

KIRKLAND CIVIL SERVICE COMMISSION

Meeting Minutes

June 08, 2021

Present (Via Zoom)

Chairperson Mark Nelson
Commissioner Dianne Ramerman
Commissioner Terry Coonan
Secretary Shawn Friang
Deputy Chief Dave Van Valkenburg
Firefighter Evan Hurley
Police Chief Cherrie Harris
Police Lieutenant Lisa Brouelette
HR Analyst- Crystal Jones

Chairperson Nelson opened the meeting at 4:00pm.

Chairperson Nelson requested confirmation from Secretary Friang that the meeting was being recorded. Secretary Friang confirmed.

Chairperson Nelson asked Secretary Friang to call the roll of the Commission. Chairperson Mark Nelson, Commissioner Dianne Ramerman and Commissioner Terry Coonan were all confirmed as present.

Chairperson Nelson confirmed that the Hurley appeal was the only item on the agenda and stated that per Civil Service Rules agreeing to testify and tell the truth is required for this meeting. He asked Secretary Friang to introduce the matter. Secretary Friang stated that Firefighter Hurley made an appeal to her on the Fire Lieutenant Exam both the written exam and the assessment test.

Chairperson Nelson stated that his comments are based on the Kirkland Civil Service Rules and Regulations. He asked the attendees: Firefighter Evan Hurley, Appointing Authority Deputy Chief Dave Van Valkenburg, Secretary Shawn Friang to state and spell their first and last names for the record.

Chairperson Nelson asked Firefighter Hurley to confirm that this matter is not pending with or the subject of a collective bargaining agreement or binding arbitration. Firefighter Hurley stated, "It is not". He also asked the same of the appointing authority Deputy Chief Dave Van Valkenburg and he stated, "It is not."

Chairperson Nelson re-caped for the record the documents that were supplied to the Commission by the Secretary.

1. May 26, 2021 email from Evan Hurley to Shawn Friang. Subject: Promotional Test Appeal
2. June 2, 2021 Memorandum from Dave Van Valkenburg – Deputy Fire Chief to Firefighter Evan Hurley. Subject: Lieutenant Test Appeal

Chairperson Nelson asked Mr. Hurley if there were any other documents that the Commission should be aware of in consideration of this matter. Firefighter Hurley replied, "No, Sir."

Chairperson Nelson stated that given that no other documents have been provided that the Commission should direct the Secretary to inform Mr. Hurley that he has not filed an appeal as prescribed by the Kirkland Civil Service Rules. He stated, he wanted to first allow the other Commissioners an opportunity to comment. Commissioner Ramerman and Commissioner Coonan both stated that they had no other comments.

Chairperson Nelson stated that the appellant, the secretary and commissioners are obligated to follow the Kirkland Civil Service Rules and the Commission must follow the Washington State Fairness Doctrine as well.

Chairperson Nelson stated that he would entertain a motion to direct the Secretary to notify Mr. Hurley that his May 26, 2021 email sent at 11:18:48 pm does not comply with the Civil Service Rules and Regulations. Commissioner Ramerman made a motion. Commissioner Coonan seconded. Chairperson Nelson asked for discussion and Commissioner Ramerman and Commissioner Coonan stated that they had none. Motion passed.

Chairperson Nelson asked Secretary Friang if she had any other items and she stated, "Nothing."

Chairperson Nelson adjourned the meeting at 4:07pm.

for  07/23/2021
Shawn Friang
Secretary/Examiner
Kirkland Civil Service Commission