

## Kirkland Parks and Community Services – Job Opportunities

**[www.Kirklandwa.gov/ParksJobs](http://www.Kirklandwa.gov/ParksJobs)**

### Recreation Attendant – Rentals

\$17.42-\$20.80 per hour

### Year-round opportunity

Typical hours: 4-17 hours per week, mostly evenings and weekends

Work location: Heritage Hall/City Hall, Peter Kirk Community Center, North Kirkland Community Center

The role: Provide customer service during private facility rentals for parties, weddings, banquets, and celebrations. May also provide facility coverage during recreation programs. Must be 18+

## Day Camp Leader

\$19.66-\$23.48 per hour

June – August

Typical hours: 40 hours per week, Monday-Friday (must be available all 9 weeks of summer camp)

Work location: North Kirkland Community Center or Peter Kirk Community Center

The role: Supervise day campers ages 6-12 in fun and safe summer camp adventures! Lead sports, games, arts, crafts and field trips while maintaining a safe and enriching camp environment. Must be 16+

## Day Camp Director

\$21.35-\$25.49 per hour

June – August

Typical hours: 40 hours per week, Monday-Friday (must be available all 9 weeks of summer camp)

Work location: North Kirkland Community Center or Peter Kirk Community Center

**The role:** Direct the daily operations of a large summer day camp program. Plan day camp activities, supervise staff, while maintaining a safe and enriching camp environment. Must be 18+

## Tennis/Swim Program Instructor I

\$17.42-\$20.80 per hour

June – August

Typical hours: 25-35 hours per week, Mondays – Thursdays with possible Friday shifts available.

Work location: Peter Kirk Park

The role: Lead activities to help campers ages 7-14 improve their tennis skills, while maintaining a safe and enriching camp environment! Must be 18+

## Tennis/Swim Program Instructor II

\$21.67-\$25.87 per hour

June – August

Typical hours: 25-35 hours per week, Mondays – Thursdays with possible Friday shifts available.

Work location: Peter Kirk Park

The role: Direct the daily operations of tennis and swim camp by planning camp curriculum and leading and supervising staff, while maintaining a safe and enriching camp environment! Must be 18+

### After School Camp Leader

\$19.66-\$23.48 per hour

September - June

Typical hours: up to 20 hours per week, Monday-Friday after school

Work location: Peter Kirk Community Center

The role: Lead camp activities for grades K-5, such as games, arts and crafts, homework help, and outdoor play. Ensure safe and enriching after school camp experience. Must be 16+

## After School Camp Director

\$21.35-\$25.49 per hour

September - June

Typical hours: up to 20 hours per week, Monday-Friday after school

Work location: Peter Kirk Community Center

**The role:** Direct a year-long after school camp for grades K-5 and make a positive impact in the community! Supervise campers, plan activities, oversee After School Camp Leaders, and ensure the safety of all. Must be 18+

**Kirkland Parks and Community Services – Job Opportunities**  
**[www.Kirklandwa.gov/ParksJobs](http://www.Kirklandwa.gov/ParksJobs)**

**Lifeguard** \$19.10-\$22.81 per hour June – Labor Day  
Typical hours: 10-40 hours per week. Weekday and weekend shifts available, morning, afternoon and evening.

Work location: Peter Kirk Pool and/or Kirkland Swimming Beaches: Houghton, Waverly and Juanita  
The role: Scan the water for safety, provide first aid and customer service to pool and beach visitors. Perform rescues in emergencies. Lifeguard certification required. Must be 15+

**Swim Instructor** \$19.10-\$22.81 per hour June – Labor Day  
Typical hours: 10-40 hours per week. Weekday and weekend shifts available, morning and afternoon  
Work location: Peter Kirk Pool  
The role: Help children and adults get comfortable in the water, learn water safety, and improve their swimming skills. Training provided. Must be 16+

**Senior Lifeguard** \$21.35-\$25.49 per hour June – Labor Day  
Typical hours: 20-40 hours per week. Weekday and weekend shifts available, morning, afternoon and evening.  
Work location: Peter Kirk Pool and/or Kirkland Swimming Beaches: Houghton, Waverly and Juanita  
The role: Assist with program development, training and leadership of staff, in addition to lifeguarding, swim lesson instruction, and providing first aid. Lifeguard certification required. Must be 18+

**Swim Team Assistant Coach** \$20.22-\$24.13 per hour June – August  
Typical hours: 10-40 hours per week, Monday-Thursday mornings with some evenings and weekends  
Work location: Peter Kirk Pool  
The role: Help plan and lead practices for our recreational swim team for ages 6-17. Provide customer service and administrative support to the team. Must be 16+

**Swim Team Head Coach** \$22.47-\$26.84 per hour June – August  
Typical hours: 10-40 hours per week, Monday-Thursday mornings with some evenings and weekends  
Work location: Peter Kirk Pool  
The role: Oversee swim team practices and swim meets for ages 6-17. Build camaraderie and coach the team to build their swimming skills. Must be 18+

**Aquatic Program Supervisor** \$23.59-\$28.17 per hour May – September  
Typical hours: 30-40 hours per week. Weekday and weekend shifts available, morning, afternoon and evening.  
Work location: Peter Kirk Pool and/or Kirkland Swimming Beaches: Houghton, Waverly and Juanita  
The role: Supervise aquatics programs and staff at the pool and beaches, including the swim lesson program. Train and develop aquatics staff. Must be 19+

**Parks Seasonal Laborer** \$23.04-\$25.93 per hour April - November  
Typical hours: 40 hours per week. Shifts may start as early as 6:30am and go as late as 11:30pm. Staff will work either a five-day work week (8-hour shifts) or a four-day work week (10-hour shifts).  
Work location: Park locations will vary. Position will be based out of the Parks Maintenance Center.  
The role: Help keep our beautiful parks clean and safe for the community! Work as a team on routine maintenance such as facility cleaning, opening and closing parks, collecting garbage, providing customer service and operating equipment and power tools. Must be 18+

**Kirkland Parks and Community Services – Job Opportunities**  
**[www.Kirklandwa.gov/ParksJobs](http://www.Kirklandwa.gov/ParksJobs)**

**Nature Camp Instructor II** \$21.67-\$25.87 per hour June – August

Typical hours: 25-35 hours per week, Mondays – Thursdays with possible Friday shifts available.

Work location: Outdoor Park Locations (Edith Moulton and OO Denny)

The role: Co-lead outdoor camps for ages 5-7 and 7-10 in two amazing park settings. Guide and inspire children to appreciate their natural surroundings as you help uncover the magic of bugs and animals, flowers and trees, weather and water through art, science and exploration. Must be 18+

**Teen Summer Instructor II** \$21.67-\$25.87 per hour June – September

Typical hours: 10-40 hours per week, including weekdays, weekends, and occasional evening shifts

Work location: Various parks. Position will be based out of Peter Kirk Community Center.

The role: Lead teens in outdoor recreation day-trips such as hiking and kayaking. Foster inclusive and safe opportunities for teens newer to outdoor experiences. Must be 18+

**Teen Summer Instructor III** \$30.10-\$35.95 per hour June – September

Typical hours: 10-40 hours per week, including weekdays, weekends, and occasional evening shifts

Work location: Various parks. Position will be based out of Peter Kirk Community Center.

The role: Organize, scout and lead outdoor recreation day-trips for teens that are inclusive and safe. Mentor student interns, youth participants and instructors. Must be 18+

**Recreation Lead - Events** \$18.26-\$21.81 per hour Year-round opportunity

Typical hours: 10-40 hours per month, mostly on weekends

Work location: Various Kirkland Parks and Facilities

The role: Help ensure Kirkland's community building events go smoothly! Set-up and take down our large LED screen and run the audio/visual equipment for movie nights. Provide operational support as well as customer service at festivals, cultural celebrations, and the City's 4<sup>th</sup> of July parade. Must be 18+

**Recreation Attendant – Youth Sports** \$17.42-\$20.80 per hour Year-round opportunity

Typical hours: 8 hours per week on Saturdays

Work location: Various parks and gyms

The role: Help kids get comfortable with sports, learn the rules, and play safely. Set up the gym, greet players, coaches and families. May support preschool soccer and basketball, or K-6 grade basketball. Must be 16+

**Recreation Attendant - Volleyball** \$17.42-\$20.80 per hour Year-round opportunity

Typical hours: 3-16 hours per week, mostly weekday evenings

Work location: Summers: Juanita Beach, School year: Lake Washington School District gyms

The role: Provide customer service to volleyball league players and document game scores. Must be 18+

**Recreation Lead – City Hall** \$18.26-\$21.81 per hour Year-round opportunity

Typical hours: 10-40 hours per week, between Monday-Friday, 8am-5pm

Work location: City Hall

The role: Provide office and project support for our business team and phone, email and walk-up customer service for community members. Flexible hours available. Must be 18+

**Pool Cashier** \$17.42-\$20.80 per hour June – Labor Day

Typical hours: 10-40 hours per week, mostly afternoons, evenings and weekends

Work location: Peter Kirk Pool

**Kirkland Parks and Community Services – Job Opportunities**  
**[www.Kirklandwa.gov/ParksJobs](http://www.Kirklandwa.gov/ParksJobs)**

The role: Help ensure a smooth experience for visitors to the Peter Kirk Pool! Greet pool customers, provide customer service and accept payment for public swim. Must be 18+

**High School Intern**

\$16.28 per hour

June - August

Typical hours: up to 20 hours per week, including weekdays, weekends, and potential evening shifts

Work location: City Hall, Peter Kirk Community Center, Parks

The role: Gain experience working for the City of Kirkland! Interns will support outdoor recreation programs for youth and teens, learn job skills and explore interest areas. Must be 14-18 years old.