



Date: April 13, 2022; 7:00pm
Meeting to be held virtually, via Zoom

The mission of the Park Board shall be to provide policy advice and assistance to the Department of Parks and Community Services and City Council in order to ensure the effective provision of Parks and Community Services programs and facilities to the residents of the City of Kirkland.

a. March 9, 2022

- a. Recreation Overview
- b. PROS Plan Update
- c. Capital Improvement Program (CIP) Information Session

- a. Correspondence
- b. [Department Monthly Report](#)
- c. Staff updates and information
- d. Park Board member reports
- e. Comments from the Chair

Persons with disabilities may request materials in alternative formats. Persons with hearing impairments may access the Washington State Telecommunications Relay Service at 711.

Kirkland's policy is to fully comply with Title VI of the Civil Rights Act by prohibiting discrimination against any person on the basis of race, color, national origin or sex in the provision of benefits and services resulting from its programs and activities. Any person who believes his/her Title VI protection has been violated, may file a complaint with the City. To request an alternate format, file a complaint or for questions about Kirkland's Title VI Program, contact the Title VI Coordinator at 425-587-3011 or titlevicoordinator@kirklandwa.gov.

The City of Kirkland strives to accommodate people with disabilities. Please contact the City Clerk's Office at 425.587.3190, or for TTY Services call 425.587.3111 (by noon the work day prior to the meeting) if we can be of assistance. If you should experience difficulty hearing the proceedings, please bring this to the attention of the Chairperson by raising your hand.

Next Park Board Meetings:

May 11, 2022

May 25, 2022 – Special Meeting

June 8, 2022

KIRKLAND PARK BOARD REGULAR MEETING

We acknowledge that the Southern Salish Sea region lies on the unceded and ancestral land of the Coast Salish peoples, the Duwamish, Muckleshoot, Puyallup, Skykomish, Snoqualmie, Snohomish, Suquamish and Tulalip tribes and other tribes of the Puget Sound Salish people, and that present-day City of Kirkland is in the traditional heartland of the Lake People and the River People. We honor with gratitude the land itself, the First People – who have reserved treaty rights and continue to live here since time immemorial. 198.84 68

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The March 9, 2022 Park Board regular meeting was called to order at 7:00 p.m. by Chair Amanda Judd.

Members Present: Chair Amanda Judd, Vice Chair Mike Holland, Uzma Butte, Alison Cunningham, Tessa Hansen, Roshan Parikh

Members Absent: Tammy Cohen, Crystal Thimsen

Staff Present: John Lloyd, Mary Gardocki, Jason Filan

Recording Secretary: Heather Lantz-Brazil

Roshan Parikh moved to approve the February 9, 2022 meeting minutes as presented. Motion seconded by Mike Holland. The motion passed unanimously.

a. PROS Plan Executive Summary, Goals and Objectives

Mary Gardocki, Park Planning and Development Manager presented a brief overview of the Parks, Recreation and Open Space (PROS Plan) purpose, the 2015 PROS Plan accomplishments and 2022 PROS Plan recommendations. Tom Diehl, BerryDunn consultant gave a presentation overview of the PROS Plan – Executive Summary, Goals and Objectives. The Board provided feedback to BerryDunn and staff. BerryDunn and staff responded to questions from the Board.

b. Draft ADA Transition Plan

Mary Gardocki presented a brief overview of the Americans with Disabilities Act (ADA) Transition Plan purpose. Bryon Scott, Bureau Veritas consultant gave a presentation on the draft ADA Transition Plan. The Board provided feedback to Bureau Veritas and staff. Bureau Veritas and staff responded to questions from the Board.

c. Local Land Acknowledgement

John Lloyd, Deputy Director shared a presentation on the Local Land Acknowledgement that City Council adopted via Resolution R-5507 at the December 14, 2021 City Council meeting and read aloud the Local Land Acknowledgement:

"We acknowledge that the Southern Salish Sea region lies on the unceded and ancestral land of the Coast Salish peoples, the Duwamish, Muckleshoot, Puyallup, Skykomish, Snoqualmie, Snohomish, Suquamish and Tulalip tribes and other tribes of the Puget Sound Salish people, and that present-day City of Kirkland is in the traditional heartland of the Lake People and the River People. We honor with gratitude the land itself, the First People – who have reserved treaty rights and continue to live here since time immemorial – and their ancestral heritage."

The Local Land Acknowledgement will be added to future Park Board meeting agendas and will be read aloud on a rotational basis by Board members.

a. Correspondence

b. Department Monthly Report

c. Staff updates and information

- i. A printed recreation guide will hit Kirkland mailboxes this week.
- ii. Spring/Summer program registration starts on March 17, 2022, and Aquatics registration starts on March 24, 2022.
- iii. Adam Quaintance started as the Recreation Supervisor at the North Kirkland Community Center.
- iv. Mask mandates have been updated, and City Council has chosen to continue virtual meetings through April 2022.

d. Park Board member reports

- i. Roshan Parikh and Mike Holland provided comments and takeaways on the joint meeting with City Council that occurred on February 15, 2022.
- ii. Chair Amanda Judd shared interviews for the Park Board vacancy are occurring on March 31, 2022 and highlighted the Park Board job description as a possible future discussion item.

e. Comments from the Chair

Roshan Parikh moved to adjourn the meeting. Alison Cunningham seconded. Motion passed unanimously and the meeting was adjourned at 9:30 p.m.



Park Board

Sara Shellenbarger, Recreation Manager

April 13, 2022

Recreation Overview

That Park Board receive a presentation on the programs and services offered by the recreation division, including highlights for summer 2022 programming.

Staff will provide an overview of the recreation division's scope of work including new program areas.

Over the past two years, recreation staff have adapted programs and services in response to the COVID-19 pandemic. For the first time since 2019, this summer's programs closely resemble what the division has typically offered. A copy of the Spring/Summer 2022 Recreation Guide was mailed to Kirkland households in March and an electronic version is available online at <https://www.kirklandwa.gov/Government/Departments/Parks-and-Community-Services/Register-for-a-Recreation-Program/Recreation-Activity-Guide>.

Furthermore, the scope of the recreation division's programs and services has grown over the last year to include community building events and an expansion of teen programs.



Park Board

Mary Gardocki, Park Planning and Development Manager

April 6, 2022

PROS Plan Update

That Park Board receive an update on the Parks, Recreation and Open Space (PROS) Plan process and upcoming milestones.

The PROS (Park, Recreation and Open Space) Plan is a six-year guide and strategic plan for managing and enhancing park and recreation services in Kirkland. It provides a vision for Kirkland's park and recreation system and establishes a path forward for providing high-quality, community-driven parks, trails, open spaces and recreational opportunities. The PROS Plan creates a framework that will allow the City to respond to new opportunities as they arise, and to ensure that parks, facilities and recreation programs meet the needs of Kirkland's residents, employees, and visitors now and into the future. Since June, more than 4,000 Kirkland community members and stakeholders have provided input into the planning process through various engagement means.

1. City Council Study Session was held March 1 and Park Board March 9 to discuss the Executive Summary, Goals and Objectives. The consultant is continuing to draft the plan based on this framework.
2. City Council approved opening the 30-day public comment period for the ADA Transition Plan

City of Kirkland Parks & Community Services has published a draft Americans with Disabilities Act (ADA) Transition Plan for parks and park facilities in Kirkland. The City opened a 30-day public comment period to collect feedback on this plan through April 8, 2022. This plan will help Kirkland's parks be more accessible through guidance of Title II of the Americans with Disabilities Act. The ADA Transition Plan identifies and prioritizes accessibility changes needed for participation with parks and park facilities, such as parking stalls, curb ramps, and paths of travel. It also provides a schedule to address issues and defines procedures for dealing with future issues. The ADA Evaluation and Transition Plan for Kirkland's parks and park facilities was performed by a consultant,

Bureau Veritas. They used standard methods and procedures for assessing compliance with Title II of the ADA, as well as applicable state and local requirements. Bureau Veritas provided accessibility assessment reports for 52 parks and facilities, which are available in the draft Transition Plan document. Public feedback received during the 30-day comment period will be factored into the final ADA Transition Plan.

Copies of the draft ADA Transition Plan are available on the City's website. Additional print copies are available at the two public libraries in Kirkland.

Feedback on the ADA Transition Plan may be submitted online through April 8, 2022, at <https://www.surveymonkey.com/r/BDDPW6W>

Any person requiring a disability accommodation for this process should contact the City's ADA Coordinator at 425-587-3221 or ADACoordinator@kirklandwa.gov

For more information on the Goals and Objectives and ADA Evaluation and Transition Plan and the Parks, Recreation and Open Space (PROS) Plan, please visit: <https://kirklandwa.gov/playitforward>

3. Draft PROS Plan

A first draft of the plan was received in March and staff provided feedback to the consultant. The second draft of the plan was received on April 4 and is currently under staff review.

Staff will continue to work with the consultant to incorporate feedback. The remaining schedule to reach the end goal of adoption of the PROS Plan by City Council is as follows:

ADA Transition Plan presented to City Council	3-May-22
PROS Plan Draft Review:	
Public Hearing at Park Board Regular Meeting:	11-May-22
PROS Plan Final Draft Review:	
Recommend for Adoption at Park Board Special Meeting:	25-May-22
PROS Plan Final Draft Review:	
City Council Regular Meeting:	7-Jun-22
City Council PROS Adoption	
City Council Regular Meeting:	21-Jun-22



Park Board

Mary Gardocki, Park Planning and Development Manager

April 6, 2022

Capital Improvement Program Project Update

That Park Board receive an update on current and planned projects for 2022-23.

Staff will provide a presentation on the current Capital Improvement Program (CIP) projects in progress and proposed projects for 2022-23. The following projects will be discussed with the Park Board.

- David E. Brink Park
- 132nd Square Park
- Parks, Play Areas & Accessibility Enhancements
- Park Restrooms Renovation/Replacement Program
- Wayfinding and Park Signage Program Plan
- Marina Park Dock and Shoreline
- ADA Compliance Upgrades