



KIRKLAND PARK BOARD

February 28, 2024; 7:00 p.m.
Rose Hill Room, Kirkland City Hall
123 5th Avenue Kirkland, WA 98033

Land Acknowledgement

We acknowledge that the Southern Salish Sea region lies on the unceded and ancestral land of the Coast Salish peoples, the Duwamish, Muckleshoot, Puyallup, Skykomish, Snoqualmie, Snohomish, Suquamish and Tulalip tribes and other tribes of the Puget Sound Salish people, and that present-day City of Kirkland is in the traditional heartland of the Lake People and the River People. We honor with gratitude the land itself, the First People – who have reserved treaty rights and continue to live here since time immemorial – and their ancestral heritage.

Mission Statement

The mission of the Park Board shall be to provide policy advice and assistance to the Department of Parks and Community Services and City Council in order to ensure the effective provision of Parks and Community Services programs and facilities to the residents of the City of Kirkland.

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. ITEMS FROM THE AUDIENCE
4. APPROVAL OF MINUTES
 - a. January 24, 2024
5. BUSINESS ITEMS
 - a. Recreation Spring/Summer Program Preview
6. COMMUNICATIONS
 - a. Correspondence
 - b. Department Monthly Report
 - c. Staff Updates and Information
 - i. Ballot Measure Update
 - d. Comments from the Chair
7. ADJOURNMENT

Next Park Board Meeting: March 27, 2024

Alternate Formats: Persons with disabilities may request materials in alternative formats. Persons with hearing impairments may access the Washington State Telecommunications Relay Service at 711.

Title VI: Kirkland's policy is to fully comply with Title VI of the Civil Rights Act by prohibiting discrimination against any person on the basis of race, color, national origin or sex in the provision of benefits and services resulting from its programs and activities. Any person who believes his/her Title VI protection has been violated, may file a complaint with the City. To request an alternate format, file a complaint or for questions about Kirkland's Title VI Program, contact the Title VI Coordinator at 425-587-3011 or titlevicoordinator@kirklandwa.gov.

The City of Kirkland strives to accommodate people with disabilities. Please contact the City Clerk's Office at 425.587.3190, or for TTY Services call 425.587.3111 (by noon the work day prior to the meeting) if we can be of assistance. If you should experience difficulty hearing the proceedings, please bring this to the attention of the Chairperson by raising your hand.

KIRKLAND PARK BOARD
Minutes of Regular Meeting
January 24, 2024

1. CALL TO ORDER

The January 24, 2024 Park Board regular meeting was called to order at 7:01 PM by Chair Mike Holland.

2. ROLL CALL

Members Present: Board member Amy Ambrosini, Board member Tara Bobbarjung, Board member Tammy Cohen, Board member Katherine Kearny, Board member Roshan Parikh, Vice Chair Tessa Hansen, Chair Mike Holland

Members Absent: Board member Crystal Thimsen

Staff Present: Director Lynn Zwaagstra, Deputy Director John Lloyd, Parks Maintenance & Operations Manager Jason Filan, Recreation Manager Sara Shellenbarger, Park Planning & Development Manager Mary Gardocki, Recreation Supervisor Adam Quaintance, Administrative Assistant Emily Lima Welch

Recording Secretary: Administrative Assistant Emily Lima Welch

3. ITEMS FROM THE AUDIENCE

Loita H.

4. APPROVAL OF MINUTES

The December 13, 2023 Park Board meeting minutes were presented to the Board and approved by unanimous consent.

5. BUSINESS ITEMS

a. Recreation Programming 101

Sara Shellenbarger, Recreation Supervisor presented on the services managed and provided by the Recreation division, specifically programming. Adam Quaintance, Recreation Supervisor provided an overview of the process staff uses to design and execute a recreation program, from feasibility and impact to staffing and safety.

Park Staff answered questions from the Board and from attendees.

b. Ballot Measure Feedback

John Lloyd, Deputy Director and Lynn Zwaagstra, Director led a discussion of the 2023 Proposition 1 ballot measure and the City Council 2024 direction for the next election cycle. The Board discussed and commented on Prop 1 feedback questions for Staff. The Board discussed and commented on potential future ballot measure options for Staff.

Staff answered clarifying questions from the Board.

c. Houghton Park and Ride Activation Update

John Lloyd, Deputy Director summarized the presentation provided at City Council on January 16th 2024 on short term plans to utilize the Houghton Park and Ride property. The semi-permanent pickleball courts, a skate/bike park, and community building events proposed by the

Parks and Community Services department are sourced from the PROS plan. The site may also be used by other City departments, such as for Fire Department training. This activation plan is being refined and will be presented to City Council in March 2024.

Staff answered questions from the Board.

d. Park Board Member Reports

No park board member reports presented.

6. COMMUNICATIONS

a. Correspondence

None reported.

b. Department Monthly Report

The department monthly report was emailed to Board members and will be posted online.

Staff answered questions from the Board regarding the acquisition of the Fisk Family Park.

c. Staff Updates and Information

John Lloyd, Deputy Director asked the Board to save the date for a community appreciation event for Boards, Councils and Commissions on Wednesday May 15th, 2024. Staff will send out the 2024 Park Board schedule to Board members.

Mary Gardocki, Park Planning & Development Manager reported on the status of the Houghton Beach and Everest Park restroom replacements, both are currently in design. Everest Park playground replacement and ADA pathways will be sent for bid in the spring. Marina Park is in pre-design for pier repairs and utility repairs. More progress on the Snyder's Corner development plan and the Green Loop trail plan to come later this year.

Jason Filan, Parks Maintenance & Operations Manager reported on the weather response after sub-freezing temperatures, and the repair of a few cracked pipes due to freeze and thaw. Maintenance staff is completing training during the winter, and prepping landscaping beds for spring.

Sara Shellenbarger, Recreation Manager reminded the Board of upcoming events, including Lunar New Year on February 3rd 2024 at Peter Kirk Community Center, and the Parks and Community Services Summer Job Fair on March 30th 2024 at North Kirkland Community Center.

d. Comments from the Chair

No additional comments.

7. ADJOURNMENT

Chair Mike Holland adjourned the meeting at 8:58 PM by unanimous consent.

Emily Lima Welch, Recording Secretary
Parks and Community Services

Mike Holland, Chair
Park Board



MEMORANDUM

To: Park Board

From: John Lloyd, Deputy Director, Parks and Community Services
Sara Shellenbarger, Recreation Manager
Maryke Burgess, Recreation Supervisor

Date: February 21, 2024

Subject: Spring/Summer Recreation Programs and Recreation Guide Production

RECOMMENDATION

That the Park Board receive a presentation with a preview of 2024 spring and summer recreation programs and an overview of how the Recreation Guide is produced.

BACKGROUND DISCUSSION

At the January 24, 2024 Park Board meeting, Board members learned about the different elements involved in recreation programming, including planning and logistics, staffing, marketing, safety, and evaluation.

The presentation will offer a sneak peek of spring/summer programs and will delve into how recreation staff produce our biggest marketing tool, the Recreation Guide.

PCS publishes two Recreation Guides annually, delineating programs for Fall/Winter covering programs offered from September to March, and Spring/Summer with programs offered from April to August. The Fall/Winter edition is a digital-only version with a printed postcard reminder mailed out to residents each August.

Parks and Community Services (PCS) is gearing up for Spring/Summer registration happening in March. In August of 2023, PCS adopted separate resident and non-resident registration dates to provide a more fair and equitable registration process and priority access for Kirkland residents during a highly competitive time to register for programs and services PCS offers. Our upcoming Spring/Summer 2024 registration dates will be as follows:

Resident registration for non-aquatics programs	7AM March 19 th
Resident registration for aquatics programs	7AM March 20 th
Non-resident registration for all programs	8AM March 21 st

The Park Board and the public will have the opportunity to get a first view of the 2024 Spring/Summer Recreation Guide on March 2nd, by visiting www.Kirklandwa.gov/RecreationGuide.

From: John Lloyd
To: Jennifer
Subject: RE: Overfed birds at Marina Park
Date: Thursday, February 1, 2024 3:53:00 PM
Attachments: image001.png
image005.png
image007.png

Hi Jennifer,

Thank you for your email. We are in full agreement with you about the problems caused by feeding birds. We have a few signs posted, but we have had better luck using temporary A-Frame type signs. Permanent signs tend to fade into the background and become less effective over time. The larger, portable signs grab people's attention...and they can be placed virtually anywhere in the park. We have already deployed a few of these signs and will have our Park Ranger keep an eye out for people feeding the birds. That being said, we will review our current signage to determine if they could use an update.

Please reach out if you have any other questions or concerns in the future.

John Lloyd, Deputy Director
City of Kirkland – [Parks and Community Services](#)
123 Fifth Ave, Kirkland WA 98033 | (425) 587-3309
[Our Kirkland: Report Non-Emergency Issues, Request Services and Ask Questions](#)

From: Jennifer <jennifervdavies@gmail.com>
Sent: Thursday, January 25, 2024 8:18 PM
To: Park Board <parkboard@kirklandwa.gov>
Subject: Overfed birds at Marina Park

CAUTION/EXTERNAL: This email originated from outside the City Of Kirkland. Do not click links or open attachments unless you recognize the sender and know the content is safe.

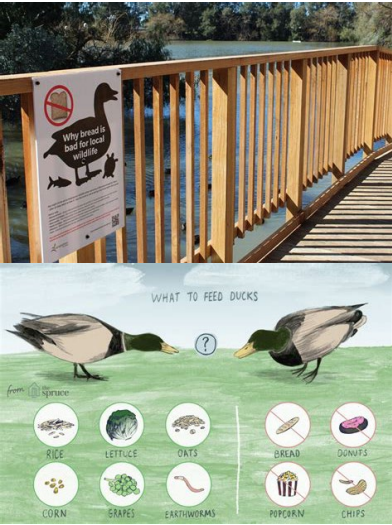
Greetings,
It seems that more people are feeding large amounts of bread and other food to the ducks & geese at Marina Park and to a lesser extent at Houghton Beach Park. The volume is large, not just a few small handfuls.

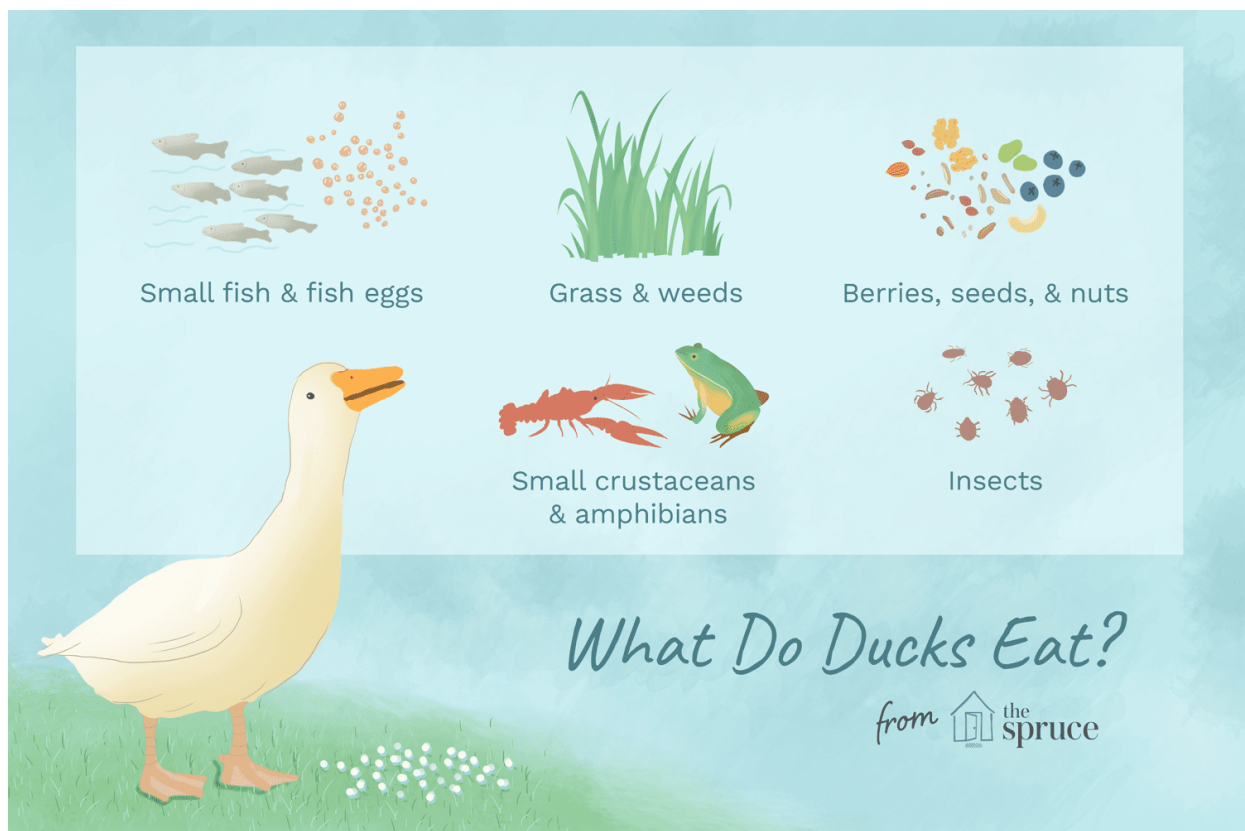
Many of these folks don't realize the consequences to the birds of such overfeeding, and thus continue to throw large amounts of bread or other foods not part of these birds' natural diet. It brings ducks and geese onto the lawns and beaches which results in more unsanitary and unsightly poop in those areas.

Could you please consider some tasteful signs that convey the concept that people shouldn't feed the birds? If you do a web search for images of "what do ducks eat signs" you can see some ideas on how to educate the public. Signs with pictures and few words would work best for our multilingual community.

Thank you for your service on the Park Board.
Sincerely,
Jennifer Davies

PS: I've attached a few images from my web search to provide some inspiration.







CITY OF KIRKLAND
Parks and Community Services
123 Fifth Avenue, Kirkland, WA 98033
425-587-3300

MEMORANDUM

To: Park Board

From: Hillary De La Cruz, Management Analyst

Date: February 21, 2024

Subject: Post 2023 Proposition 1 Feedback and Community Pool Discussion Updates

RECOMMENDATION:

That the Park Board receive this written update about work related to the post 2023 Proposition 1 pool ballot measure community survey and feedback efforts in February, and the City Council's upcoming discussion in March.

BACKGROUND DISCUSSION:

At their January 24, 2024, meeting¹, Park Board received a brief update about survey and feedback collection efforts underway to provide City Council with information to evaluate what happened with the 2023 Prop 1 and members provided insights to be shared with City Council. Park Board's feedback was shared at the February 6, 2024, Council meeting². City Councilmembers appreciated hearing Park Board members' insights as well as Parks Funding Exploratory Committee (PFEC) feedback at their meeting. At that meeting, Council also reviewed final draft post 2023 pool ballot measure community survey.

EMC Research conducted a representative sample community survey from February 8 to February 15, 2024. This survey was conducted using a random sample of 600 participants from a list of adults 18 and older in Kirkland and results are projectable to the entire population of the city. Results from this survey will be posted in the City Council's March 1, 2024 Council retreat packet. The representative sample community survey was followed by an open-link version of the same survey that is currently hosted on the City's website from February 15 to February 26, 2024. The open-link community survey included three additional comment boxes for people to share additional thoughts. Staff will share highlights from the open-link community survey results at the March 1, 2024, Council retreat.

Staff had conversations with Youth Council and Senior Council in mid-February that were similar to the Park Board January discussion. These conversations focused on gaining insight into what members thought happened with 2023 Proposition 1 and asking members about their

¹ <https://www.kirklandwa.gov/files/sharedassets/public/v/1/parks-amp-comm-services/park-board/pdfs/agendas-amp-packets/2024-01-24-park-board-meeting-agenda-and-packet.pdf>

² https://www.kirklandwa.gov/files/sharedassets/public/v/1/city-council/agenda-documents/2024/february-6-2024/9a_business.pdf

thoughts of a potential 40,000 square foot indoor community pool with both a family recreation pool and a lap pool for swim lessons, swim and diving meets, and lap swimming. Three additional community feedback sessions are planned for the last week of February. The intent of these sessions is to understand the reasons community members supported or opposed the measure with each night focusing on a different perspective: people who opposed Parks Prop 1, people who supported Parks Prop 1, and people who were neutral on Parks Prop 1. Participants were primarily recruited using the same outreach methods as the open-link community survey and additionally inviting people who indicated in the community survey that they would be interested in providing further input at a feedback discussion. Highlights from these feedback efforts are included in the Council retreat packet and will be discussed at the Council retreat.

At their March 1, 2024 retreat, Councilmembers will review the information named above and discuss whether they wish to move forward with exploring a potential 2024 community pool ballot measure.