

**Addendum # 1**  
**RFP 04-25-PW – On-Call Tree Removal and Other Tree Services**  
**Answers to Questions**

**Question One:**

We have a tree & plant healthcare division, led by ISA-Certified Arborist with 10+ years experience. He specializes in tree health diagnosis and can put together soil amendment plans for specific trees as needed. He can also put together targeted pesticide or fungicide plans if needed (we have the required WSDA licenses for that as well).

- Is this something you anticipate needing? I did not include much detail on this in the bid, as the RFP doesn't really call for it.
- But if you would find this potentially helpful, I'm happy to add specific detail about this service.

**Response One:**

*We will evaluate all services outlined in proposals sent to us. The more services provided would give us more options to utilize any contract we enter into. Though we don't currently have a specific job on our current workplan that would utilize this type of service, we can't rule it out in the future.*

**Question Two:**

Do you anticipate any of the work requiring us to coordinate traffic control?

- We can certainly do that, I just wanted to understand if we need to include that in our scope as I didn't see it mentioned in the RFP.
- Will we be in charge of filing for traffic control permits, including the creation of traffic control plans?
- Will we be in charge of implementing the traffic control, including flaggers, signboards, etc.?
- That's fine if we do, but we use subcontractors for that, so our standard approach is to just charge it through to the client with a 25% markup for the coordination and logistics. Will that work in this case?

**Response Two:**

*Yes, because each situation will be site specific, we would like you to develop and be prepared to implement your own traffic control plan for each job. (This will include flaggers if they're needed) However, you will not be required to file for a traffic control permit. We don't have a requirement for the way your bid shows your traffic control plan/implementation charge. If a 25% markup is how you charge for it, the bid will just need to show specifically what the 25% markup is applied to. For example, is the 25% markup applied to the total cost of the job, or just specifically the labor?*

**Question Three:**

Do you anticipate this contract potentially needing nighttime tree work?

- If so, does the city have the lighting equipment needed to do this work safely? Or would we have to provide that equipment?

**Response Three:**

*Yes, in an emergency, we may need nighttime tree work to be completed. You will need to provide your own lighting equipment for this work.*

**Question Four:**

For any of the work, will be required to file permits with City of Kirkland either before or after the tree work is completed? Or will the tree removals already be approved by the relevant city approvers before we do the work?

- We currently handle tree removal permitting for our clients in Kirkland, so we are aware of the process. But I just want to understand if we'll have to own that for all of these tree removal contemplated in this contract, or if that'll be handled by the agencies directly.

**Response Four:**

*The City of Kirkland will handle the permits for these tree removals.*

**Question Five:**

Will the contents of our bid document be publicly available? There is some competitive info in my draft related to some other clients we support that I would rather our competitors not see. But of course I'd love to include it to provide all of you with more information on our experience level.

**Response Five:**

*Please see the "Confidentiality of Submissions" and "Public Disclosure" sections on Page 9 of the RFP.*