



KIRKLAND PARK BOARD

January 24, 2024; 7:00 p.m.

Peter Kirk Room, City Hall

123 5th Avenue Kirkland, WA 98033

Land Acknowledgement

We acknowledge that the Southern Salish Sea region lies on the unceded and ancestral land of the Coast Salish peoples, the Duwamish, Muckleshoot, Puyallup, Skykomish, Snoqualmie, Snohomish, Suquamish and Tulalip tribes and other tribes of the Puget Sound Salish people, and that present-day City of Kirkland is in the traditional heartland of the Lake People and the River People. We honor with gratitude the land itself, the First People – who have reserved treaty rights and continue to live here since time immemorial – and their ancestral heritage.

Mission Statement

The mission of the Park Board shall be to provide policy advice and assistance to the Department of Parks and Community Services and City Council in order to ensure the effective provision of Parks and Community Services programs and facilities to the residents of the City of Kirkland.

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. ITEMS FROM THE AUDIENCE

4. APPROVAL OF MINUTES

- a. December 13, 2023

5. BUSINESS ITEMS

- a. Recreation Programming 101
- b. Ballot Measure Feedback
- c. Houghton Park and Ride Activation Update
- d. Park Board Member Reports

6. COMMUNICATIONS

- a. Correspondence
- b. Department Monthly Report
- c. Staff Updates and Information
 - i. Save the Date: Community Appreciation Event Wednesday, May 15
- d. Comments from the Chair

7. ADJOURNMENT

Next Park Board Meeting: February 28, 2024

Alternate Formats: Persons with disabilities may request materials in alternative formats. Persons with hearing impairments may access the Washington State Telecommunications Relay Service at 711.

Title VI: Kirkland's policy is to fully comply with Title VI of the Civil Rights Act by prohibiting discrimination against any person on the basis of race, color, national origin or sex in the provision of benefits and services resulting from its programs and activities. Any person who believes his/her Title VI protection has been violated, may file a complaint with the City. To request an alternate format, file a complaint or for questions about Kirkland's Title VI Program, contact the Title VI Coordinator at 425-587-3011 or titlevicoordinator@kirklandwa.gov.

The City of Kirkland strives to accommodate people with disabilities. Please contact the City Clerk's Office at 425.587.3190, or for TTY Services call 425.587.3111 (by noon the work day prior to the meeting) if we can be of assistance. If you should experience difficulty hearing the proceedings, please bring this to the attention of the Chairperson by raising your hand.

KIRKLAND PARK BOARD
Minutes of Regular Meeting
December 13, 2023

1. CALL TO ORDER

The December 13, 2023 Park Board regular meeting was called to order at 7:07 PM by Chair Mike Holland.

2. ROLL CALL

Members Present: Board member Tammy Cohen, Board member Katherine Kearny, Board member Roshan Parikh, Board member Crystal Thimsen, Vice Chair Tessa Hansen, Chair Mike Holland

Members Absent: Board member Amy Ambrosini, Board member Tara Bobbarjung

Staff Present: Deputy Director John Lloyd, Parks Maintenance & Operations Manager Jason Filan, Recreation Manager Sara Shellenbarger, Park Planning & Development Manager Mary Gardocki, Administrative Assistant Emily Lima Welch

Recording Secretary: Administrative Assistant Emily Lima Welch

3. ITEMS FROM THE AUDIENCE

None presented.

4. APPROVAL OF MINUTES

The November 15, 2023 Park Board meeting minutes were presented to the Board and approved by unanimous consent.

5. BUSINESS ITEMS

a. Chair and Vice Chair Election

John Lloyd, Deputy Director facilitated the elections for the Chair and Vice Chair.

Move to approve the nomination Mike Holland as Board Chair.

Moved: Roshan Parikh; Seconded: Crystal Thimsen

The motion passed with ALL votes in favor and none against and no abstentions. Two Board members were not present for the vote.

Move to approve the nomination Tessa Hansen as Board Vice Chair.

Moved: Crystal Thimsen; Seconded: Roshan Parikh

The motion passed with ALL votes in favor and none against and no abstentions. Two Board members were not present for the vote.

b. Future Meeting Schedule

John Lloyd, Deputy Director presented options to the Board to change our standing session date, time, and location (currently 2nd Wednesdays at 7pm in Council Chambers).

John Lloyd, Deputy Director confirmed he will send out a notice about potentially moving to 5:30pm in the 4th Wednesdays in the Peter Kirk Room. All members will be given a chance to review and provide feedback. If all are in agreement, Park Staff will update the meeting invite.

c. Park Board Member Reports

Park Board discussed the potential of an updated, smaller Parks ballot initiative. The Board discussed the feedback received from the No Campaign from the original Parks Proposition 1.

No other park board members reported.

6. COMMUNICATIONS

a. Correspondence

None reported.

b. Department Monthly Report

The department monthly report was emailed to Board members and will be posted online.

c. Staff Updates and Information

John Lloyd, Deputy Director provided additional information on the Council funding to conduct a survey on feedback on Proposition 1 and for interest in a future, smaller ballot measure for August 2024. Council will make the decision whether or not to pursue to the new ballot measure in February. Staff and the Board discussed.

John Lloyd, Deputy Director provided an update on the recommendation for the induction of the Sno-King Hockey 16U Tier II Girls National Champions into the Plaza of Champions. The recommendation will include notes from the Park Board discussion in November. The recommendation will be presented to City Council January 2nd, 2024.

Sara Shellenbarger, Recreation Manager updated the Board on the cancellation of Light Up Kirkland due to inclement weather. The bonfires at Juanita Beach on December 16th and at O.O. Denny Park on December 18th are still on schedule.

Jason Filan, Parks Maintenance & Operations manager provided an update on maintenance priorities, including leaf removal, and the planting of about 600 plants and trees in the system by staff and by Green Kirkland stewards.

d. Comments from the Chair

No additional comments.

7. ADJOURNMENT

Chair Mike Holland adjourned the meeting at 7:44 PM by unanimous consent.

Emily Lima Welch, Recording Secretary
Parks and Community Services

Mike Holland, Chair
Park Board



CITY OF KIRKLAND

Department of Parks and Community Services

123 Fifth Avenue, Kirkland, WA 98033 425.587.3000

www.kirklandwa.gov

MEMORANDUM

To: Park Board

From: John Lloyd, Deputy Director, Parks and Community Services
Sara Shellenbarger, Recreation Manager

Date: January 10, 2024

Subject: Recreation Programming 101

RECOMMENDATION

That the Park Board receive an educational training presentation on recreation programming.

BACKGROUND DISCUSSION

The recreation services division of Parks and Community Services plays a key role in meeting the City's goals to enhance the health and well-being of the community. Recreation programs and services offer opportunities for people to improve their physical, social, and mental health and build healthy, productive lives.

Having insight into how City staff plan, build, and deliver recreation programs is important so that Park Board members can be knowledgeable, provide input, seek public input, and make recommendations about community needs and recreation.

The presentation will include an overview of recreation programs and services offered, highlights from 2023 participation data, and the cycle of a recreation program.



CITY OF KIRKLAND
Parks and Community Services
123 Fifth Avenue, Kirkland, WA 98033
425-587-3300

MEMORANDUM

To: Park Board
From: Hillary De La Cruz, Management Analyst
Date: January 18, 2024
Subject: Ballot Measure Feedback

RECOMMENDATION:

That the Park Board discuss the 2023 Kirkland Proposition 1 results and provide feedback about what Park Board members think contributed to these results.

BACKGROUND DISCUSSION:

The Kirkland City Council adopted Ordinance O-4857 on July 18, 2023, placing Proposition 1, a Levy Lid Lift for Expanded Aquatics, Recreation, and Parks Facilities, Operations, and Programs on the November 7, 2023, General Election ballot. Councilmembers discussed a potential parks and recreation ballot measure during Council meetings in 2021, 2022, and 2023. To make their decision to bring the ballot measure to voters in 2023, Councilmembers relied on balancing multiple sources of community feedback including the 2022 Parks, Recreation, and Open Space (PROS) Plan¹, Parks Funding Exploratory Committee (PFEC Report²), Park Board³, Youth Council⁴, the spring 2023 Community Survey (both statistically valid⁵ and open link⁶), and additional feedback shared directly with Councilmembers and staff.

Proposition 1 did not pass in the November 2023 General Election. According to the final election results certified by King County Elections on November 28, 2023, 40.55% of Kirkland voters voted for the measure and 59.45% voted against the measure. Approximately 38.2% or 21,777 of 56,967 registered Kirkland voters cast votes on Proposition 1.

¹ <https://kirklandwa.gov/playitforward>

² <https://www.kirklandwa.gov/files/sharedassets/public/parks-amp-comm-services/parks-administration/ballot/parks-funding-exploratory-committee-report-final.pdf>

³ https://www.kirklandwa.gov/files/sharedassets/public/city-council/agenda-documents/2023/may-16-2023/3a_study-session.pdf

⁴ https://www.kirklandwa.gov/files/sharedassets/public/city-council/agenda-documents/2023/may-16-2023/3a_study-session.pdf

⁵ <https://www.kirklandwa.gov/files/sharedassets/public/parks-amp-comm-services/parks-administration/ballot/kirkland-parks-recreation-statistically-valid-survey-05-16-2023.pdf>

⁶ <https://www.kirklandwa.gov/files/sharedassets/public/parks-amp-comm-services/parks-administration/ballot/parks-and-recreation-community-survey-open-link-may-2023.pdf>

At the December 12, 2023, Council meeting, City Council allocated \$50,000 for a community survey to learn why Proposition 1 did not pass and understand what the community's priorities are for the future. The survey questions were discussed at both January Council meetings⁷ and are being finalized by staff. A statistically valid survey will be in the field at the end of January followed by an open-link survey hosted on the City's website. Survey results will be presented at the February 20, 2024, Council meeting at which time Council will decide whether or not to explore a potential ballot measure for 20224.

Councilmembers also asked staff to seek additional qualitative feedback from community members, including Park Board. At the January 24, 2024, Park Board meeting, staff will facilitate a conversation to gain Park Board Members' own perspectives about what happened with Proposition 1 and ask about what members have heard in the community. This feedback, along with feedback to be collected from the Parks Funding Exploratory Committee (PFEC) on January 23, 2024, will be shared at the February 6, 2024, City Council meeting.

⁷ Council meeting recordings: <https://www.kirklandwa.gov/Government/City-Council/Council-Meeting-Minutes-and-Agendas/Watch-City-Council-Meetings>



CITY OF KIRKLAND
Department of Parks & Community Services
123 Fifth Ave, Kirkland, WA 98033 · 425.587.3300
www.kirklandwa.gov

MEMORANDUM

To: Park Board

From: John Lloyd, Deputy Director of Parks and Community Services

Date: January 17, 2024

Subject: Houghton Park and Ride Activation Update

RECOMMENDATION

That Park Board receive an update about potential short-term options to activate the Houghton Park and Ride site while long term plans are developed.

BACKGROUND DISCUSSION

The Houghton Park and Ride (HPR) site was identified by the City of Kirkland as a potential location for a recreation and aquatics center, and the City has been working to complete the purchase from the State. The purchase is expected to be completed on February 15, 2024. However, with Kirkland Proposition 1 not passing, the City will not be able to construct a facility for the foreseeable future. Rather than allow the site to remain vacant, staff developed and presented several preliminary concepts of how the site can be activated to serve the community to City Council at their January 16, 2024 meeting¹. Concepts discussed include pickleball courts, a skate park, a pump track, using the site for new/additional recreation programs, hosting Fire Department trainings, and storage/lay-down space for various construction projects. Staff will provide a similar presentation to Park Board, including a summary of City Council's feedback and next steps. Staff will gather feedback from Park Board on the proposed usage of the site prior to returning to City Council with a more detailed proposal, likely at one of the March City Council meetings.

¹ https://www.kirklandwa.gov/files/sharedassets/public/v/1/city-council/agenda-documents/2024/january-16-2024/3b_study-session.pdf