



KIRKLAND PARK BOARD REGULAR MEETING

May 10, 2023; 7:00 p.m.

Meeting to be held virtually, via Zoom

<https://kirklandwa-gov.zoom.us/j/88650999390?pwd=THV0YmZMeExXaTVJbEcyZUJuSTA3QT09>

The mission of the Park Board shall be to provide policy advice and assistance to the Department of Parks and Community Services and City Council in order to ensure the effective provision of Parks and Community Services programs and facilities to the residents of the City of Kirkland.

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **LOCAL LAND ACKNOWLEDGEMENT**
4. **WELCOME NEW MEMBER/INTRODUCTIONS**
5. **ITEMS FROM THE AUDIENCE**
6. **APPROVAL OF MINUTES**
 - a. April 12, 2023
7. **BUSINESS ITEMS**
 - a. Ballot Measure Update
 - b. Neighborhood Liaison Assignments
 - c. Park Board Member Reports
8. **COMMUNICATIONS**
 - a. Correspondence
 - b. [Department Monthly Report](#)
 - c. Staff Updates and Information
 - d. Comments from the Chair
9. **ADJOURNMENT**

Next Regular Park Board Meeting: June 14, 2023, Council Chambers in City Hall

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KIRKLAND PARK BOARD
Minutes of Regular Meeting
April 12, 2023

1. CALL TO ORDER

The April 12, 2023 Park Board regular meeting was called to order at 7:05 p.m. by Chair Mike Holland.

2. ROLL CALL

Members Present: Chair Mike Holland, Vice Chair Tessa Hansen, Board member Amy Ambrosini, Board member Katherine Kearny, Board member Roshan Parikh, Board member Crystal Thimsen

Members Absent: Board member Tammy Cohen

Staff Present: Deputy Director John Lloyd, Park Planning and Development Manager Mary Gardocki, Parks Operations Manager Jason Filan, Recreation Manager Sara Shellenbarger, Management Analyst Hillary De La Cruz

Recording Secretary: Administrative Assistant Heather Lantz-Brazil

3. LAND ACKNOWLEDGEMENT

Board member Katherine Kearny read aloud the Local Land Acknowledgement:

"We acknowledge that the Southern Salish Sea region lies on the unceded and ancestral land of the Coast Salish peoples, the Duwamish, Muckleshoot, Puyallup, Skykomish, Snoqualmie, Snohomish, Suquamish and Tulalip tribes and other tribes of the Puget Sound Salish people, and that present-day City of Kirkland is in the traditional heartland of the Lake People and the River People. We honor with gratitude the land itself, the First People – who have reserved treaty rights and continue to live here since time immemorial – and their ancestral heritage."

Vice Chair Tessa Hansen volunteered to read the Local Land Acknowledgement at the next Park Board meeting.

4. ITEMS FROM THE AUDIENCE

None presented.

5. APPROVAL OF MINUTES

The March 8, 2023 Park Board meeting minutes were presented to the Board and approved by unanimous consent.

6. BUSINESS ITEMS

a. Ballot Measure Update

Hillary De La Cruz, Management Analyst provided an update about the potential 2023 Parks Ballot Measure(s) Initiative work that took place after the March 8, 2023 Park Board meeting and next steps. Staff answered questions from the Board.

b. Joint Meeting Debrief

John Lloyd, Deputy Director led a debrief discussion following the Board's joint meeting with City Council that took place on April 4, 2023. Staff received feedback about suggested format changes to future joint meetings with City Council to possibly include handouts, presentations and/or starting with direct questions from Council.

c. Park Board Member Reports

Board member Amy Ambrosini has been attending neighborhood meetings and asked the Board for best practices to formally engage and present information at future meetings. Staff and the Board gave suggestions.

Chair Mike Holland attended the April 1, 2023 tour at the 132nd Square Park with Vice Chair Hansen, Board member Ambrosini, and City Council. Event included acknowledgement of the Labyrinth by the Reber family.

7. COMMUNICATIONS

a. Correspondence

None presented.

b. Department Monthly Report

The department monthly report was emailed to Board members and will be posted online.

c. Staff updates and information

The new Park Board Youth Representative will be introduced at the next Park Board meeting. The department is hiring seasonal positions and recently held a job fair.

d. Comments from the Chair

In February 2023, Chair Holland attended the ribbon cutting with Council at Snyder's Corner pop-up dog park and shared that this was an example of what a neighborhood association can advocate and deliver.

8. ADJOURNMENT

Chair Mike Holland adjourned the meeting at 8:05 PM by unanimous consent.

Heather Lantz-Brazil, Recording Secretary
Parks and Community Services

Mike Holland, Chair
Park Board



MEMORANDUM

To: Park Board

From: Hillary De La Cruz, Management Analyst

Date: May 4, 2023

Subject: 2023 Parks Ballot Measure(s) Initiative Update

RECOMMENDATION:

It is recommended that the Park Board receive an update about the potential 2023 Parks Ballot Measure(s) Initiative work and next steps.

BACKGROUND DISCUSSION:

Park Board has received updates about the potential parks ballot measure(s) initiative at the following Park Board meetings during the Parks Funding Exploratory Committee (PFEC) process:

- [September 14, 2022](#): focused on the three bodies of work happening as part of the initiative: Costing Analysis, Facility Feasibility Study, and Community input with PFEC.
- [October 12, 2022](#): focused on PFEC meetings and schedule.
- [November 9, 2022](#): focused on Facility Feasibility Study.
- [December 14, 2022](#): focused on PFEC meetings, and the shift in direction of the Facility Feasibility Study to focus on two potential sites for combined indoor facility(s): Houghton Park and Ride and North Kirkland Community Center and Park.
- [February 8, 2023](#): focused on PFEC meetings and Facility Feasibility Study.
- [March 8, 2023](#): focused on PFEC Results and next steps in the process.
- [April 12, 2023](#): focused on the PFEC Report, Feasibility Study, and Community Survey.

This memorandum provides an update about the ballot measure(s) exploratory process.

Facility Feasibility Study Update and Additional Options

The Recreation and Aquatics Centers Feasibility Study Final Report was submitted by Opsis Architecture in a draft format for the March 21, 2023 Council meeting and in the final format on March 31, 2023. See the [Full Report](#) and [Appendix](#).

At the [March 21, 2023](#), the City requested Opsis to create three additional facility options:

- One 80,000 square foot facility at North Kirkland Community Center with two pools and a two-court gym.
- An option with two complementary facilities with aquatics and recreation elements balanced between both locations. The Houghton Park and Ride 67,000 square foot facility would be aquatics focused and the North Kirkland Community Center 45,000

square foot facility would be recreation focused. This study involved removing community spaces from facilities to understand potential cost reduction.

- One slightly larger sized replacement for North Kirkland Community Center (approximately 18,000 square feet) that could be combined with one of the existing Houghton Park and Ride facility options.

Each option varies in size, programmatic space and projected number of participants. A capital and operating cost comparison of the two previous Houghton Park and Ride (HPR) options along with these three new options is shown in Table 1. For clarity, the abbreviations for the facilities are as follows. The number following the abbreviation is the total square footage of the facility in thousands.

HPR = former Houghton Park and Ride
 NKCC = North Kirkland Community Center
 PKCC = Peter Kirk Community Center

Table 1: Capital and Operating Cost Comparison

Costing Estimates	HPR 103	HPR 86	NKCC 80	HPR 67 & NKCC 45 Combo	NKCC 18
Total Capital Cost	\$132,500,000	\$108,500,000	\$110,000,000	\$155,500,000	\$42,000,000
Net Annual Operating Cost	\$1,600,000	\$1,400,000	\$800,000	\$1,400,000	\$1,300,000
Annual Cost Per \$1,000 AV	23.07 ¢	19.07 ¢	18.06 ¢	26.08 ¢	8.95 ¢
Annual Cost to \$1M Home	\$230.67	\$190.74	\$180.57	\$260.83	\$89.51
Annual Cost to \$1.2M Home (median value)	\$285.57	\$236.14	\$223.55	\$322.91	\$110.82
Facility(s) + top 5 elements Annual Cost to \$1M Home	\$272.17	\$232.24	\$222.07	\$302.33	\$131.01
Facility(s) + top 5 Annual Cost to \$1.2M Home	\$336.94	\$287.51	\$274.92	\$374.28	\$162.19

As part of the development of these new options, staff also completed an analysis of the programmatic impact these facilities could affect. This analysis evaluated the various room types and sizes that could be programmed and then estimated potential participation numbers based on both historical data and professional assumptions. It is important to note that the participant totals do not include drop-in use, rentals or memberships. Table 2 includes a summary of the program participation estimates. As above, the number following the abbreviation is the total square footage of the facility in thousands.

Table 2: Program Participation Estimates by Facility

Program space	HPR 103	HPR 86	NKCC 80	HPR 67 & NKCC 45 Combo	NKCC 18	Existing NKCC	Existing PKCC (+pool)
Recreation spaces (Gyms, group exercise, fitness room)	14,000	14,000	10,800	17,200	4,300	2,300	275
Aquatics (lap pool and rec pool)	29,000	29,700	18,100	30,000	0	0	4,100
Community Spaces (community rooms, classrooms, art rooms, maker space, cultural center, meeting rooms, etc.)	30,900	29,900	25,900	21,700	2,200	4,250	8,935
Total program participants	73,900	73,600	54,800	68,900	6,500	6,550	13,310

Note: participant totals excluding drop-in use or rentals

Additional materials, including the Recreation and Aquatics Center Feasibility Study Addendum Report and a detailed comparative list of all potential programs per facility will be available in the City Council packet for the May 16, 2023 Council meeting.

Community Survey Update

As outlined at the April 4, 2023 Council meeting ([memo](#), [video of discussion](#)), staff worked with EMC Research to conduct a statistically valid Community Survey to understand the importance of the six PFEC- recommended potential ballot measure(s) elements to community members. At the April 4, 2023 Council meeting, Council directed staff to add three additional potential ballot measure elements that were part of Park Board's recommendation: Enhanced safety and security, synthetic turf multi-purpose sports fields, and permanent off-leash dog parks. EMC Research added these three elements to the survey using "Park rangers to enforce safety and security in parks" for enhanced safety and security. The final survey questions used for both the statistically valid and open link Community Survey are included in **Attachment A**.

The statistically valid Community Survey was conducted by EMC Research from April 20 through April 24, 2023 and included 400 adults who live in Kirkland. The survey utilized a mixed mode telephone and text/email-to-web methodology, and interviews were conducted in English. Telephone interviews were conducted by trained, professional interviewers using both landline and mobile phone numbers. Email and text invitations were sent with a unique link to the web survey. The results of the statistically valid survey will be shared in the May 16, 2023 Council packet after the open-link survey closes.

The City is currently hosting an open-link survey using the same questions as the EMC Research survey. This open-link survey is scheduled to run from Thursday, April 27 through Thursday, May 11, 2023. The results of the open-link survey will be shared with Council at the May 16, 2023 Council study session. All Kirkland community members are encouraged to complete the survey, which can be accessed at <https://cityofkirkland.research.net/r/Survey-KirklandParks>.

Parks Funding Exploratory Committee (PFEC) Report and Addendum

Forty-five dedicated PFEC members met 13 times from September 15, 2022 to March 2, 2023 to learn about parks and recreation in Kirkland, community needs identified in the PROS Plan, and to have important conversations about what to prioritize in a potential ballot measure(s).

The [PFEC Report](#) outlines the PFEC process and PFEC results. PFEC's scheduled work concluded in early March 2023. At the March 8, 2023 Park Board meeting and [March 21, 2023](#) Council study session, staff presented highlights from the PFEC Report and discussed next steps. At the study session, staff recommended three immediate next steps including the Community Survey, additional facility feasibility study work, and reconvening PFEC on May 1, 2023 to review new information and provide further recommendations to Council on May 16, 2023.

PFEC reconvened on May 1, 2023 to receive an update on the statistically valid Community Survey, additional Facility Feasibility Study options, and further discuss ballot measure funding options. Thirty-seven total PFEC members participated in the meeting in some way: twenty-nine participated in person, six participated via Zoom, and two voted by proxy. The PFEC Report Addendum is currently being written and reviewed by PFEC members. It will be shared as part of the May 16, 2023 Council packet materials.

PFEC Meeting Materials

Materials from all PFEC meetings, including meeting handouts and select presentation recordings, can be found at <https://www.kirklandwa.gov/parks2023ballot>.

Next Steps

Staff will continue to provide Park Board with updates about this initiative. Table 1 outlines the general timeline for the Council process related to this body of work from March through August. Italic font indicates work that has already occurred, bold font indicates Council meetings.

Table 1: Ballot Measure Exploratory Process: City Council Steps

Date	Item
March 21	<i>Council Study Session with staff presentation on PFEC Report</i>
<i>March - April</i>	<i>Additional Facility Feasibility Study work with Opsis Architecture</i>
April 4	<i>Council to review draft Community Survey Questions</i>
<i>April</i>	<i>Statistically Valid Community Survey in the field followed by open link community input</i>
<i>May 1</i>	<i>PFEC reconvenes to review Community Survey results and provide further recommendation to Council</i>
May 16	Council Study Session with Community Survey Results, Updated PFEC Report, and Additional Facility Feasibility Study Options
June 6	Staff to provide final draft ballot measure(s) options to Council, including draft ballot title language; Resolution to accept PFEC Report; Council to authorize recruitment for Pro/Con Committees
June 20	Council discussion on potential ballot measure(s)
July 5	Council to confirm Pro/Con Committee appointments

July 18	Last Council Meeting to approve Ballot Measure Ordinance
August 1	Ballot Measure Resolution due to King County
August 4	Explanatory Statement Due
August 8	Pro/Con Statements Due
August 10	Pro/Con rebuttal statements due

Attachments: A: Community Survey Questions



Survey Questionnaire

Universe: Residents 18+

Geography: City of Kirkland

Mode: Phone, Email-to-Web, Text-to-Web

Goal Length: 15 minutes

Sample Size: 400n

DRAFT 05/04/23

EMC Research #23-8874

(T) Indicates tracking questions

GREETING: Hello, my name is _____, may I speak with **(NAME ON LIST)**?

INTERVIEWER: NOL ONLY

INTRO: Hello, my name is _____, and I'm conducting a survey for _____ to find out how people feel about issues in Kirkland. We are not trying to sell anything and are collecting this information on a scientific and completely confidential basis.

1. Do you live in Kirkland?
 1. Yes
 2. No → **TERMINATE**
 3. (Don't know/Refused) → **TERMINATE**

2. What do you think is the most important issue facing Kirkland today? **(OPEN END, RECORD VERBATIM RESPONSE, RECORD UP TO TWO VERBATIM RESPONSES; PROBE FOR SECOND RESPONSE)**

3INT. I'd like to read you a list of potential investments the City of Kirkland could make in the next few years. Please rate each one using a scale of 1 to 7, where 1 means you feel that item should be a very low priority and 7 means that you feel that item should be a very high priority for Kirkland to invest in.

(PROMPT IF NECESSARY: How would you rate that item on a scale of one to seven, where 1 is a very low priority and 7 is a very high priority for Kirkland to invest in?)

SCALE:

1. 1 - Very low priority
2. 2
3. 3
4. 4
5. 5
6. 6
7. 7 - Very high priority
8. (Don't know/Refused)

(RANDOMIZE)

3. **(T)** Reducing traffic congestion
4. **(T)** Improving housing affordability
5. Addressing impacts of homelessness
6. A new indoor public swimming pool and recreation center in Kirkland
7. Adding more parks and recreation programs and classes in Kirkland
8. Investing in climate change resilience and greenhouse gas emission reduction

(END RANDOMIZE)

9. The City of Kirkland is considering a proposal to fund a new aquatics, recreation and community center, and improvements to the parks and recreation system. The proposal would fund new public facilities and programs including recreation and lap pools, a multi-court gym, wellness and fitness classes, a community gathering space, expanded youth programs, extended hours at lifeguarded beaches, more year-round park restrooms, new sport courts, and the purchase of green space in northwest Kirkland to develop Green Loop trail segments. This proposal would increase the City's regular levy permanently by approximately twenty-three and a half cents per \$1,000 assessed value for collection beginning in 2024.

In general, do you think this proposal is very important, somewhat important, not too important, or not at all important?

1. Very important
2. Somewhat important
3. Not too important
4. Not at all important
5. (Don't know/Refused)

(IF Q9 = 1-4, ASK Q10)

10. What makes you say the proposal is [important/not important]? **(OPEN END, RECORD VERBATIM RESPONSE, RECORD ONE RESPONSE)**

11. This proposal would cost the owner of \$1.2 Million dollar home, the median valued home in Kirkland, approximately two hundred ninety dollars per year. Knowing this, would you say this proposal is very important, somewhat important, not too important, or not at all important?
1. Very important
 2. Somewhat important
 3. Not too important
 4. Not at all important
 5. (Don't know/Refused)

12INT. Next is a series of items which could be included in the proposal. After each one, please rate how important that item is to you, using a scale of 1 to 7, where 1 means not at all important, and 7 means extremely important.

(PROMPT IF NECESSARY: How would you rate that item, with 1 being not at all important, and 7 being extremely important?)

SCALE:

1. 1 – Not at all important
2. 2
3. 3
4. 4
5. 5
6. 6
7. 7 – Extremely important
8. (Don't know/Refused)

(RANDOMIZE)

12. **(*T)** An indoor recreation pool with a children's area, lazy river, and areas for learning how to swim and teaching water safety
13. **(*T)** An indoor lap pool that can be used for fitness, swimming, diving, and swim team practice
14. **(*T)** A multi-court gym for a variety of indoor youth and adult sports like basketball and volleyball
15. **(*T)** A children's indoor play area
16. **(*T)** Fitness equipment for cardio, strength training, and exercise
17. A large community gathering space including rental spaces for weddings, birthdays, or meetings
18. Health and wellness programs
19. Longer daily lifeguard hours and extended lifeguard season at beaches in Kirkland
20. Year-round restrooms at selected parks throughout Kirkland, including three parks that currently don't have any restrooms
21. Expanded youth recreation programs including group hikes, teen nights, after-school programs, and investment in the Kirkland Teen Union Building operations
22. New sport courts for pickleball, tennis, basketball, and sand volleyball
23. Purchase of green space in northwest Kirkland to develop Green Loop trail segments
24. Synthetic turf multi-purpose sports fields

- 25. Permanent off-leash dog parks
- 26. Park rangers to enforce safety and security in parks

(END RANDOMIZE)

- 27. Given what you've heard about the parks and recreation facility and program proposal that would increase the City's regular levy permanently by approximately twenty-three and a half cents per \$1,000 assessed value and would cost the owner of \$1.2 Million dollar home, the median valued home in Kirkland, approximately two hundred ninety dollars per year, would you say the proposal is very important, somewhat important, not too important, not at all important?
 - 1. Very important
 - 2. Somewhat important
 - 3. Not too important
 - 4. Not at all important
 - 5. (Don't know/Refused)
- 28. There are two possible locations for the new aquatics, recreation, and community center. The first is on the former Houghton Park & Ride site at NE 70th PL and I-405 in south central Kirkland, and the second is at North Kirkland Community Center Park on NE 124th St near 100th Ave NE.

Of these two locations, do you prefer one location over the other?

- 1. Yes
- 2. No
- 3. (Don't know/Refused)

(IF Q28 = 1, ASK Q29)

- 29. Which location do you prefer?
 - 1. On the former Houghton Park & Ride site at NE 70th PL and I-405 in south central Kirkland
 - 2. At North Kirkland Community Center Park on NE 124th St near 100th Ave NE
- 30. The City is also considering a different proposal to build two complementary facilities, including an aquatics-focused facility at the Houghton Park and Ride and a recreation-focused facility to replace the current North Kirkland Community Center. This proposal would include the same parks and recreation system enhancements described earlier. The two-facility proposal would increase the City's regular levy permanently by approximately thirty-two cents per \$1,000 assessed value and would cost the owner of \$1.2 Million dollar home, the median valued home in Kirkland, approximately three hundred ninety-five dollars per year.

Knowing this, would you say this two-facility proposal is very important, somewhat important, not too important, or not at all important?

- 1. Very important
- 2. Somewhat important
- 3. Not too important
- 4. Not at all important
- 5. (Don't know/Refused)

31. Of the two options, do you prefer one facility that has aquatics and recreation facilities at either the Houghton Park and Ride or the North Kirkland Community center, or to build two facilities with one focused on aquatics at Houghton Park and Ride and the other recreation facilities at the North Kirkland Community Center?
1. One facility with both aquatics and recreation amenities at either the Houghton Park and Ride or North Kirkland Community Center locations
 2. Two complementary facilities with one focused on aquatics at Houghton Park & Ride and the other focused on recreation to replace the current North Kirkland Community Center
 3. (Don't know/Refused)

Demos. These last questions are for statistical purposes only.

32. What neighborhood do you live in? **(READ LIST IF NECESSARY)**

1. Bridle Trails
2. Central Houghton **(HOE-tun)**
3. Everest
4. Finn Hill
5. Highlands
6. Kingsgate/Evergreen Hill
7. Lakeview
8. Market
9. Moss Bay
10. Norkirk
11. North Juanita **(wah-NEE-tuh)** (North of NE 124th)
12. South Juanita **(wah-NEE-tuh)** (South of NE 124th)
13. North Rose Hill (North of NE 85TH)
14. South Rose Hill (South of NE 85TH)
15. Totem Lake
16. (Other: Specify____)
17. (Don't know/Refused)

33. What year were you born? 18-29

2. 30-39
3. 40-49
4. 50-64
5. 65 or over
6. (Refused)

34. Do you have any children under 18 living in your household?

1. Yes
2. No
3. Prefer not to respond

35. **(ASK IF Q34=1)** Do you have any children under the age 12?

1. Yes
2. No
3. Prefer not to respond

36. **(IF RESPONDENT AGE<65 OR Q33=REFUSED)** Are there any seniors age 65 or older living in your home?
1. Yes
 1. No
 2. (Don't Know/Refused)
37. What is your gender? **(DO NOT READ LIST)**
1. Man
 2. Woman
 3. Non-binary
 4. Self describe **(RECORD RESPONSE)**
 5. (Refused)
38. Do you currently own the home or apartment where you live, do you rent, or do you have a different housing situation?
1. Own/buying
 2. Rent/lease
 3. Different housing situation
 4. (Don't Know/Refused)
39. What is the highest level of education you completed in school? **(READ LIST IF NECESSARY)**
1. Some grade school
 2. Some high school
 3. Graduated high school
 4. Technical or Vocational school
 5. Some college or Less than 4-year degree
 6. Graduated college or 4-year degree (BA, Bachelor)
 7. Graduate or Professional Degree (MA, Master's, PhD, MBA, Doctorate)
 8. (Don't know/Refused)
- 40A. Do you consider yourself to be of Hispanic or Latino descent, such as Mexican, Puerto Rican, Cuban, or some other Central or Latin American background, or not?
1. Yes
 2. No
 3. (Don't know/Refused)
- 40B. Do you consider yourself to be white or Caucasian, African American or Black, Asian or Pacific Islander, biracial, multiracial or something else?
1. White or Caucasian
 2. African American or Black
 3. Asian or Pacific Islander
 4. Biracial or Multiracial
 5. Something else
 6. (Refused)

40. **[COMBINED VARIABLE FROM Q23A AND Q23B]**

1. Hispanic/Latino
2. Non-Hispanic White
3. Non-Hispanic African American/Black
4. Non-Hispanic Asian/Pacific Islander
5. Non-Hispanic Biracial/Multiracial
6. Non-Hispanic something else
7. (Refused)

Those are all the questions I have. Thank you for taking the time to participate in this survey. Your input will help inform the City of Kirkland as it works to provide and improve parks and recreation services throughout the community.



MEMORANDUM

To: Park Board
From: John Lloyd, Deputy Director of Parks and Community Services
Date: May 10, 2023
Subject: Neighborhood Liaison Updates

RECOMMENDATION

That the Park Board discuss neighborhood liaison assignments and make representative appointments.

BACKGROUND DISCUSSION

The Park Board mission statement is as follows:

"The mission of the Park Board shall be to provide advice and assistance to the Department of Parks and Community Services (PCS) and City Council in order to ensure the effective provision of Parks and Community Services programs and facilities to the residents of the City of Kirkland. Serve as a liaison between the City and the community."

The job description of the Park Board discusses involving the community and meeting with volunteer groups and neighborhoods to determine needs and interests. Some years ago, the Park Board decided to assign each board member to be the liaison with one or more neighborhood organizations. These assignments are typically made just after new Park Board members are appointed by City Council.

Park Board members have requested assistance in meeting liaison role expectations. After discussion, it was determined that the following two strategies would be used to prepare Park Board members for neighborhood meetings.

- Park Board members should use the department monthly report provided by staff and pick out key items to convey to the neighborhoods. This could be followed by questions and feedback.
- Staff will highlight a topic or a discussion question for use with neighborhoods that would solicit community input for consideration. Discussion questions could be related to upcoming Park Board agenda items or be generic.

NEIGHBORHOOD LIAISON ASSIGNMENTS

Current Neighborhood Liaison Assignments are listed below. Assignments were last updated in January when Board member Kearny joined Park Board. With the new youth Board member joining Park Board, staff recommend updating the assignments as needed.

The Board may assign representation in any manner desired. This may include opening all assignments and selecting new representatives or only assigning unassigned neighborhoods. Many neighborhood associations are holding meetings virtually. Please visit the City's [neighborhood association website](#) for up-to-date information about each neighborhood.

Neighborhood	Park Board Member	Frequency	Website Kirkland neighborhood association website
Central Houghton	Amy Ambrosini	Second Tuesday of odd months (No summer or Dec meetings)	Central Houghton Neighborhood Website
Everest	Mike Holland	Fourth Tuesday odd months (No summer meetings)	Everest Neighborhood Website
Evergreen Hill	Crystal Thimsen	Third Wednesday of every month (No meetings in Nov, Dec, July, Aug)	Evergreen Hill Neighborhood Association Facebook Page
Finn Hill	Kathy Kearny	Meets as needed	Finn Hill Neighborhood Alliance Website
Highlands	Mike Holland	Third Wednesday odd months (Nov–May)	Highlands Neighborhood Website
Juanita	Crystal Thimsen	Second Monday of odd months (No summer meetings)	Juanita Neighborhood Website
Lakeview	<i>Unassigned</i>	Inactive - No meetings at this time	
Market	Roshan Parikh	Third Wednesday odd months (No summer meetings)	Market Neighborhood Website
Moss Bay	Amy Ambrosini	Second Monday odd months (No summer meetings)	Moss Bay Neighborhood Website
Norkirk	Tammy Cohen	First Wednesday even months (No summer meetings)	Norkirk Neighborhood Website
North Rose Hill	Tessa Hansen	Third Monday of every month (No July or Dec meetings)	North Rose Hill Neighborhood Association Facebook Page
South Rose Hill/Bridle Trails	Kathy Kearny	Second Tuesday odd months (No summer meetings)	South Rose Hill/Bridle Trails Neighborhood Website
Totem Lake	<i>Unassigned</i>	Inactive - No meetings at this time	