



## Letter of Agreement between the American Humane Association and City of Kirkland

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The purpose of this Letter of Agreement is to provide for cooperation and coordination between the American Humane Association and the City of Kirkland in responding to an emergency affecting public safety.

It is recognized that a serious emergency might necessitate the cooperation and assistance of American Humane to ensure the safety, rescue, and care of animals during a disaster situation.

The City of Kirkland agrees to notify American Humane by telephoning the contact person designated:

American Humane Association  
Contact: Debrah Schnackenberg  
Address: 63 Inverness Dr East, Englewood, CO 80112  
Work: 303.925.9470  
Cell: 303.669.4031  
Email: [debrahs@americanhumane.org](mailto:debrahs@americanhumane.org)

City of Kirkland  
Contact: Stephanie Day  
Address: 123 Fifth Ave., Kirkland, WA 98033  
Work: 425.587.3630  
Cell: 206.450.5969  
Email: [SDay@ci.kirkland.wa.us](mailto:SDay@ci.kirkland.wa.us)

If requested by the City of Kirkland, American Humane agrees to assist, resources permitting, as recommended by the City of Kirkland.

- When requested, provide staffing, coordination of resources and documentation.
- When requested, provide pre-evacuation personnel to assist in the evacuation of humans and their companion animals from predicted storm impact areas.
- When requested, provide damage assessment personnel to assist in determining what resources may be needed.
- When requested, assist in the coordination of outside assistance and relocation of animals within or outside the affected area as may be appropriate.
- When requested, provide highly skilled animal handlers for assistance in existing or temporary animal shelters.
- When requested, provide certified technical animal rescuers.
- When requested, provide rescue equipment designed specifically for animals.
- When requested, provide vehicles as a support for technical rescuers or other agencies (depending upon resources).

- When requested, act as a liaison to the NARSC (National Animal Rescue & Sheltering Coalition).

Any additional request would be relayed by the City of Kirkland in the event that other actions become necessary.

American Humane further agrees to notify the City of Kirkland immediately of any changes regarding notification procedure, the telephone numbers to be called in an emergency, or contact person.

Both parties encourage open lines of communication and may suggest improvements to the Letter of Agreement. Modifications to the basic agreement shall be made with the consent of both parties.

This Agreement shall be effective immediately upon execution by the parties hereto, shall supersede any previous agreement, and shall remain in effect until such time as either party provides written notice of cancellation.

This Agreement may be amended by subsequent agreement between American Humane and the City of Kirkland.

AMERICAN HUMANE ASSOCIATION:

By: Deborah Schaubly

Date: 9/30/09

CITY OF KIRKLAND:

By: Helmut Haus Byington

Date: 10-20-09

APPROVED AS TO FORM:

Robin S. Jenkinson  
Kirkland City Attorney

Date: 10/20/09