

**KIRKLAND DISABILITY BOARD
MEETING MINUTES**

**Virtual Meeting via Zoom
May 17th, 2022 at 4:30 p.m.**

Meeting called to order at 4:35 pm by Deputy Mayor Jay Arnold. Members in attendance, Deputy Mayor Jay Arnold, Councilmember Neal Black, Citizen at Large Jeremy Pemble, Fire Representative Rex Lindquist, Staff Assistant Xin Chang-McAdam

All current members are present (addition of Rex to the list of attendees)

Meeting Minutes:

Motioned by Rex Lindquist to approve minutes for March 10th 2022, second by Neal Black, passed unanimously by 4-0 vote.

Claims Review and Authorization:

1. New Claim for previous years Medicare premiums for Social Security benefit withheld. Jeremy Pemble motion to approve, second motion by Neal Black. Motion is approved unanimously 4-0, making a rule.
 - a. Further discussion motioned by Neal Black, move to adopt a rule to allow the City of Kirkland Staff Assistant to make this type of payment in the future, previously not in the current year. Seconded by Rex Lindquist, discussion ensued. The Motion was approved unanimously 4-0 vote.
2. Dental Claim follow up from previous meeting: Action by no action, member requested to close the case, no follow-up required.

Old Business:

Board Election for PD – Nomination closes Friday May 20th 2022. Election ballots will be sent to all LEOFF I members and accepted until 5pm Friday June 24th 2022.

New Business:

1. Policy and Procedure Updates:
 - a. Jeremy Pemble motion to amend our currently Policy and Procedures – Regular Meetings to every other month, Tuesday. Neal Black second the motion to meet every other month, odd month to begin at 4:30pm. Motion passes unanimously by 4-0 vote.
 - b. Discussion to have meeting remotely, Deputy Mayor Jay Arnold and Council member Neal Black will be in person at the City Hall for all public to attend the meeting. Follow up with City Attorney's office.
2. Discussion Rex and Jeremy active City email their preference is personal email. set up email forwarding to personal address. Traffic is transitory and meeting notice would be public. Personal email preferred.

Meeting adjourned at 5:00pm.

Board Staff Assistant

Xin Chang-McAdam