

# **CITY OF KIRKLAND**

## **HUMAN SERVICES COMMISSION**

### **Minutes Commission Special Meeting**

**June 22, 2022**

#### **1. CALL TO ORDER**

Meeting was called to order at 6:34 pm by Chair Gildas Cheung

#### **2. ROLL CALL**

Members Present: Commissioners Gabriela Lopez Vazquez, Jory Hamilton, Michelle Alten-Kaehler, Marjorie Carlson, Vice Chair Jonathan Stutz, and Chair Gildas Cheung

Members Absent: Commissioner Laney Brackett (excused), Commissioner Antonio Avila

Staff Present: Antoinette Smith, Human Services Coordinator, Jen Boone, Human Services Manager

Meeting Recorder: Regi Schubiger, Youth Services Coordinator

#### **3. LAND ACKNOWLEDGEMENT**

Chair Gildas Cheung read the Local Land Acknowledgement. Vice Chair Jonathan Stutz will read the acknowledgement for the June 28<sup>th</sup> meeting.

#### **4. APPROVE MINUTES**

Chair Gildas Cheung requested a motion to approve the June 8, 2022, minutes as presented. Moved by Commissioner Jory Hamilton, seconded by Vice Chair Jonathan Stutz.

Motioned carried (Yes: 5 No: 0 Abstained: 1).

#### **5. ITEMS FROM THE AUDIENCE**

None

#### **6. OLD BUSINESS**

a. Get to Know You Activity

Commissioner Jory Hamilton will lead the get to know you activity – “What would you do/buy if you won the lottery?”

Commissioner Marjorie Carlson will lead the activity at the June 28<sup>th</sup> meeting.

## **7. NEW BUSINESS**

a. 2023-2024 Human Services Grant Applications – Goal Area 2 Review

Thirteen applications from Goal Area 2 were reviewed. KCBA - Neighborhood Legal Clinics, Community Homes - Community Housing Education, Families of Color Seattle, and Kids Quest Noticias en Espanol Para Familias en BSD y LWSD were recommended to move on to the next review. Follow-up questions were identified for Bighug-KARC, Assistance League of the Eastside, MPAS – MCRC Information, Referrals, and Resources, Open Doors for Multicultural Families – Family Support, and Ubumwe Women Association – Immigrant Empowerment Group. The follow-up discussion and remaining applications will be reviewed at next week’s meeting.

b. 2023-2024 Updated Application Review Process Timeline

Jen Boone discussed the updated timeline and talked about next steps for finishing up Goal Area 2 and beginning review of Goal Area 4.

## **8. COMMUNICATIONS**

a. Commissioner Reports

None

b. Staff Reports

Human Services Manager Jen Boone reminded the group that Commission elections for chair and vice chair will be taking place at next week’s June 28<sup>th</sup> meeting. She encouraged Commissioners who might be interested in serving to reach out to Vice Chair Jonathan Stutz and/or Chair Gildas Cheung to hear about their experiences and answer any questions they may have.

## **10. ADJOURNMENT**

Chair Gildas Cheung requested a motioned to adjourn. Moved by Vice Chair Jonathan Stutz motioned, and Commissioner Gabriela Lopez Vazquez seconded. The meeting was adjourned at 8:33 p.m.