



Human Services Commission Regular Meeting

Date: October 22, 2024

Time: 6:30 p.m.

Place: Hybrid – Rose Hill Room, Kirkland City Hall, 123 5th Ave Kirkland, WA 98033

Webinar ID: [https://kirklandwa-](https://kirklandwa.gov.zoom.us/j/95665567758?pwd=eEhGaEYraThBbnlhUTdzUWVCa3c5dz09)

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Passcode: 862999

The commission is directed by the City Council to advise the Parks and Community Services Department, City Manager, and City Council in leading the City's efforts to support a socially sustainable community through health and human services and programs that fulfill the basic needs of all people and enhance the quality of life in our city now and into the future.

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **LAND ACKNOWLEDGEMENT**
4. **APPROVAL OF MINUTES**
 - a. September 24, 2024
5. **ITEMS FROM THE AUDIENCE**
6. **BUSINESS**
 - a. 2025-2026 Opioid Settlement Funds Recommendation
 - b. 2025 Human Services Commission Workplan
7. **COMMUNICATIONS**
 - a. Commissioner Reports
 - b. Staff Reports and Announcements
8. **ADJOURNMENT**

Upcoming Commission Activities:

November and December Regular Meetings - CANCELLED

Special Meeting - December 12th

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**CITY OF KIRKLAND
HUMAN SERVICES COMMISSION
Minutes Commission Regular Meeting
September 24, 2024**

1. CALL TO ORDER

Chair Gabriela Lopez-Vazquez called the meeting to order at 6:32 pm.

2. ROLL CALL

Members Present: Commissioners, Melantha Jenkins, Kobey Sage Chew, Chloe Sow, and Vice Chair Sriram Rajagopalan.

Commissioner Gildas Cheung joined at 6:35pm; Commissioner Jory Hamilton joined at 6:43pm.

Commissioner Cristian Liu absent and excused.

Staff Present: Jen Boone, Human Services Manager, Antoinette Smith, Human Services Coordinator, Regi Schubiger, Youth Services Coordinator, and Amanda Judd, Human Services Coordinator.

Meeting Recorder: Regi Schubiger, Youth Services Coordinator

3. LAND ACKNOWLEDGEMENT

Vice Chair Sriram Rajagopalan read the land acknowledgment. Melantha Jenkins will read the land acknowledgment at the October 22nd meeting.

4. APPROVAL OF MINUTES

Chair Gabriela Lopez-Vazquez requested a motion to approve the August 27, 2024, minutes. Commissioner Vice Chair Sriram Rajagopalan motioned for approval. Commissioner Kobey Sage Chew seconded. Motion carried (Yes: 6 No: 0).

5. ITEMS FROM THE AUDIENCE

None

6. BUSINESS

a. 2025-2026 Human Services Grant Funding Recommendations Update

Commissioner Gildas Cheung motioned to approve Option C with two amendments. The first amendment included ranking the top five programs as #1 Bridge Disabilities Ministries Meyer Medical Equipment #2 Hero House Supported Employment, #3 Imagine Housing ADL Program, #4 Pride Across the Bridge LGBTQIA+ Outreach and Programming, #5 RFP Brazilian Community Support, 22 additional programs ranked, and #23 Human Services

Reserve set aside. The second amendment was put forward by Commissioner Sriram Rajagopalan to move the program Crisis Connections King County 2-1-1 within the top 10. Motion to approve Option C with the two amendments to the rankings carried (Yes: 7 No: 0). Motion to move the RFP for Brazilian Community Supports to Option A made by Commissioner Melantha Jenkins did not pass (No: 6 Yes: 1).

7. SPECIAL PRESENTATIONS

a. Houghton Village Redevelopment Plan

Deputy Director of Planning Allison Zike, Senior Community Engagement Coordinator Daniel Lazo presented and collected feedback on the Houghton Village Redevelopment Plan.

8. COMMUNICATIONS

a. Commissioner Reports

Chair Gabriela Lopez-Vazquez reminded the Commission about the Health Fair on Saturday, September 28th. Commissioner Jory Hamilton mentioned that LWSD has an upcoming levy on the November ballot.

b. Staff Reports & Announcements

Staff recapped City Hall for All that took place on September 14th and the KTUB reopening event on September 18th.

9. ADJOURNMENT

Chair Gabriela Lopez-Vazquez asked for a motion to adjourn meeting. Commissioner Gildas Cheung motioned and was seconded by Commissioner Melantha Jenkins. Meeting was adjourned at 8:28 pm.



CITY OF KIRKLAND
Department of Parks & Community Services
123 Fifth Ave, Kirkland, WA 98033 · 425.587.3300
www.kirklandwa.gov

MEMORANDUM

To: Human Services Commission

From: Jen Boone, Human Services Manager
Antoinette Smith, Human Services Coordinator, Equity

Date: October 18, 2024

Subject: 2025-2026 OPIOID FUNDING RECOMMENDATIONS

RECOMMENDATION

That the Human Services Commission receive the staff recommendation on allocating the City's opioid settlement funds in 2025-2026.

BACKGROUND DISCUSSION

The City of Kirkland, along with local governments and the State, filed federal lawsuits against certain opioid manufacturers and distributors in Spring 2020. Following completion of the trial, several opioid distributors have entered a multimillion-dollar settlement that will be split equally (50/50) between the State and the local jurisdictions. In May 2022, the City Council approved a resolution authorizing the City Manager to sign a Memorandum of Understanding with other local jurisdictions in Washington regarding the allocation of litigation and settlement fund stemming from the City's lawsuit against certain opioid manufacturers and distributors.

Over the next 17 years, the City is anticipated to receive .5453525246% of the total Opioid Funds distributed to local governments in Washington, equivalent to approximately \$2.31 million. However, additional settlements are still underway, and the final amount the City will receive is still to be determined.

The City is required to use Opioid Funds for approved purposes outlined in the MOU, which broadly outline hundreds of examples in how funds can be used to address a broad aspect of Opioid Use Disorder and/or any co-occurring Substance Use/Mental Health Disorder. Examples include support people seeking treatment and recovery, providing access to housing, support screenings to identify persons in need of assistance, purchase Naloxone for first responders, and support outreach and prevention programs.

In the 2023-2023 budget, the City Manager proposed \$80,000 of Opioid Funds be disbursed through Kirkland's Human Services Division to offset the cost of the Homeless Outreach Coordinator position. For 2025-2026, the City Manager is proposing \$658,498 in opioid settlement dollars as one of the sources to fully fund Option B of the human services grant recommendations approved by the Human Services Commission.

NEXT STEPS

Staff are recommending \$658,498 (\$329,249 per year) of opioid funding to support funding Option B in the City Manager's proposed budget for 2025-2026. At the meeting, Commissioners will discuss the staff recommendation and provide feedback.



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MEMORANDUM

To: Human Services Commission

From: Jen Boone, Human Services Manager
Antoinette Smith, Human Services Coordinator, Equity

Date: October 22, 2024

Subject: 2025 HUMAN SERVICES COMMISSION WORKPLAN

RECOMMENDATION

That the Human Services Commission receive the proposed 2025 Workplan.

BACKGROUND DISCUSSION

Every year, the Human Services Commission considers and approves their workplan for the subsequent year. Historically, the alternate year, when the Commission is not engaged in grant funding recommendation activities, is considered an education year. An education year supports the Commission to learn more about the grant funding process, engage with local nonprofit organizations, and hear about emerging human services issues.

Staff will provide an overview of the draft 2025 education workplan and tentative calendar schedule.

At its October meeting, the HSC will provide feedback to staff to finalize the 2025 workplan.