implementation Implementation Implementation 16 Resilience & Technology - Long Term Document long range plan for a resilient and Statistable post-planed inc Kaisan Implementation Implementation Implementation 17 Resilience & Technology - Long Term Document long range plan for a resilient and Statistable post-planetic Kaisan Implementation Implementation Implementation 18 Resilience & Technology - CastBul/CKC Report on Clonotorotic development Participaet Implementation Implementation Implemention Implementation<			
12 Implementation adopted workplan and SMP POgen 13 Neighborhood Plan Framework Review neighborhood plan update process relative McMahan McMahan Implementation Implementation 14 Wreless Service Regulations Updates Update K2C and KMC regulations in response to federal mandates Levine Implementation Implementation 15 Holmes Point Overlay Update Review regulations of gen bazard and tree regulations Clinuffo Implementation Implementation 16 Resilience & Technology - Housing Develop dashboard tool to track housing production by afordability, type, and geography Jiang Implementation Implementation 17 Resilience & Technology - Long Term Recovery Plan Document long range plan for a resilient and statinable post-pandemic Kirkland Jiang Implementation Implementation 18 Resilience & Technology - Smart City Their development strategy Develop framework for selecting and mplementation and collaboration to consider development opportunities for fiber infrastructure Jiang Implementation Implementation 20 Geo Hazard Regulations Updates Review Qontard regulations Clinuffo Implementation Implementation Implementation			
Image: Service Regulations Updates Image: Service Regulations Updates Update KZC and KMC regulations in response to Levine Levine <thlevine< th=""> Levine <thlev< th=""><th></th><th></th><th></th></thlev<></thlevine<>			
15 tolmes Point Overlay Updates Reitliète consideration of HPO amendments follwing adoption of geo heazer and rece regulations Cilluffo Image: Cilluffo Imag			
15 Holmes Point Overlay Updates Infolwing adaption of geo hazard and tree regulations production by affordability, type, and geography production by affordability type, and geography productions in response to experience in implementation of the regulations of Houghton Municipal Comporation Jiang Image type Image type <thype< th=""> Image type<th></th><th></th><th></th></thype<>			
10 Dashboard production by affordability, type, and geography Dashg/ness(n) 17 Resilience & Technology - Long Term Document tong range plan for a resalient and sustainable post-pandemic Kirking Jiang Image: Status			
10 Recovery Plan sustainable post-pandemic Kirkland plang image image </th <th></th> <th></th> <th></th>			
13 Strategic Plan implementing smart city tools plang implementing 19 Resilience & Technology - EastRail/CKC Regional collaboration to consider development opportunities for fiber infrastructure plang implementing 20 Geo Hazard Regulations Updates Revise geo hazard regulations in response to experience in implementation of the regulations cilluffo implementing 21 Geo Hazard Regulations Updates Revise geo hazard regulations in response to experience in implementation of the regulations cilluffo implementing 21 Annual Comprehensive Plan Amendments Adopt mandatory updates to Capital Facility Plan and miscellaneous updates and rezones for park duistionary standards (w/ K2044) Citywide opportunities to expand nduisionary zoning requirements based on additional development incentives duter/Zike implementing 23* Parking Policy (w/ K2044) Review parking standards for consistency with City policies related to sustainability. affordable housing, and neighborhood retail btd btd idd idd <t< th=""><th></th><th></th><th></th></t<>			
13 fiber development strategy opportunities for fiber infrastructure plafig image: strategy 20 Geo Hazard Regulations Updates Revise geo hazard regulations in response to experience in implementation of the regulations Cilluffo image: strategy image: strategy 20 Geo Hazard Regulations Updates Revise geo hazard regulations in response to experience in implementation of the regulations Cilluffo image: strategy image: strategy 21 Annual Comprehensive Plan Amendments Review KMC and KZC to reflect State elimination of Houghton Municipal Corporation Gilluffo image: strategy image: strategy 21 Annual Comprehensive Plan Amendments Adopt mandatory updates to Capital Facility Plan and miscellaneous updates and rezones for park and miscellaneous updates and rezones for park and miscellaneous updates and rezones for park guiditional development incentives Guter/Zike image: strategy 22* Affordable Housing Incentives/Increased Inclusionary zoning requirements based on diclusionary zoning requirements based on aditional development incentives tbd idd			
20 Geb Hazard Regulations Updates experience in implementation of the regulations Cilluttro XX Community Council Amendments Review KMC and KZC to reflect State elimination of Houghton Municipal Corporation Cilluttro Cilluttro 21 Annual Comprehensive Plan Amendments Adopt mandatory updates to Capital Facility Plan and miscellaneous updates and rezones for park acquisitions Guter/Zike Image: Community Council Amendments 22* Affordable Housing Incentives/Increased Indusionary Standards (w/ K2044) Explore Citywide opportunities to expand inclusionary zoning requirements based on additional development incentives tbd Image: Community Initiated Amendment 23* Parking Policy (w/ K2044) Review CAR applications submitted by 2022 deadline and identify which applications should proceed to further study as part of K2044 Swenson Image: Community Initiated Amendment Request - Threshold Update KZC on various priority topics to reflect current practice, clarify sections of the Code, and teglibations for Clarify rules, enhance asthetics, ethor explores of the Code, and regulations for the code, and regulations for the curve area side work on A-frame signs tbd 26 Curb Management Policy Review row management policies and regulations of the Code, and regulations for the curve area side uses tbd 27 Sign Code Update Update KZC to arify rules, enhance asthetics, clilutfo Ci			
Image: Second			
21 Annual Comprehensive Plan Amendments and miscellaneous updates and rezones for park grupping requisitions Guter/Zike Image: Comparison of the compari			
22* Artordable Housing inclusionary Standards (w/ K2044) inclusionary coming requirements based on additional development incentives dbd inclusionary Standards (w/ K2044) 23* Parking Policy (w/ K2044) Review parking standards for consistency with City policies related to sustainability, affordable housing, and neighborhood retail dbd inclusionary Standards (w/ K2044) 24* 2022 Community Initiated Amendment Request - Threshold Review CAR applications submitted by 2022 deadline and identify which applications should Swenson Swenson 25 Miscellaneous Code Amendments priority topics to reflect current practice, clarify sections of the Code, and promote good planning principles tbd iddd 26 Curb Management Policy Review row management policies and reparking and other curbside uses tbd iddd 27 Sign Code Update Update K2C to darify rules, enhance aesthetics, reduce visual cuter, and integra recently-completed work on A-frame signs Cilluffo Cilluffo			
23* Parking Policy (w/ K2044) City policies related to sustainability, affordable bousing, and neighborhood retail tbd 24* 2022 Community Initiated Amendment Request - Threshold Review CAR applications submitted by 2022 deadline and identify which applications should bound to applications should should be completed by 2022 deadline and identify which applications should should be completed by 2022 deadline and identify which applications should by 2022 deadline and identify which applications should be completed by 2022 deadline and identify which applications should by 2022 deadline and identify which applications and the completed work on A-frame signs 26 Curb Management Policy Update KZC to darify rules, enhance aesthetics, completed work on A-frame signs 27 Sign Code Update Update KZC to darify rules, ena			
24* 2022 Community Indicate Amendment Request - Threshold deadline and identify which applications should proceed to further study as part of K2044 Swenson image: Community Indicate Amendment proceed to further study as part of K2044 25 Miscellaneous Code Amendments Update KZC on various priority topics to reflect current practice, clarify sections of the Code, and proceed to further study as part of K2044 image: Community Indicate Amendment promote good planing principles 26 Curb Management Policy Review r.o.w. management policies and regulations for streeteries, sidewalk cafes, TNCs, short term parking and other curbside uses tbd 27 Sign Code Update Update KZC to carify rules, enhance aesthetics, reduce visual clutter, and integrate recently- completed work on A-frame signs Cilluffo			
25 Miscellaneous Code Amendments current practice, clarify sections of the Code, and the descent promote good planing principles dtd 26 Curb Management Policy Review r.o.w. management policies and regulations for streeteries, sidewalk cafes, TNCs, short term parking and other curbide uses tbd 27 Sign Code Update Update KZC to Carify rules, enhance aesthetics, completed work on A-frame signs Cilluffo			
26 Curb Management Policy regulations for streeteries, sidewalk cafes, TNCs, tbd 27 Sign Code Update Update XZE to charify rules, enhance aesthetics, completed work on A-frame signs			
27 Sign Code Update reduce visual clutter, and integrate recently- completed work on A-frame signs			
Vienerste 0. Turnite Mainhand Dien – Undete Zurnite und Vienerste unichtentend			
28* Kingsgate & Juanita Neighborhood Plan Update (w/ K2044) Update Juanita and Kingsgate neighborhood plans	\perp		
29 Annual Comprehensive Plan Amendments Adopt mandatory updates to Capital Facility Plan and miscellaneous updates and rezones for park tbd			
30 Norkirk/Highland LIT District Study Review LIT district based on guidance from the neighborhood plans and Station Area Plan tbd Lit district based on guidance from the neighborhood plans and Station Area Plan Lit district based on guidance from the neighborhood plans and Station Area Plan Lit district based on guidance from the neighborhood plans and Station Area Plan Lit district based on guidance from the neighborhood plans and Station Area Plan Lit district based on guidance from the neighborhood plans and Station Area Plan Lit district based on guidance from the neighborhood plans and Station Area Plan Lit district based on guidance from the neighborhood plans and Station Area Plan Lit district based on guidance from the neighborhood plans and Station Area Plan Lit district based on guidance from the neighborhood plans and Station Area Plan Lit district based on guidance from the neighborhood plans and Station Area Plan Lit district based on guidance from the neighborhood plans and Station Area Plan Lit district based on guidance from the neighborhood plans and Station Area Plan Lit district based on guidance from the neighborhood plans and Station Area Plan Lit district based on guidance from the neighborhood plans and Station Area Plan Lit district based on guidance from the neighborhood plans and Station Area Plan Lit district based on guidance from the neighborhood plans and Station Area Plan Lit district based on guidance from the neighborhood plans and Station Area Plan Lit district based on guidance from the neighborhood plans and Station Area Plan			
31 Miscellaneous Code Amendments Update KZC on various priority topics to reflect current practice, carrify sections of the Code, and promote good planning principles Image: Comparison of the Code, and the current practice, carrier to the code, and promote good planning principles			
32 2022 Clizen Amendment Request - Study KZC amendment related to any CAR requests approved for study (in conjunction with k2044). thd thd			
33 CKC Design Guidelines & Regulations update guidelines and regulations for properties dipring the CKC to reflect update to PROS Plan, (tbd CKC Masterpland, & Station Area Plan update guidelines (tbd dipring the CKC)			
34 Annual Comprehensive Plan Amendments and miscellaneous updates and rezones for park acquisitions tbd			

* Indicates project is potentially paired to K2044 project

2022-2024 PLANNING WORK PROGRAM STATUS

Significant Staff Implementation

START	TASK	TOPIC	DESCRIPTION	PM	STATUS	STAFF COMMENTS
	1	Tree Code Amendments	Comprehensive update of Chapter 95 of the Kirkland Zoning Code	Hogan	Complete	Project concluded with extensive amendments to the tree code in 2022. Implementation of the revised code required significant staff time to update checklists, review procedures, and address an ongoing appeal of the revised code to the state Growth Management Hearings Board.
21	2	Station Area Plan	Comprehensive planning effort for area surrounding the planned bus rapid transit station at I-405/NE 85 th Street	Zike	Ongoing	Phase 1 adopted in June 2022. Phase 2 tentatively scheduled for Planning Commission public hearing and Council adoption in Q1 2023.
2019-2021	3	Bridle Trails Shopping Center Zoning	Property owner-initiated plan to develop design guidelines and master plan encompassing all properties within the neighborhood center	Guter	Complete	Bridle Trails KZC and Design Guideline amendments adopted in Q1 2022.
	4	Acessory Dwelling Unit (ADU) Implementation Initiatives	Implement a series of non-regulatory initiatives to encourage development of ADUs following adoption of new regulations	Guter	Complete	Staff has completed work to implement a Pre-approved Detached Accessory Dwelling Unit (DADU) program expected to launch in Q1 2023.
	5	Greater Downtown Regional Center	Puget Sound Regional Council (PSRC) designation of a Greater Downtown Center	Weinstein/Levine	Ongoing	This project was on hold pending the adoption of the Station Area Plan. With adoption of that sub-area plan in June 2022, staff will submit a revised Urban Center designation application to PSRC in Q1 2023.
	6	2044 Comprehensive Plan Update	Major update cycle for Comprehensive Plan with 2044 planning horizon	Swenson	Ongoing	This is a large-scale project, with every member of the PBD long-range team contributing. Consultant work to complete a Community Engagement Plan (CEP) and Equity Review were completed in Q4 2022. Community engagement work began in Q4 2022 and will continue through 2023. Staff will provide periodic briefings to Planning Commission through 2023, and begin drafting policy revisions in late 2023 through early 2024. The update must be adopted by City Council by Q4 2024.
	7	Sustainability Master Plan (SMP) Implementation	Implement priority SMP goals and actions	Barnes	Ongoing	Work on implementing the SMP extends across multiple departments and will continue for the duration of the work program.
	8	Miscellaneous Code Amendments	Update various sections of the Kirkland Zoning Code (KZC) & Municipal Code (KMC) to reflect current practice, clarify sections of the Code, and promote good planning principles	Cilluffo	Complete	The 2022 package of code amendments were adopted by Council in Q1 2022.
	9	Autonomous Personal Delivery Devices (APDDs)	Adopt permanent KZC and KMC regulations for operation of APDDs in the right of way and associated use of private property	Guter	Complete	Planning staff involvement on this project is complete. Adoption of standards are pending, and is being led by Public Works Staff.
	10	High Performance Building Regulations and Permitting Incentives (SMP)	Codify standards for high performance buildings associated with redevelopment; update administrative permit prioritization program	Barnes	Complete	KZC amendments to adopt High Performing Building standards were adopted by Council in Q2 2022. Staff completed work in 2022 and early 2023 to structure permitting incentives that are anticipated to be available to applicants in Q1 2023.
	11	Increase School Capacity	Review zoning for lake Washington School District (LWSD) facilities (current sites and potential future sites) for opportunities to increase capacity for students and staff housing	Guter tbd	Not Started	This project has not been started as staff resources were diverted to assist in completing the Station Area Plan KZC amendments and begin work on the K2044 Comprehensive Plan update.
2	12	Urban Forest 6 Year Workplan Implementation	Implement urban forest actions identified in the adopted workplan and SMP	Hogan	Ongoing	Implementation is ongoing, with recent work including a tree giveaway in partnership with King County. Staff has initiated work to issue Requests for Proposals to secure consultant services to complete a public tree inventory in early 2023. Staff is also working to secure a consultant to implement a framework for a tree bank program .
2022	13	Neighborhood Plan Framework	Review neighborhood plan update process relative to K2044 process	McMahan	Not Started	The Juanita and Kingsgate Neighborhood Plans will be updated within the K2044 Comprehensive Plan Update. These will complete an extended process to make neighborhood plans consistent in style and content. Consideration of how neighborhood plans will be updated in the future, and what they will look like, will be undertaken as patrt of the K2044 Update.
	14	Wireless Service Regulations Updates	Update KZC and KMC regulations in response to federal mandates	Levine	Ongoing	This prroject will be a significant overhaul of the existing KZC 117, necessary to implement several changes made at the federal level that set new local requirements. Staff anticpates adoption in Q2 2023.
	15	Holmes Point Overlay (HPO) Updates	Reinitiate consideration of HPO amendments following adoption of geo-hazard and tree regulations	Cilluffo tbd	Not Started	Assigned staff member received interim job assignment outside of long- range planning team, and staff resources have not been available to begin work. Additionally, project should be paused until the outcome of the appeal of the adopted Tree Code amendments is resolved.
	16	Resilience & Technology - Housing Dashboard	Develop dashboard tool to track housing production by affordability, type, and geography	Jiang/Nelson	Complete	Housing Dashboard launched in Q3 2022.
	17		Document long range plan for a resilient and sustainable post-pandemic Kirkland	Jiang	Complete	Plan is complete and is being implemented City-wide.
	18	Resilience & Technology - Smart City Strategic Plan	Develop framework for selecting and implementing smart city tools	Jiang	Ongoing	Vision and Governance Framework are complete, along with an assesment of existing and planned Smart City projects.
	19	Resilience & Technology - EastRail/CKC fiber development strategy	Regional collaboration to consider development opportunities for fiber infrastructure	Jiang	Ongoing	City has been consulting with other cities which have implemented similar projects.
	20	Geo-hazard Regulations Updates	Revise geo-hazard regulations in response to experience in implementation of the regulations	Cilluffo TBD	Not Started	Assigned staff member received interim job assignment outside of long- range planning team, and staff resources have not been available to begin work yet.
	хх	Community Council Amendments	Review KMC and KZC to reflect State elimination of Houghton Municipal Corporation	Cilluffo	Complete	Amendments adopted by Council in Q3 2022.
	21	Annual Comprehensive Plan Amendments	Adopt mandatory updates to Capital Facility Plan and miscellaneous updates and rezones for park acquisitions	Guter /Zike	Complete	Amendments adopted by Council in Q4 2022.
	22*	Affordable Housing Incentives/Increased Inclusionary Standards (w/ K2044)	Explore Citywide opportunities to expand inclusionary zoning requirements based on additional development incentives	tbd	Not Started	The policy basis for this project will be incorporated into the K2044 Comprehensive Plan Update.
	23*	Parking Policy (w/ K2044)	Review parking standards for consistency with City policies related to sustainability, affordable housing, and neighborhood retail	tbd	Not Started	The policy basis for this project will be incorporated into the K2044 Comprehensive Plan Update.
	24*	2022 Community Initiated Amendment Request - Threshold	Review CAR applications submitted by 2022 deadline and identify which applications should proceed to further study as part of K2044	Swenson - Guter/Levine	Ongoing	Application window closed December 2022. The City has received 4 requests that are currently in Phase 1 (threshold) review.
2023	25	Miscellaneous Code Amendments	Update KZC on various priority topics to reflect current practice, clarify sections of the Code, and promote good planning principles Review r.o.w. management policies and	tbd	Not Started	
	26	Curb Management Policy	regulations for streeteries, sidewalk cafes, TNCs, short term parking and other curbside uses	tbd	Not Started	Joint project with Public Works - Transportation.
	27	Sign Code Update	Update KZC to clarify rules, enhance aesthetics, reduce visual clutter, and integrate recently- completed work on A-frame signs	Cilluffo-tbd	Not Started	This project will need to adopt at least minor amendments to reflect changes in case law, but the scope could be expanded to include a broader examination of the City's sign code.
	28*	Kingsgate & Juanita Neighborhood Plan Update (w/ K2044)	Update Juanita and Kingsgate neighborhood plans	tbd	Not Started	This project will be completed alongside the K2044 Comprehensive Plan Update

ATTACHMENT 1 PLN23-00002

		Annual Comprehensive Plan Amendments	Adopt mandatory updates to Capital Facility Plan and miscellaneous updates and rezones for park acquisitions	tbd	Not Started	PLN23-0
		Norkirk/Highland Light Industrial (LIT) District Study	Review LIT district based on guidance from the neighborhood plans and Station Area Plan	tbd	Not Started	This area has been studied, and new policies adopted as part of the Station Area Plan. Staff suggests this project is no longer necessary.
	31	Miscellaneous Code Amendments	Update KZC on various priority topics to reflect current practice, clarify sections of the Code, and promote good planning principles	tbd	Not Started	
2024		2022 Citizen Amendment Request - Study	Review Comprehensive Plan, Zoning Map, and KZC amendments related to any CAR requests approved for study (in conjunction with K2044)	Guter/Levine	Not Started	This project will be a continuation of Item #24 if any submitted Community- Initiated Amendment Requests are selected by Council for Phase 2 Review.
	33	CKC Design Guidelines & Regulations	Update guidelines and regulations for properties adjoining the CKC to reflect update to PROs Plan, CKC Masterpland, & Station Area Plan	tbd	Not Started	
		Annual Comprehensive Plan Amendments	Adopt mandatory updates to Capital Facility Plan and miscellaneous updates and rezones for park acquisitions	tbd	Not Started	
New Projects	35	MMH and ADU Optimization	Adopt amendments to continue improvement of enabling regulations for infill in low-density neighborhoods.	tbd	New	Shown here as a possible new project, but staff suggests the priority for this project could be slated for earlier than 2025.
	36	Federal/State Legislative Consistency	Adopt KZC/KMC amendments necessary to achieve regulatory consistency.	tbd	New	
		K2044 Comp Plan Update Implementation	Adopt KZC/KMC amendments necessary to implement K2044 policy updates.	tbd	New	
Potential	38	Code Enforcement Policies/Procedures	Adopt KMC/KZC provisions related to code enforcement policies and procedures	Lunde	Ongoing	
Pote	39	SEPA Categorical Thresholds	Adopt KZC/KMC amendments to SEPA categorical thresholds based on new state- allowed expansions to thresholds.	tbd	New	

* Indicates project is paired to K2044 project