

**Parks and Community Services: Work Plan Items for Park Board**

**Developed March 2021**

**Council approved June 1, 2021**

Task	Topic	Description	2021				2022
			Q1	Q2	Q3	Q4	
1	Park Board Retreat/Orientation	Onboard new Park Board members and hold retreat with all Board members to provide additional training sessions		X			X
2	Summer marketing and communication plan - Briefing	With the suspension of the recreation brochure, create a communication process for summer 2021 programming		X			X
3	PROS Plan	Provide input for this 6-year required plan that serves as the parks and recreation chapter of the City's comprehensive plan	X	X	X	X	X
4	Community Needs Assessment	Assist with the Department's outreach and surveying of community interests		X	X		X
5	ADA Self Evaluation and Transition Plan	Review of parks and recreation facilities assessment for accessibility and corresponding plan to increase accessibility		X	X		X
6	Synthetic Turf Strategic Plan	Review of the assessment of all ballfields in the city in comparison with sports needs and corresponding plan		X	X		X
7	Off-leash dog area outreach as part of PROS plan process	Updates on efforts to date and next steps		X	X		X
8	Totem Lake Park Ribbon Cutting	Participate in the ribbon cutting celebration of park opening			X		
9	132nd Square Park Groundbreaking	Participate in the groundbreaking ceremony to kick-off park development		X			
10	David Brink Park Groundbreaking	Participate in the groundbreaking ceremony to kick-off park development		X			
11	Active Amenity Replacenet Plans	Provide staff feedback on potential active amenity replacement projects		X			X
12	Update City codes for parks, recreation and community services	Based on results of planning and assessment processes, update pertinent City codes					X
13	Park volunteer program input	GKP style program for non-restoration events, such as park clean-up projects				X	
14	KTUB Briefing	Evaluation of KTUB service levels and non-profit operators			X	X	
15	Department diversity and gender equity policy	Provide input for this inclusive policy to ensure equitable access to programs and services					X
16	132nd Square Park Ribbon Cutting	Participate in the ribbon cutting celebration of park opening					X
17	David Brink Park Ribbon Cutting	Participate in the ribbon cutting celebration of park opening				X	X