

**KIRKLAND PARK BOARD**  
**Minutes of Regular Meeting**  
**October 23, 2024**

**1. CALL TO ORDER**

The October 23, 2024 Park Board regular meeting was called to order at 7:03 PM by Chair Mike Holland.

**2. ROLL CALL**

Members Present: Board member Juliana Born, Board member Anika Joshi, Board member Jared Silvia, Board member Crystal Thimsen, Vice Chair Amy Ambrosini, Chair Mike Holland

Members Absent: Board member Katherine Kearny

Staff Present: Deputy Director John Lloyd, Parks Maintenance & Operations Manager Jason Filan, Recreation Manager Sara Shellenbarger, Park Planning & Development Manager Mary Gardocki, Administrative Assistant Emily Lima Welch

Recording Secretary: Administrative Assistant Emily Lima Welch

**3. WELCOME NEW PARK BOARD MEMBERS**

Chair Mike Holland welcomed new Park Board Youth Member Anika Joshi to the Board. The Board and Staff introduced themselves.

**4. AGENDA ADDITIONS/CHANGES**

No further additions or changes were noted.

**5. ITEMS FROM THE AUDIENCE**

None

**6. APPROVAL OF MINUTES**

The September 25, 2024 Park Board meeting minutes were presented to the Board and approved by unanimous consent.

**7. BUSINESS ITEMS**

**a. 2024 Summer Recreation Programming Review**

Recreation Manager Sara Shellenbarger presented a recap of the Recreation programming for the summer 2024 season. She reviewed preparations for summer, including program planning, registration, hiring, and finally executing summer programs. She highlighted that the overall 2024 season had over 1,000 programs offered, over 9,500 enrolled participants, and roughly 9,000 registrants waitlists for various programs and offerings, including Aquatics. Staff also recorded about 24,000 visitors to the Peter Kirk Pool and about 91,000 visitors to the swimming beaches over the course of the summer. Recreation Manager Shellenbarger also reviewed trends that staff expect to impact recreation programming and aquatics in the future.

Staff answered questions from the Board.

**b. Park Board Member Reports**

Board Member Thimsen reported that she attended Park Board youth member interviews in October.

Chair Holland attended the Highlands Neighborhood Association and reported on a presentation by the Chief Financial Officer of Lake Washington School District on the construction levy proposed on the November 2024 ballot. It was noted that though some of the levy will be used to improve and upgrade the Juanita High School pool, they don't plan to expand the pool capacity or service to the wider public.

Board member Born reported from the Finn Hill Neighborhood Alliance meeting that City of Kirkland bought parcels in Finn Hill area. Park Planning & Development Manager Mary Gardocki confirmed the sale will close in mid-November 2024 as an addition to the green loop trail.

No further reports were presented.

## **8. COMMUNICATIONS**

### **a. Correspondence** Jennifer Loy

Jenna McInnis, Public Works Solid Waste Programs Lead also provided a follow up on the Totem Lake Park mural project, thanking Park Board for their support.

### **b. Department Monthly Report** The department monthly report was emailed to Board members and posted online.

### **c. Staff Updates and Information** Deputy Director John Lloyd reported on the upcoming AED ribbon cutting and dedication event in partnership with the Project 100 non-profit. The event will be on November 2, 2024 from 11 AM – 12 PM at Crestwoods Park.

Deputy Director Lloyd also highlighted some items in the upcoming meetings. He noted the November meeting would be a special meeting (on the 3<sup>rd</sup> Wednesday instead of the 4<sup>th</sup> Wednesday of the month) to avoid conflicts with the Thanksgiving holiday. He will also plan to bring the Neighborhood Association assignment list to the Board for review, since we have new members.

Administrative Assistant Emily Lima Welch notified the Board of an upcoming Boards & Commissions training to be held on November 12, 2024 at 6 PM in Kirkland Council Chambers.

Parks Planning & Development Manager Mary Gardocki elaborated on the land purchase mentioned by Board Member Born.

Recreation Manager Sara Shellenbarger reminded the board of some upcoming events, including Pee Wee Monster Bash on October 25 at 10 AM at North Kirkland Community Center, Día de Los Muertos on October 26 at 2PM at the Peter Kirk Community Center, and Kirkland Arbor Day at Everest Park on October 26, 2024 with ceremonies to occur at 12PM.

### **d. Comments from the Chair**

Chair Holland reminded the Board that his term as Chair will be ending in December, and elections will occur at that time.

The Board asked for an update on the Finn Hill Neighborhood Alliance (FHNA) art donation and confirmed the next step would involve staff coordinating directly with FHNA and the artist to refine the proposal for the Cultural Arts Commission.

Chair Holland added no further notes.

## **9. FUTURE AGENDA ITEM REQUESTS**

No further requests were noted.

## **10. ADJOURNMENT**

Chair Mike Holland adjourned the meeting at 8:30 PM by unanimous consent.

*Emily Lima Welch*

---

Emily Lima Welch, Recording Secretary  
Parks and Community Services

*Amy Ambrosini*

---

Amy Ambrosini (Jan 6, 2025 17:48 PST)

Amy Ambrosini, Chair  
Park Board










# 2024-10-23 Park Board Meeting Minutes

Final Audit Report

2025-01-07

Created:	2024-12-19
By:	Emily Welch (EWelch@kirklandwa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA3ZD5tPPZVSNbl3Z_klbZVc7-z7mz22fF

## "2024-10-23 Park Board Meeting Minutes" History

-  Document created by Emily Welch (EWelch@kirklandwa.gov)  
2024-12-19 - 10:16:13 PM GMT- IP address: 76.191.73.2
-  Document emailed to Emily Welch (EWelch@kirklandwa.gov) for signature  
2024-12-19 - 10:16:41 PM GMT
-  Document e-signed by Emily Welch (EWelch@kirklandwa.gov)  
Signature Date: 2024-12-19 - 10:16:54 PM GMT - Time Source: server- IP address: 76.191.73.2
-  Document emailed to aambrosini@kirklandwa.gov for signature  
2024-12-19 - 10:16:55 PM GMT
-  Email viewed by aambrosini@kirklandwa.gov  
2024-12-28 - 8:18:57 PM GMT- IP address: 50.35.45.173
-  Email viewed by aambrosini@kirklandwa.gov  
2025-01-07 - 1:47:27 AM GMT- IP address: 50.35.45.173
-  Signer aambrosini@kirklandwa.gov entered name at signing as Amy Ambrosini  
2025-01-07 - 1:48:41 AM GMT- IP address: 50.35.45.173
-  Document e-signed by Amy Ambrosini (aambrosini@kirklandwa.gov)  
Signature Date: 2025-01-07 - 1:48:43 AM GMT - Time Source: server- IP address: 50.35.45.173
-  Agreement completed.  
2025-01-07 - 1:48:43 AM GMT