

Set No. \_\_\_\_\_

**Specifications, Proposal,  
and Contract Documents for:**

**2024 SLURRY SEAL PROJECT**  
**Job No. 08-24-PW**



**City of Kirkland  
Department of Public Works  
123 Fifth Avenue  
Kirkland, Washington 98033**



**CITY OF KIRKLAND  
GENERAL TABLE OF CONTENTS**

---

**Invitation to Bid ..... (Tan)**

**General Information, Proposal & Contract.....(White)**

**Special Provisions ..... (Blue)**

**Prevailing Wage Rates ..... (Yellow)**

**Appendix A: Plans**

**Appendix B: Pre-Approved Plans**

**Appendix C: Solid Waste Service Collection Day Figure**



## **INVITATION TO BID**

Notice is hereby given that the City of Kirkland will receive sealed bids in the office of the Purchasing Agent, City Hall, 123 Fifth Avenue, Kirkland, Washington, at 2:00 PM, local time on May 8<sup>th</sup>, 2024, for the project hereinafter referred to as:

**2024 SLURRY SEAL PROJECT  
CIP NO. STC0060024/STC0060324  
JOB NO. 08-24-PW**

At said time all bids will be opened and publicly read aloud. Each bid shall be accompanied by a bid proposal deposit in the form of a cashier's check or a bond issued on a form acceptable to your surety made payable to the City of Kirkland for a sum of not less than five percent (5%) of the total bid amount. No bid shall be considered unless accompanied by such bid proposal deposit. Incomplete proposals and proposals received after the time stated above will not be considered. Faxed or emailed responses are not acceptable.

The work to be performed under these specifications consists of furnishing all labor, tools, materials, and equipment necessary for construction of the **2024 SLURRY SEAL PROJECT**. This contract provides for the preparation and installation of Slurry Seal Type II to existing asphalt streets, pavement marking removal and replacement, street surface preparation, herbicide application, vegetation trimming, street sweeping and other work, all in accordance with the attached Contract Plans, these Contract Provisions, and the Standard Specifications. The estimated cost for this project is in a range of \$425,000 to \$475,000.

The City will not sell bid packages. Plans, specifications, and addenda may be viewed and obtained online at [www.bxwa.com](http://www.bxwa.com). Click on: "Posted Projects"; "Public Works", "City of Kirkland". The Bidders List is maintained by the Builder's Exchange of Washington, Inc. Registration for the bidder's list may be made online, by phoning (425) 258-1303, or at Builder's Exchange of Washington located at 2607 Wetmore Ave, Everett, WA.

The City of Kirkland in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 USC 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

Questions regarding this project shall be submitted **via email** to Will Denton, P.E. at [wdenton@kirklandwa.gov](mailto:wdenton@kirklandwa.gov). **Questions via phone will not be accepted.** Bidders shall submit questions no later than April 30<sup>th</sup>, 2024 at 5:00PM.

The City reserves the right to reject any and all bids, and to waive any informalities in the bidding, and to make the award to the lowest, responsive, responsible bidder as best serves the interests of the City.

No bids may be withdrawn within forty-five (45) days after the actual date of the bid opening.

Published: Daily Journal of Commerce – April 15<sup>th</sup>, 2024, April 22<sup>nd</sup>, 2024

# **GENERAL INFORMATION, PROPOSAL, & CONTRACT**



**City of Kirkland**

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**CITY OF KIRKLAND  
DEPARTMENT OF PUBLIC WORKS**

**2024 SLURRY SEAL PROJECT  
CIP NO. STC0060024/STC0060324  
JOB NO. 08-24-PW**

***Certificate of Engineer:***

The Special Provisions and drawings contained herein have been prepared by or under the direction of the undersigned, whose seal as a Professional Engineer licensed to practice in the State of Washington, is affixed below.



Will Denton, P.E.  
Senior Project Engineer

***Approved for Construction:***

---

Rod Steitzer, P.E.  
Capital Projects Manager



# CITY OF KIRKLAND

## TABLE OF CONTENTS – PROPOSAL

---

Information for Bidders..... 2

Bid Proposal ..... 5

Bid Bond..... 9

Non-collusion Affidavit..... 10

Statement of Bidder's Qualifications..... 11

Subcontractor Identification..... 12

Bidder's Checklist ..... 14

**CITY OF KIRKLAND  
INFORMATION FOR BIDDERS**

Bidders must bid on all items contained in the proposal.

The omission or deletion of any bid item will be considered non-responsive and shall be cause for rejection of the bid.

Submit your proposal on the Bid Proposal and other forms which are enclosed, or make a copy of the required forms and submit these documents.

**The following forms must be executed in full with submittal of the bid:**

1. BIDDER RESPONSIBILITY CRITERIA CHECKLIST
2. SUBCONTRACTOR RESPONSIBILITY CRITERIA CHECKLIST
3. PROPOSAL

The lump sum or unit prices must be shown in the spaces provided on the bid schedule.

Show total bid price in both words and figures on the Proposal.

The Proposal form must be completed in full, signed and dated.

4. BID BOND

A surety issued bid bond must be executed by the bidder and its surety company. The amount of the bid bond shall be not less than five percent (5%) of the total amount bid and may be shown in dollars or on a percentage basis. (A cashier's check payable to the City of Kirkland and issued for an amount not less than 5% of the total bid may be submitted in lieu of a bid bond.)

5. NONCOLLUSION AFFIDAVIT - Notarized
6. STATEMENT OF BIDDER'S QUALIFICATIONS

This form must be filled in and signed. The owner reserves the right to check all statements and to judge the adequacy of the bidder's qualifications.

7. SUBCONTRACTOR IDENTIFICATION LIST

This form must be completed for HVAC, plumbing, and electrical subcontractors if the estimate exceeds \$1,000,000.

**The following forms are to be executed after the contract is awarded:**

1. CONTRACT
2. PERFORMANCE AND PAYMENT BOND
3. CONTRACTOR'S DECLARATION OF OPTION FOR MANAGEMENT OF STATUTORY RETAINED PERCENTAGE; RETAINED PERCENTAGE ESCROW AGREEMENT

To be executed by the successful bidder based on bidder's selection of option.

4. CERTIFICATES OF INSURANCE

To be executed by the successful bidder and by an acceptable insurance company. The City of Kirkland must be named as an additional insured.

5. STATEMENT(S) OF INTENT TO PAY PREVAILING WAGES

Affidavit certifying all employees of Contractor and Subcontractor shall be paid no less than the Prevailing Wage Rate(s) as determined by the Industrial Statistician of the Washington State Department of Labor and Industries.

**SPECIAL NOTE: Prior to commencing work, the contractor and all subcontractors must have applied and paid for a City of Kirkland business license**

**CITY OF KIRKLAND  
BIDDER RESPONSIBILITY CRITERIA**

It is the intent of City to award a contract to the low responsible bidder. Before award, the bidder must meet the following bidder responsibility criteria to be considered a responsible bidder. The bidder may be required by the City to submit documentation demonstrating compliance with the criteria. The bidder must:

- 1. Have a current certificate of registration as a contractor in compliance with chapter 18.27 RCW, which must have been in effect at the time of bid submittal;
- 2. Have a current Washington Unified Business Identifier (UBI) number;
- 3. Have:
  - a. Industrial Insurance (workers' compensation) coverage for the bidder's employees working in Washington, as required in Title 51 RCW;
  - b. A Washington Employment Security Department number, as required in Title 50 RCW;
  - c. A Washington Department of Revenue state excise tax registration number, as required in Title 82 RCW;
- 4. Not be disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065(3). **Meet responsibility criteria in RCW 39.04.350**
- 5. Until December 31, 2017, not have violated more than one time the off-site, prefabricated, non-standard, project specific items reporting requirements of RCW 39.04.370.
- 6. For public works projects subject to the apprenticeship utilization requirements of RCW 39.04.320, not have been found out of compliance by the Washington state apprenticeship and training council for working apprentices out of ratio, without appropriate supervision, or outside their approved work processes as outlined in their standards of apprenticeship under chapter 49.04 RCW for the one-year period immediately preceding the first date of advertising for the project.

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**CITY OF KIRKLAND  
SUBCONTRACTOR RESPONSIBILITY CRITERIA**

- A. The Contractor shall include the language of this section in each of its first tier subcontracts, and shall require each of its subcontractors to include the same language of this section in each of their subcontracts, adjusting only as necessary the terms used for the contracting parties. Upon request of the Owner, the Contractor shall promptly provide documentation to the Owner demonstrating that the subcontractor meets the subcontractor responsibility criteria below. The requirements of this section apply to all subcontractors regardless of tier.
- B. At the time of subcontract execution, the Contractor shall verify that each of its first tier subcontractors meets the following bidder responsibility criteria:
- 1. Have a current certificate of registration in compliance with chapter 18.27 RCW, which must have been in effect at the time of subcontract bid submittal;
  - 2. Have a current Washington Unified Business Identifier (UBI) number;
  - 3. Have:
    - a) Industrial Insurance (workers' compensation) coverage for the subcontractor's employees working in Washington, as required in Title 51 RC
    - b) A Washington Employment Security Department number, as required in Title 50 RCW;
    - c) A Washington Department of Revenue state excise tax registration number, as required in Title 82 RCW;
    - d) An electrical contractor license, if required by Chapter 19.28 RCW;
    - e) An elevator contractor license, if required by Chapter 70.87 RCW.
  - 4. Not be disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065 (3). **Meet responsibility criteria in RCW 39.04.350**
  - 5. Until December 31, 2017, not have violated more than one time the off-site, prefabricated, non-standard, project specific items reporting requirements of RCW 39.04.370.
  - 6. For public works projects subject to the apprenticeship utilization requirements of RCW 39.04.320, not have been found out of compliance by the Washington state apprenticeship and training council for working apprentices out of ratio, without appropriate supervision, or outside their approved work processes as outlined in their standards of apprenticeship under chapter 49.04 RCW for the one-year period immediately preceding the first date of advertising for the project.

**CITY OF KIRKLAND  
BID PROPOSAL**



**2024 Slurry Seal Project**  
CIP NO. STC0060024/STC0060324  
JOB NO. 08-24-PW

**To:** Director of Finance  
City of Kirkland  
123 Fifth Avenue  
Kirkland, Washington 98033

The undersigned, hereinafter called the Bidder, declares that the only persons or parties interested in this proposal are those named herein; that this proposal is in all respects fair and without fraud; that it is made without collusion with any official or employee of the City of Kirkland, hereinafter called the Owner; and that the proposal is made without any connection or collusion with any person making another proposal on this contract.

The bidder further declares that it has carefully examined the contract documents for the construction of the project; that it has personally inspected the site; that it has satisfied itself as to the quantities involved, including materials and equipment and conditions of work involved, including the fact that the description of the quantities of work materials, as included herein, is brief and is intended only to indicate the general nature of the work and to identify the said quantities with the detailed requirements of the contract documents; and that this proposal is made according to the provisions and under the terms of the contract documents, which documents are hereby made a part of this proposal.

The bidder further agrees that it has exercised its own judgment regarding the interpretation of subsurface information and has utilized all data which it believes pertinent from the engineer-architect, owner, and other sources in arriving at its conclusions.

The bidder agrees to hold its bid proposal open for 45 days after the actual date of bid opening and to accept the provisions of the Instructions to Bidders regarding disposition of bid bond.

The bidder agrees that if this proposal is accepted, it will, within ten (10) calendar days after notification of acceptance, execute the contract with the Owner in the form of contract included in the contract documents, and will, at the time of execution of the contract, deliver to the Owner the Performance and Payment Bond and all Certificates of Insurance required therein, and will, to the extent of its proposals, furnish all machinery, tools, apparatus, and other means of construction and do the work in the manner, in the time, and according to the methods as specified in the contract documents and required by the engineer or other project manager designated thereunder.

The bidder further agrees, if awarded the contract, to begin work within ten (10) calendar days after the date of the execution of the contract and to complete the construction within the time specified in Section 1-08.5 of the Special Provisions.

In the event the bidder is awarded the contract and shall fail to complete the work within the time limit or extended time limit agreed upon as more particularly set forth in the contract documents, liquidated damages shall be paid to the Owner per the specifications contained in the contract documents.

**MUST BE SUBMITTED WITH PROPOSAL**

The bidder further proposes to accept as full payment for the work proposed herein, the amounts computed under the provisions of the contract documents and based upon the lump sum and unit price amounts entered by the bidder for the various bid items included in the Bid Schedule. The bidder further agrees the lump sum and unit prices entered for the various bid items included in the Bid Schedule include all use taxes, overhead, profit, bond premiums, insurance premiums and all other miscellaneous and incidental expenses as well as all costs of materials, labor, tools and equipment required to perform and complete the work.

**Within the three-year period immediately preceding the date of the bid solicitation for this Project, bidder has not been determined by a final and binding citation and notice of assessment issued by the department of labor and industries or through a civil judgment entered by a court of limited or general jurisdiction to have willfully violated, as defined in RCW 49.48.082, any provision of chapter 49.46, 49.48, or 49.52 RCW.**

The undersigned bids and agrees to complete all construction of the **2024 Slurry Seal Project; JOB NO. 08-24-PW** for the following:

Total Computed Price (*in figures*): \$ \_\_\_\_\_

Washington State Sales Tax 10.2% (*in figures*): \$not applicable

Total Bid (*in figures*): \$ \_\_\_\_\_

Total Bid (*in words*): \_\_\_\_\_  
\_\_\_\_\_

Receipt of Addenda No(s). \_\_\_\_\_ is hereby acknowledged.

**I certify (or declare) under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct:**

\_\_\_\_\_  
CONTRACTOR (Firm Name)

\_\_\_\_\_  
Location or Place Executed: (City, State)

\_\_\_\_\_  
By

\_\_\_\_\_  
Name and title of person signing

\_\_\_\_\_  
(Indicate whether Contractor is Partnership,  
Corporation, or Sole Proprietorship)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Washington State Contractor's  
Registration Number

\_\_\_\_\_  
Contractor's Industrial Insurance  
Account Number

**MUST BE SUBMITTED WITH PROPOSAL**

\_\_\_\_\_  
Employment Security Identification  
Number

\_\_\_\_\_  
Uniform Business Identification  
(UBI) Number

Contractor's Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
EMAIL

\*\* Bid proposal to be submitted in a **sealed envelope** marked "**Bid Enclosed**" for **2024 Slurry Seal Project, JOB NO. 08-24-PW.**



**MUST BE SUBMITTED WITH PROPOSAL**

2024 SLURRY SEAL PROJECT  
CIP NO. STC0060024/STC0060324  
JOB NO. 08-24-PW

Note: Unit prices for all items, all extensions, and the total amount of the bid must be shown.  
All entries must be typed or entered in ink.

BID SCHEDULE							
ITEM NO.	SPEC	DESCRIPTION	SPEC REF	UNIT	EST QTY	UNIT PRICE	EXTENSION
1	SS	MOBILIZATION, CLEANUP & DEMOBILIZATION	1-09	LS	1		
2	*SP*	SHOULDER & STREET PREPARATION	2-01	FA	1	\$4,000.00	\$4,000.00
3	SS	CRACK SEAL	5-04	FA	1	\$3,000.00	\$3,000.00
4	SS	MINOR CHANGE	1-04	FA	1	\$3,000.00	\$3,000.00
5	SS	PROJECT TEMPORARY TRAFFIC CONTROL	1-10	LS	1		
6	SS	REMOVAL OF PAVEMENT MARKINGS & MARKERS	8-22	LS	1		
7	*SP*	STREET SWEEPING	2-01	LS	1		
8	*SP*	SLURRY SEAL, TYPE 2	5-03	SY	85,140		
9	*SP*	RAISED PAVEMENT MARKER TYPE 2	8-09	HUN	0.26		
10	*SP*	RAISED PAVEMENT MARKER TYPE 2B	8-09	HUN	0.56		
11	SS	PAINT LINE	8-22	LF	755		
12	*SP*	PLASTIC STOP LINE	8-22	SF	225		
13	SS	PLASTIC CROSSWALK LINE	8-22	SF	234		

**TOTAL COMPUTED PRICE: \$ \_\_\_\_\_**



**BID DEPOSIT**

Herewith find deposit in the form of a cashier's check or certified check in the amount of \$ \_\_\_\_\_ which amount is not less than five percent (5%) of the total bid.

SIGN HERE \_\_\_\_\_

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**BID BOND**

KNOW ALL PERSONS BY THESE PRESENTS:

That we, \_\_\_\_\_, as Principal, and \_\_\_\_\_, as Surety, are held and firmly bound unto the City of Kirkland, as Obligee, in the penal sum of \_\_\_\_\_ dollars, for the payment of which the Principal and the Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, by these presents.

The condition of this obligation is such that if the Obligee shall make any award to the Principal for

\_\_\_\_\_ Project Name \_\_\_\_\_ Job Number

according to the terms of the proposal or bid made by the Principal therefor, and the Principal shall duly make and enter into a contract with the Obligee in accordance with the terms of said proposal or bid and award and shall give bond for faithful performance thereof, with Surety or Sureties approved by the Obligee; or if the Principal shall, in case of failure to do so, pay and forfeit to the Obligee the penal amount of the deposit specified in the call for bids, then this obligation shall be null and void; otherwise it shall be and remain in full force and effect and the Surety shall forthwith pay and forfeit to the Obligee, as penalty and liquidated damages, the amount of this bond.

SIGNED, SEALED AND DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_.

PRINCIPAL:

SURETY:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Note: If a Bid Bond is provided, it must be accompanied by a power of attorney which appoints the Surety's true and lawful attorney-in-fact to make, execute, seal and deliver this Bid Bond.



**CITY OF KIRKLAND  
STATEMENT OF BIDDER'S QUALIFICATIONS**

Contractor Name: \_\_\_\_\_ Contact: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Number of years the Contractor has been engaged in the construction business under the present firm name: \_\_\_\_\_

Describe the general character of work performed by your company: \_\_\_\_\_

List five projects of a similar nature which Contractor has completed within the last 10 years. Include contract amount and contact information for references:

Project Name	Amount	Owner/Agency	Contact	Phone	Year Completed

List major equipment anticipated to be used on this project; indicate whether Contractor-owned or to be leased from others: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Bank reference(s): \_\_\_\_\_

Washington State Contractor Registration No.: \_\_\_\_\_

Uniform Business Identification No.: \_\_\_\_\_

I certify that other contracts now in progress or hereafter obtained will not interfere with timely performance of the City of Kirkland project should I become the successful bidder.

Authorized Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

**CITY OF KIRKLAND  
SUBCONTRACTOR IDENTIFICATION FOR CONTRACTS ESTIMATED TO BE  
IN EXCESS OF ONE MILLION DOLLARS (\$1,000,000.00)**

RCW 39.30.060 requires the following:

“(1) Every invitation to bid on a prime contract that is expected to cost one million dollars or more for the construction, alteration, or repair of any public building or public work of the state or a state agency or municipality as defined under RCW 39.04.010 ... shall require each prime contract bidder to submit:

(a) Within one hour after the published bid submittal time, the names of the subcontractors with whom the bidder, if awarded the contract, will subcontract for performance of the work of: HVAC (heating, ventilation, and air conditioning); plumbing as described in chapter 18.106 RCW; and electrical as described in chapter 19.28 RCW, or to name itself for the work; or

(b) Within forty-eight hours after the published bid submittal time, the names of the subcontractors with whom the bidder, if awarded the contract, will subcontract for performance of the work of structural steel installation and rebar installation.

The prime contract bidder shall not list more than one subcontractor for each category of work identified, unless subcontractors vary with bid alternates, in which case the prime contract bidder must indicate which subcontractor will be used for which alternate. Failure of the prime contract bidder to submit as part of the bid the names of such subcontractors or to name itself to perform such work or the naming of two or more subcontractors to perform the same work shall render the prime contract bidder's bid non-responsive and, therefore, void."

Each bidder shall submit a list of:

1. HVAC, plumbing, electrical, structural steel installation, and rebar installation subcontractors; and
2. The specific items of work those subcontractors will perform on the contract; and
3. The specific items of work that will be performed by the bidder on the contract relating to work described in RCW 39.30.060.

**CITY OF KIRKLAND  
SUBCONTRACTOR IDENTIFICATION LIST**

\*REQUIRED IF ESTIMATE AMOUNT EXCEEDS \$1,000,000 (Reference RCW 39.30.060 RCW)

**Proposed Subcontractors and items of work to be performed:**

Subcontractor Name: \_\_\_\_\_

Item Numbers: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Subcontractor Name: \_\_\_\_\_

Item Numbers: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Subcontractor Name: \_\_\_\_\_

Item Numbers: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Subcontractor Name: \_\_\_\_\_

Item Numbers: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- make additional pages if necessary -

**Work to be performed by Prime Contractor:**

Item Numbers: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**CITY OF KIRKLAND  
BIDDER'S CHECKLIST**

1. Have you reviewed the Bidder Responsibility and Subcontractor Responsibility Criteria?
2. Have you enclosed a bid bond or certified check with your bid? (Must be at least 5% of the total amount bid)
3. Have you entered a bid amount for all items and all schedules?
4. Do the written amounts of the proposal agree with the amounts shown in the figures?
5. Have you acknowledged receipt of addenda?
6. Has the proposal been properly completed and signed?
7. Have you completed the Statement of Bidder's Qualifications?
8. Have you completed the City of Kirkland Non-collusion Affidavit?
9. Have you completed the Subcontractor Identification List? (This is to be completed for HVAC, plumbing, and electrical subcontractors if the estimate amount exceeds \$1,000,000.)
10. Bid proposal to be submitted in a sealed envelope marked "Bid Enclosed" for:  
**2024 SLURRY SEAL PROJECT, JOB NO. 08-24-PW**



# CITY OF KIRKLAND

## TABLE OF CONTENTS – CONTRACT DOCUMENTS

---

Contract .....	1
Performance and Payment Bond .....	3
Labor and Material Payment Bond .....	4
Contractor's Declaration of Option for Management of Statutory Retained Percentage .....	6
Retainage Bond .....	7
Retained Percentage Escrow Agreement.....	8
Retainage Release Requirements.....	11



# CONTRACT

INFORMATION ONLY

The following form is a **sample** of what must be executed and submitted by the successful bidder within ten (10) calendar days following Notice of Award



**City of Kirkland**

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## CITY OF KIRKLAND PUBLIC WORKS AGREEMENT

Version:063020

2024 Slurry Seal Project

JOB NO. 08-24-PW

This agreement is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between **CONTRACTOR NAME**, hereinafter called the "Contractor" and the City of Kirkland, hereinafter called the "City."

WITNESSETH:

Whereas, pursuant to the invitation of the City extended through an officially published "Invitation to Bid," the Contractor did, in accordance therewith, file with the City a proposal containing an offer which was invited by said notice, and

Whereas, the City has heretofore determined that said offer was the lowest responsible bid submitted; now, therefore, it is agreed:

Section 1. That Contractor shall comply in every way with the requirements of those certain specifications entitled: "2024 SLURRY SEAL PROJECT, Job No. 08-24-PW"

The further terms, conditions and covenants of the contract are set forth in the following contract documents which are hereby made a part of this agreement by actual attachment or by this reference thereto as follows:

- A. Invitation to Bid, as published by the City.
- B. Specifications prepared for this project by the City and named above by title.
- C. Detailed Plans listed and described in said Specifications, together with those which may be issued as supplements thereof.
- D. The bid proposals submitted by the Contractor as to those items and/or alternatives accepted by the City.
- E. Any written change orders, additions or deletions, if any, issued by the City, pursuant to this agreement.
- F. Indemnification and insurance provisions included in the project documents shall apply to this agreement.

Section 2. In consideration of faithful compliance with the terms and conditions of this agreement, whether set forth herein or incorporated by reference, the Owner shall pay to the Contractor, at the times and in the manner provided in said specifications, the total sum of \_\_\_\_\_ dollars (\$\_\_\_\_\_) which sum is subject, however, to increase or decrease in such proportion as the quantities named in said proposal are so changed, all as in said specifications and proposal provided.

In witness whereof, said Contractor and said City have caused this agreement to be executed on the day and year first written above.

\_\_\_\_\_  
CONTRACTOR (Firm Name)

\_\_\_\_\_  
Signature of authorized officer

\_\_\_\_\_  
Name and title of officer (print or type)

\_\_\_\_\_  
WA Contractor's Registration Number

\_\_\_\_\_  
Industrial Insurance Account Number

\_\_\_\_\_  
Uniform Business Identification (UBI) Number

\_\_\_\_\_  
Phone Number

(For corporations, LLC's and other legal entities)

STATE OF WASHINGTON )  
 ) SS  
COUNTY OF KING )

On this day before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared \_\_\_\_\_, to me known to be the \_\_\_\_\_ of \_\_\_\_\_, the legal entity that executed the foregoing instrument, and acknowledged the said instrument to be the free and voluntary act and deed of said legal entity, for the uses and purposes therein set forth, and on oath stated that he/she was authorized to sign said instrument.

Given under my hand and official seal this \_\_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_.

\_\_\_\_\_  
Print Name: \_\_\_\_\_  
NOTARY PUBLIC in and for the State of  
Washington, residing \_\_\_\_\_  
Commission expires: \_\_\_\_\_

(For individuals and d/b/a's)

STATE OF WASHINGTON )  
 ) SS  
COUNTY OF KING )

On this day before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared \_\_\_\_\_ and \_\_\_\_\_ to me known to be the individual(s) described herein and who executed the foregoing instrument, and acknowledged that he/she/they signed the same as his/her/their free and voluntary act and deed, for the uses and purposes therein mentioned.

Given under my hand and official seal this \_\_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_.

\_\_\_\_\_  
Print Name: \_\_\_\_\_  
NOTARY PUBLIC in and for the State of  
Washington, residing \_\_\_\_\_  
Commission expires: \_\_\_\_\_

CITY OF KIRKLAND

BY: \_\_\_\_\_  
Julie Underwood, Deputy City Manager



**PERFORMANCE BOND**

**Surety to have an A.M. Best rating of A:-VII or better.**

Bond No. \_\_\_\_\_

KNOW ALL PERSONS BY THESE PRESENTS, that **CONTRACTOR NAME**, as Principal, and \_\_\_\_\_, (insert name of surety), as Surety, a corporation duly organized under the laws of the State of \_\_\_\_\_, (insert Surety's state of incorporation), and authorized to do business as a surety in the State of Washington, are held and firmly bound unto the City of Kirkland (City) in the sum of \_\_\_\_\_ dollars (\$\_\_\_\_\_), lawful money of the United States of America, plus the total amount of extra orders issued by the City to the Principal pursuant to the terms of the Contract referred to in the next succeeding paragraph hereof, for the payment whereof Principal and Surety bind ourselves, and our heirs, executors, administrators, representatives, successors, and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has been awarded, and is about to enter into, a written Contract with the City for **2024 SLURRY SEAL PROJECT, Job #08-24-PW**, which is hereby made a part of this bond as if fully set forth herein;

NOW, THEREFORE, the condition of this bond is such that:

1. If the Principal shall completely and faithfully perform all of its obligations under the Contract, including any warranties required thereunder, and all modifications, amendments, additions, and alterations thereto, including modifications which increase the contract price or time for completion, with or without notice to the surety; and
2. If the Principal shall indemnify and hold the City harmless from any and all losses, liability, damages, claims, judgments, liens, costs, and fees of any type that the City may be subject to because of the failure or default of the Principal in the performance of any of the terms, conditions, or obligations of the Contract, including all modifications, amendments, additions, and alterations thereto, and any warranties required thereunder;

THEN THIS obligation shall be null and void; otherwise to remain in full force and effect. If the City shall declare Principal to be in default of the Contract, and shall so notify Surety, Surety shall, within a reasonable time which shall not exceed 14 days, except for good cause shown, notify the City in writing of the manner in which surety will satisfy its obligations under this Bond.

Nonpayment of the Bond premium will not invalidate this Bond nor shall the City be obligated for the payment thereof. The Surety hereby waives notice of any modification of the Contract or extension of time made by the City.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_.

Principal: \_\_\_\_\_ Surety: \_\_\_\_\_

By: \_\_\_\_\_ By: \_\_\_\_\_

Title: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

City/Zip: \_\_\_\_\_ City/Zip: \_\_\_\_\_

Telephone: ( ) \_\_\_\_\_ Telephone: ( ) \_\_\_\_\_

Note: A power of attorney must be provided which appoints the Surety's true and lawful attorney-in-fact to make, execute, seal and deliver this performance bond.



**LABOR, MATERIAL AND TAXES PAYMENT BOND**

**Surety to have an A.M. Best rating of A-:VII or better.**

**Bond No.** \_\_\_\_\_

KNOW ALL PERSONS BY THESE PRESENTS, that, **CONTRACTOR NAME**, as Principal, and \_\_\_\_\_, (insert name of surety), as Surety, a corporation duly organized under the laws of the State of \_\_\_\_\_ (insert Surety's state of incorporation), and authorized to do business as a surety in the State of Washington, are held and firmly bound unto the City of Kirkland (City) for the use and benefit of claimants as hereinafter defined, in the sum of \_\_\_\_\_ **Dollars (\$\_\_\_\_\_)**, lawful money of the United States of America, plus the total amount of any extra orders issued by the City, for the payment whereof Principal and Surety bind themselves, their heirs, executors, administrators, representatives, successors, and assigns, jointly and severally, firmly by these presents.

WHEREAS, Principal has been awarded, and is about to enter into, a Contract with City of Kirkland for **2024 SLURRY SEAL PROJECT, Job #08-24-PW**, which contract is by this reference made a part hereof;

WHEREAS, the contract is a public works contract, subject to the provisions of RCW Titles 39 and 60;

NOW, THEREFORE, the conditions of this obligation are such that, if the Principal shall promptly make payment to all claimants as hereinafter defined, for (a) all labor and material used or reasonably required for use in the performance of the contract and (b) all taxes, increases, and penalties incurred on the above-referenced contract under Titles 50, 51, and 82 RCW which may be due, then this obligation shall be void; otherwise, it shall remain in full force and effect, subject, however, to the following conditions: A claimant is defined as and includes (a) a person claiming to have supplied labor or materials for the prosecution of the work provided for in the contract, including any person having direct contractual relationship with the contractor furnishing the bond or direct contractual relationship with any subcontractor, or an assignee of such person, (b) the state with respect to taxes incurred on the above-referenced contract under Titles 50, 51, and 82 RCW which may be due and (c) any other person or entity as allowed or required by law.

3. The Principal and Surety hereby jointly and severally agree with the City that every claimant as herein defined, who has not been paid in full prior to Final Acceptance of the project, or materials were furnished by such claimant, has an action on this bond for such sum or sums as may be justly due claimant, and may have execution thereon. The City shall not be liable for the payment of any costs or expenses of any such suit or action.

(Form continues on next page)

4. No suit or action shall be commenced hereunder by any claimant (except the state with respect to taxes, increases, and penalties incurred on the above-referenced contract under Titles 50, 51, and 82 RCW which may be due) unless the claimant has sent the written notice required under RCW Title 39 to the Principal and to the City's Purchasing Agent by registered or certified mail, or by hand delivery, no later than 30 days after Final Acceptance of the Project.

The amount of this bond shall be reduced by and to the extent of any payment or payments made in good faith hereunder, inclusive of the payment by Surety of mechanics' liens which may be filed of record against the improvement, whether or not claim for the amount of such lien be presented under and against this bond.

The Surety hereby waives notice of any modification of the contract or extension of time made by the City.

Signed this _____ day of _____, 2____	
Principal: _____	Surety: _____
By: _____	By: _____
Title: _____	Title: _____
Address: _____	Address: _____
City/Zip: _____	City/Zip: _____
Telephone: ( ) _____	Telephone: ( ) _____

Note: A power of attorney must be provided which appoints the Surety's true and lawful attorney-in-fact to make, execute, seal and deliver this performance bond.

**END OF LABOR, MATERIAL AND TAXES PAYMENT BOND FORM**

**CITY OF KIRKLAND  
CONTRACTOR'S DECLARATION OF OPTION FOR MANAGEMENT  
OF STATUTORY RETAINED PERCENTAGE**

2024 SLURRY SEAL PROJECT  
JOB NO. 08-24-PW

Monies reserved under provisions of Chapter 60.28 RCW, at the option of the Contractor, shall be:

Select  
One

- (1) Retained in a fund by the City. No interest will be earned on the retained percentage amount under this election.
  
- (2) Retainage Bond
  
- (3) Placed in escrow with a bank or trust company by the City. When the monies reserved are to be placed in escrow, the City will issue a check representing the sum of the monies reserved payable to the bank or trust company and the Contractor jointly. Such check shall be converted into bonds and securities chosen by the Contractor and approved by the City and the bonds and securities held in escrow. (For the convenience of those Contractors choosing option (3) a City approved Form of Escrow Agreement is included on the next page and should be completed and submitted with the executed contract.)

*The Contractor in choosing option (3) agrees to assume full responsibility to pay all costs which may accrue from escrow services, brokerage charges or both, and further agrees to assume all risks in connection with the investment of the retained percentages in securities.*

- (4) Deposited by the City in an interest-bearing account at the FDIC insured bank currently providing contracted banking services to the City of Kirkland. Interest on such account shall be paid to the contractor. Any fees incurred shall be the responsibility of the contractor.

CONTRACTOR:

Signature: \_\_\_\_\_

Print or Type Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**RETAINAGE BOND**  
**RETURN THIS FORM IF RETAINAGE BOND OPTION IS SELECTED**

Contract Title	_____
Contract Number	_____
Contractor Name	_____

The Undersigned, \_\_\_\_\_, existing under and by virtue of the laws of the State of Washington and authorized to do business in the State of Washington as Principal, and \_\_\_\_\_ organized and existing under the laws of the State of \_\_\_\_\_ and authorized to transact business in the State of Washington as Surety, are jointly and severally held and bound unto \_\_\_\_\_, hereinafter called Obligee, and are similarly held and bound unto the beneficiaries of the trust fund created by RCW 60.28, in the penal sum of

(\$ \_\_\_\_\_), Which is 5% of the principal's price on Contract ID \_\_\_\_\_.

WHEREAS, on the \_\_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_, the said principal herein executed a contract with the Obligee, for the Contract specified above, Contract ID Number \_\_\_\_\_.

WHEREAS, said contract and RCW 60.28 require the Obligee to withhold from the Principal the sum of \_\_\_\_% from monies earned on estimates during the progress of the construction, herein after referred to as earned retained funds.

NOW WHEREAS, Principal has requested that the Obligee not retain any earned retained funds as allowed under RCW 60.28.

NOW THEREFORE, the condition of the obligation is such that the Principal and Surety are held and bound unto the beneficiaries of the trust fund created by RCW 60.28 in the penal sum of \_\_\_\_\_ percent (\_\_\_\_%) of the final contract cost which shall include any increases due to change orders, increases in quantities of work or the addition of any new item of work. If the Principal shall use the earned retained funds, which will not be retained, for the trust fund purposes of RCW 60.28, then this obligation shall be null and void; otherwise, it shall remain in full force and effect until release is authorized in writing by the Obligee. This bond and any proceeds therefrom shall be made subject to all claims and liens and in the same manner and priority as set forth for retained percentages in RCW 60.28.

PROVIDED HOWEVER, that:

1. The liability of the surety under this bond shall not exceed 5% or 50% of the total amount earned by the Principal if no monies are retained by the Obligee on estimates during the progress of construction.
2. Any suit under this bond must be instituted within the time provided by applicable law.

Witness our hands this \_\_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_.

**SURETY**

**PRINICIPAL**

By: \_\_\_\_\_  
Name/Title

By: \_\_\_\_\_  
Name/Title

OF: \_\_\_\_\_

OF: \_\_\_\_\_

Surety Name and Local Office of Agent: \_\_\_\_\_

Surety Address and Phone of Local Office and Agent: \_\_\_\_\_

\_\_\_\_\_



**CITY OF KIRKLAND  
RETAINED PERCENTAGE ESCROW AGREEMENT**

2024 SLURRY SEAL PROJECT  
JOB NO. 08-24-PW

Escrow No. \_\_\_\_\_

City of Kirkland  
123 Fifth Avenue  
Kirkland, Washington 98033

Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Project Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

TO: Escrow Bank or Trust Company:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Attention: \_\_\_\_\_

The undersigned, \_\_\_\_\_, herein referred to as the Contractor, has directed the City of Kirkland to deliver to you its warrants, which shall be payable to you and the Contractor jointly. Such warrants are to be held and disposed of by you in accordance with the following instructions and upon the terms and conditions hereinafter set forth.

**INSTRUCTIONS**

1. Warrants or checks made payable to you and the Contractor jointly upon delivery to you shall be endorsed by you and forwarded for collection. The moneys will then be used by you to purchase, as directed by the Contractor, bonds or other securities chosen by the Contractor and approved by the City of Kirkland. Attached is a list of such bonds, or other securities approved by the City of Kirkland. Other bonds or securities, except stocks, may be selected by the Contractor, subject to the express written approval of the City of Kirkland. Purchase of such bonds or other securities shall be in a form which shall allow you alone to reconvert such bonds or other securities into money if you are required to do so at the direction of the City of Kirkland and Contractor.
2. When and as interest on the securities held by you pursuant to this agreement accrues and is paid, you shall collect such interest and forward it to the Contractor at its address designated below unless otherwise directed by the Contractor.
3. You are not authorized to deliver to the Contractor all or any part of the securities held by you pursuant to this agreement (or any moneys derived from the sale of such securities, or the

negotiation of the City of Kirkland's warrants) except in accordance with written instructions from the City of Kirkland. Compliance with such instructions shall relieve you of any further liability related thereto. The estimated completion date on the contract underlying this Escrow Agreement is \_\_\_\_\_.

4. The Contractor agrees to pay you as compensation for your services hereunder as follows:

Payment of all fees shall be the sole responsibility of the Contractor and shall not be deducted from any property placed with you pursuant to this agreement until and unless the City of Kirkland directs the release to the Contractor of the securities and moneys held hereunder whereupon you shall be granted a first lien upon such property released and shall be entitled to reimburse yourself from such property for the entire amount of your fees as provided for hereinabove. In the event that you are made a party to any litigation with respect to the property held by you hereunder, or in the event that the conditions of this escrow are not promptly fulfilled or that you are required to render any service not provided for in these instructions, or that there is any assignment of the interests of this escrow or any modification hereof, you shall be entitled to reasonable compensation for such extraordinary services from the Contractor and reimbursement from the Contractor for all costs and expenses, including attorneys fees occasioned by such default, delay, controversy, or litigation.

5. This agreement shall not be binding until executed by the Contractor and the City of Kirkland and accepted by you.
6. This instrument contains the entire agreement between you, the Contractor and the City of Kirkland, with respect to this escrow and you are not a part nor bound by any instrument or agreement other than this; you shall not be required to take notice of any default or any other matter nor be bound by nor required to give notice or demand, nor required to take any action whatever, except as herein expressly provided; you shall not be liable for any loss or damage not caused by your own negligence or willful misconduct.
7. The foregoing provisions shall be binding upon the assigns, successors, personal representatives, and heirs of the parties hereto.
8. The Contractor's Federal Income Tax Identification number is \_\_\_\_\_.

\*\* Please note: Written release will be issued by the Director of Finance & Administration. For further information, contact the Purchasing Agent at (425) 587-3123.

The undersigned have read and hereby approve the instructions as given above governing the administration of this escrow and do hereby execute this agreement on this \_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_.

CONTRACTOR:

CITY OF KIRKLAND:

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Print or Type Name

\_\_\_\_\_  
Print or Type Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

Address: \_\_\_\_\_  
\_\_\_\_\_

123 Fifth Avenue  
Kirkland, Washington 98033

The above escrow instructions received and accepted this \_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_.

ESCROW BANK OR TRUST CO:

\_\_\_\_\_  
By: \_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Print or Type Name

\_\_\_\_\_  
Title

Securities Authorized by City of Kirkland (select one):

1. Bills, certificates, notes or bonds of the United States;
2. Other obligations of the United States or its agencies;
3. Obligations of any corporation wholly-owned by the government of the United States;
4. Indebtedness of the Federal National Mortgage Association; and
5. Time deposits in commercial banks.

**RETURN THIS SIGNED AGREEMENT TO:**

City of Kirkland  
Attn: Purchasing Agent  
123 Fifth Avenue  
Kirkland, Washington 98033



## **CITY OF KIRKLAND RETAINAGE RELEASE REQUIREMENTS**

### DOCUMENTS REQUIRED TO BE ON FILE PRIOR TO RELEASE OF RETAINAGE

1. Intent to Pay Prevailing Wage (Contractor must generate including for subcontractors)  
  
Department of Labor/Industries  
Employment Standards Division  
General Administration Building  
Olympia, Washington 98504  
(360) 956-5335
2. Notice of Completion of Public Works Contract (City generates)  
  
Department of Revenue  
Excise Tax Division  
Olympia, Washington 98504
3. Affidavit of Wages Paid (Contractor must generate including for subcontractors)  
  
Department of Labor/Industries
4. Certificate of Release - State Excise Tax by Public Works Contractor (Letter from State to City)  
  
Department of Revenue  
Department of Labor and Industries  
Employment Security Department
5. Receipt for Payment in full or Release of Lien signed by Lien Claimant and filed with City  
(Responsibility of Contractor to obtain)  
  
Claims against retainage or Payment Bond filed with City by any such  
subcontractor, workman, or material supplier.
6. Current insurance certificate through retainage release (Contractor generates)
7. Produce final invoice for retainage if bond is not selected (Contractor generates)

# **SPECIAL PROVISIONS**



**City of Kirkland**

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# SPECIAL PROVISIONS

*Supplement to*

**2024**

**WSDOT Standard  
Specifications**



City of Kirkland
TABLE OF CONTENTS - SPECIAL PROVISIONS

DIVISION 1 - GENERAL REQUIREMENTS 6
DESCRIPTION OF WORK 6
1-01 DEFINITIONS AND TERMS 6
1-02 BID PROCEDURES AND CONDITIONS 7
1-02.1 Prequalification of Bidders 7
1-02.1 Qualifications of Bidder 8
1-02.2 Plans and Specifications 9
1-02.5 Proposal Forms 9
1-02.7 Bid Deposit 10
1-02.8 Noncollusion Declaration and Lobbying Certification 11
1-02.13 Irregular Proposals 12
1-02.14 Disqualification of Bidders 13
1-02.15 Pre Award Information 16
1-03 AWARD AND EXECUTION OF CONTRACT 16
1-03.1 Consideration of Bids 16
1-03.3 Execution of Contract 16
1-04 SCOPE OF THE WORK 17
1-04.1 Intent of the Contract 18
1-04.2 Coordination of Contract Documents, Plans, Special Provisions, Specifications, and Addenda 18
1-04.11 Final Cleanup 18
1-05 CONTROL OF WORK 19
Add new Section 1-05.4(1) 19
1-05.4(1) Roadway and Utility Surveys 19
1-05.4(2) Bridge and Structure Surveys 20
1-05.7 Removal of Defective and Unauthorized Work 21
1-05.9 Equipment 22
1-05.10 Guarantees 22
1-05.11 Final Inspection 22
1-05.11 Final Inspections and Operational Testing 22
1-05.11(1) Substantial Completion Date 22
1-05.11(2) Final Inspection and Physical Completion Date 23
1-05.11(3) Operational Testing 23
1-05.12 Final Acceptance 24
1-05.12(1) One-Year Guarantee Period 24
1-05.13 Superintendents, Labor and Equipment of Contractor 24
1-05.15 Method of Serving Notices 24
1-05.16 Water and Power 24
1-06 CONTROL OF MATERIAL 24
1-06.1 Approval of Materials Prior to Use 24
1-06.6 Recycled Materials 25
1-07 LEGAL RELATIONS AND RESPONSIBILITIES TO THE PUBLIC 25

1-07.2 State Taxes.....	26
1-07.2 State Sales Tax .....	26
1-07.2(1) State Sales Tax — Rule 171 .....	27
1-07.2(2) State Sales Tax — Rule 170 .....	27
1-07.2(3) Services .....	27
1-07.14 Responsibility for Damage .....	37
1-07.16 Protection and Restoration of Property .....	37
1-07.16(3) Fences, Mailboxes, Incidentals .....	37
1-07.17(2) Utility Construction, Removal or Relocation by Others .....	40
1-07.23 Public Convenience and Safety.....	44
1-08 PROSECUTION AND PROGRESS.....	46
1-08.0 Preliminary Matters .....	47
1-08.0(1) Preconstruction Conference .....	47
<i>(January 1, 2016 COK GSP)</i> .....	49
1-08.1 Subcontracting.....	49
1-08.3 Progress Schedule .....	49
1-08.3(2)A Type A Progress Schedule.....	50
1-08.5 Time for Completion .....	51
1-08.9 Liquidated Damages .....	51
1-08.9 Liquidated Damages .....	52
1-09 MEASUREMENT AND PAYMENT .....	52
1-09.2 Weighing Equipment .....	52
1-09.2(1) General Requirements for Weighing Equipment.....	52
1-09.6 Force Account .....	53
1-09.9 Payments.....	54
1-09.9 Payments.....	54
1-09.13 Claims Resolution .....	55
1-09.13(3) Claims \$1,000,000 or Less.....	55
1-09.13(3)A Administration of Arbitration .....	55
1-10 TEMPORARY TRAFFIC CONTROL .....	55
1-10.2 Traffic Control Management.....	55
1-10.2(1) General.....	55
1-10.2(2) Traffic Control Plans .....	56
<b>DIVISION 2 - EARTHWORK .....</b>	<b>57</b>
2-01 CLEARING, GRUBBING, AND ROADSIDE CLEANUP.....	57
2-01.1 Description.....	57
2-01.2 Disposal of Usable Material and Debris .....	57
2-01.3 Construction Requirements.....	57
2-01.4 Measurement.....	58
2-01.5 Payment .....	58
<b>DIVISION 5 – SURFACE TREATMENTS AND PAVEMENTS.....</b>	<b>59</b>
5-04 HOT MIX ASPHALT.....	59
5-04.3 Construction Requirements.....	59
5-04.3(5)D Soil Residual Herbicide .....	59
5-06 SLURRY SEAL .....	59
5-06.1 Description.....	59
5-06.2 Materials .....	59
5-06.2(1) Latex Emulsified Asphalt .....	59
5-06.2(2) Mineral Aggregate .....	60
5-06.2(2)A General .....	60
5-06.2(2)B Testing.....	60
5-06.2(2)C Gradation.....	60
5-06.2(3) Mineral Filler .....	60
5-06.2(4) Water .....	60
5-06.2(5) Carboxylated Polymer Latex .....	60
5-06.3 Construction Requirements.....	61



5-06.3(1)	Mix Design	61
5-06.3(1)A	General	61
5-06.3(1)B	Laboratory Requirements and Report	61
5-06.3(2)	Equipment	62
5-06.3(2)A	General	62
5-06.3(2)B	Slurry Mixing Equipment	62
5-06.3(2)C	Slurry Spreading Equipment	63
5-06.3(2)D	Auxiliary Equipment	63
5-06.3(3)	Machine Calibration and Verification	63
5-06.3(3)A	Calibration	63
5-06.3(3)B	Verification	63
5-06.3(4)	Weather Limitations	63
5-06.3(5)	Construction	63
5-06.3(5)A	Surface Preparation	63
5-06.3(5)B	Application	64
5-06.3(5)C	Rate of Application	65
5-06.3(5)D	Joints	65
5-06.3(5)E	Mix Stability	65
5-06.3(5)F	Hand Work	65
5-06.3(5)G	Lines	65
5-06.3(5)H	Clean-Up	66
5-06.3(5)I	Curing	66
5-06.3(6)	Quality Control	66
5-06.3(6)A	Materials	66
5-06.3(6)B	Slurry Seal	66
5-06.3(6)C	Tolerances	67
5-06.3(6)D	Non-Compliance	67
5-06.4	Measurement	67
5-06.5	Payment	67
<b>DIVISION 7 - DRAINAGE STRUCTURES, STORM SEWERS, SANITARY SEWERS, WATER MAINS, AND CONDUITS</b>		<b>68</b>
7-07	CLEANING EXISTING DRAINAGE STRUCTURES	68
7-07.3	Construction Requirements	68
7-07.5	Payment	68
<b>DIVISION 8 – MISCELLANEOUS CONSTRUCTION</b>		<b>69</b>
8-01.5	Payment	69
8-09	RAISED PAVEMENT MARKERS	69
8-09.1	Description	69
8-09.5	Payment	69
8-22	PAVEMENT MARKINGS	69
8-22.1	Description	69
8-22.2	Materials	70
8-22.3	Construction Requirements	70
8-22.3(3)	Marking Application	70
8-22.3(6)	Removal of Pavement Markings	70
8-22.4	Measurement	70
8-22.5	Payment	71
<b>DIVISION 9 - MATERIALS</b>		<b>72</b>
9-21	RAISED PAVEMENT MARKERS (RPM)	72
9-21.2	Raised Pavement Markers Type 2	72
9-34	PAVEMENT MARKING MATERIAL	72
9-34.2	Paint	72
9-34.3(2)	Type B – Pre-Formed Fused Thermoplastic	72

# City of Kirkland Special Provisions

## INTRODUCTION

The work on this project shall be accomplished in accordance with the Standard Specifications for Road, Bridge and Municipal Construction, 2024 edition, as issued by the Washington State Department of Transportation (WSDOT) and the American Public Works Association (APWA), Washington State Chapter (hereafter "Standard Specifications"). The Standard Specifications, as modified or supplemented by the Amendments to the Standard Specifications and these Special Provisions, all of which are made a part of the Contract Documents, shall govern all of the Work.

These Special Provisions supersede any conflicting provisions of the Standard Specifications.

The accompanying Plans and these Specifications and any Addenda thereto, show and describe the location and type of work to be performed under the **2024 Slurry Seal Project**.

These Special Provisions are made up of both General Special Provisions (GSPs) from various sources, which may have project-specific fill-ins; and project-specific Special Provisions. Each Provision supplements, modifies, or replaces the comparable Standard Specification, or is a new Provision. The deletion, amendment, alteration, or addition to any subsection or portion of the Standard Specifications is meant to pertain only to that particular portion of the section, and in no way should it be interpreted that the balance of the section does not apply.

The titles of headings of the Sections and subsections herein are intended for convenience or reference and shall not be considered as having any bearing on their interpretation.

Several types of Special Provisions are included in this contract and are differentiated as follows:

**General Special Provisions (GSPs)** are similar to Standard Specifications in that they typically apply to many public works projects. These can include:

- **Local Agency/APWA Approved GSPs** are modifications to the Standard Specifications prepared by the APWA Division 1 subcommittee, which is comprised of representatives of local agencies throughout the State of Washington. These GSPs are generally used throughout the state. APWA GSPs replace what was formerly referred to as "Division 1-99 APWA Supplement" in previous editions of the Standard Specifications for Road, Bridge and Municipal Construction. Denoted as: **(date APWA GSP)**
- **City of Kirkland GSPs** are modifications to the Standard Specifications prepared by the City of Kirkland Public Works Department, and commonly applicable to City of Kirkland projects. Denoted as: **(date COK GSP)**

**Project Specific Special Provisions** normally appear only in the contract for which they were developed. Denoted as: **(\*\*\*\*\*)**

Also incorporated into the Contract Documents by reference are:

- Manual on Uniform Traffic Control Devices for Streets and Highways, currently adopted edition, with Washington State modifications, if any
- Standard Plans for Road, Bridge and Municipal Construction, WSDOT/APWA, current edition
- City of Kirkland Public Works Department Pre-Approved Plans and Policies, current year edition.

Contractor shall obtain copies of these publications, at Contractor's own expense.

# DIVISION 1 - GENERAL REQUIREMENTS

## DESCRIPTION OF WORK

This contract provides for the preparation and installation of Slurry Seal Type II to existing asphalt streets, pavement marking removal and replacement, street surface preparation, crack sealing, herbicide application, vegetation trimming, minor structural patching, street sweeping and other work, all in accordance with the attached Contract Plans, these Contract Provisions, and the Standard Specifications.

### 1-01 DEFINITIONS AND TERMS

*(January 4, 2016 APWA GSP)*

#### 1-01.3 Definitions

Delete the heading **Completion Dates** and the three paragraphs that follow it, and replace them with the following:

##### **Dates**

###### ***Bid Opening Date***

The date on which the Contracting Agency publicly opens and reads the Bids.

###### ***Award Date***

The date of the formal decision of the Contracting Agency to accept the lowest responsible and responsive Bidder for the Work.

###### ***Contract Execution Date***

The date the Contracting Agency officially binds the Agency to the Contract.

###### ***Notice to Proceed Date***

The date stated in the Notice to Proceed on which the Contract time begins.

###### ***Substantial Completion Date***

The day the Engineer determines the Contracting Agency has full and unrestricted use and benefit of the facilities, both from the operational and safety standpoint, any remaining traffic disruptions will be rare and brief, and only minor incidental work, replacement of temporary substitute facilities, plant establishment periods, or correction or repair remains for the Physical Completion of the total Contract.

###### ***Physical Completion Date***

The day all of the Work is physically completed on the project. All documentation required by the Contract and required by law does not necessarily need to be furnished by the Contractor by this date.

###### ***Completion Date***

The day all the Work specified in the Contract is completed and all the obligations of the Contractor under the contract are fulfilled by the Contractor. All documentation required by the Contract and required by law must be furnished by the Contractor before establishment of this date.

###### ***Final Acceptance Date***

The date on which the Contracting Agency accepts the Work as complete.

Supplement this Section with the following:

All references in the Standard Specifications, or WSDOT General Special Provisions, to the terms "Department of Transportation", "Washington State Transportation Commission", "Commission", "Secretary of Transportation", "Secretary", "Headquarters", and "State Treasurer" shall be revised to read "Contracting Agency".

All references to the terms "State" or "state" shall be revised to read "Contracting Agency" unless the reference is to an administrative agency of the State of Washington, a State statute or regulation, or the context reasonably indicates otherwise.

All references to "State Materials Laboratory" shall be revised to read "Contracting Agency designated location".

All references to "final contract voucher certification" shall be interpreted to mean the Contracting Agency form(s) by which final payment is authorized, and final completion and acceptance granted.

**Additive**

A supplemental unit of work or group of bid items, identified separately in the Bid Proposal, which may, at the discretion of the Contracting Agency, be awarded in addition to the base bid.

**Alternate**

One of two or more units of work or groups of bid items, identified separately in the Bid Proposal, from which the Contracting Agency may make a choice between different methods or material of construction for performing the same work.

**Business Day**

A business day is any day from Monday through Friday except holidays as listed in Section 1-08.5.

**Contract Bond**

The definition in the Standard Specifications for "Contract Bond" applies to whatever bond form(s) are required by the Contract Documents, which may be a combination of a Payment Bond and a Performance Bond.

**Contract Documents**

See definition for "Contract" in Standard Specifications.

**Contract Time**

The period of time established by the terms and conditions of the Contract within which the Work must be physically completed.

**Notice of Award**

The written notice from the Contracting Agency to the successful Bidder signifying the Contracting Agency's acceptance of the Bid Proposal.

**Notice to Proceed**

The written notice from the Contracting Agency or Engineer to the Contractor authorizing and directing the Contractor to proceed with the Work and establishing the date on which the Contract time begins.

**Traffic**

Both vehicular and non-vehicular traffic, such as pedestrians, bicyclists, wheelchairs, and equestrian traffic.

**1-02 BID PROCEDURES AND CONDITIONS**

*(January 24, 2011 APWA GSP)*

**1-02.1 Prequalification of Bidders**

Delete this Section and replace it with the following:

## **1-02.1 Qualifications of Bidder**

Before award of a public works contract, a bidder must meet at least the minimum qualifications of RCW 39.04.350(1) to be considered a responsible bidder and qualified to be awarded a public works project.

### ***(January 1, 2016 COK GSP)***

Bidders shall complete and sign the Statement of Bidder's Qualification contained in the Proposal. Said form must be submitted with the bid proposal.

After bids are opened, Contracting Agency may request that a bidder or all bidders provide supplemental information concerning responsibility in accordance with RCW 39.04.350(2). Such supplemental information shall be provided to Contracting Agency in writing within two (2) business days of the request. Whether bidder supplies this supplemental information within the time and manner specified or not, in addition to consideration of this additional information, Contracting Agency may also base its determination of responsibility on any available information related to the supplemental criteria.

If Contracting Agency determines that a bidder is not responsible, Contracting Agency will provide, in writing, the reasons for such determination at which point the contractor will be deemed disqualified in accordance with WSDOT Standard Specification 1-02.14(10) and the proposal rejected. The bidder may appeal the determination within two (2) business days after receipt of the determination by presenting additional information to Contracting Agency. Contracting Agency will consider the additional information before issuing its final decision. If Contracting Agency's final decision affirms that the bidder is not responsible, Contracting Agency will not execute a contract with any other bidder until two (2) business days after the bidder determined to be not responsible has received Contracting Agency's final determination. The failure or omission of a bidder to receive or examine any form, instrument, addendum or other document shall in no way relieve any bidder from obligations with respect to the bid or to the contract.

Any bidder may, within five (5) business days before the bid submittal deadline, request that Contracting Agency modify the supplemental criteria. Contracting Agency will evaluate the information submitted by the bidder and respond before the submittal deadline. If the evaluation results in a change of the criteria, the Contracting Agency will issue an Addendum to the bidding documents identifying the new criteria.

Supplemental Criteria. Contracting Agency acknowledges that Change Orders (changes, extra work, requests for equitable adjustment and claims (defined as including demands for money or time in excess of the contract amount or contract time)) are ubiquitous on public works construction projects. The expeditious resolution of Change Orders is critical to the on budget and on time successful completion of a public works project. Thus, the City has established the following relevant supplemental bidder responsibility criteria applicable for the project:

1. Criterion. The bidder must demonstrate a record of successful and timely resolution of Change Orders including compliance with public contract Change Order resolution procedures (e.g. timely notice of event giving rise to the Change Order, timely submission of a statement of the cost and/or impact of the Change Order unless the bidder is able to show extenuating circumstances that explain bidder's failure to timely provide such information to the satisfaction of Contracting Agency).
2. Documentation. As evidence that the bidder meets the supplemental responsibility criteria, after bids are opened and within two (2) business days of the public notice of Contracting Agency's tabulation of bids, the lowest responsive bidder must submit the following documentation of public works projects completed within the previous three (3) years and include for each project the following:
  - a. The Owner and contact information for the Owner;

- b. A listing of Change Orders and a signed statement from the bidder that the project timelines concerning resolution of Change Orders was complied with, and if not, provide a written explanation of what the bidder believes to be the extenuating circumstances excusing compliance with the Contract Change Order notice and claim provisions.

Contracting Agency may contact owners listed by the bidders to validate the information provided by a bidder.

***(June 27, 2011 APWA GSP)***

**1-02.2 Plans and Specifications**

Delete this section and replace it with the following:

Information as to where Bid Documents can be obtained or reviewed can be found in the Call for Bids (Invitation for Bids) for the work.

After award of the contract, plans and specifications will be issued to the Contractor at no cost as detailed below:

To Prime Contractor	No. of Sets	Basis of Distribution
Reduced plans (11" x 17")	3	Furnished automatically upon award.
Contract Provisions	3	Furnished automatically upon award.
Large plans (e.g., 22" x 34")	N/A	Furnished only upon request.

Additional plans and Contract Provisions may be obtained by the Contractor from the source stated in the Call for Bids, at the Contractor's own expense.

***(December 30, 2022 APWA GSP Option A)***

**1-02.4(1) General**

The first sentence of the ninth paragraph, beginning with "Prospective Bidder desiring...", is revised to read:

Prospective Bidders desiring an explanation or interpretation of the Bid Documents, shall request the explanation or interpretation in writing soon enough to allow a written reply to reach all prospective Bidders before the submission of their Bids.

***(July 31, 2017 APWA GSP)***

**1-02.5 Proposal Forms**

Delete this section and replace it with the following:

The Proposal Form will identify the project and its location and describe the work. It will also list estimated quantities, units of measurement, the items of work, and the materials to be furnished at the unit bid prices. The bidder shall complete spaces on the proposal form that call for, but are not limited to, unit prices; extensions; summations; the total bid amount; signatures; date; and, where applicable, retail sales taxes and acknowledgment of addenda; the bidder's name, address, telephone number, and signature; the bidder's UDBE/DBE/M/WBE commitment, if applicable; a State of Washington Contractor's Registration Number; and a Business License Number, if applicable. Bids shall be completed by typing or shall be printed in ink by hand, preferably in black ink. The required certifications are included as part of the Proposal Form.

The Contracting Agency reserves the right to arrange the proposal forms with alternates and additives, if such be to the advantage of the Contracting Agency. The bidder shall bid on all alternates and additives set forth in the Proposal Form unless otherwise specified.

***(December 10, 2020 APWA GSP Option B)***

**1-02.6 Preparation of Proposal**

Supplement the second paragraph with the following:

4. If a minimum bid amount has been established for any item, the unit or lump sum price must equal or exceed the minimum amount stated.
5. Any correction to a bid made by interlineation, alteration, or erasure, shall be initialed by the signer of the bid.

Delete the last two paragraphs, and replace them with the following:

The Bidder shall submit with their Bid a completed Contractor Certification Wage Law Compliance form, provided by the Contracting Agency. Failure to return this certification as part of the Bid Proposal package will make this Bid Nonresponsive and ineligible for Award. A Contractor Certification of Wage Law Compliance form is included in the Proposal Forms.

The Bidder shall make no stipulation on the Bid Form, nor qualify the bid in any manner.

A bid by a corporation shall be executed in the corporate name, by the president or a vice president (or other corporate officer accompanied by evidence of authority to sign).

A bid by a partnership shall be executed in the partnership name, and signed by a partner. A copy of the partnership agreement shall be submitted with the Bid Form if any UDBE requirements are to be satisfied through such an agreement.

A bid by a joint venture shall be executed in the joint venture name and signed by a member of the joint venture. A copy of the joint venture agreement shall be submitted with the Bid Form if any UDBE requirements are to be satisfied through such an agreement.

***(March 8, 2013 APWA GSP)***

**1-02.7 Bid Deposit**

Supplement this section with the following:

Bid bonds shall contain the following:

1. Contracting Agency-assigned number for the project;
2. Name of the project;
3. The Contracting Agency named as obligee;
4. The amount of the bid bond stated either as a dollar figure or as a percentage which represents five percent of the maximum bid amount that could be awarded;
5. Signature of the bidder's officer empowered to sign official statements. The signature of the person authorized to submit the bid should agree with the signature on the bond, and the title of the person must accompany the said signature;
6. The signature of the surety's officer empowered to sign the bond and the power of attorney.

If so stated in the Contract Provisions, bidder must use the bond form included in the Contract Provisions.

If so stated in the Contract Provisions, cash will not be accepted for a bid deposit.

***(January 1, 2016 COK GSP)***

**1-02.8 Noncollusion Declaration and Lobbying Certification**

The following new paragraph is inserted at the end of Section 1-02.8:

**Conflict of Interest**

The bidder affirms that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of its services hereunder. The Contractor further covenants that in the performance of this contract, no person having any conflicting interest shall be employed. Any interest on the part of the Contractor or its employees must be disclosed forthwith to the City of Kirkland. If this contract is within the scope of a Federal Housing and Community Development Block Grant program, the Contractor further covenants that no person who presently exercises any functions or responsibilities in connection with the block grant program has any personal financial interest, direct or indirect, in this contract.

***(October 1, 2020 APWA GSP, Option A)***

**1-02.9 Delivery of Proposal**

Delete this section and replace it with the following:

Each Proposal shall be submitted in a sealed envelope, with the Project Name and Project Number as stated in the Invitation for Bids clearly marked on the outside of the envelope, or as otherwise required in the Bid Documents, to ensure proper handling and delivery.

To be considered responsive on a FHWA-funded project, the Bidder may be required to submit the following items, as required by Section 1-02.6:

- DBE Written Confirmation Document from each DBE firm listed on the Bidder's completed DBE Utilization Certification (WSDOT 272-056)
- Good Faith Effort (GFE) Documentation
- DBE Bid Item Breakdown (WSDOT 272-054)
- DBE Trucking Credit Form (WSDOT 272-058)

These documents, if applicable, shall be received either with the Bid Proposal or as a supplement to the Bid. These documents shall be received **no later than 48 hours** (not including Saturdays, Sundays and Holidays) after the time for delivery of the Bid Proposal.

If submitted after the Bid Proposal is due, the document(s) must be submitted in a sealed envelope labeled the same as for the Proposal, with "Supplemental Information" added. All other information required to be submitted with the Bid Proposal must be submitted with the Bid Proposal itself, at the time stated in the Invitation for Bids.

Proposals that are received as required will be publicly opened and read as specified in Section 1-02.12. The Contracting Agency will not open or consider any Bid Proposal that is received after the time specified in the Invitation for Bids for receipt of Bid Proposals, or received in a location other than that specified in the Invitation for Bids. The Contracting Agency will not open or consider any "Supplemental Information" (DBE confirmations, or GFE documentation) that is received after the time specified above, or received in a location other than that specified in the Invitation for Bids.

If an emergency or unanticipated event interrupts normal work processes of the Contracting Agency so that Proposals cannot be received at the office designated for receipt of bids as specified in Section 1-02.12 the time specified for receipt of the Proposal will be deemed to be extended to the



same time of day specified in the solicitation on the first work day on which the normal work processes of the Contracting Agency resume.

***(July 23, 2015 APWA GSP)***

#### **1-02.10 Withdrawing, Revising, or Supplementing Proposal**

Delete this section, and replace it with the following:

After submitting a physical Bid Proposal to the Contracting Agency, the Bidder may withdraw, revise, or supplement it if:

1. The Bidder submits a written request signed by an authorized person and physically delivers it to the place designated for receipt of Bid Proposals, and
2. The Contracting Agency receives the request before the time set for receipt of Bid Proposals, and
3. The revised or supplemented Bid Proposal (if any) is received by the Contracting Agency before the time set for receipt of Bid Proposals.

If the Bidder's request to withdraw, revise, or supplement its Bid Proposal is received before the time set for receipt of Bid Proposals, the Contracting Agency will return the unopened Proposal package to the Bidder. The Bidder must then submit the revised or supplemented package in its entirety. If the Bidder does not submit a revised or supplemented package, then its bid shall be considered withdrawn.

Late revised or supplemented Bid Proposals or late withdrawal requests will be date recorded by the Contracting Agency and returned unopened. Mailed, emailed, or faxed requests to withdraw, revise, or supplement a Bid Proposal are not acceptable.

***(December 30, 2022 APWA GSP)***

#### **1-02.13 Irregular Proposals**

1. A Proposal will be considered irregular and will be rejected if:
  - a. The Bidder is not prequalified when so required;
  - b. The authorized Proposal form furnished by the Contracting Agency is not used or is altered;
  - c. The completed Proposal form contains any unauthorized additions, deletions, alternate Bids, or conditions;
  - d. The Bidder adds provisions reserving the right to reject or accept the award, or enter into the Contract;
  - e. A price per unit cannot be determined from the Bid Proposal;
  - f. The Proposal form is not properly executed;
  - g. The Bidder fails to submit or properly complete a subcontractor list (WSDOT Form 271-015), if applicable, as required in Section 1-02.6;
  - h. The Bidder fails to submit or properly complete a Disadvantaged Business Enterprise Certification (WSDOT Form 272-056), if applicable, as required in Section 1-02.6;
  - i. The Bidder fails to submit Written Confirmations (WSDOT Form 422-031) from each DBE firm listed on the Bidder's completed DBE Utilization Certification that they are in agreement with the bidder's DBE participation commitment, if applicable, as required in Section 1-02.6, or if the written confirmation that is submitted fails to meet the requirements of the Special Provisions;
  - j. The Bidder fails to submit DBE Good Faith Effort documentation, if applicable, as required in Section 1-02.6, or if the documentation that is submitted fails to demonstrate that a Good Faith Effort to meet the Condition of Award was made;
  - k. The Bidder fails to submit a DBE Bid Item Breakdown (WSDOT Form 272-054), if applicable, as required in Section 1-02.6, or if the documentation that is submitted fails to meet the requirements of the Special Provisions;

- l. The Bidder fails to submit DBE Trucking Credit Forms (WSDOT Form 272-058), if applicable, as required in Section 1-02.6, or if the documentation that is submitted fails to meet the requirements of the Special Provisions;
  - m. The Bid Proposal does not constitute a definite and unqualified offer to meet the material terms of the Bid invitation; or
  - n. More than one Proposal is submitted for the same project from a Bidder under the same or different names.
2. A Proposal may be considered irregular and may be rejected if:
- a. The Proposal does not include a unit price for every Bid item;
  - b. Any of the unit prices are excessively unbalanced (either above or below the amount of a reasonable Bid) to the potential detriment of the Contracting Agency;
  - c. Receipt of Addenda is not acknowledged;
  - d. A member of a joint venture or partnership and the joint venture or partnership submit Proposals for the same project (in such an instance, both Bids may be rejected); or
  - e. If Proposal form entries are not made in ink.

***(May 17, 2018 APWA GSP, Option B)***

**1-02.14 Disqualification of Bidders**

Delete this section and replace it with the following:

A Bidder will be deemed not responsible if the Bidder does not meet the mandatory bidder responsibility criteria in RCW 39.04.350(1), as amended; or does not meet Supplemental Criteria 1-7 listed in this Section.

The Contracting Agency will verify that the Bidder meets the mandatory bidder responsibility criteria in RCW 39.04.350(1), and Supplemental Criteria 1-2. Evidence that the Bidder meets Supplemental Criteria 3-7 shall be provided by the Bidder as stated later in this Section.

1. **Delinquent State Taxes**

- A. Criterion: The Bidder shall not owe delinquent taxes to the Washington State Department of Revenue without a payment plan approved by the Department of Revenue.
- B. Documentation: The Bidder, if and when required as detailed below, shall sign a statement (on a form to be provided by the Contracting Agency) that the Bidder does not owe delinquent taxes to the Washington State Department of Revenue, or if delinquent taxes are owed to the Washington State Department of Revenue, the Bidder must submit a written payment plan approved by the Department of Revenue, to the Contracting Agency by the deadline listed below.

2. **Federal Debarment**

- A. Criterion: The Bidder shall not currently be debarred or suspended by the Federal government.
- B. Documentation: The Bidder shall not be listed as having an “active exclusion” on the U.S. government’s “System for Award Management” database (www.sam.gov).

3. **Subcontractor Responsibility**

- A. Criterion: The Bidder’s standard subcontract form shall include the subcontractor responsibility language required by RCW 39.06.020, and the Bidder shall have an established procedure which it utilizes to validate the responsibility of each of its subcontractors. The Bidder’s subcontract form shall also include a requirement that each of its subcontractors shall have and document a similar procedure to determine whether

the sub-tier subcontractors with whom it contracts are also “responsible” subcontractors as defined by RCW 39.06.020.

- B. Documentation: The Bidder, if and when required as detailed below, shall submit a copy of its standard subcontract form for review by the Contracting Agency, and a written description of its procedure for validating the responsibility of subcontractors with which it contracts.

4. **Claims Against Retainage and Bonds**

- A. Criterion: The Bidder shall not have a record of excessive claims filed against the retainage or payment bonds for public works projects in the three years prior to the bid submittal date, that demonstrate a lack of effective management by the Bidder of making timely and appropriate payments to its subcontractors, suppliers, and workers, unless there are extenuating circumstances and such circumstances are deemed acceptable to the Contracting Agency.
- B. Documentation: The Bidder, if and when required as detailed below, shall submit a list of the public works projects completed in the three years prior to the bid submittal date that have had claims against retainage and bonds and include for each project the following information:
- Name of project
  - The owner and contact information for the owner;
  - A list of claims filed against the retainage and/or payment bond for any of the projects listed;
  - A written explanation of the circumstances surrounding each claim and the ultimate resolution of the claim.

5. **Public Bidding Crime**

- A. Criterion: The Bidder and/or its owners shall not have been convicted of a crime involving bidding on a public works contract in the five years prior to the bid submittal date.
- B. Documentation: The Bidder, if and when required as detailed below, shall sign a statement (on a form to be provided by the Contracting Agency) that the Bidder and/or its owners have not been convicted of a crime involving bidding on a public works contract.

6. **Termination for Cause / Termination for Default**

- A. Criterion: The Bidder shall not have had any public works contract terminated for cause or terminated for default by a government agency in the five years prior to the bid submittal date, unless there are extenuating circumstances and such circumstances are deemed acceptable to the Contracting Agency.
- B. Documentation: The Bidder, if and when required as detailed below, shall sign a statement (on a form to be provided by the Contracting Agency) that the Bidder has not had any public works contract terminated for cause or terminated for default by a government agency in the five years prior to the bid submittal date; or if Bidder was terminated, describe the circumstances.

7. **Lawsuits**

- A. Criterion: The Bidder shall not have lawsuits with judgments entered against the Bidder in the five years prior to the bid submittal date that demonstrate a pattern of failing to meet

the terms of contracts, unless there are extenuating circumstances and such circumstances are deemed acceptable to the Contracting Agency

- B. Documentation: The Bidder, if and when required as detailed below, shall sign a statement (on a form to be provided by the Contracting Agency) that the Bidder has not had any lawsuits with judgments entered against the Bidder in the five years prior to the bid submittal date that demonstrate a pattern of failing to meet the terms of contracts, or shall submit a list of all lawsuits with judgments entered against the Bidder in the five years prior to the bid submittal date, along with a written explanation of the circumstances surrounding each such lawsuit. The Contracting Agency shall evaluate these explanations to determine whether the lawsuits demonstrate a pattern of failing to meet of terms of construction related contracts

As evidence that the Bidder meets the Supplemental Criteria stated above, the apparent low Bidder must submit to the Contracting Agency by 12:00 P.M. (noon) of the second business day following the bid submittal deadline, a written statement verifying that the Bidder meets the supplemental criteria together with supporting documentation (sufficient in the sole judgment of the Contracting Agency) demonstrating compliance with the Supplemental Criteria. The Contracting Agency reserves the right to request further documentation as needed from the low Bidder and documentation from other Bidders as well to assess Bidder responsibility and compliance with all bidder responsibility criteria. The Contracting Agency also reserves the right to obtain information from third-parties and independent sources of information concerning a Bidder's compliance with the mandatory and supplemental criteria, and to use that information in their evaluation. The Contracting Agency may consider mitigating factors in determining whether the Bidder complies with the requirements of the supplemental criteria.

The basis for evaluation of Bidder compliance with these mandatory and supplemental criteria shall include any documents or facts obtained by Contracting Agency (whether from the Bidder or third parties) including but not limited to: (i) financial, historical, or operational data from the Bidder; (ii) information obtained directly by the Contracting Agency from others for whom the Bidder has worked, or other public agencies or private enterprises; and (iii) any additional information obtained by the Contracting Agency which is believed to be relevant to the matter.

If the Contracting Agency determines the Bidder does not meet the bidder responsibility criteria above and is therefore not a responsible Bidder, the Contracting Agency shall notify the Bidder in writing, with the reasons for its determination. If the Bidder disagrees with this determination, it may appeal the determination within two (2) business days of the Contracting Agency's determination by presenting its appeal and any additional information to the Contracting Agency. The Contracting Agency will consider the appeal and any additional information before issuing its final determination. If the final determination affirms that the Bidder is not responsible, the Contracting Agency will not execute a contract with any other Bidder until at least two business days after the Bidder determined to be not responsible has received the Contracting Agency's final determination.

Request to Change Supplemental Bidder Responsibility Criteria Prior To Bid: Bidders with concerns about the relevancy or restrictiveness of the Supplemental Bidder Responsibility Criteria may make or submit requests to the Contracting Agency to modify the criteria. Such requests shall be in writing, describe the nature of the concerns, and propose specific modifications to the criteria. Bidders shall submit such requests to the Contracting Agency no later than five (5) business days prior to the bid submittal deadline and address the request to the Project Engineer or such other person designated by the Contracting Agency in the Bid Documents.

***(December 30, 2022 APWA GSP)***

## 1-02.15 Pre Award Information

Revise this section to read:

Before awarding any contract, the Contracting Agency may require one or more of these items or actions of the apparent lowest responsible bidder:

1. A complete statement of the origin, composition, and manufacture of any or all materials to be used,
2. Samples of these materials for quality and fitness tests,
3. A progress schedule (in a form the Contracting Agency requires) showing the order of and time required for the various phases of the work,
4. A breakdown of costs assigned to any bid item,
5. Attendance at a conference with the Engineer or representatives of the Engineer,
6. Obtain, and furnish a copy of, a business license to do business in the city or county where the work is located.
7. Any other information or action taken that is deemed necessary to ensure that the bidder is the lowest responsible bidder.

## 1-03 AWARD AND EXECUTION OF CONTRACT

*(January 23, 2006 APWA GSP)*

### 1-03.1 Consideration of Bids

Revise the first paragraph to read:

After opening and reading proposals, the Contracting Agency will check them for correctness of extensions of the prices per unit and the total price. If a discrepancy exists between the price per unit and the extended amount of any bid item, the price per unit will control. If a minimum bid amount has been established for any item and the bidder's unit or lump sum price is less than the minimum specified amount, the Contracting Agency will unilaterally revise the unit or lump sum price, to the minimum specified amount and recalculate the extension. The total of extensions, corrected where necessary, including sales taxes where applicable and such additives and/or alternates as selected by the Contracting Agency, will be used by the Contracting Agency for award purposes and to fix the Awarded Contract Price amount and the amount of the contract bond.

*(October 1, 2005 APWA GSP)*

### 1-03.3 Execution of Contract

Revise this section to read:

Copies of the Contract Provisions, including the unsigned Form of Contract, will be available for signature by the successful bidder on the first business day following award. The number of copies to be executed by the Contractor will be determined by the Contracting Agency.

Within ten (10) calendar days after the award date, the successful bidder shall return the signed Contracting Agency-prepared contract, an insurance certification as required by Section 1-07.18, and a satisfactory bond as required by law and Section 1-03.4. Before execution of the contract by the Contracting Agency, the successful bidder shall provide any pre-award information the Contracting Agency may require under Section 1-02.15.

Until the Contracting Agency executes a contract, no proposal shall bind the Contracting Agency nor shall any work begin within the project limits or within Contracting Agency-furnished sites. The Contractor shall bear all risks for any work begun outside such areas and for any materials ordered before the contract is executed by the Contracting Agency.

If the bidder experiences circumstances beyond their control that prevents return of the contract documents within 10 calendar days after the award date stated above, the Contracting Agency may

grant up to a maximum of 10 additional calendar days for return of the documents, provided the Contracting Agency deems the circumstances warrant it.

***(January 1, 2016 COK GSP)***

**1-03.4 Contract Bond**

Revise the first paragraph to read:

The successful bidder shall provide executed payment and performance bond(s) for the full contract amount. Separate payment and performance bonds are required and each shall be for the full contract amount. The bond(s) shall:

1. Be on Contracting Agency-furnished form(s);
2. Be signed by an approved surety (or sureties) that:
  - a. Is registered with the Washington State Insurance Commissioner, and
  - b. Appears on the current Authorized Insurance List in the State of Washington published by the Office of the Insurance Commissioner, and
  - c. Have an A.M. best rating of A:VII or better.
3. Guarantee that the Contractor will perform and comply with all obligations, duties, and conditions under the Contract, including but not limited to the duty and obligation to indemnify, defend, and protect the Contracting Agency against all losses and claims related directly or indirectly from any failure:
  - a. Of the Contractor (or any of the employees, subcontractors, or lower tier subcontractors of the Contractor) to faithfully perform and comply with all contract obligations, conditions, and duties, or
  - b. Of the Contractor (or the subcontractors or lower tier subcontractors of the Contractor) to pay all laborers, mechanics, subcontractors, lower tier subcontractors, material person, or any other person who provides supplies or provisions for carrying out the work;
4. Be conditioned upon the payment of taxes, increases, and penalties incurred on the project under titles 50, 51, and 82 RCW; and
5. Be accompanied by a power of attorney for the Surety's officer empowered to sign the bond; and
6. Be signed by an officer of the Contractor empowered to sign official statements (sole proprietor or partner). If the Contractor is a corporation, the bond(s) must be signed by the president or vice president, unless accompanied by written proof of the authority of the individual signing the bond(s) to bind the corporation (i.e., corporate resolution, power of attorney, or a letter to such effect signed by the president or vice president).

***(November 30, 2018 APWA GSP)***

**1-03.7 Judicial Review**

Revise this section to read:

Any decision made by the Contracting Agency regarding the Award and execution of the Contract or Bid rejection shall be conclusive subject to the scope of judicial review permitted under Washington Law. Such review, if any, shall be timely filed in the Superior Court of the county where the Contracting Agency headquarters is located, provided that where an action is asserted against a county, RCW 36.01.050 shall control venue and jurisdiction.

**1-04 SCOPE OF THE WORK**

***(January 1, 2016 COK GSP)***

#### **1-04.1 Intent of the Contract**

Section 1-04.1 is supplemented with the following:

All materials, tools, labor, and guarantees thereof of required to complete the work shall be furnished and supplied in accordance with the Plans, these Special Provisions, the Standard Specifications, and City of Kirkland Pre-Approved (Standard) Plans. The Contractor shall include all costs of doing this work within the contract bid item prices.

*(December 10, 2020 APWA GSP)*

#### **1-04.2 Coordination of Contract Documents, Plans, Special Provisions, Specifications, and Addenda**

Revise the second paragraph to read:

Any inconsistency in the parts of the contract shall be resolved by following this order of precedence (e.g., 1 presiding over 2, 2 over 3, 3 over 4, and so forth):

1. Addenda,
2. Proposal Form,
3. Special Provisions,
4. Contract Plans,
5. Standard Specifications,
6. Contracting Agency's Standard Plans or Details (if any), and
7. WSDOT Standard Plans for Road, Bridge, and Municipal Construction.

*(January 1, 2016 COK GSP)*

#### **1-04.11 Final Cleanup**

Section 1-04.11 is deleted in its entirety and replaced with the following:

The Contractor shall perform final cleanup as provided in this Section. The Engineer will not establish the Physical Completion Date until this is done. All public and private property the Contractor occupied to do the Work, including but not limited to the Street Right of Way, material sites, borrow and waste sites, and construction staging area shall be left neat and presentable. Immediately after completion of the Work, the Contractor shall cleanup and remove all refuse and unused materials of any kind resulting from the Work. Failure to do the final cleanup may result in the final cleanup being done by the Owner and the cost thereof charged to the Contractor and deducted from the Contractor's final progress estimate.

The Contractor shall:

1. Remove all rubbish, surplus materials, discarded materials, falsework, piling, camp buildings, temporary structures, equipment, and debris;
2. Remove from the Project, all unneeded, oversized rock left from grading, surfacing, or paving unless the Contract specifies otherwise or the Engineer approves otherwise;
3. On all concrete and asphalt pavement work, flush the pavement clean and remove the wash water and debris;
4. Sweep and flush structure decks and remove wash water and debris;
5. Clean out from all open culverts and drains, inlets, catch basins, manholes and water main valve chambers, within the limits of the Project Site, all dirt and debris of any kind that is the result of the Contractor's operations;
6. Level and fine grade all excavated material not used for backfill where the Contract requires;
7. Fine grade all slopes;

8. Upon completion of grading and cleanup operations at any privately-owned site for which a written agreement between the Contractor and property owner is required, the Contractor shall obtain and furnish to the Engineer a written release from all damages, duly executed by the property owner, stating that the restoration of the property has been satisfactorily accomplished.;

All costs associated with cleanup shall be incidental to the Work and shall be included in the various Bid items in the Bid, and shall be at no additional cost to the Owner.

## **1-05 CONTROL OF WORK**

*(January 27, 2021 COK GSP)*

### **1-05.1 Authority of the Engineer**

Section 1-05.1 is supplemented with the following:

When directed by the Engineer for purposes such as (but not limited to) maintaining unrestricted public access and use outside the Work area, maintaining an appropriate construction site appearance, and/or allowing full access to the Work by the Engineer or other City personnel, the Contractor shall cleanup and remove debris, refuse, and discarded materials of any kind resulting from the Work to meet those purposes. These activities shall be incidental to the bid items associated with the Work that generated the debris, refuse, and discarded materials. Failure to do so may result in cleanup done by the Owner and the cost thereof charged to the Contractor by either deducting from the next Progress Payment to the Contractor or direct billing from the City.

*(January 1, 2020 COK GSP)*

### **1-05.4 Conformity with and Deviations from Plans and Stakes**

Section 1-05.4 is supplemented with the following:

Unless otherwise identified on Plans or in the Special Provisions, Unit Bid prices shall cover all costs for all surveying labor, equipment, materials, and supervision required to perform the Work. This shall include any resurveying, checking, correction of errors, replacement of missing or damaged stakes, and coordination efforts.

*(January 1, 2016 COK GSP)*

Add new Section 1-05.4(1).

#### **1-05.4(1) Roadway and Utility Surveys**

The Contractor shall be responsible for setting, maintaining, and resetting all alignment stakes, slope stakes, and grades necessary for the construction of the improvements under this contract. Except for the survey control data furnished by the Owner, calculations, surveying, and measuring required for setting and maintaining the necessary lines and grades shall be the Contractor's responsibility.

The Owner may spot-check the Contractor's surveying. These spot-checks will not change the requirements for normal checking by the Contractor.

To facilitate the establishment of lines and elevations, the Owner will provide the Contractor with primary survey control information consisting of descriptions of two primary control points used for the horizontal and vertical control. Primary control points will be described and shown on the right-of-way Plans. The Contractor shall check all control points for horizontal and vertical locations prior to use and report any discrepancy to the Engineer. Errors resulting from using control points which have not been verified, shall be the Contractor's responsibility.

At a minimum the Contractor shall provide following survey staking shall be required:



1. Construction centerline or an offset to construction centerline shall be staked at all angle points and 100-foot intervals on tangents.
2. Offset stakes of JUT Centerline at all angle points and at 50-foot intervals on tangents
  - a. Cut/fill shall reference the elevations of the lowest conduit.
  - b. Offset shall reference the location of the center of trench and list the width of the trench section.
3. Offset stakes of all structure control/location points shown on the undergrounding Plans.
  - a. Each vault, handhold, and junction box shall have a sets of off-set points provided each location point shown in the location tables Cut/Fill shall reference elevations of the finish grade of the top lid of the structure.
  - b. Each pole riser and stub up, shall have at least one set of off-set hubs provided with cut/fills to finish ground elevations.
  - c. Finish grade elevations of all structures shall be determined by the Contractor based on the typical sections and details provide on the Contract Drawings.
4. Offset stakes at face or walls.
5. Offset staking of all drainage structures and drainage pipes at 50-foot intervals.
6. Location of all right-of-way and easements adjacent to the work area as shown on the right-of-way Plans.
7. Offset of all permanent concrete sidewalks, curb ramps, and driveways.

Each stake shall have the following information: Hub elevation, offset distance to items being staked, cut/fill to proposed elevations, design elevation of items being staked.

The above information shall also be shown on a written Cut Sheet and provided to the City inspector 48-hours prior to installation of the items being staked.

The Contractor shall establish all secondary survey controls, both horizontal and vertical, as necessary to assure proper placement of all project elements based on the primary control points provided by the Engineer. Survey work shall be within the following tolerances:

Stationing	+0.01 foot
Alignment	+0.01 foot (between successive points)
Superstructure Elevations	+0.01 foot (from plan elevations)
Substructure Elevations	+0.05 foot (from plan elevations)
Sidewalk and Curb Ramp Elevations	+0.01 foot (from plan elevations)

During the progress of the work, the Contractor shall make available to the Engineer all field books including survey information, footing elevations, cross sections and quantities.

The Contractor shall be fully responsible for the close coordination of field locations and measurements with appropriate dimensions of structural members being fabricated.

**(July 23, 2015 APWA GSP)**  
**1-05.4(2) Bridge and Structure Surveys**

For all structural work such as bridges and retaining walls, the Contractor shall retain as a part of Contractor's organization an experienced team of surveyors.

The Contractor shall provide all surveys required to complete the structure, except the following primary survey control which will be provided by the Engineer:

1. Centerline or offsets to centerline of the structure.
2. Stations of abutments and pier centerlines.
3. A sufficient number of bench marks for levels to enable the Contractor to set grades at reasonably short distances.

4. Monuments and control points as shown in the Plans.

The Contractor shall establish all secondary survey controls, both horizontal and vertical, as necessary to assure proper placement of all project elements based on the primary control points provided by the Engineer. Survey work shall be within the following tolerances:

Stationing	± 0.01 foot
Alignment	± 0.01 foot (between successive points)
Superstructure Elevations	± 0.01 foot (from plan elevations)
Substructure Elevations	± 0.05 foot (from plan elevations)

During the progress of the work, the Contractor shall make available to the Engineer all field books including survey information, footing elevations, cross sections and quantities.

The Contractor shall be fully responsible for the close coordination of field locations and measurements with appropriate dimensions of structural members being fabricated.

**(January 1, 2016 COK GSP)**

**Measurement**

No unit of measurement shall apply to the lump sum price for construction surveying.

**Payment**

Payment will be made in accordance with Section 1-04.1 of these Specifications for the following bid item:

“Construction Surveying”, per lump sum.

The lump sum Contract price for "Construction Surveying" shall be full pay for all labor, equipment, materials, and supervision utilized to perform the Work specified, including any resurveying, checking, correction of errors, replacement of missing or damaged stakes, and coordination efforts.

**(October 1, 2005 APWA GSP)**

**1-05.7 Removal of Defective and Unauthorized Work**

Supplement this section with the following:

If the Contractor fails to remedy defective or unauthorized work within the time specified in a written notice from the Engineer, or fails to perform any part of the work required by the Contract Documents, the Engineer may correct and remedy such work as may be identified in the written notice, with Contracting Agency forces or by such other means as the Contracting Agency may deem necessary.

If the Contractor fails to comply with a written order to remedy what the Engineer determines to be an emergency situation, the Engineer may have the defective and unauthorized work corrected immediately, have the rejected work removed and replaced, or have work the Contractor refuses to perform completed by using Contracting Agency or other forces. An emergency situation is any situation when, in the opinion of the Engineer, a delay in its remedy could be potentially unsafe, or might cause serious risk of loss or damage to the public.

Direct or indirect costs incurred by the Contracting Agency attributable to correcting and remedying defective or unauthorized work, or work the Contractor failed or refused to perform, shall be paid by the Contractor. Payment will be deducted by the Engineer from monies due, or to become due, the Contractor. Such direct and indirect costs shall include in particular, but without limitation, compensation for additional professional services required, and costs for repair and replacement of work of others destroyed or damaged by correction, removal, or replacement of the Contractor's unauthorized work.

No adjustment in contract time or compensation will be allowed because of the delay in the performance of the work attributable to the exercise of the Contracting Agency's rights provided by this Section.

The rights exercised under the provisions of this section shall not diminish the Contracting Agency's right to pursue any other avenue for additional remedy or damages with respect to the Contractor's failure to perform the work as required.

***(January 1, 2016 COK GSP)***

**1-05.9 Equipment**

The following new paragraph is inserted between the second and third paragraphs:

Use of equipment with metal tracks will not be permitted on concrete or asphalt surfaces unless otherwise authorized by the Engineer.

***(January 1, 2016 COK GSP)***

**1-05.10 Guarantees**

Section 1-05.10 is supplemented as follows:

Guarantees and maintenance bonds shall be in accordance with City of Kirkland, State of Washington, Public Works Performance and Payment Bond forms and requirements. The performance bond shall be in the full amount of contract. The Contractor guarantees all items of material, equipment, and workmanship against mechanical, structural, or other defects for which the Contractor is responsible that may develop or become evident within a period of one year from and after acceptance of the work by the Owner. This guarantee shall be understood to require prompt remedy of defects upon written notification to the Contractor. If the Owner determines the defect requires immediate repair, the Owner may, without further notice to the Contractor, make the necessary corrections, the cost of which shall be borne by the Contractor. To support the above guarantee, the Contractor's performance bond shall remain in full force and effect for one year following the acceptance of the project by the Owner.

***(October 1, 2005 APWA GSP)***

**1-05.11 Final Inspection**

Delete this section and replace it with the following:

**1-05.11 Final Inspections and Operational Testing**

**1-05.11(1) Substantial Completion Date**

When the Contractor considers the work to be substantially complete, the Contractor shall so notify the Engineer and request the Engineer establish the Substantial Completion Date. The Contractor's request shall list the specific items of work that remain to be completed in order to reach physical completion. The Engineer will schedule an inspection of the work with the Contractor to determine the status of completion. The Engineer may also establish the Substantial Completion Date unilaterally.

If, after this inspection, the Engineer concurs with the Contractor that the work is substantially complete and ready for its intended use, the Engineer, by written notice to the Contractor, will set the Substantial Completion Date. If, after this inspection the Engineer does not consider the work substantially complete and ready for its intended use, the Engineer will, by written notice, so notify the Contractor giving the reasons therefor.

Upon receipt of written notice concurring in or denying substantial completion, whichever is applicable, the Contractor shall pursue vigorously, diligently and without unauthorized interruption, the work necessary to reach Substantial and Physical Completion. The Contractor shall provide the

Engineer with a revised schedule indicating when the Contractor expects to reach substantial and physical completion of the work.

The above process shall be repeated until the Engineer establishes the Substantial Completion Date and the Contractor considers the work physically complete and ready for final inspection.

**1-05.11(2) Final Inspection and Physical Completion Date**

When the Contractor considers the work physically complete and ready for final inspection, the Contractor by written notice, shall request the Engineer to schedule a final inspection. The Engineer will set a date for final inspection. The Engineer and the Contractor will then make a final inspection and the Engineer will notify the Contractor in writing of all particulars in which the final inspection reveals the work incomplete or unacceptable. The Contractor shall immediately take such corrective measures as are necessary to remedy the listed deficiencies. Corrective work shall be pursued vigorously, diligently, and without interruption until physical completion of the listed deficiencies. This process will continue until the Engineer is satisfied the listed deficiencies have been corrected.

If action to correct the listed deficiencies is not initiated within 7 days after receipt of the written notice listing the deficiencies, the Engineer may, upon written notice to the Contractor, take whatever steps are necessary to correct those deficiencies pursuant to Section 1-05.7.

The Contractor will not be allowed an extension of contract time because of a delay in the performance of the work attributable to the exercise of the Engineer's right hereunder.

Upon correction of all deficiencies, the Engineer will notify the Contractor and the Contracting Agency, in writing, of the date upon which the work was considered physically complete. That date shall constitute the Physical Completion Date of the contract, but shall not imply acceptance of the work or that all the obligations of the Contractor under the contract have been fulfilled.

**1-05.11(3) Operational Testing**

It is the intent of the Contracting Agency to have at the Physical Completion Date a complete and operable system. Therefore when the work involves the installation of machinery or other mechanical equipment; street lighting, electrical distribution or signal systems; irrigation systems; buildings; or other similar work it may be desirable for the Engineer to have the Contractor operate and test the work for a period of time after final inspection but prior to the physical completion date. Whenever items of work are listed in the Contract Provisions for operational testing they shall be fully tested under operating conditions for the time period specified to ensure their acceptability prior to the Physical Completion Date. During and following the test period, the Contractor shall correct any items of workmanship, materials, or equipment which prove faulty, or that are not in first class operating condition. Equipment, electrical controls, meters, or other devices and equipment to be tested during this period shall be tested under the observation of the Engineer, so that the Engineer may determine their suitability for the purpose for which they were installed. The Physical Completion Date cannot be established until testing and corrections have been completed to the satisfaction of the Engineer.

The costs for power, gas, labor, material, supplies, and everything else needed to successfully complete operational testing, shall be included in the unit contract prices related to the system being tested, unless specifically set forth otherwise in the proposal.

Operational and test periods, when required by the Engineer, shall not affect a manufacturer's guaranties or warranties furnished under the terms of the contract.

***(March 8, 2013 APWA GSP)***

**1-05.12 Final Acceptance**

Add new Section 1-05.12(1).

**1-05.12(1) One-Year Guarantee Period**

The Contractor shall return to the project and repair or replace all defects in workmanship and material discovered within one year after Final Acceptance of the Work. The Contractor shall start work to remedy any such defects within 7 calendar days of receiving Contracting Agency's written notice of a defect, and shall complete such work within the time stated in the Contracting Agency's notice. In case of an emergency, where damage may result from delay or where loss of services may result, such corrections may be made by the Contracting Agency's own forces or another contractor, in which case the cost of corrections shall be paid by the Contractor. In the event the Contractor does not accomplish corrections within the time specified, the work will be otherwise accomplished and the cost of same shall be paid by the Contractor.

When corrections of defects are made, the Contractor shall then be responsible for correcting all defects in workmanship and materials in the corrected work for one year after acceptance of the corrections by Contracting Agency.

This guarantee is supplemental to and does not limit or affect the requirements that the Contractor's work comply with the requirements of the Contract or any other legal rights or remedies of the Contracting Agency.

***(August 14, 2013 APWA GSP)***

**1-05.13 Superintendents, Labor and Equipment of Contractor**

Delete the sixth and seventh paragraph of this section.

***(December 30, 2022 APWA GSP)***

**1-05.15 Method of Serving Notices**

Revise the second paragraph to read:

All correspondence from the Contractor shall be directed to the Project Engineer. All correspondence from the Contractor constituting any notification, notice of protest, notice of dispute, or other correspondence constituting notification required to be furnished under the Contract, must be in paper format, hand delivered or sent via mail delivery service to the Project Engineer's office. Electronic copies such as e-mails or electronically delivered copies of correspondence will not constitute such notice and will not comply with the requirements of the Contract.

***(October 1, 2005 APWA GSP)***

**1-05.16 Water and Power**

The Contractor shall make necessary arrangements, and shall bear the costs for power and water necessary for the performance of the work, unless the contract includes power and water as a pay item.

**1-06 CONTROL OF MATERIAL**

***(January 1, 2016 COK GSP)***

**1-06.1 Approval of Materials Prior to Use**

Section 1-06.1 is supplemented as follows:

Approval of a Material source shall not mean acceptance of the Material. The Material shall meet the requirements of the Contract.

***(January 4, 2016 APWA GSP)***

**1-06.6 Recycled Materials**

Delete this section, including its subsections, and replace it with the following:

The Contractor shall make their best effort to utilize recycled materials in the construction of the project. Approval of such material use shall be as detailed elsewhere in the Standard Specifications.

Prior to Physical Completion the Contractor shall report the quantity of recycled materials that were utilized in the construction of the project for each of the items listed in Table 9-03.21(1)E in Section 9-03.21. The report shall include hot mix asphalt, recycled concrete aggregate, recycled glass, steel furnace slag and other recycled materials (e.g. utilization of on-site material and aggregates from concrete returned to the supplier). The Contractor's report shall be provided on DOT form 350-075 Recycled Materials Reporting.

**1-07 LEGAL RELATIONS AND RESPONSIBILITIES TO THE PUBLIC**

***(January 1, 2021 COK GSP)***

**1-07.1 Laws to Be Observed**

Section 1-07.1 is supplemented with the following:

The Contractor shall at all times eliminate noise to the maximum practicable extent. Air compressing plants shall be equipped with silencers, and the exhaust of all gasoline motors or other power equipment shall be provided with mufflers. Special care shall be used to avoid noise or other nuisances, and the Contractor shall strictly observe all federal, state, and local regulations concerning noise.

The Contractor shall make an effort to reduce carbon emissions by turning off engines on construction equipment not in active use, and on trucks that are idling while waiting to load or unload material for five minutes or more.

**Compliance with Laws**

The Contractor shall comply with the requirements of all other City ordinances, state statutes, laws, and regulations, whether or not stated herein, which are specifically applicable to the public improvements and work to be performed.

The Contractor shall be subject to City of Kirkland Code enforcement, as required by Kirkland Municipal Code (KMC) Chapter 1.12. The Contractor shall fully comply with and satisfy all fines and costs assessed by code enforcement(s) prior to the Completion Date, unless otherwise authorized by the City of Kirkland in writing.

***(October 1, 2005 APWA GSP)***

Supplement this section with the following:

In cases of conflict between different safety regulations, the more stringent regulation shall apply.

The Washington State Department of Labor and Industries shall be the sole and paramount administrative agency responsible for the administration of the provisions of the Washington Industrial Safety and Health Act of 1973 (WISHA).

The Contractor shall maintain at the project site office, or other well known place at the project site, all articles necessary for providing first aid to the injured. The Contractor shall establish, publish, and make known to all employees, procedures for ensuring immediate removal to a hospital, or doctor's care, persons, including employees, who may have been injured on the project site.

Employees should not be permitted to work on the project site before the Contractor has established and made known procedures for removal of injured persons to a hospital or a doctor's care.

The Contractor shall have sole responsibility for the safety, efficiency, and adequacy of the Contractor's plant, appliances, and methods, and for any damage or injury resulting from their failure, or improper maintenance, use, or operation. The Contractor shall be solely and completely responsible for the conditions of the project site, including safety for all persons and property in the performance of the work. This requirement shall apply continuously, and not be limited to normal working hours. The required or implied duty of the Engineer to conduct construction review of the Contractor's performance does not, and shall not, be intended to include review and adequacy of the Contractor's safety measures in, on, or near the project site.

***(January 1, 2016 COK GSP)***

**Contractor's Safety Responsibilities**

These construction documents and the joint and several phases of construction hereby contemplated are to be governed at all times by applicable provisions of the federal law(s), including but not limited to the latest amendments of the following:

Williams-Steiger Occupational Safety and Health Act of 1980, Public Law 91-596.

Part 1910 - Occupational Safety and Health Standards, Chapter XVII of Title 29, Code of Federal Regulations.

This project, the Contractor and its subcontractors, shall, at all times, be governed by Chapter XIII of Title 29, Code of Federal Regulations, Part 1518 - Safety and Health Regulations for Construction (35 CFR 75), as amended to date.

To implement the program, and to provide safe and healthful working conditions for all persons, the construction superintendent or his/her designated safety officer shall conduct general project safety meetings at the site at least once each month during the course of construction.

The prime contractor and all subcontractors shall immediately report all accidents, injuries, and health hazards to the Manager, in writing. This shall not obviate any mandatory reporting under the provisions of the Occupational Safety and Health Act of 1970. This program shall become a part of the contract documents and the contract between the Owner and the Contractor, and all subcontractors, as though fully written therein.

Where the location of the work is in proximity to overhead wires and power lines, the Contractor shall coordinate all work with the utility and shall provide for such measures as may be necessary for the protection of the workers.

***(June 27, 2011 APWA GSP)***

**1-07.2 State Taxes**

Delete this section, including its sub-sections, in its entirety and replace it with the following:

**1-07.2 State Sales Tax**

The Washington State Department of Revenue has issued special rules on the State sales tax. Sections 1-07.2(1) through 1-07.2(3) are meant to clarify those rules. The Contractor should contact the Washington State Department of Revenue for answers to questions in this area. The Contracting Agency will not adjust its payment if the Contractor bases a bid on a misunderstood tax liability.

The Contractor shall include all Contractor-paid taxes in the unit bid prices or other contract amounts. In some cases, however, state retail sales tax will not be included. Section 1-07.2(2) describes this exception.

The Contracting Agency will pay the retained percentage (or release the Contract Bond if a FHWA-funded Project) only if the Contractor has obtained from the Washington State Department of Revenue a certificate showing that all contract-related taxes have been paid (RCW 60.28.051). The Contracting Agency may deduct from its payments to the Contractor any amount the Contractor may owe the Washington State Department of Revenue, whether the amount owed relates to this contract or not. Any amount so deducted will be paid into the proper State fund.

**1-07.2(1) State Sales Tax — Rule 171**

WAC 458-20-171, and its related rules, apply to building, repairing, or improving streets, roads, etc., which are owned by a municipal corporation, or political subdivision of the state, or by the United States, and which are used primarily for foot or vehicular traffic. This includes storm or combined sewer systems within and included as a part of the street or road drainage system and power lines when such are part of the roadway lighting system. For work performed in such cases, the Contractor shall include Washington State Retail Sales Taxes in the various unit bid item prices, or other contract amounts, including those that the Contractor pays on the purchase of the materials, equipment, or supplies used or consumed in doing the work.

**1-07.2(2) State Sales Tax — Rule 170**

WAC 458-20-170, and its related rules, apply to the constructing and repairing of new or existing buildings, or other structures, upon real property. This includes, but is not limited to, the construction of streets, roads, highways, etc., owned by the state of Washington; water mains and their appurtenances; sanitary sewers and sewage disposal systems unless such sewers and disposal systems are within, and a part of, a street or road drainage system; telephone, telegraph, electrical power distribution lines, or other conduits or lines in or above streets or roads, unless such power lines become a part of a street or road lighting system; and installing or attaching of any article of tangible personal property in or to real property, whether or not such personal property becomes a part of the realty by virtue of installation.

For work performed in such cases, the Contractor shall collect from the Contracting Agency, retail sales tax on the full contract price. The Contracting Agency will automatically add this sales tax to each payment to the Contractor. For this reason, the Contractor shall not include the retail sales tax in the unit bid item prices, or in any other contract amount subject to Rule 170, with the following exception.

Exception: The Contracting Agency will not add in sales tax for a payment the Contractor or a subcontractor makes on the purchase or rental of tools, machinery, equipment, or consumable supplies not integrated into the project. Such sales taxes shall be included in the unit bid item prices or in any other contract amount.

**1-07.2(3) Services**

The Contractor shall not collect retail sales tax from the Contracting Agency on any contract wholly for professional or other services (as defined in Washington State Department of Revenue Rules 138 and 244).

**(February 2, 2021 COK GSP)**

**1-07.4(2) Health Hazards**

Supplement this section with the following:

**COVID-19 Health and Safety Plan (CHSP)**

Supplement this section with the following:



The Contractor shall prepare a project specific COVID-19 health and safety plan (CHSP). The CHSP shall be prepared and submitted as a Type 2 Working Drawing prior to beginning physical Work. The CHSP shall be based on the most current State and Federal requirements. If the State or Federal requirements are revised, the CHSP shall be updated as necessary to conform to the current requirements.

The Contractor shall update and resubmit the CHSP as the work progresses and new activities appear on the look ahead schedule required under Section 1-08.3(2)D. If the conditions change on the project, or a particular activity, the Contractor shall update and resubmit the CHSP. Work on any activity shall cease if conditions prevent full compliance with the CHSP.

The CHSP shall address the health and safety of all people associated with the project including State workers in the field, Contractor personnel, consultants, project staff, subcontractors, suppliers and anyone on the project site, staging areas, or yards.

All labor, materials, and equipment needed to prepare and implement the CHSP shall be incidental to other bid items and shall not be the basis for additional compensation to the Contractor. This includes but, is not limited to, a site supervisor to implement the plan, worker daily temperature checks and other required monitoring and documentation, means and methods to achieve safe distancing between workers, labor adjustments in response to workers unable to work on-site, providing masks and handwashing stations, etc.

#### **COVID-19 Health and Safety Plan (CHSP) Inspection**

The Contractor shall grant full and unrestricted access to the Engineer for CHSP inspections. The Engineer (or designee) will conduct periodic compliance inspections on the project site, staging areas, or yards to verify that any ongoing work activity is following the CHSP plan. If the Engineer becomes aware of a noncompliance incident either through a site inspection or other means, the Contractor will be notified immediately (within 1 hour). The Contractor shall immediately remedy the noncompliance incident or suspend all or part of the associated work activity. The Contractor shall satisfy the Engineer that the noncompliance incident has been corrected before the suspension will end.

***(January 1, 2021 COK GSP)***

#### **1-07.6 Permits and Licenses**

Replace item 6 of the second paragraph of this section with the following:

6. The permit costs the Contracting Agency nothing. This shall include, but not be limited to, application and initial review fees, costs associated with fulfillment of all permit requirements, additional operational fees assessed during the life of the permit.

Supplement second paragraph of this section with the following:

7. Securing the When a violation of the Construction Stormwater General Permit (CSWGP) and/or Kirkland Municipal Code KMC 15.52 occurs, Contractor shall immediately notify the City of Kirkland Spill Hotline (425) 587-3900. Contractor shall also report to the Engineer and other agencies as identified in the Contractor's Spill Prevention, Control, and Countermeasures (SPCC) Plan (prepared in accordance with Section 1-07.15(1) ).

***(January 1, 2021 COK GSP)***

#### **1-07.6(1) Permits for Sanitary Sewer Discharge for Construction Dewatering**

Add new Section 1-07.6(1)

The Contracting Agency has not obtained a King County Authorization for Construction Dewatering or local sanitary sewer operating permits for this Work. Contractor proposals for this method of construction stormwater disposal will be supported by the Contracting Agency only if, as determined by the Engineer, the proposal meets all the requirements indicated in Section 1-07.6 and this Section.

Contractors proposing to use sanitary sewer methods for construction dewatering and discharge are directed to the King County web page for "Construction Dewatering" for applications and information on the application process.

In addition to the requirements of Section 1-07.6, Contractor shall provide to the Engineer the written permission obtained by the Contractor from the local sanitary sewer operating agency for use of the sanitary sewer for construction dewatering discharge in advance of the Contractor applying for either general or individual King County Authorization for Construction Dewatering.

Unless otherwise indicated in the Contract Documents or by the Engineer in writing, no claims for equitable adjustment of Contract Time will be approved in order to obtain King County Authorizations and/or local sanitary sewer operating permits.

***(January 1, 2021 COK GSP)***

**1-07.6(2) Permits for Off-site Staging and Storage Areas**

Add new Section 1-07.6(2)

The Contracting Agency has not obtained any City of Kirkland Temporary Use Permits for temporary use(s) of off-site areas or properties in the City of Kirkland for the purposes of staging, materials storage, and/or any other Contractor-desired temporary uses during the Work. A City of Kirkland Temporary Use Permit must be obtained by the Contractor for temporary use for the Work of any off-site areas or properties not located in a City of Kirkland right-of-way (ROW). This requirement is in addition to any permissions and/or agreements reached between the Contractor and the property owner(s) as required in Section 1-07.24.

"Off-site" will be taken to mean any area not designated as part of the Work in the Plans or other Contract Documents.

A City of Kirkland Temporary Use Permit is not required for additional use of areas located in a City of Kirkland right-of-way (ROW) and not indicated in the Plans or other Contract Documents. However, the Contractor shall not occupy additional City of Kirkland ROW not shown as part of the Work without advance written approval by the Engineer. Contractor shall photograph and/or video document the existing conditions of ROW used. Any damage or degradation of the existing conditions in these areas shall be repaired and/or replaced by the Contractor at no additional cost to the City of Kirkland.

Contractor shall apply for a City of Kirkland Temporary Use Permit from the City of Kirkland Planning and Building Department through <http://mybuildingpermit.com>. Contractor shall also notify the Engineer when the Temporary Use Permit application has been submitted.

Unless otherwise indicated in the Contract Documents or by the Engineer in writing, no claims for equitable adjustment of Contract Time will be allowed requesting additional time required for the Contractor to obtain a City of Kirkland Temporary Use Permit for temporary use of any off-site area or property not designated as part of the Work area in the Plans.

***(January 3, 2020 APWA GSP)***

**1-07.9(5) Required Documents**

Delete this section and replace it with the following:

**General**

All “Statements of Intent to Pay Prevailing Wages”, “Affidavits of Wages Paid” and Certified Payrolls, including a signed Statement of Compliance for Federal-aid projects, shall be submitted to the Engineer and the State L&I online Prevailing Wage Intent & Affidavit (PWIA) system.

**Intent and Affidavits**

On forms provided by the Industrial Statistician of State L&I, the Contractor shall submit to the Engineer the following for themselves and for each firm covered under RCW 39.12 that will or has provided Work and materials for the Contract:

1. The approved “Statement of Intent to Pay Prevailing Wages” State L&I’s form number F700-029-000. The Contracting Agency will make no payment under this Contract until this statement has been approved by State L&I and reviewed by the Engineer.
2. The approved “Affidavit of Prevailing Wages Paid”, State L&I’s form number F700-007-000. The Contracting Agency will not grant Completion until all approved Affidavit of Wages paid for the Contractor and all Subcontractors have been received by the Engineer. The Contracting Agency will not release to the Contractor any funds retained under RCW 60.28.011 until “Affidavit of Prevailing Wages Paid” forms have been approved by State L&I and all of the approved forms have been submitted to the Engineer for every firm that worked on the Contract.

The Contractor is responsible for requesting these forms from State L&I and for paying any fees required by State L&I.

**Certified Payrolls**

Certified payrolls are required to be submitted by the Contractor for themselves, all Subcontractors and all lower tier subcontractors. The payrolls shall be submitted weekly on all Federal-aid projects and no less than monthly on State funded projects.

**Penalties for Noncompliance**

The Contractor is advised, if these payrolls are not supplied within the prescribed deadlines, any or all payments may be withheld until compliance is achieved. In addition, failure to provide these payrolls may result in other sanctions as provided by State laws (RCW 39.12.050) and/or Federal regulations (29 CFR 5.12).

***(October 1, 2020 APWA GSP, Option A)***

***1-07.11 Requirements for Nondiscrimination***

Supplement this section with the following:

***Disadvantaged Business Enterprise Participation***

The Disadvantaged Business Enterprise (DBE) requirements of 49 CFR Part 26 and USDOT’s official interpretations (i.e., Questions & Answers) apply to this Contract. As such, the requirements of this Contract are to make affirmative efforts to solicit DBEs, provide information on who submitted a Bid or quote and to report DBE participation monthly as described elsewhere in these Contract Provisions. No preference will be included in the evaluation of Bids/Proposals, no minimum level of DBE participation shall be required as a Condition of Award and Bids/Proposals may not be rejected or considered non-responsive on that basis.

## **DBE Abbreviations and Definitions**

**Broker** – A business firm that provides a bona fide service, such as professional, technical, consultant or managerial services and assistance in the procurement of essential personnel, facilities, equipment, materials, or supplies required for the performance of the Contract, or, persons/companies who arrange or expedite transactions.

**Certified Business Description** – Specific descriptions of work the DBE is certified to perform, as identified in the Certified Firm Directory, under the Vendor Information page.

**Certified Firm Directory** – A database of all Minority, Women, and Disadvantaged Business Enterprises. The on-line Directory is available to Contractors for their use in identifying and soliciting interest from DBE firms. The database is located under the Firm Certification section of the Diversity Management and Compliance System web page at: <https://omwbe.diversitycompliance.com>.

### **Commercially Useful Function (CUF)**

49 CFR 26.55(c)(1) defines commercially useful function as: “A DBE performs a commercially useful function when it is responsible for execution of the work of the contract and is carrying out its responsibilities by actually performing, managing, and supervising the work involved. To perform a commercially useful function, the DBE must also be responsible, with respect to materials and supplies used on the contract, for negotiating price, determining quality and quantity, ordering the material, and installing (where applicable) and paying for the material itself. To determine whether a DBE is performing a commercially useful function, you must evaluate the amount of work subcontracted, industry practices, whether the amount the firm is to be paid under the contract is commensurate with the work it is actually performing and the DBE credit claimed for its performance of the work, and other relevant factors.”

**Contract** – For this Special Provision only, this definition supplements Section 1-01.3. 49 CFR 26.5 defines contract as: “... a legally binding relationship obligating a seller to furnish supplies or services (including, but not limited to, construction and professional services) and the buyer to pay for them. For purposes of this part, a lease is considered to be a contract.”

**Disadvantaged Business Enterprise (DBE)** – A business firm certified by the Washington State Office of Minority and Women’s Business Enterprises, as meeting the criteria outlined in 49 CFR 26 regarding DBE certification.

**Force Account Work** – Work measured and paid in accordance with Section 1-09.6.

**Manufacturer (DBE)** – A DBE firm that operates or maintains a factory or establishment that produces on the premises the materials, supplies, articles, or equipment required under the Contract. A DBE Manufacturer shall produce finished goods or products from raw or unfinished material or purchase and substantially alters goods and materials to make them suitable for construction use before reselling them.

**Regular Dealer (DBE)** – A DBE firm that owns, operates, or maintains a store, warehouse, or other establishment in which the materials or supplies required for the performance of a Contract are bought, kept in stock, and regularly sold to the public in the usual course of business. To be a Regular Dealer, the DBE firm must be an established regular business that engages in as its principal business and in its own name the purchase and sale of the products in question. A Regular Dealer in such items as steel, cement, gravel, stone, and petroleum products need not own, operate or maintain a place of business if it both owns and operates distribution equipment for the products. Any supplementing of regular dealers’ own distribution equipment shall be by long-term formal lease agreements and not on an ad-hoc basis. Brokers, packagers, manufacturers’ representatives, or other persons who

arrange or expedite transactions shall not be regarded as Regular Dealers within the meaning of this definition.

**DBE Goals**

No DBE goals have been assigned as part of this Contract.

**Affirmative Efforts to Solicit DBE Participation**

The Contractor shall not discriminate on the grounds of race, color, sex, national origin, age, or disability in the selection and retention of subcontractors, including procurement of materials and leases of equipment. DBE firms shall have an equal opportunity to compete for subcontracts in which the Contractor enters into pursuant to this Contract.

Contractors are encouraged to:

1. Advertise opportunities for Subcontractors or suppliers in a timely and reasonably designed manner to provide notice of the opportunity to DBEs capable of performing the Work. All advertisements should include a Contract Provision encouraging participation by DBE firms. This may be accomplished through general advertisements (e.g. newspapers, journals, etc.) or by soliciting Bids/Proposals directly from DBEs.
2. Establish delivery schedules that encourage participation by DBEs and other small businesses.
3. Participate with a DBE as a joint venture.

**DBE Eligibility/Selection of DBEs for Reporting Purposes Only**

Contractor may take credit for DBEs utilized on this Contract only if the firm is certified for the Work being performed, and the firm performs a commercially useful function (CUF).

Absent a mandatory goal, all DBE participation that is attained on this project will be considered as "race neutral" participation and shall be reported as such.

**Crediting DBE Participation**

All DBE Subcontractors shall be certified before the subcontract on which they are participating is executed.

Be advised that although a firm is listed in the directory, there are cases where the listed firm is in a temporary suspension status. The Contractor shall review the OMWBE Suspended DBE Firms list. A DBE firm that is included on this list may not enter into new contracts that count towards participation.

DBE participation is only credited upon payment to the DBE.

The following are some definitions of what may be counted as DBE participation.

**DBE Prime Contractor**

Only take credit for that portion of the total dollar value of the Contract equal to the distinct, clearly defined portion of the Work that the DBE Prime Contractor performs with its own forces and is certified to perform.

**DBE Subcontractor**

Only take credit for that portion of the total dollar value of the subcontract equal to the distinct, clearly defined portion of the Work that the DBE performs with its own forces. The value of work performed by the DBE includes the cost of supplies and materials purchased by the DBE and equipment leased by the DBE, for its work on the contract. Supplies, materials or equipment obtained by a DBE that are not utilized or incorporated in the contract work by the DBE will not be eligible for DBE credit.

The supplies, materials, and equipment purchased or leased from the Contractor or its affiliate, including any Contractor's resources available to DBE subcontractors at no cost, shall not be credited.

DBE credit will not be given in instances where the equipment lease includes the operator. The DBE is expected to operate the equipment used in the performance of its work under the contract with its own forces. Situations where equipment is leased and used by the DBE, but payment is deducted from the Contractor's payment to the DBE is not allowed.

If a DBE subcontracts a portion of the Work of its contract to another firm, the value of the subcontracted Work may be credited only if the DBE's Lower-Tier Subcontractor is also a DBE. Work subcontracted to a non-DBE shall not be credited.

Count expenditures toward race/gender-neutral participation only if the DBE is performing a CUF on the contract.

#### **DBE Subcontract and Lower Tier Subcontract Documents**

There must be a subcontract agreement that complies with 49 CFR Part 26 and fully describes the distinct elements of Work committed to be performed by the DBE. The subcontract agreement shall incorporate requirements of the primary Contract. Subcontract agreements of all tiers, including lease agreements shall be readily available at the project site for the Engineer review.

#### **DBE Service Provider**

The value of fees or commissions charged by a DBE Broker, a DBE behaving in a manner of a Broker, or another service provider for providing a bona fide service, such as professional, technical, consultant, managerial services, or for providing bonds or insurance specifically required for the performance of the contract will only be credited as DBE participation, if the fee/commission is determined by the Contracting Agency to be reasonable and the firm has performed a CUF.

#### **Temporary Traffic Control**

If the DBE firm is being utilized in the capacity of only "Flagging", the DBE firm must provide a Traffic Control Supervisor (TCS) and flagger, which are under the direct control of the DBE. The DBE firm shall also provide all flagging equipment (e.g. paddles, hard hats, and vests).

If the DBE firm is being utilized in the capacity of "Traffic Control Services", the DBE firm must provide a TCS, flaggers, and traffic control items (e.g., cones, barrels, signs, etc.) and be in total control of all items in implementing the traffic control for the project. In addition, if the DBE firm utilizes the Contractor's equipment, such as Transportable Attenuators and Portable Changeable Message Signs (PCMS) no DBE credit can be taken for supplying and operating the items.

#### **Trucking**

DBE trucking firm participation may only be credited as DBE participation for the value of the hauling services, not for the materials being hauled unless the trucking firm is also certified as a supplier. In situations where the DBE's work is priced per ton, the value of the hauling service must be calculated separately from the value of the materials in order to determine DBE credit for hauling.

The DBE trucking firm must own and operate at least one licensed, insured and operational truck on the contract. The truck must be of the type that is necessary to perform the hauling duties required under the contract. The DBE receives credit for the value of the transportation services it provides on the Contract using trucks it owns or leases, licenses, insures, and operates with drivers it employs.

The DBE may lease additional trucks from another DBE firm. The Work that a DBE trucking firm performs with trucks it leases from other certified DBE trucking firms qualify for 100% DBE credit

The trucking Work subcontracted to any non-DBE trucking firm will not receive credit for Work done on the project. The DBE may lease trucks from a non-DBE truck leasing company, but can only receive credit as DBE participation if the DBE uses its own employees as drivers.

DBE credit for a truck broker is limited to the fee/commission that the DBE receives for arranging transportation services.

Truck registration and lease agreements shall be readily available at the project site for the Engineer review.

#### **DBE Manufacturer and DBE Regular Dealer**

One hundred percent (100%) of the cost of the manufactured product obtained from a DBE Manufacturer can count as DBE participation.

Sixty percent (60%) of the cost of materials or supplies purchased from a DBE Regular Dealer may be credited as DBE participation. If the role of the DBE Regular Dealer is determined to be that of a pass-through, then no DBE credit will be given for its services. If the role of the DBE Regular Dealer is determined to be that of a Broker, then DBE credit shall be limited to the fee or commission it receives for its services. Regular Dealer status and the amount of credit is determined on a Contract-by-Contract basis.

Regular Dealer DBE firms must be approved before being used on a project. The WSDOT Approved Regular Dealer list published on WSDOT's Office of Equal Opportunity (OEO) web site must include the specific project for which approval is being requested. The Regular Dealer must submit the Regular Dealer Status Request form a minimum of five days prior to being utilized on the specific project.

Purchase of materials or supplies from a DBE which is neither a manufacturer nor a regular dealer, (i.e. Broker) only the fees or commissions charged for assistance in the procurement of the materials and supplies, or fees or transportation charges for the delivery of materials or supplies required on a job site, can count as DBE participation provided the fees are not excessive as compared with fees customarily allowed for similar services. Documentation will be required to support the fee/commission charged by the DBE. The cost of the materials and supplies themselves cannot be counted toward as DBE participation.

Note: Requests to be listed as a Regular Dealer will only be processed if the requesting firm is a material supplier certified by the Office of Minority and Women's Business Enterprises in a NAICS code that falls within the 42XXXX NAICS Wholesale code section.

#### **Procedures Between Award and Execution**

After Award and prior to Execution, the Contractor shall provide the additional information described below. Failure to comply shall result in the forfeiture of the Bidder's Proposal bond or deposit.

1. A list of all firms who submitted a bid or quote in attempt to participate in this project whether they were successful or not. Include the business name and mailing address.

Note: The firms identified by the Contractor may be contacted by the Contracting Agency to solicit general information as follows: age of the firm and average of its gross annual receipts over the past three-years.

## **Procedures After Execution**

### **Commercially Useful Function (CUF)**

The Contractor may only take credit for the payments made for Work performed by a DBE that is determined to be performing a CUF. Payment must be commensurate with the work actually performed by the DBE. This applies to all DBEs performing Work on a project, whether or not the DBEs are COA, if the Contractor wants to receive credit for their participation. The Engineer will conduct CUF reviews to ascertain whether DBEs are performing a CUF. A DBE performs a CUF when it is carrying out its responsibilities of its contract by actually performing, managing, and supervising the Work involved. The DBE must be responsible for negotiating price; determining quality and quantity; ordering the material, installing (where applicable); and paying for the material itself. If a DBE does not perform "all" of these functions on a furnish-and-install contract, it has not performed a CUF and the cost of materials cannot be counted toward DBE COA Goal. Leasing of equipment from a leasing company is allowed. However, leasing/purchasing equipment from the Contractor is not allowed. Lease agreements shall be readily available for review by the Engineer.

In order for a DBE traffic control company to be considered to be performing a CUF, the DBE must be in control of its work inclusive of supervision. The DBE shall employ a Traffic Control Supervisor who is directly involved in the management and supervision of the traffic control employees and services.

The DBE does not perform a CUF if its role is limited to that of an extra participant in a transaction, contract, or project through which the funds are passed in order to obtain the appearance of DBE participation.

The following are some of the factors that the Engineer will use in determining whether a DBE trucking company is performing a CUF:

- The DBE shall be responsible for the management and supervision of the entire trucking operation for which it is responsible on the Contract. The owner demonstrates business related knowledge, shows up on site and is determined to be actively running the business.
- The DBE shall with its own workforce, operate at least one fully licensed, insured, and operational truck used on the Contract. The drivers of the trucks owned and leased by the DBE must be exclusively employed by the DBE and reflected on the DBE's payroll.
- Lease agreements for trucks shall indicate that the DBE has exclusive use of and control over the truck(s). This does not preclude the leased truck from working for others provided it is with the consent of the DBE and the lease provides the DBE absolute priority for use of the leased truck.
- Leased trucks shall display the name and identification number of the DBE.

### **Joint Checking**

A joint check is a check between a Subcontractor and the Contractor to the supplier of materials/supplies. The check is issued by the Contractor as payer to the Subcontractor and the material supplier jointly for items to be incorporated into the project. The DBE must release the check to the supplier, while the Contractor acts solely as the guarantor.

A joint check agreement must be approved by the Engineer and requested by the DBE involved using the DBE Joint Check Request Form (form # 272-053) prior to its use. The form must accompany the DBE Joint Check Agreement between the parties involved, including the conditions of the arrangement and expected use of the joint checks.



The approval to use joint checks and the use will be closely monitored by the Engineer. To receive DBE credit for performing a CUF with respect to obtaining materials and supplies, a DBE must “be responsible for negotiating price, determining quality and quantity, ordering the material and installing and paying for the material itself.” The Contractor shall submit DBE Joint Check Request Form for the Engineer approval prior to using a joint check.

Material costs paid by the Contractor directly to the material supplier is not allowed. If proper procedures are not followed or the Engineer determines that the arrangement results in lack of independence for the DBE involved, no DBE credit will be given for the DBE’s participation as it relates to the material cost.

**Prompt Payment**

Prompt payment to all subcontractors shall be in accordance with Section 1-08.1. Prompt Payment requirements apply to progress payments as well as return of retainage.

**Reporting**

The Contractor and all subcontractors/suppliers/service providers that utilize DBEs to perform work on the project, shall maintain appropriate records that will enable the Engineer to verify DBE participation throughout the life of the project.

Refer to Section 1-08.1 for additional reporting requirements associated with this Contract.

**Decertification**

When a DBE is “decertified” from the DBE program during the course of the Contract, the participation of that DBE shall continue to count as DBE participation as long as the subcontract with the DBE was executed prior to the decertification notice. The Contractor is obligated to substitute when a DBE does not have an executed subcontract agreement at the time of decertification.

**Consequences of Non-Compliance**

Each contract with a Contractor (and each subcontract the Contractor signs with a Subcontractor) must include the following assurance clause:

The Contractor, subrecipient, or Subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The Contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by the Contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate, which may include, but is not limited to:

- (1) Withholding monthly progress payments;
- (2) Assessing sanctions;
- (3) Liquidated damages; and/or
- (4) Disqualifying the Contractor from future bidding as non-responsible.

**Payment**

Compensation for all costs involved with complying with the conditions of this Specification and any other associated DBE requirements is included in payment for the associated Contract items of Work, except otherwise provided in the Specifications.

***(January 1, 2016 COK GSP)***

### **1-07.14 Responsibility for Damage**

Section 1-07.14 is supplemented with the following:

The Contractor further agrees that it is waiving immunity under Industrial Insurance Law Title 51 RCW for any claims brought against the City by its employees. In the event Contractor fails, after receipt of timely notice from the City, to appear, defend, or pay as required by the first paragraph of this section, then in that event and in that event only, the City may in its sole discretion, deduct from the progress payments to the Contractor and pay any amount sufficient to pay any claim, of which the City may have knowledge and regardless of the informalities of notice of such claim, arising out of the performance of this contract, provided the City has theretofore given notice of receipt of such claim to the Contractor and the Contractor has failed to act thereon.

### **1-07.15 Temporary Water Pollution/Erosion Control**

*(January 10, 2019 COK GSP)*

#### **1-07.15(1) Spill Prevention, Control, and Countermeasures Plan**

Add the following paragraph under the second paragraph of this section:

In the event the Contractor uses an SPCC Plan template that either follows the WSDOT SPCC Plan Template or contains the same or similar content and/or format, the following changes shall be required:

1. Replace all references to "WSDOT" as either the Contracting Agency or project owner with "City of Kirkland", except where indicated in this Section.
2. Add into all Spill Reporting and related section(s): "The City of Kirkland Spill Response Hotline at (425) 587-3900 shall be the first point of contact in the event of a spill. Notification to the City of Kirkland Spill Response Hotline shall precede the spill notifications to federal and state agencies."
3. Delete all references to the "WSDOT Environmental Compliance Assurance Procedure" (ECAP) in the SPCC.

Supplement the following referenced SPCC Plan Element Requirements in this Section as follows:

For SPCC Plan Element Requirement Number 2, add the following: "The City of Kirkland Spill Response Hotline at (425) 587-3900 shall be the first point of contact in the event of a spill."

For SPCC Plan Element Requirement Number 8, add the following: "As part of Contractor spill response procedure, the Contractor shall contact the City of Kirkland Spill Response Hotline at (425) 587-3900 to report the spill regardless of whether or not the Contractor has fully contained, controlled, and/or cleaned up the spill."

### **1-07.16 Protection and Restoration of Property**

*(January 1, 2016 COK GSP)*

#### **1-07.16(3) Fences, Mailboxes, Incidentals**

Section 1-07.16(3) is supplemented with the following:

**U.S. Postal Service Collection Boxes, Mail Receptacles, and other Structures:** U.S. Postal Service collection box and other Structures requiring temporary relocation to accommodate construction, the Contractor shall contact the Kirkland Postmaster at least 5 Working Days in advance for coordination. Only the U.S. Post Office will move Postal Service-owned property.

**(January 1, 2020 COK GSP)**

**1-07.17 Utilities and Similar Facilities**

Section 1-07.17 is supplemented with the following:

Locations and dimensions shown in the Plans for existing facilities are in accordance with available information obtained without uncovering, measuring, or other verification.

The Contractor is alerted to the existence of Chapter 19.122 RCW, a law relating to underground utilities. Any cost to the Contractor incurred as a result of this law shall be at the Contractor's expense.

No excavation shall begin until all known facilities in the vicinity of the excavation area have been located and marked.

The Contractor shall give advance notice to all utility companies involved where work is to take place and in all other respects comply with the provisions of Chapter 19.122 RCW. Notice shall include, but not be limited to, the following utility companies:

1. Water, sewer, storm, streets – minimum two working days in advance
2. Power (Electric and Natural Gas) – minimum 48 hours in advance
3. Telephone – minimum 30 days in advance
4. Natural Gas – minimum 48 hours in advance
5. Cable Television – minimum 48 hours in advance
6. Transit – minimum 21 days in advance

The following is a list of some utilities serving the Kirkland area. This is not intended or represented to be a complete list and is provided for the Contractor's convenience.

<b>Utility</b>	<b>Agency/Company</b>	<b>Address</b>	<b>Contact</b>	<b>Phone</b>
Water/Sewer	City of Kirkland	123 Fifth Avenue Kirkland, WA 98033	Tom Chriest	(425) 587-3900
Storm Drainage	City of Kirkland	123 Fifth Avenue Kirkland, WA 98033	Jason Osborn	(425) 587-3900
Water / Sewer (North area of Kirkland)	Northshore Utility District	6380 NE 185th St Kenmore, WA 98028	George Matote	(425) 398-4400
Street	City of Kirkland	123 Fifth Avenue Kirkland, WA 98033	Ryan Fowler	(425) 587-3900
Electric & Natural Gas	Puget Sound Energy	35131 SE Center St Snoqualmie, WA 98065	Kiara Skye	(425) 213-9205
Telephone/ FIOS	Ziply Fiber	P.O. Box 1127 Everett, WA 98206	Cheryl Schneider	(425) 949-0230
FIOS	Zayo	22651 83 <sup>rd</sup> Ave. S. Kent, WA 98032	Rusty Perdieu	(706) 889-6967
Cable Television	Comcast	1525 - 75th St SW, Suite 200 Everett, WA 98203	Chris Combs	(425) 273-7832
School District Transportation	Lake Washington School District	15212 NE 95th St Redmond, WA 98052	Laura DeGooyer	(425) 936-1133
Transit	King County METRO	MS SVQ-TR-0100 1270 6th Ave S	David Freeman	(206) 477-1140 (206) 477-0438

		Seattle, WA 98134		
Water (Northeast area of Kirkland)	Woodinville Water District	17238 NE Woodinville Duvall Road, Woodinville, WA 98072	Christian Hoffman	(425) 487-4142
Olympic Pipeline	BP		Kenneth Metcalf Joseph Stone	(425) 981-2575 (425) 981-2506

Note that most utility companies may be contacted for locations through the “One Call” system, 1-800-424-5555. In the event of a gas emergency, call 911 and then the PSE hotline at 1-888-225-5773 (1-888-CALL-PSE).

The Contractor shall coordinate the work with these utilities and shall notify the Engineer in advance of any conflicts affecting the work schedule. The utility companies shall witness or perform all shutdowns, connections or disconnections.

Wherever in the course of the construction operation it becomes necessary to cause an outage of utilities, it shall be the Contractor's responsibility to notify the affected users not less than twenty-four (24) hours in advance of the creation of such outage. The Contractor shall make reasonable effort to minimize the duration of outages.

The Contractor shall be responsible for any breakage of utilities or services resulting from its operations and shall hold the City and its agents harmless from any claims resulting from disruption of, or damage to, same.

#### **Other Notifications**

Service Area Turn Off: All service area turn off notices must be distributed to affected parties two working days in advance of any scheduled shut off. City to provide door hangers and affected service area map. The contractor shall fill in all required information prior to hanging door hanger.

Slurry Seal Application Notification: A minimum of 24-hours prior to slurry seal activities the Contractor shall distribute door hangers to all property owners that will be impacted by their work. Door hangers will be provided to the Contractor by the City in advance of the slurry seal operations. The contractor shall fill in all required information prior to hanging the door hanger.

In addition, **on the day** of the slurry seal, the Contractor shall distribute door hangers/notices to all property owners informing them of the slurry seal they received that day.

Restricted Access to Residences: If during the course of the construction it becomes necessary to restrict access to residences, it shall be the Contractor's responsibility to notify the affected residents not less than twenty-four hours in advance of the restricted access. Residential access restrictions will only be allowed during the hours of **8:00 AM and 5:00 PM Monday through Friday**. Access to businesses shall not be restricted.

Entry onto Private Property: Each property owner shall be given two working days advance Written Notice prior to entry by the Contractor.

Postal Delivery: The Contractor is responsible for notifying the USPS Postmaster, UPS and FEDEX a minimum of five (5) working days in advance of closing and opening of streets or performing any activity which may affect the department functions.

Solid Waste: The Contractor shall schedule all slurry seal and sweeping activities around the regular solid waste collection days. The Contractor is responsible for notifying the Waste Management a minimum of five (5) working days in advance of closing and opening of streets.

Kirkland Police, Fire & Public Works Department: The Contractor is responsible for notifying the Kirkland Police, Fire and Public Works Departments at least twenty-four (24) hours in advance of closing and opening of streets or performing any activity which may affect the department functions.

Survey Monuments: When proposed pavement removal is close to existing survey monumentation, or proposed pavement removal includes existing survey monumentation, the Contractor shall provide a minimum 4 Working Days advance notice to the Engineer to allow survey crews to tie the monument out and reset the monument after pavement installation.

**(January 1, 2016 COK GSP)**

**1-07.17(2) Utility Construction, Removal or Relocation by Others**

Section 1-07.17(2) is supplemented with the following:

Under no circumstances will discrepancies in location or incompleteness in description of existing utilities or improvements, whether they are visible from the surface, buried, or otherwise obscured, be considered as a basis for additional compensation to the Contractor.

**(January 4, 2016 APWA GSP)**

**1-07.18 Public Liability and Property Damage Insurance**

Delete this section in its entirety, and replace it with the following:

**1-07.18 Insurance**

**1-07.18(1) General Requirements**

- A. The Contractor shall procure and maintain the insurance described in all subsections of section 1-07.18 of these Special Provisions, from insurers with a current A. M. Best rating of not less than A: VII and licensed to do business in the State of Washington. The Contracting Agency reserves the right to approve or reject the insurance provided, based on the insurer's financial condition.
- B. The Contractor shall keep this insurance in force without interruption from the commencement of the Contractor's Work through the term of the Contract and for thirty (30) days after the Physical Completion date, unless otherwise indicated below.
- C. If any insurance policy is written on a claims made form, its retroactive date, and that of all subsequent renewals, shall be no later than the effective date of this Contract. The policy shall state that coverage is claims made, and state the retroactive date. Claims-made form coverage shall be maintained by the Contractor for a minimum of 36 months following the Completion Date or earlier termination of this Contract, and the Contractor shall annually provide the Contracting Agency with proof of renewal. If renewal of the claims made form of coverage becomes unavailable, or economically prohibitive, the Contractor shall purchase an extended reporting period ("tail") or execute another form of guarantee acceptable to the Contracting Agency to assure financial responsibility for liability for services performed.
- D. The Contractor's Automobile Liability, Commercial General Liability and Excess or Umbrella Liability insurance policies shall be primary and non-contributory insurance as respects the Contracting Agency's insurance, self-insurance, or self-insured pool coverage. Any insurance, self-insurance, or self-insured pool coverage maintained by the Contracting Agency shall be excess of the Contractor's insurance and shall not contribute with it.
- E. The Contractor shall provide the Contracting Agency and all additional insureds with written notice of any policy cancellation, within two business days of their receipt of such notice.

- F. The Contractor shall not begin work under the Contract until the required insurance has been obtained and approved by the Contracting Agency
- G. Failure on the part of the Contractor to maintain the insurance as required shall constitute a material breach of contract, upon which the Contracting Agency may, after giving five business days' notice to the Contractor to correct the breach, immediately terminate the Contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the Contracting Agency on demand, or at the sole discretion of the Contracting Agency, offset against funds due the Contractor from the Contracting Agency.
- H. All costs for insurance shall be incidental to and included in the unit or lump sum prices of the Contract and no additional payment will be made.

#### **1-07.18(2) Additional Insured**

All insurance policies, with the exception of Workers Compensation, and of Professional Liability and Builder's Risk (if required by this Contract) shall name the following listed entities as additional insured(s) using the forms or endorsements required herein:

- The Contracting Agency and its officers, elected officials, employees, agents, and volunteers
- Consultants hired by the Contracting Agency to administer the Construction

The above-listed entities shall be additional insured(s) for the full available limits of liability maintained by the Contractor, irrespective of whether such limits maintained by the Contractor are greater than those required by this Contract, and irrespective of whether the Certificate of Insurance provided by the Contractor pursuant to 1-07.18(4) describes limits lower than those maintained by the Contractor.

For Commercial General Liability insurance coverage, the required additional insured endorsements shall be at least as broad as ISO forms CG 20 10 10 01 for ongoing operations and CG 20 37 10 01 for completed operations.

#### **1-07.18(3) Subcontractors**

The Contractor shall cause each Subcontractor of every tier to provide insurance coverage that complies with all applicable requirements of the Contractor-provided insurance as set forth herein, except the Contractor shall have sole responsibility for determining the limits of coverage required to be obtained by Subcontractors.

The Contractor shall ensure that all Subcontractors of every tier add all entities listed in 1-07.18(2) as additional insureds, and provide proof of such on the policies as required by that section as detailed in 1-07.18(2) using an endorsement as least as broad as ISO CG 20 10 10 01 for ongoing operations and CG 20 37 10 01 for completed operations.

Upon request by the Contracting Agency, the Contractor shall forward to the Contracting Agency evidence of insurance and copies of the additional insured endorsements of each Subcontractor of every tier as required in 1-07.18(4) Verification of Coverage.

#### **1-07.18(4) Verification of Coverage**

The Contractor shall deliver to the Contracting Agency a Certificate(s) of Insurance and endorsements for each policy of insurance meeting the requirements set forth herein when the Contractor delivers the signed Contract for the work. Failure of Contracting Agency to demand such verification of coverage with these insurance requirements or failure of Contracting Agency to identify a deficiency from the insurance documentation provided shall not be construed as a waiver of Contractor's obligation to maintain such insurance.

Verification of coverage shall include:

1. An ACORD certificate or a form determined by the Contracting Agency to be equivalent.
2. Copies of all endorsements naming Contracting Agency and all other entities listed in 1-07.18(2) as additional insured(s), showing the policy number. The Contractor may submit a copy of any blanket additional insured clause from its policies instead of a separate endorsement.
3. Any other amendatory endorsements to show the coverage required herein.
4. A notation of coverage enhancements on the Certificate of Insurance shall not satisfy these requirements – actual endorsements must be submitted.

Upon request by the Contracting Agency, the Contractor shall forward to the Contracting Agency a full and certified copy of the insurance policy(s). If Builders Risk insurance is required on this Project, a full and certified copy of that policy is required when the Contractor delivers the signed Contract for the work.

**1-07.18(5) Coverages and Limits**

The insurance shall provide the minimum coverages and limits set forth below. Contractor’s maintenance of insurance, its scope of coverage, and limits as required herein shall not be construed to limit the liability of the Contractor to the coverage provided by such insurance, or otherwise limit the Contracting Agency’s recourse to any remedy available at law or in equity.

All deductibles and self-insured retentions must be disclosed and are subject to approval by the Contracting Agency. The cost of any claim payments falling within the deductible or self-insured retention shall be the responsibility of the Contractor. In the event an additional insured incurs a liability subject to any policy’s deductibles or self-insured retention, said deductibles or self-insured retention shall be the responsibility of the Contractor.

**1-07.18(5)A Commercial General Liability**

Commercial General Liability insurance shall be written on coverage forms at least as broad as ISO occurrence form CG 00 01, including but not limited to liability arising from premises, operations, stop gap liability, independent contractors, products-completed operations, personal and advertising injury, and liability assumed under an insured contract. There shall be no exclusion for liability arising from explosion, collapse or underground property damage.

The Commercial General Liability insurance shall be endorsed to provide a per project general aggregate limit, using ISO form CG 25 03 05 09 or an equivalent endorsement.

Contractor shall maintain Commercial General Liability Insurance arising out of the Contractor’s completed operations for at least three years following Substantial Completion of the Work.

Such policy must provide the following minimum limits:

- \$1,000,000 Each Occurrence
- \$2,000,000 General Aggregate
- \$2,000,000 Products & Completed Operations Aggregate
- \$1,000,000 Personal & Advertising Injury each offence
- \$1,000,000 Stop Gap / Employers’ Liability each accident

**1-07.18(5)B Automobile Liability**

Automobile Liability shall cover owned, non-owned, hired, and leased vehicles; and shall be written on a coverage form at least as broad as ISO form CA 00 01. If the work involves the transport of pollutants, the automobile liability policy shall include MCS 90 and CA 99 48 endorsements.

Such policy must provide the following minimum limit:

\$1,000,000 Combined single limit each accident

**1-07.18(5)C Workers' Compensation**

The Contractor shall comply with Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

*(January 4, 2016 APWA GSP)*

**1-07.18(5)D Excess or Umbrella Liability**

The Contractor shall provide Excess or Umbrella Liability insurance with limits of not less than \$3,000,000 each occurrence and annual aggregate. This excess or umbrella liability coverage shall be excess over and as least as broad in coverage as the Contractor's Commercial General and Auto Liability insurance.

All entities listed under 1-07.18(2) of these Special Provisions shall be named as additional insureds on the Contractor's Excess or Umbrella Liability insurance policy.

This requirement may be satisfied instead through the Contractor's primary Commercial General and Automobile Liability coverages, or any combination thereof that achieves the overall required limits of insurance.

*(January 4, 2016 APWA GSP)*

**1-07.18(5)J Pollution Liability**

The Contractor shall provide a Contractors Pollution Liability policy, providing coverage for claims involving bodily injury, property damage (including loss of use of tangible property that has not been physically injured), cleanup costs, remediation, disposal or other handling of pollutants, including costs and expenses incurred in the investigation, defense, or settlement of claims, arising out of any one or more of the following:

1. Contractor's operations related to this project.
2. Remediation, abatement, repair, maintenance or other work with lead-based paint or materials containing asbestos.
3. Transportation of hazardous materials away from any site related to this project.

All entities listed under 1-07.18(2) of these Special Provisions shall be named by endorsement as additional insureds on the Contractors Pollution Liability insurance policy.

Such Pollution Liability policy shall provide the following minimum limits:

\$1,000,000 each loss and annual aggregate

*(January 4, 2016 APWA GSP)*

**1-07.18(5)K Professional Liability**

The Contractor and/or its Subcontractor(s) and/or its design consultant providing construction management, value engineering, or any other design-related non-construction professional services shall provide evidence of Professional Liability insurance covering professional errors and omissions.

Such policy shall provide the following minimum limits:

\$1,000,000 per claim and annual aggregate

If the scope of such design-related professional services includes work related to pollution conditions, the Professional Liability insurance shall include coverage for Environmental Professional Liability.

If insurance is on a claims made form, its retroactive date, and that of all subsequent renewals, shall be no later than the effective date of this Contract.



*(January 1, 2016 COK GSP)*

**1-07.23 Public Convenience and Safety**

Section 1-07.23 is supplemented with the following:

No road or street shall be closed to the public except as permitted in these plans and specifications or with the approval of the Engineer and proper governmental authority. Fire hydrants on or adjacent to the work shall be kept accessible to firefighting equipment at all times. Provision shall be made by the Contractor to ensure the proper functioning of all gutters, sewer inlets, drainage ditches and culverts, irrigation ditches and natural water courses, and storm sewer facilities throughout the project. Temporary interruption of service will be allowed only with the permission of the Engineer.

The Kirkland Police Department and Kirkland Fire Department shall be notified at least four (4) hours in advance of any actions by the Contractor that may affect the functions of either the Police Department or Fire Department.

The Contractor shall conduct its work and take preventative measures so that dust or other particulate matter in the project area shall not become objectionable to the adjacent property owners or general public. Should the Owner determine the Contractor is not fulfilling its obligation in this regard; the Owner reserves the right to take such action as may be necessary to remedy the objectionable condition and to charge the Contractor with any cost that may be incurred in such remedial action. All work shall be carried on with due regard for the safety of the public. **No driveway, whether public, commercial, or private, may be closed without prior approval of the Owner, project supervisor, or Engineer unless written authority has been given by the affected property owner.** The Contractor shall be responsible for notifying the affected property owners at least 24 hours in advance of scheduled interruptions to access.

*(January 1, 2016 COK GSP)*

**Pedestrian Control and Protection**

When the work area encroaches upon a sidewalk, walkway or crosswalk area, special consideration must be given to pedestrian safety. Maximum effort must be made to separate pedestrians from the work area. Protective barricades, fencing, and bridges, together with warning and guidance devices and signs, shall be utilized so that the passageway for pedestrians is safe and well defined. Whenever pedestrian walkways are provided across excavations, they shall be provided with suitable handrails. Footbridges shall be safe, strong, free of bounce and sway, have a slip resistant coating, and be free of cracks, holes, and irregularities that could cause tripping. Ramps shall be provided at the entrance and exit of all raised footbridges, again to prevent tripping. Adequate illumination and reflectorization shall be provided during hours of darkness. All walkways shall be maintained with at least 4 feet clear width.

Where walks are closed by construction, an alternate walkway shall be provided, preferably within the planting strip.

Where it is necessary to divert pedestrians into the roadway, barricading or channeling devices shall be provided to separate the pedestrian walkway from the adjacent vehicular traffic lane. At no time shall pedestrians be diverted into a portion of a street used concurrently by moving vehicular traffic.

At locations where adjacent alternate walkways cannot be provided, appropriate signs shall be posted at the limits of construction and in advance of the closure at the nearest crosswalk or intersection to divert pedestrians across the street.

Physical barricades shall be installed to prevent visually impaired people from inadvertently entering a closed area. Pedestrian walkways shall be wheelchair accessible at all times. Pedestrian access shall be maintained to all properties adjacent to the construction site.

**(May 2, 2017 APWA GSP)**  
**1-07.23(1) Construction under Traffic**

Revise the third sentence of the second paragraph to read:

Accessibility to existing or temporary pedestrian push buttons shall not be impaired; if approved by the Contracting Agency activating pedestrian recall timing or other accommodation may be allowed during construction.

(\*\*\*\*\*)

Section 1-07.23(2) is supplemented with the following:

**Posting of “No Parking” Signs Prior to Work**

When necessary to complete the work specified under this contract, the Contractor shall furnish and install, at no expense to the Contracting Agency, temporary “No Parking” signs at least twenty-four (24) hours in advance of start of work. The Contractor shall be responsible for coordinating the removal of non-compliant vehicles from the work zone with the Kirkland Police Department.

All temporary “No Parking” signs shall clearly indicate the date(s) of construction and include the words “Tow Away Zone”. If the schedule of work changes, for any reason, the Contractor shall change the dates indicated on the sign. The contractor shall be onsite working on the days indicated on the sign. A range of dates that span multiple project areas will not be acceptable.

**(July 23, 2015 APWA GSP)**  
**1-07.24 Rights of Way**

Delete this section and replace it with the following:

Street Right of Way lines, limits of easements, and limits of construction permits are indicated in the Plans. The Contractor’s construction activities shall be confined within these limits, unless arrangements for use of private property are made.

Generally, the Contracting Agency will have obtained, prior to bid opening, all rights of way and easements, both permanent and temporary, necessary for carrying out the work. Exceptions to this are noted in the Bid Documents or will be brought to the Contractor’s attention by a duly issued Addendum.

Whenever any of the work is accomplished on or through property other than public Right of Way, the Contractor shall meet and fulfill all covenants and stipulations of any easement agreement obtained by the Contracting Agency from the owner of the private property. Copies of the easement agreements may be included in the Contract Provisions or made available to the Contractor as soon as practical after they have been obtained by the Engineer.

Whenever easements or rights of entry have not been acquired prior to advertising, these areas are so noted in the Plans. The Contractor shall not proceed with any portion of the work in areas where right of way, easements or rights of entry have not been acquired until the Engineer certifies to the Contractor that the right of way or easement is available or that the right of entry has been received. If the Contractor is delayed due to acts of omission on the part of the Contracting Agency in obtaining easements, rights of entry or right of way, the Contractor will be entitled to an extension of time. The Contractor agrees that such delay shall not be a breach of contract.

Each property owner shall be given 48 hours notice prior to entry by the Contractor. This includes entry onto easements and private property where private improvements must be adjusted.

The Contractor shall be responsible for providing, without expense or liability to the Contracting Agency, any additional land and access thereto that the Contractor may desire for temporary construction facilities, storage of materials, or other Contractor needs. However, before using any private property, whether adjoining the work or not, the Contractor shall file with the Engineer a written permission of the private property owner, and, upon vacating the premises, a written release from the property owner of each property disturbed or otherwise interfered with by reasons of construction pursued under this contract. The statement shall be signed by the private property owner, or proper authority acting for the owner of the private property affected, stating that permission has been granted to use the property and all necessary permits have been obtained or, in the case of a release, that the restoration of the property has been satisfactorily accomplished. The statement shall include the parcel number, address, and date of signature. Written releases must be filed with the Engineer before the Completion Date will be established.

(\*\*\*\*\*)

The Contractor will not be allowed to use landscaped median islands to stage or store materials, equipment or signs.

**(January 1, 2021 COK GSP)**

In addition to all agreements and releases between the Contractor and private property owner(s) described in this Section and as required in Section 1-07.6(2), the Contractor shall apply for a City of Kirkland Temporary Use Permit from the City of Kirkland Planning and Building Department for any temporary uses of real property (including both private property and City-owned real property) for temporary construction facilities, storage of materials, or other Contractor needs.

The Contractor shall file with the Engineer signed property release forms (in the format as detailed below) for all properties disturbed or damaged by the Contractor's operations.

<b>PROPERTY RELEASE</b>	
_____ _____ _____ <i>(Contractor's name and address)</i>	
DATE: _____ I, _____, hereby release _____, owner of _____, <i>(Contractor's name)</i>	_____
from any property damage or personal injury resulting from construction on or adjacent to my property located at _____ during construction of the _____. My signature below is my acknowledgment and acceptance that my property, as identified above, was returned to a satisfactory condition.	
	Signed: _____ Name: _____ Address: _____ _____ Phone: _____

**1-08 PROSECUTION AND PROGRESS**

Add the following new section:

**(May 25, 2006 APWA GSP)**

### **1-08.0 Preliminary Matters**

Add the following new section:

***(October 10, 2008 APWA GSP)***

#### **1-08.0(1) Preconstruction Conference**

Prior to the Contractor beginning the work, a preconstruction conference will be held between the Contractor, the Engineer and such other interested parties as may be invited. The purpose of the preconstruction conference will be:

1. To review the initial progress schedule;
7. To establish a working understanding among the various parties associated or affected by the work;
8. To establish and review procedures for progress payment, notifications, approvals, submittals, etc.;
9. To establish normal working hours for the work;
10. To review safety standards and traffic control; and
11. To discuss such other related items as may be pertinent to the work.

The Contractor shall prepare and submit at the preconstruction conference the following:

1. A breakdown of all lump sum items;
2. A preliminary schedule of working drawing submittals; and
3. A list of material sources for approval if applicable.

***(January 1, 2021 COK GSP)***

Add new Section 1-08.0(2).

#### **1-08.0(2) Hours of Work**

Except in the case of emergency, unless otherwise indicated in the Contract Documents, or unless otherwise approved by the Contracting Agency in advance, the allowable working hours for this Contract Work shall be any consecutive 8-hour period between 7:00 a.m. and 6:00 p.m. of a working day. A maximum 1-hour lunch break is allowable between 7:00 a.m. and 6:00 p.m. and does not count for purposes of the 8-hour working period. The Contract assumes a 5-day work week, exclusive of weekends and holidays observed by the City of Kirkland and identified in Section 1-08.5 of the Standard Specifications.

The normal straight time 8-hour working period for the contract shall be established at the preconstruction conference or prior to the Contractor commencing the Work.

Except in the event of an emergency, unless otherwise indicated in the Contract Documents, or unless otherwise approved in advance by the Contracting Agency (including the Contractor obtaining approval for all applicable City of Kirkland permits as required by the City of Kirkland Zoning Code), no Work shall be allowed between the hours of 6:00 p.m. and 7:00 a.m., during weekends (except driveway construction), or during holidays observed by the City of Kirkland and identified in Section 1-08.5 of the Standard Specifications.

The Contracting Agency may consider specific and limited requests by the Contractor to allow Work during one or more periods in which Work is not allowed by this Section, but approval of these requests is solely at the discretion of the Contracting Agency as a benefit to the general public. Contractor shall submit a request in writing to the Engineer, including a full and accurate explanation of the type(s) of work to be performed, the period or periods of time outside normal Work hours, and the explanation(s) for why this work cannot be performed during the allowable Work hours.

The Engineer will consider requests and determine conditions and limitations as the Engineer deems necessary, in conformance with the conditions of support for local permitting described in Section 1-07.6 of the Standard Specifications and these Special Provisions. These conditions and limitations are additional to any conditions or limitations that may be required by Contracting Agency permits and/or variances. These conditions may include, but are not limited to:

1. Require the Engineer or such assistants as the Engineer may deem necessary to be present during the Work, including (but not limited to):
  - a. Survey crews
  - b. Personnel from the Contracting Agency's material testing laboratory
  - c. Inspectors
  - d. City operations and maintenance staff
  - e. Police, fire, or other public safety officials
  - f. Any other Contracting Agency employees who, in the opinion of the Engineer, are a necessary presence for the Work outside of the allowable working hours;
2. Require the Contractor to reimburse the Contracting Agency for all additional costs and expenses in excess of straight-time costs incurred for Contracting Agency employees and expenses during such times;
3. Measure Work performed on nights, weekend days, and holidays as working days with regards to the Contract Time; and/or,
4. Consider multiple work shifts (such as a sequential 8-hour day period followed by an 8-hour night period) as multiple working days with respect to Contract Time, even if those multiple shifts occur in a single 24-hour period.

If the Engineer approves the Contractor's written request and all conditions and/or restrictions the Engineer applies to that approval are acceptable by the Contractor, the Contractor shall be responsible for obtaining work hours and noise variances as required by Section 1-07.6. The Contractor shall apply to the City of Kirkland Planning and Building Department using <http://mybuildingpermit.com>. The Engineer can provide supporting documentation, as deemed appropriate by the Engineer, to the Contractor for submission with this application.

Unless otherwise indicated in the Contract Documents or indicated by the Engineer in writing, no claims for equitable adjustments of Contract will be allowed for review and approval time frames for the Contractor to obtain approval for requests to Work outside the approved working hours in this Section. No claims for equitable adjustments of the Contract will be allowed for requirements, including limitations, in approvals to work outside of the allowed working hours in this Section.

Approved Work outside the allowable working hours in this Section is subject to additional noise control requirements. Approval to continue work during these hours may be revoked at any time the Contractor exceeds the Contracting Agency's noise control regulations or complaints are received from the public or adjoining property owners regarding the noise from the Contractor's operations. The Contractor shall have no claim for damages or delays should such permission be revoked for these reasons.

### **Arterial Streets**

No work will be performed on arterial streets during the peak traffic hours of 7:00 a.m. – 9:00 a.m. and 3:30 p.m. – 6:00 p.m., except emergency work to restore services, unless a City-approved traffic control plan allows work during the peak hours. The following streets are classified as arterials:

<b>STREET</b>	<b>FROM</b>	<b>TO</b>
Central Way/NE 85th St	Market St	132nd Ave NE
Juanita Dr NE /NE Juanita Dr	NE 143 <sup>rd</sup> St (City Limits)	98th Ave NE
Juanita Woodinville Way	100 <sup>th</sup> Ave NE	NE 145 <sup>th</sup> St (City Limits)
Lake St/Lake Washington Blvd/Northup Wy	Central Way	Northup Way (City Limits)
Kirkland Ave/Kirkland Way	Lake St	NE 85 <sup>th</sup> St
Lakeview Dr /NE 68th St/NE 70th St	Lake Washington Blvd	132nd Ave NE
Market St/98th Ave NE/100th Ave NE	Central Way	NE 145 <sup>th</sup> St (City Limits)
NE 116th St	98th Ave NE	Slater Ave NE
NE 120th St/132nd Ave NE	Slater Ave NE	NE 60th St (City Limits)
NE 124th St	100th Ave NE	East City Limits
NE 128th St	116 <sup>th</sup> Ave NE/116 <sup>th</sup> Way NE	120 <sup>th</sup> Ave NE
Simonds Rd NE	92 <sup>nd</sup> Ave NE (City Limits)	100 <sup>th</sup> Ave NE
Slater Ave NE	NE 116 <sup>th</sup> St	NE 124 <sup>th</sup> St
Totem Lake Blvd	NE 132nd St	124th Ave NE
3 <sup>rd</sup> Street/State Street	Central Way	NE 68 <sup>th</sup> Street/Lakeview Dr.
6 <sup>th</sup> St/6 <sup>th</sup> St S/108 <sup>th</sup> Ave NE	Central Way/NE 85 <sup>th</sup> St	South City Limits
90 <sup>th</sup> Ave NE/NE 131st Way/NE 132nd St	NE 134 <sup>th</sup> St	132nd Ave NE
120 <sup>th</sup> Ave NE/116 <sup>th</sup> Ave NE/116 <sup>th</sup> Way NE	NE 112 <sup>th</sup> St	NE 132 <sup>nd</sup> St
124th Ave NE	NE 85th St	NE 124th St
124th Ave NE	NE 132 <sup>nd</sup> St	NE 145 <sup>th</sup> PI (City Limits)

**(January 1, 2016 COK GSP)**

**1-08.1 Subcontracting**

Section 1-08.1 is supplemented with the following:

A Subcontractor or an Agent to the Subcontractor will not be permitted to perform any work under the contract until the following documents have been completed and submitted to the Engineer:

1. Request to Sublet Work (form 421-012).
2. Statement of Intent to Pay Prevailing Wages (Form 700-029-000).

The Contractor's records pertaining to the requirements of this Special Provision shall be open to inspection or audit by representatives of the Department during the life of the contract and for a period of not less than three years after the date of acceptance of the contract. The Contractor shall retain these records for that period. The Contractor shall also guarantee that these records of all Subcontractors and Agents shall be open to similar inspection or audit for the same period.

**(January 1, 2016 COK GSP)**

**1-08.3 Progress Schedule**

The order of work will be at the Contractor's option, in keeping with good construction practice and the terms of the contract. All work shall be carried out in accordance with the requirements of the City of Kirkland in compliance with the plans and specifications. However, the Contractor shall so schedule the work within the time constraints noted in the various contract documents, including any

permits. The Contractor is cautioned to review said documents and permits and schedule the work appropriately as no additional compensation will be made to the Contractor due to the time constraints imposed by such documents.

**(March 13, 2012 APWA GSP)**

**1-08.3(2)A Type A Progress Schedule**

Revise this section to read:

The Contractor shall submit three copies of a Type A Progress Schedule no later than at the preconstruction conference, or some other mutually agreed upon submittal time. The schedule may be a critical path method (CPM) schedule, bar chart, or other standard schedule format. Regardless of which format used, the schedule shall identify the critical path. The Engineer will evaluate the Type A Progress Schedule and approve or return the schedule for corrections within 15 calendar days of receiving the submittal.

(\*\*\*\*\*)

When creating the progress schedule, the Contractor shall limit the number of slurry seal streets scheduled for work that day to those that can reasonably be completed within the working hours of that day. Taking into consideration that traffic shall be allowed on the slurried roadways before 5:00 PM, unless otherwise specified by the Engineer. The Contractor shall use his/her experience when creating the progress schedule to ensure streets will not need rescheduling due to the Contractor being unable to complete scheduled streets within the given working day. The City may require that streets be completed in sections.

(\*\*\*\*\*)

**Special Schedule Limitations**

**All Locations** – The slurry seal application on all streets shall be completed by the first day of school for Lake Washington School District. This date is tentatively scheduled for September 3<sup>rd</sup>, 2024.

**All Locations** – Slurry seal and sweeping activities shall not occur on streets where solid waste collection is scheduled **that day or the following day**.

**(July 23, 2015 APWA GSP)**

**1-08.4 Prosecution of Work**

Delete this section in its entirety, and replace it with the following:

**1-08.4 Notice to Proceed and Prosecution of Work**

Notice to Proceed will be given after the contract has been executed and the contract bond and evidence of insurance have been approved and filed by the Contracting Agency. The Contractor shall not commence with the work until the Notice to Proceed has been given by the Engineer. The Contractor shall commence construction activities on the project site within ten days of the Notice to Proceed Date, unless otherwise approved in writing. The Contractor shall diligently pursue the work to the physical completion date within the time specified in the contract. Voluntary shutdown or slowing of operations by the Contractor shall not relieve the Contractor of the responsibility to complete the work within the time(s) specified in the contract.

When shown in the Plans, the first order of work shall be the installation of high visibility fencing to delineate all areas for protection or restoration, as described in the Contract. Installation of high visibility fencing adjacent to the roadway shall occur after the placement of all necessary signs and traffic control devices in accordance with 1-10.1(2). Upon construction of the fencing, the Contractor shall request the Engineer to inspect the fence. No other work shall be performed on the site until the Contracting Agency has accepted the installation of high visibility fencing, as described in the Contract.

**(November 30, 2018 APWA GSP, Option A)**  
**1-08.5 Time for Completion**

Revise the third and fourth paragraphs to read:

Contract time shall begin on the first working day following the Notice to Proceed Date.

Each working day shall be charged to the contract as it occurs, until the contract work is physically complete. If substantial completion has been granted and all the authorized working days have been used, charging of working days will cease. Each week the Engineer will provide the Contractor a statement that shows the number of working days: (1) charged to the contract the week before; (2) specified for the physical completion of the contract; and (3) remaining for the physical completion of the contract. The statement will also show the nonworking days and any partial or whole day the Engineer declares as unworkable. Within 10 calendar days after the date of each statement, the Contractor shall file a written protest of any alleged discrepancies in it. To be considered by the Engineer, the protest shall be in sufficient detail to enable the Engineer to ascertain the basis and amount of time disputed. By not filing such detailed protest in that period, the Contractor shall be deemed as having accepted the statement as correct. If the Contractor is approved to work 10 hours a day and 4 days a week (a 4-10 schedule) and the fifth day of the week in which a 4-10 shift is worked would ordinarily be charged as a working day, then the fifth day of that week will be charged as a working day whether or not the Contractor works on that day.

Revise the sixth paragraph to read:

The Engineer will give the Contractor written notice of the completion date of the contract after all the Contractor's obligations under the contract have been performed by the Contractor. The following events must occur before the Completion Date can be established:

1. The physical work on the project must be complete; and
2. The Contractor must furnish all documentation required by the contract and required by law, to allow the Contracting Agency to process final acceptance of the contract. The following documents must be received by the Project Engineer prior to establishing a completion date:
  - a. Certified Payrolls (per Section 1-07.9(5)).
  - b. Material Acceptance Certification Documents
  - c. Monthly Reports of Amounts Credited as DBE Participation, as required by the Contract Provisions.
  - d. Final Contract Voucher Certification
  - e. Copies of the approved "Affidavit of Prevailing Wages Paid" for the Contractor and all Subcontractors
  - f. A copy of the Notice of Termination sent to the Washington State Department of Ecology (Ecology); the elapse of 30 calendar days from the date of receipt of the Notice of Termination by Ecology; and no rejection of the Notice of Termination by Ecology. This requirement will not apply if the Construction Stormwater General Permit is transferred back to the Contracting Agency in accordance with Section 8-01.3(16).
  - g. Property owner releases per Section 1-07.24

**(January 1, 2016 COK GSP)**

Section 1-08.5 is supplemented with the following:

This project shall be physically completed in its entirety within **40 working days**.

**(January 1, 2016 COK GSP)**  
**1-08.9 Liquidated Damages**

The third paragraph of Section 1-08.9 is revised to read as follows:



Accordingly, the Contractor agrees:

1. To pay (according to the following formula) liquidated damages for each working day beyond the number of working days established for Physical Completion, and
2. To authorize the Engineer to deduct these liquidated damages from any money due or coming to the Contractor.

#### **LIQUIDATED DAMAGES FORMULA**

$$\begin{aligned} \text{For } C > \$50,000 &\rightarrow LD = 0.15 \times C \div T, \text{ and} \\ \text{For } C \leq \$50,000 &\rightarrow LD = 0.30 \times C \div T. \end{aligned}$$

Where:

- LD = liquidated damages per working day (rounded to the nearest dollar)
- C = original Contract amount
- T = original time for Physical Completion

***(August 14, 2013 APWA GSP)***

#### **1-08.9 Liquidated Damages**

Revise the fourth paragraph to read:

When the Contract Work has progressed to Substantial Completion as defined in the Contract. The Engineer may determine that the work is Substantially Complete. The Engineer will notify the Contractor in writing of the Substantial Completion Date. For overruns in Contract time occurring after the date so established, the formula for liquidated damages shown above will not apply. For overruns in Contract time occurring after the Substantial Completion Date, liquidated damages shall be assessed on the basis of direct engineering and related costs assignable to the project until the actual Physical Completion Date of all the Contract Work. The Contractor shall complete the remaining Work as promptly as possible. Upon request by the Project Engineer, the Contractor shall furnish a written schedule for completing the physical Work on the Contract.

#### **1-09 MEASUREMENT AND PAYMENT**

##### **1-09.2 Weighing Equipment**

***(January 1, 2016 COK GSP)***

##### **1-09.2(1) General Requirements for Weighing Equipment**

The last paragraph of Section 1-09.2 is supplemented with the following:

#### **Trucks and Tickets**

All tickets shall, at a minimum, contain the following information:

7. Ticket serial number
8. Date and hour of weighing
9. Weigher's identification

Duplicate tally tickets shall be prepared to accompany each truckload of materials delivered to the project.

It is the responsibility of the Contractor to see that tickets are given to the Inspector on the project for each truckload of material delivered. Pay quantities will be prepared on the basis of said tally tickets, delivered to the Inspector at time of delivery of materials. Tickets not collected at the time of delivery will not be honored for payment.

**(May 2, 2017 APWA GSP)**  
**1-09.2(5) Measurement**

Revise the first paragraph to read:

**Scale Verification Checks** – At the Engineer's discretion, the Engineer may perform verification checks on the accuracy of each batch, hopper, or platform scale used in weighing contract items of Work.

**(October 10, 2008 APWA GSP)**  
**1-09.6 Force Account**

Supplement this section with the following:

The Contracting Agency has estimated and included in the Proposal, dollar amounts for all items to be paid per force account, only to provide a common proposal for Bidders. All such dollar amounts are to become a part of Contractor's total bid. However, the Contracting Agency does not warrant expressly or by implication that the actual amount of work will correspond with those estimates. Payment will be made on the basis of the amount of work actually authorized by Engineer.

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Force account rate sheets for labor and equipment for the Contractor and all subcontractors shall be submitted to the Engineer no later than the Preconstruction Conference.

**(December 10, 2020 APWA GSP)**  
**1-09.7 Mobilization**

Delete this Section and replace it with the following:

Mobilization consists of preconstruction expenses and the costs of preparatory Work and operations performed by the Contractor which occur before 10 percent of the total original amount of an individual Bid Schedule is earned from other Contract items on that Bid Schedule. Items which are not to be included in the item of Mobilization include but are not limited to:

1. Any portion of the Work covered by the specific Contract item or incidental Work which is to be included in a Contract item or items.
2. Profit, interest on borrowed money, overhead, or management costs.
3. Any costs of mobilizing equipment for force account Work.

Based on the lump sum Contract price for "Mobilization", partial payments will be made as follows:

1. When 5 percent of the total original Bid Schedule amount is earned from other Contract items on that original Bid Schedule, excluding amounts paid for materials on hand, 50 percent of the Bid Item for mobilization on that original Bid Schedule, 5 percent of the total of that original Bid Schedule, or 5 percent of the total original Contract amount, whichever is the least, will be paid.
2. When 10 percent of the total original Bid Schedule amount is earned from other Contract items on that original Bid Schedule, excluding amounts paid for materials on hand, 100 percent of the Bid Item for mobilization on that original Bid Schedule, 10 percent of the total of that original Bid Schedule, or 10 percent of the total original Contract amount, whichever is the least, will be paid.
3. When the Substantial Completion Date has been established for the project, payment of any remaining amount Bid for mobilization will be paid.

Nothing herein shall be construed to limit or preclude partial payments otherwise provided by the Contract.

**(March 13, 2012 APWA GSP)**

**1-09.9 Payments**

Supplement this section with the following:

Lump sum item breakdowns are not required when the bid price for the lump sum item is less than \$20,000.

**(March 13, 2012 APWA GSP)**

**1-09.9 Payments**

Delete the first four paragraphs and replace them with the following:

The basis of payment will be the actual quantities of Work performed according to the Contract and as specified for payment.

The Contractor shall submit a breakdown of the cost of lump sum bid items at the Preconstruction Conference, to enable the Project Engineer to determine the Work performed on a monthly basis. A breakdown is not required for lump sum items that include a basis for incremental payments as part of the respective Specification. Absent a lump sum breakdown, the Project Engineer will make a determination based on information available. The Project Engineer's determination of the cost of work shall be final.

Progress payments for completed work and material on hand will be based upon progress estimates prepared by the Engineer. A progress estimate cutoff date will be established at the preconstruction conference.

The initial progress estimate will be made not later than 30 days after the Contractor commences the work, and successive progress estimates will be made every month thereafter until the Completion Date. Progress estimates made during progress of the work are tentative, and made only for the purpose of determining progress payments. The progress estimates are subject to change at any time prior to the calculation of the final payment.

The value of the progress estimate will be the sum of the following:

1. Unit Price Items in the Bid Form — the approximate quantity of acceptable units of work completed multiplied by the unit price.
2. Lump Sum Items in the Bid Form — based on the approved Contractor's lump sum breakdown for that item, or absent such a breakdown, based on the Engineer's determination.
3. Materials on Hand — 100 percent of invoiced cost of material delivered to Job site or other storage area approved by the Engineer.
4. Change Orders — entitlement for approved extra cost or completed extra work as determined by the Engineer.

Progress payments will be made in accordance with the progress estimate less:

1. Retainage per Section 1-09.9(1), on non FHWA-funded projects;
2. The amount of progress payments previously made; and
3. Funds withheld by the Contracting Agency for disbursement in accordance with the Contract Documents.

Progress payments for work performed shall not be evidence of acceptable performance or an admission by the Contracting Agency that any work has been satisfactorily completed. The determination of payments under the contract will be final in accordance with Section 1-05.1.

**(January 1, 2016 COK GSP)**

Unless otherwise agreed to by both parties, the work period shall coincide with the calendar month. A check will be mailed or made available to the Contractor no later than thirty (30) days following the last day of the work period.

**(November 30, 2018 APWA GSP)**

**1-09.11(3) Time Limitation and Jurisdiction**

Revise this section to read:

For the convenience of the parties to the Contract it is mutually agreed by the parties that any claims or causes of action which the Contractor has against the Contracting Agency arising from the Contract shall be brought within 180 calendar days from the date of final acceptance (Section 1-05.12) of the Contract by the Contracting Agency; and it is further agreed that any such claims or causes of action shall be brought only in the Superior Court of the county where the Contracting Agency headquarters is located, provided that where an action is asserted against a county, RCW 36.01.050 shall control venue and jurisdiction. The parties understand and agree that the Contractor's failure to bring suit within the time period provided, shall be a complete bar to any such claims or causes of action. It is further mutually agreed by the parties that when any claims or causes of action which the Contractor asserts against the Contracting Agency arising from the Contract are filed with the Contracting Agency or initiated in court, the Contractor shall permit the Contracting Agency to have timely access to any records deemed necessary by the Contracting Agency to assist in evaluating the claims or action.

**1-09.13 Claims Resolution**

**(January 1, 2016 COK GSP)**

**1-09.13(3) Claims \$1,000,000 or Less**

Delete this Section and replace it with the following:

The Contractor and the Contracting Agency mutually agree that those claims that total \$1,000,000 or less, submitted in accordance with Section 1-09.11 and not resolved by nonbinding Alternative Dispute Resolution (ADR) processes, **provided Contracting Agency agreed to engage such ADR processes**, shall be resolved through litigation unless the parties mutually agree in writing to resolve the claim through binding arbitration.

**(November 30, 2018 APWA GSP)**

**1-09.13(3)A Administration of Arbitration**

Revise the third paragraph to read:

The Contracting Agency and the Contractor mutually agree to be bound by the decision of the arbitrator, and judgment upon the award rendered by the arbitrator may be entered in the Superior Court of the county in which the Contracting Agency's headquarters is located, provided that where claims subject to arbitration are asserted against a county, RCW 36.01.050 shall control venue and jurisdiction of the Superior Court. The decision of the arbitrator and the specific basis for the decision shall be in writing. The arbitrator shall use the Contract as a basis for decisions.

**1-10 TEMPORARY TRAFFIC CONTROL**

**1-10.2 Traffic Control Management**

**(\*\*\*\*\*)**

**1-10.2(1) General**

Section 1-10.2(1) is supplemented with the following:

The Contractor shall have adequate traffic control personnel and equipment on site during and after the slurry seal application to prevent vehicles and pedestrians from damaging the wet slurry seal. At

a minimum, one flagger shall be located at each end of the road being slurry sealed at the time of application.

**(January 1, 2016 COK GSP)**  
**1-10.2(2) Traffic Control Plans**

The first and second sentences of Section 1-10.2(2) are deleted and replaced with the following:

The Contractor shall submit a traffic control plan or plans showing a method of handling traffic. All construction signs, flaggers, spotters and other traffic control devices shall be shown on the traffic control plan(s) except for emergency situations.

**END OF DIVISION 1**

## **DIVISION 2 - EARTHWORK**

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### **2-01 CLEARING, GRUBBING, AND ROADSIDE CLEANUP**

#### **2-01.1 Description**

Section 2-01.1 is supplemented with the following:

“Shoulder & Street Preparation” means removing and disposing of all unwanted material, including grass, vegetation, moss, soil, or other debris adjacent to the existing edge of pavement or curb/gutter and/or within the limits of the project as shown in the Plans. Trimming and disposal of vegetation that is overgrown into the pavement limits and any additional street sweeping beyond the “Street Sweeping” bid item or pressure washing shall fall under Shoulder & Street Preparation.

#### **2-01.2 Disposal of Usable Material and Debris**

The third paragraph of Section 2-01.2 is replaced with the following:

The Contractor shall dispose of debris by Disposal Method No. 2 as described in Section 2-03.3(7)C.

#### **2-01.3 Construction Requirements**

Section 2-01.3 is supplemented with the following:

##### **Shoulder & Street Preparation**

The Contractor shall:

1. Complete the shoulder preparation ahead of slurry seal operations
2. Apply chemical herbicide to all vegetative material within the crack seal and slurry seal limits.
3. Remove and dispose of all vegetative material within the crack seal and slurry seal limits.

Contractor shall take care to prevent damage to landscaping plants or other vegetation on private property in close proximity to the roadway. The Contractor is responsible for all costs associated with the protection of this private landscaping. The Contractor shall assume responsibility for all repair/replacement costs for landscaping damaged by activities associated with the work. As directed by the Engineer, chemical herbicide shall be applied in accordance with Section 5-04.3(5)D.

##### **Street Sweeping**

The Contractor shall use self-propelled pickup street sweepers to clean the streets before and after the slurry seal is applied to prepare the streets for slurry seal and prevent the transport of sediment off the project site. The Contractor shall utilize the brooms on the sweepers to pick up the loose material that sheds after the slurry seal application is complete. The streets shall be swept at the following times:

1. Immediately prior to the slurry seal application (per section 5-06 of the specifications).
2. Seven to 10 days after slurry seal application.
3. Three weeks after slurry seal application.
4. Three months after slurry seal application.

The contractor shall schedule all post-slurry seal sweeps around regularly scheduled day for solid waste service. Street sweepers shall be designed and operated to meet air quality standards.

#### **2-01.4 Measurement**

Section 2-01.4 is supplemented with the following:

Shoulder & Street Preparation shall be by force account.

“Shoulder & Street Preparation” will be paid for by force account as specified in Section 1-09.6. For the purpose of providing a common proposal for all bidders, the Contracting Agency has entered an amount in the proposal to become a part of the total bid by the Contractor.

No unit of measurement shall apply to the lump sum price for street sweeping.

#### **2-01.5 Payment**

Section 2-01.5 is supplemented with the following:

“Shoulder & Street Preparation”, per force account.

“Street Sweeping”, per lump sum.

**END OF DIVISION 2**

# DIVISION 5 – SURFACE TREATMENTS AND PAVEMENTS

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## 5-04 HOT MIX ASPHALT

### 5-04.3 Construction Requirements

#### 5-04.3(5)D Soil Residual Herbicide

Section 5-04.3(5)D is supplemented with the following:

Herbicide shall not be applied when the ambient temperature is lower than 65 degrees and during cloudy or wet weather without written approval of the Project Engineer.

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## 5-06 SLURRY SEAL

### 5-06.1 Description

The work covered by these specifications includes the design, testing, construction and quality control required for the proper application of an emulsified asphalt slurry seal surface treatment. The Contractor shall furnish all materials, transportation, labor, tools, equipment and services necessary for the full and complete installation of latex modified Slurry Seal to existing asphalt streets and all incidental items necessary to complete the work as described in the plans.

### 5-06.2 Materials

The Slurry Seal shall consist of a mixture of an approved emulsified asphalt, mineral aggregate, water and specified additives properly proportioned, mixed and uniformly spread over a prepared surface as approved by the City's Engineer. The completed slurry seal shall leave a homogeneous mat, adhere firmly to the prepared surface and have a skid resistant surface texture

#### 5-06.2(1) Latex Emulsified Asphalt

Latex emulsified asphalt shall be a quick traffic, quick cure LM-CQS-1-H type. It shall be homogeneous and show no separation after thorough mixing. It shall break and set on the aggregate within five (5) minutes and be ready for cross-traffic within five to thirty minutes. Each load of emulsified asphalt shall be accompanied with a certificate of analysis/compliance to assure that it is the same as the used in the mix design.

The latex asphalt emulsion shall conform to these requirements.

<u>QUALITY</u>	<u>TEST</u>	<u>REQUIREMENT</u>
Residue after Distillation	AASHTO T59/ASTM D244	60% min
Viscosity, SSF @ 77°F, sec	AASHTO T59/ASTM D244	16-100 sec
Particle Charge	AASHTO T59/ASTM D244	Positive

<u>TEST ON RESIDUE FROM DISTILLATION TEST</u>		
<u>QUALITY</u>	<u>TEST</u>	<u>REQUIREMENT</u>
Penetration @ 77°F	AASHTO T49/ASTM 2397	40-90 dmm
Softening Point, degrees F	ASSHTO T53/ASTM D36	135 min



**5-06.2(2) Mineral Aggregate**

**5-06.2(2)A General**

The mineral aggregate used shall be the type and grade specified for the particular use of slurry seal. The mineral aggregate shall be 100% crushed rock of an angular, sound, durable nature; clean and free of vegetative matter or other deleterious substances. Smooth textured sand of less than 1.25% water absorption shall not exceed 50% of the total aggregate.

**5-06.2(2)B Testing**

When tested according to the following tests, the aggregate (prior to the addition of any mineral filler such as cement or lime), shall meet the following requirements:

<b>TEST</b>	<b>TEST METHOD</b>	<b>REQUIREMENT</b>
Sand equivalent	AASHTO-T176 or ASTM-D2419	45 min.
Soundness	AASHTO-T104 or ASTM-C88	15% max. (using sodium sulfate) 25% max. (using magnesium sulfate)
Abrasion Resistance	AASHTO-T96 or ASTM-C131	30% max. at 500 revolutions
Degradation Factor	WSDOT TM No. 113	30 min.
Plasticity	ASTM D4398	Non-plastic

**5-06.2(2)C Gradation**

When tested according to AASHTO T27 (ASTM C136) and AASHTO T11 (ASTM C117), the aggregate shall meet the following gradation requirements prior to the addition of any mineral fillers.

<b>SIEVE SIZE</b>	<b>TYPE 2 (percent passing)</b>	<b>TOLERANCE</b>
3/8"	100	<u>0</u>
No. 4	90-100	±5%
No. 8	65-90	±5%
No. 16	45-70	±5%
No. 30	30-50	±5%
No. 50	18-30	±4%
No. 100	10-21	±3%
No. 200	5-15	±2%

**5-06.2(3) Mineral Filler**

Mineral fillers shall only be used if needed to improve the workability of the mix as determined by the laboratory mix design and only if their amounts can be metered. The mineral filler shall be Portland Cement, hydrated lime, limestone dust, flyash or other approved filler meeting the requirements of ASTM D242 if required by the mix design. They shall be considered as part of the dry aggregate.

**5-06.2(4) Water**

Water shall be free of harmful, soluble salts and shall be of such quality that the asphalt shall not separate from the emulsion before the slurry seal is in place in the work.

**5-06.2(5) Carboxylated Polymer Latex**

Poly-chloroprene-methacrylic acid latex with polyvinyl alcohol shall be added to the water/soap phase prior to the mill manufacture of the emulsified asphalt by the emulsion producer. The

amount of latex shall be 3 percent of the asphalt residual content. Samples shall be provided and shall conform to the following requirements.

TEST	REQUIREMENT
Total solids, min, %	47
Average particle size um (micron)	0.3
PH at 25 degrees C	7
Brookfield viscosity at 25 degrees C	350-500
Mechanical stability, min	650

### 5-06.3 Construction Requirements

#### 5-06.3(1) *Mix Design*

##### 5-06.3(1)A *General*

The Contractor shall submit to the City's Engineer for approval a complete mix design prepared and certified by the laboratory. Compatibility of the aggregate, emulsion, mineral filler, and other additives shall be verified by the mix design. The mix design shall be made with the same aggregate gradation that the Contractor will provide on the project. The mix design shall be incidental to the project. The design must be performed by a qualified laboratory approved by the International Slurry Seal Association. Previous lab reports covering the exact materials to be used may be accepted, provided they were made during the project calendar year. Once the materials are approved, no substitutions will be permitted unless first tested by the laboratory preparing the mix design and approved by the Contracting Agency.

##### 5-06.3(1)B *Laboratory Requirements and Report*

Sources of all materials shall be selected prior to the commencement of work, allowing sufficient time to have all materials tested by a qualified laboratory acceptable to the City. Aggregate samples shall be taken from the stockpile of aggregate to be incorporated into the slurry mixtures. All items outlined and referenced in this specification shall be complied with in determining the suitability of all materials for use in the slurry mixture. The laboratory shall determine the theoretical asphalt content and whether a mineral filler or additive is needed, and if so, to what proportions.

The laboratory shall submit a complete laboratory analysis and test report accompanied by slurry test samples prior to the commencement of work.

The laboratory shall supply analysis and test report through the Contractor. Such analysis and report shall be the original signed certificates and documents for all necessary items concerning the mix design and the specified materials. All pre-construction sampling and testing shall be at the expense of the Contractor. Any additional tests deemed necessary during actual construction shall be paid for by the City, unless the materials are found out of compliance with the specifications, in which case the Contractor shall bear all costs for testing of non-compliant and replacement materials.

The laboratory report will show the results of test performed on the individual materials, comparing their values to those required by these specifications.

The report will also provide the results from the following test methods on the slurry seal mixture.

TEST	DESCRIPTION	SPEC
ISSA TB-106	Slurry Seal Consistency	2-3 cm
ISSA TB-139	Wet Cohesion	
	30 minutes minimum set	12 kg-cm min.
	60 minutes minimum set	20 kg-cm min.
ISSA TB-114	Wet Stripping Test	Pass (90% Min.)

ISSA TB-100	Wet Track Abrasion	75 g/ft <sup>2</sup> max
ISSA TB-113	*Mix Time	Controllable to 180 secs min.

\*The mixing test and set time test should be done at the highest temperatures expected during construction.

The laboratory shall further report the quantitative effects of moisture content on the unit weight of the aggregate (bulking effect). The laboratory report must clearly show the proportions of aggregate, mineral filler (min. and max.), water (min. and max.), additive(s) and their usage, and asphalt emulsion based on the dry weight of the aggregate.

All the component materials used in the mix design shall be representative of the materials proposed by the Contractor to be used on the project. The percentages of each individual material required shall be shown in the laboratory report. Adjustments may be required during the construction, based on the field conditions.

**5-06.3(2)      *Equipment***

**5-06.3(2)A      *General***

All equipment, machinery, apparatus and tools specified and incidental to the performance of this work shall be maintained in satisfactory working order at all times. The specific equipment to be used for proportioning, mixing, and applying the slurry seal along with appropriate descriptive information on calibration and related devices on said equipment shall be available for inspection not less than 2 days before the work starts. The City reserves the right to disqualify equipment because of its age, capacity, capability, mechanical condition or other factors which could cause substandard performance and/or excessive delays or unreasonable inconvenience to the public. The Contractor shall have daily access to back-up equipment parts in the event of failure or breakdown.

**5-06.3(2)B      *Slurry Mixing Equipment***

The slurry seal mixing equipment shall be a continuous flow mixing unit, and have suitable means of accurately metering each individual material being fed into the mixing chamber. All feeding mechanisms must be continuous feed, and proportioning according to the mix design must remain constant at all times.

The units shall be equipped with approved devices so that the unit can be properly calibrated, and the quantities of material used during any one period can be readily determined. In the event these metering devices stop working, the slurry unit(s) may be stopped until they are fixed.

The emulsion storage tank of the mixing unit shall be so equipped with a convenient device, calibrated in ten (10) gallon increments, so as to measure the quantity of emulsion actually used with each mixer load of slurry.

The aggregate gate shall be equipped with a convenient device calibrated in inches to determine the gate setting of the aggregate feed.

Devices used for metering and blending additive are subject to approval by the Contracting Agency.

The unit shall be capable of mixing all materials at pre-set proportions regardless of speed of unit.

The mixing unit shall thoroughly blend all materials without violent agitation to form a homogeneous mass before discharge from the mixer.

The unit shall have a water pressure system, and fog type spray bar adequate for complete fogging of the surface preceding the spreading apparatus.

**5-06.3(2)C      *Slurry Spreading Equipment***

The slurry spreader shall be a mechanical type squeegee distributor equipped to prevent loss of slurry mixture from all sides and with a rear discharge gate equipped with a single flexible strike off. The addition of extra tail rubbers or the addition of extra weight to be spreader box will not be permitted. It shall be capable of producing a uniform surface spread across its full width. It shall be maintained during use so as to prevent loss of slurry mixture of varying grades and crown by adjustments to assure a uniform spread. It shall have suitable means for side tracking to compensate for deviation in pavement geometry. It shall have an adjustable width. Any type of drag used shall be subject to approval by the City's Engineer and kept in a completely flexible condition at all times. The spreader shall be kept reasonable clean and build-up of asphalt and aggregate shall not be permitted.

**5-06.3(2)D      *Auxiliary Equipment***

Suitable crack and surface cleaning equipment, barricading equipment, hand tools and any support equipment should be provided as necessary to perform the work. All surface preparations including final sweeping prior to application shall be performed by the Contractor.

**5-06.3(3)      *Machine Calibration and Verification***

**5-06.3(3)A      *Calibration***

Each slurry mixing unit in performance of the work shall be calibrated with the approved source material in the presence of the Contracting Agency prior to starting the project. Previous calibration documentation covering the exact materials to be used may be approved, provided they were made during the calendar year. The documentation shall include an individual calibration of each material at various settings, which can be related to the machine's metering device(s). No machine will be allowed to work on the project until the calibration has been completed and/or accepted.

**5-06.3(3)B      *Verification***

A test strip will be made after calibration and prior to starting the project. Test strips shall be a portion of the project. The contractor and the City inspector shall compute the spread application rate to assure the minimum pounds per square yard have been applied. After the Contracting Agency has approved the test strip, the Contractor may proceed with the work.

If a test strip is not approved, the Contractor will stop work until a test strip is made which meets the Contracting Agency's approval.

All work on the project shall be at least equal in quality to the approved test strip.

**5-06.3(4)      *Weather Limitations***

Slurry seal shall not be applied when the forecasted weather indicates a high temperature of less than 65 degrees F., a humidity greater than 70% or a chance of rain greater than 10%. Slurry seal shall not be applied if either the pavement or air temperature is below 55 degrees F.

Slurry Seal shall not be applied in the rain. Slurry damaged by rain within the first 24 hours after application shall be replaced by the contractor to the satisfaction of the Engineer at no additional cost to the Contracting Agency. Contractor shall clean the street of all remaining slurry mix materials prior to re-application. The mixture shall be applied such that traffic shall be allowed on the slurried roadways before **5:00 PM** unless otherwise specified by the Engineer.

**5-06.3(5)      *Construction***

**5-06.3(5)A      *Surface Preparation***

Immediately prior to applying the slurry seal, the surface shall be cleared of all loose material, oil spots, vegetation, and other objectionable material and will be subject to the approval of the City's Engineer prior to application. Sweeping shall be performed by the Contractor using a self-

contained power sweeper with water. Crack sealing shall be performed by the Contractor as directed by the Engineer.

Immediately before commencing the slurry seal operations, all surface metal utility covers (including survey monuments) shall be protected by thoroughly covering the surface with an appropriate adhesive and oiled or plastic paper. No adhesive material shall be permitted to cover, seal or fill in the joint between the frame and cover of the structure. Covers are to be uncovered and cleaned of slurry material by the end of the same workday. Prior to start of the slurry seal application, Contractor shall install inlet protection (catch basin inserts) in all catch basins and other storm drainage inlets within the area of the Work. The catch basin inserts shall be left in place until the final sweeping is completed.

Contractor to place a cone in the middle of each driveway (multiple cones on commercial driveways) when slurry seal is not to be driven on. Cone(s) to be removed by contractor once street is re-opened to traffic.

### **5-06.3(5)B      Application**

All workmen shall have sufficient skill and experience to properly perform the work assigned to them. Workmen engaged in special or skilled works shall have sufficient experience in such work and in the operation of the equipment to perform all work properly and satisfactorily. Thus the Contractor shall have an experienced crew on each spreader and any other equipment.

The surface shall be pre-wetted by fogging ahead of the slurry spreader when required by field conditions. Water shall be applied uniformly across the entire surface width to achieve a damp surface with no apparent flowing water gathering in front of the spreader. The rate of application of the fog spray shall be adjusted during the day to suit temperatures, surface texture, humidity, and dryness of the pavement surface.

The slurry mixture shall be of the desired consistency upon leaving the mixer and no additional materials or water shall be added. Total time of mixing should not exceed four (4) minutes. A sufficient amount of slurry mixture shall be carried in all parts of the spreader at all times to ensure that complete coverage is obtained. Overloading of the spreader shall be avoided. No lumping, balling, or unmixed aggregate will be permitted. No segregation of the emulsion and aggregate will be permitted. Progress and spreading of mixture shall be maintained to not allow the "breaking" of emulsion in the spreader box.

No streaks, such as those caused by oversized aggregate, will be left in the finished surface. If excess oversize develops, the job will be stopped until the Contractor proves to the City's Engineer that the situation has been corrected.

The Contractor shall be responsible for the removal of all excess slurry mixture spread, spilled, spattered, or tracked beyond street limits, on driveways, sidewalks, curbs, and other related items.

Hand tools shall be available in order to remove spillage. Ridges or bumps in the finished surface shall not be permitted. The mixture shall be uniform and homogeneous after spreading on the surface and shall not show separation of the emulsion and aggregate after setting.

Adequate means shall be provided to protect the slurry seal from damage from traffic until such time that the mixture has cured sufficiently so that the slurry seal will not adhere to and be picked up by the tires of the vehicles or leave tire marks in the surface of the slurry. The contractor shall repair all tire marks before leaving the area, and all repairs shall be incidental. Any tire marks unable to be repaired before leaving the area will then be finished at or before the end of the project.

**5-06.3(5)C      *Rate of Application***

The slurry mixture shall be of proper consistency at all times to provide a homogeneous mat that will provide the amount of mixture required by the surface condition.

The actual application rate shall be determined by the street surface condition necessary to provide a depth of Slurry Seal sufficient to correct surface conditions, fill surface voids and raveling, provide sealing and to provide a sufficient wearing surface. The expected application rate shall be between ten (10) and twenty (20) pounds per square yard.

The Nominal Thickness of finished mat shall be three sixteenths (3/16) inch. In no case shall the application rate be less than ten (10) pounds per square yard.

**5-06.3(5)D      *Joints***

No excess buildup, uncovered areas or unsightly appearance shall be permitted on longitudinal or transverse joints. An excessive overlap will not be permitted on longitudinal joints. The Contractor shall provide suitable width spreading equipment to produce a minimum number of longitudinal joints throughout the project. When possible, longitudinal joints shall be placed on lane lines. Half passes and odd width passes will be used only in minimum amounts. If half passes are used, they shall not be the last pass of any paved area. A maximum of six inches (6") shall be allowed for overlap of longitudinal lane line joints.

***Sufficient building paper, or other similar materials, shall be maintained by the Contractor for use at project limits to provide a clean, neat edge.***

Joints between asphalt pavement and concrete curb shall be completely and neatly sealed without excessive slipover onto the concrete, and unsightly and objectionable, excess shall be immediately removed. The flow line at the curb shall be completed so as to allow storm drainage flow without ponding along the curb line.

**5-06.3(5)E      *Mix Stability***

The slurry mixture shall possess sufficient stability so that premature breaking of the slurry seal in the spreader box does not occur. The mixture shall be homogeneous during the following mixing and spreading, it shall be free of excess water or emulsion and free of segregation of the emulsion and aggregate fines from the coarser aggregate. Spraying of additional water into the spreader box will not be permitted.

**5-06.3(5)F      *Hand Work***

Areas which cannot be reached with slurry seal machine shall be surfaced using hand squeegees to provide complete and uniform slurry seal coverage. The area to be handworked shall be lightly dampened prior to mix placement and the slurry worked immediately. Care shall be exercised to leave no unsightly appearance from handwork. The same type of finish as applied by the spreader box shall be required. Handwork shall be completed during the machine applying process.

It should be understood that sufficient personnel, to complete all handwork during the same time as machine work is required, so as to minimize the need for follow-up patchwork.

Care shall be exercised to ensure a proper application rate to handwork areas.

**5-06.3(5)G      *Lines***

Care shall be taken to insure straight lines along curbs, driveways, shoulders, and speed humps. No runoff on these areas will be permitted. Lines at intersections shall be kept straight to provide a good appearance.

**5-06.3(5)H      *Clean-Up***

All areas, such as manholes, concrete gutters and intersections, shall have the slurry seal removed by the contractor to the satisfaction of the City inspector. The Contractor shall remove any debris associated with the performance of the work, on a daily basis.

The Contractor shall be responsible for immediate cleanup of any spills associated with the Contractor's operations. Damage caused by the Contractor's operations shall be repaired or replaced by the Contractor and must meet the approval of the City's Engineer.

Excess aggregate shall be removed after work is completed at each staging area. Areas that have been sanded shall be swept clean within twelve (12) hours after traffic control is removed.

Catch basin inserts shall be removed after the final street sweeping has been completed.

**5-06.3(5)I      *Curing***

The applied Slurry Seal shall be cured for such time that the street may be opened to traffic after application without tracking or damage to the surface. The minimum time for curing the applied Slurry Seal shall be four (4) hours. The Contractor shall protect the area for the full curing period with suitable barricades and signs. Traffic cones shall be placed at each adjacent alley opening or multi-vehicle parking lot driveway when slurry seal is not to be driven on. Barricades, signs and traffic cones shall be removed by contractor once the street is re-opened to traffic. Traffic cones shall have a minimum height of eighteen (18) inches. Activities conducted under this section shall be considered incidental to the Work.

Damage to the Slurry Seal prior to opening shall be the responsibility of the Contractor. The Contractor shall repair all damage to the Slurry Seal to the satisfaction of the Engineer at no additional cost to the Owner.

**5-06.3(6)      *Quality Control***

**5-06.3(6)A      *Materials***

The Contractor will permit the Contracting Agency to take samples of the aggregate and asphalt emulsion used in the project at the Contracting Agency's discretion. Gradation and sand equivalent tests may be run on the aggregate and residual asphalt content tests on the emulsion. Test results will be compared to specifications. Tests will be run at the expense of the Contracting Agency for testing non-compliant and replacement materials. The Contracting Agency will notify the contractor immediately if any test fails to meet the specifications.

Items under the Quality Control listed in the Standard Specifications may be performed if deemed necessary by the Project Engineer or his designated inspector during construction of the slurry seal. Failure of the Contracting Agency to perform these tests shall not constitute final acceptance of the finished product or the assumption that all specifications have been met. Furthermore, all requirements of the performance bond shall remain in effect.

**5-06.3(6)B      *Slurry Seal***

Samples of the slurry seal may be taken directly from the slurry unit(s). Consistency and residual asphalt content tests may be made on the samples and compared to the specifications. Tests will be run at the expense of the Contracting Agency: unless materials are found out of compliance with the specifications, in which case Contractor shall bear all cost of resurfacing the street. The Contracting Agency will notify the Contractor immediately if any test fails to meet specifications.

The Contracting Agency may use the recorders and measuring facilities of the slurry seal unit to determine application rates, asphalt emulsion content, mineral filler and additives(s) content for an individual load. **The Contractor shall instruct the Contracting Agency's inspector how to**

**calculate the application rate per square yard utilizing the contractor's proportioning devices.**

It is the responsibility of the Contractor to check stockpile moisture content and to set the machine accordingly to account for aggregate bulking.

The Contractor shall submit a plan to be approved by the Contracting Agency for the monitoring of all dry materials.

**5-06.3(6)C Tolerances**

Tolerances for individual materials as well as the slurry seal mixture are as follows:

- a. After the designed residual asphalt content is determined, a plus or minus one (+/- 1.0%) percentage point variation will be permitted.
- b. The percentage of aggregate passing each sieve shall be within the tolerance range as stated in section 5-06.2(2)C of these special provisions.**
- c. The percentage of aggregate passing shall not go from the high end to the low end of the specified range of any two successive sieves.
- d. The slurry consistency shall not vary more than plus or minus 0.5 cm from the job mix formula after field adjustments.
- e. The rate of application once determined by the Contracting Agency shall not vary more the plus or minus 2 lbs./SY, while remaining within the design application rate.

**5-06.3(6)D Non-Compliance**

If any two (2) successive tests fail on the stockpile material, the Work shall be stopped. It shall be the responsibility of the Contractor, at its own expense, to demonstrate to the Engineer's satisfaction that the aggregate conditions have been corrected before the Work may be resumed.

If any two (2) successive tests on the Slurry Seal mix from the same machine fail, the use of the machine will be suspended. It will be the responsibility of the Contractor, at the Contractor's own expense, to demonstrate to the Engineer's satisfaction that the machine has been repaired, calibrated, and that the machine is working properly.

**5-06.4 Measurement**

Slurry Seal Type 2 will be measured per square yard of finished surface.

**5-06.5 Payment**

"Slurry Seal, Type 2", per square yard. The unit contract price shall also be full payment for all costs associated with the installation, maintenance and removal of storm drain inlet protection (catch basin inserts).

The contract bid prices above, including all incidental work, shall be full compensation for furnishing all materials and for all preparation, mixing and applying these materials, and for all labor, material, tools, equipment, and incidentals necessary to satisfactorily complete the work as defined in the Standard Specifications and these Special Provisions

**END OF DIVISION 5**



## **DIVISION 7 - DRAINAGE STRUCTURES, STORM SEWERS, SANITARY SEWERS, WATER MAINS, AND CONDUITS**

(\*\*\*\*\*)

### **7-07 CLEANING EXISTING DRAINAGE STRUCTURES**

#### **7-07.3 Construction Requirements**

Section 7-07.3 is supplemented with the following:

All catch basins, manholes, and inlet structures shall be kept clean of all debris associated with grinding, paving, slurry sealing or other operations associated with the work. Existing drainage facilities containing debris from the Contractors operations shall be cleaned prior to final acceptance of the work.

#### **7-07.5 Payment**

Section 7-07.5 is deleted in its entirety and replaced with the following:

Cleaning existing drainage structures shall be incidental to the contract price of other items in the contract.

**END OF DIVISION 7**

## DIVISION 8 – MISCELLANEOUS CONSTRUCTION

(\*\*\*\*\*)

### 8-01.5 Payment

Section 8-01.5 is deleted in its entirety and replaced with the following:

Payment will be made for the following bid item(s):

“Erosion/Water Pollution Control”, by force account as provided in Section 1-09.6.

Installation, maintenance, and removal of erosion and water pollution control devices (**except inlet protection as provided in Section 5-06.5**), including removal and disposal of sediment, stabilization, and rehabilitation of soil disturbed by these activities, and any additional work deemed necessary by the Engineer to control erosion and water pollution will be paid by force account under the item “Erosion/Water Pollution Control”.

(\*\*\*\*\*)

### 8-09 RAISED PAVEMENT MARKERS

#### 8-09.1 Description

Section 8-09.1 is supplemented with the following:

This work shall consist of furnishing and installing raised pavement markers (RPMs) at locations designated in the Plans or as directed by the Engineer.

Following placement of the asphalt concrete overlay, the Contractor shall furnish and install BLUE, Type 2B, RPMs perpendicular to each fire hydrant in the interior channelization of the adjacent lane.

#### 8-09.5 Payment

Section 8-09.5 is supplemented with the following:

Payment will be made for the following bid item(s):

“Raised Pavement Marker, Type 2B”, per hundred.

(\*\*\*\*\*)

### 8-22 PAVEMENT MARKINGS

#### 8-22.1 Description

Section 8-22.1 is supplemented with the following:

This work shall consist of furnishing, installing, and removing pavement markings on roadway and parking lot surfaces in accordance with the Plans, City of Kirkland Pre-Approved Plans, and these Specifications, at locations shown in the Plans or as directed by the Engineer.

Plastic pavement marking materials shall comply with the specifications for Type A, liquid hot applied thermoplastic, unless specified otherwise in Pre-Approved Plans. Paint pavement markings shall be VOC solvent-based paint.

#### Painted Bicycle Detection Symbol

A SOLID WHITE marking, conforming to the details in the Contract and CK-R.34A.

### **Painted Parking Stall Stripe**

A SOLID WHITE line, 4 inches wide, used to delineate parking stalls in parking areas listed in the contract documents. Parking Stall Stripe will also be used for 4 inch hatching.

### **Plastic Speed Hump Markings**

SOLID WHITE lines, 12 inches wide, conforming to the striping identified in the detail for "Speed Hump" or "Slotted Speed Hump", CK-R-67 or CK-R-67B, as directed by Engineer.

### **Plastic Stop Line**

A SOLID WHITE line, 18 inches wide, conforming to details in the Contract and CK-R.28.

### **Plastic Yield Line Symbol**

SOLID WHITE symbol, 24 inches wide and 36 inches long, conforming to details in the Contract and WSDOT Standard Plan M-24.60-03.

### **Plastic Speed Legend Bars**

A WHITE marking conforming to details in the Contract and City of Kirkland Standard CK-R.38.

## **8-22.2 Materials**

Pavement marking materials shall be as specified in Section 9-34 of the Standard Specifications and these Special Provisions.

## **8-22.3 Construction Requirements**

### **8-22.3(3) *Marking Application***

Two applications of paint will be required when the paint marking is to be applied to a newly paved surface or when the paint marking is not applied over an existing paint marking. The time period between applications shall be per the Standard Specification. Pavement markings shall not be applied to the new pavement surface prior to 14 calendar days following the placement of the slurry seal coating, unless otherwise approved by the Engineer.

### **8-22.3(6) *Removal of Pavement Markings***

Section 8-22.3(6) is supplemented with the following:

Existing pavement markings including plastic crosswalks, stop bars and raised pavement markers (RPMs) shall be removed prior to placement of the slurry seal. Pavement markings shall not be removed more than 5 working days prior to application of the Slurry Seal.

Pavement markings shall not be removed by grinding method except when preparing for the slurry seal or when otherwise specifically authorized by the engineer. Damaged pavement shall be repaired/replaced at no cost to the Contracting Agency. Contractor shall use all reasonable means necessary to minimize air and noise pollution. No material associated with pavement marking removal shall be allowed to enter the public storm drainage system.

## **8-22.4 Measurement**

The fourth paragraph of Section 8-22.4 is revised as follows:

Painted Bicycle Detection Symbol will be measured per each symbol installed.

Painted Parking Stall Stripe by the linear foot

Plastic Speed Hump Markings will be measured per each speed hump location where markings are installed.

Plastic Stop *Line* will be measured by the square foot of marking installed.

Plastic Yield *Line* Symbol will be measured per each symbol installed.

Plastic Speed Legend Bars will be measured by the square foot of marking installed.

The last two paragraphs of Section 8-22.4 are replaced with the following:

No unit of measure shall apply to the lump sum price for removal of pavement markings and markers.

### **8-22.5 Payment**

Section 8-22.5 is supplemented with the following:

“Bicycle Detection Symbol”, per each.

“Painted Parking Stall Stripe”, per linear foot.

“Plastic Speed Hump Marking”, per each.

“Plastic Stop Line”, per square foot.

“Plastic Yield Line Symbol”, per each.

“Plastic Speed Legend Bars”, per square foot.

“Removal of Pavement Markings & Markers”, per lump sum.

**END OF DIVISION 8**

## **DIVISION 9 - MATERIALS**

(\*\*\*\*\*)

### **9-21 RAISED PAVEMENT MARKERS (RPM)**

#### **9-21.2 Raised Pavement Markers Type 2**

Section 9-21.2 is supplemented with the following:

White Type 2 RPM installed at crosswalk locations shall have reflective faces on opposite sides of the RPM. The RPM shall be installed such that the reflective faces face oncoming traffic and away from oncoming traffic.

(\*\*\*\*\*)

### **9-34 PAVEMENT MARKING MATERIAL**

#### **9-34.2 Paint**

Section 9-34.2 is deleted in its entirety and replaced with the following:

Paint shall comply with the specifications for low VOC solvent based paint.

#### **9-34.3(2) Type B – Pre-Formed Fused Thermoplastic**

Section 9-34.3 is supplemented with the following:

All preformed thermoplastic shall have a minimum skid resistance of 60 BPN. The skid resistance will be determined using ASTM Test Method D4505.

**END OF DIVISION 9**

# **PREVAILING WAGE RATES**



**City of Kirkland**

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# PREVAILING WAGE RATES

Prevailing wage rates can be found at:  
[www.lni.wa.gov/tradeslicensing/prevwage/wagerates](http://www.lni.wa.gov/tradeslicensing/prevwage/wagerates)

Use May 8th, 2024 rates  
(published date - use bid date)

King County

A copy of the applicable wage rates is available for viewing in our office:

City Hall Annex  
310 1<sup>st</sup> Street  
Kirkland, WA 98033

The City of Kirkland will mail a hard copy of the applicable wage rates upon request.  
Send your request to the Project Engineer, or [jvandervaart@kirklandwa.gov](mailto:jvandervaart@kirklandwa.gov)

# APPENDIX A

## PLANS



**City of Kirkland**

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# CITY OF KIRKLAND

## 2024 SLURRY SEAL PROJECT

JOB NO. 08-24-PW



APRIL 1, 2024

STC0060024/STC0060324

### CITY OFFICIALS

KELLI CURTIS	MAYOR
JAY ARNOLD	DEPUTY MAYOR
NEAL BLACK	COUNCIL MEMBER
PENNY SWEET	COUNCIL MEMBER
AMY FALCONE	COUNCIL MEMBER
JOHN TYMCZYSZYN	COUNCIL MEMBER
JON PASCAL	COUNCIL MEMBER
KURT TRIPLETT	CITY MANAGER
TRUC DEVER	INTERIM PUBLIC WORKS DIRECTOR
ROD STEITZER, PE	CAPITAL PROJECTS MANAGER

### CONTACT PERSONNEL

NAME	AGENCY	PHONE
WILL DENTON, PE	COK PROJECT ENGINEER	425.587.3827
EVAN HEIMBUCH	PROJECT INSPECTOR	425.410.4606
STEVE HOOPES	COK FIELD REPRESENTATIVE	425.623.5086
RIK MAYER	COK FIELD REPRESENTATIVE	206.496.4265
KIARA SKYE	PUGET SOUND ENERGY (GAS)	425.480.2925
KIARA SKYE	PUGET SOUND ENERGY (ELECTRIC)	425.480.2925
JAMES MARTIN	COMCAST CABLE	253.508.9127
CHERYL SCHNEIDER	ZIPLY	425.949.0230
KAYVAN FASSNACHT	CENTURYLINK/LUMEN	425.213.9378
RUSTY PERDIEU	ZAYO	706.889.6967
GEORGE MATOTE	NORTHSHORE UTILITY DISTRICT	425.398.4431
KEN McDOWELL	WOODINVILLE WATER DISTRICT	425.487.4104
CHRISTIAN HOFFMAN	WOODINVILLE WATER DISTRICT	425.487.4142
DAVID FREEMAN SR.	KING COUNTY METRO	206.684.2732
LAURA DEGOOYER	LAKE WASH. SCHOOL DISTRICT	425.936.1133
EMERGENCY	NORCOM	911
POLICE MAIN LINE	COK	425.587.3400
FIRE MAIN LINE	COK	425.864.3650
SPILL RESPONSE HOTLINE	COK	425.587.3900
ONE CALL UTILITY LOCATE		800.424.5555

KIRKLAND

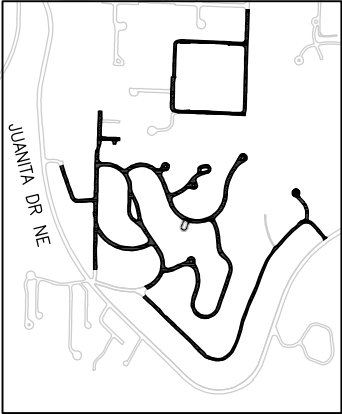
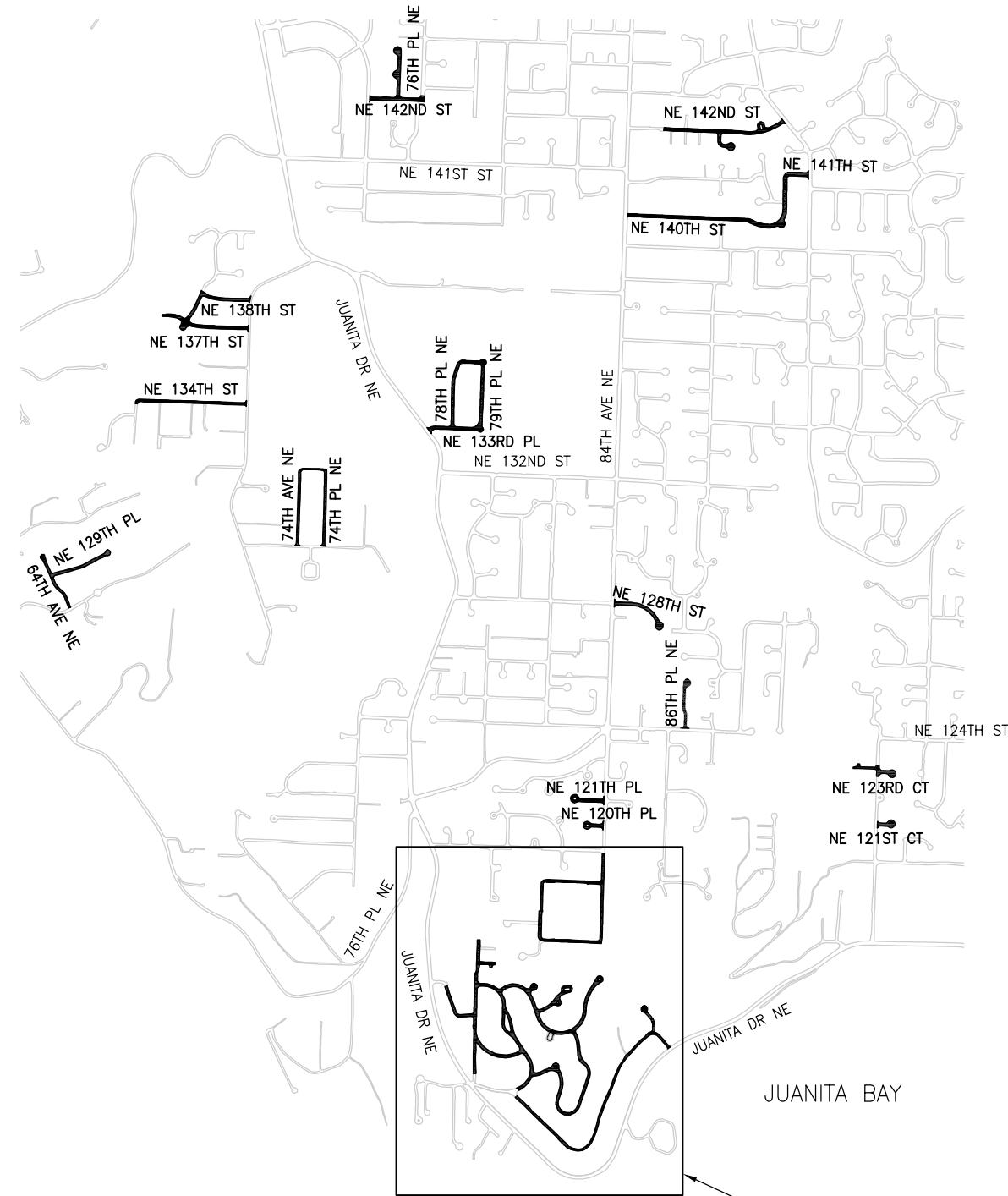


**CM DESIGN GROUP**

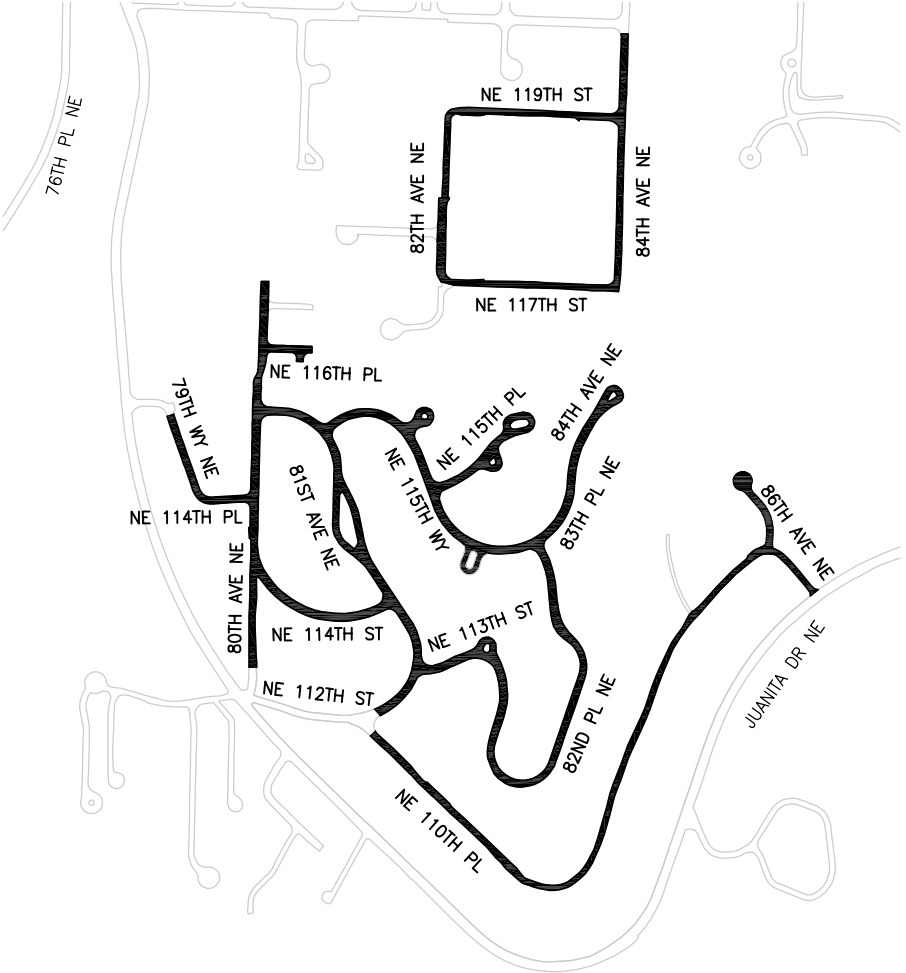
1318 East Pike Street  
Seattle, WA 98122  
206-659-0612

### INDEX OF DRAWINGS

SHEET NO.	DESCRIPTION
1	COVER SHEET
2	VICINITY MAP
3-4	SUMMARY OF QUANTITIES



SEE RIGHT VIEW



April 1, 2024 - 1:54 PM - FLAVIO - Z:\2023 PROJECTS\230113 2024 KIRKLAND OVERLAYS\SLURRY SEAL\230113\_P-SLURRY SEAL.DWG - Layout Name: MAP

4/1/24	0	BID SET	
DATE	NO.	REVISION	BY



UPI NO.:	FED. AID PROJ. NO.:
SURVEY NO.:	FIELD BOOK(S):
HORZ. DATUM:	VERT. DATUM:
DESIGNED BY: WD	DRAWN BY: FGC



APPROVED BY:	
DATE:	



CITY OF KIRKLAND  
DEPARTMENT OF PUBLIC WORKS  
123 FIFTH AVENUE KIRKLAND, WA 98033  
(425) 587-3800 www.kirklandwa.gov  
FUNDING NO. XXXXX

**2024 SLURRY SEAL PROJECT**  
**VICINITY MAP**

REFERENCE SHEET NO.	MAP
SHEET	2
OF	4
SHEETS	

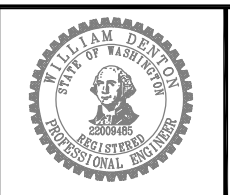
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FINN HILL	64TH AVE NE	NE 129TH ST	NE 129TH PL	421	22	9,262	1,029		105				
FINN HILL	64TH AVE NE	NE 129TH PL	CUL DE SAC (NORTH)	232	22	5,104	567						1
FINN HILL	70TH AVE NE	NE 137TH ST	NE 138TH ST	345	26	8,970	997						
FINN HILL	74TH AVE NE	NE 129TH ST	NE 132ND ST	827	22	18,194	2,022						2
FINN HILL	74TH PL NE	NE 129TH ST	NE 132ND ST	898	22	17,956	1,995						1
FINN HILL	76TH PL NE	NE 142ND ST	END	528	26	13,728	1,525						1
FINN HILL	78TH PL NE	NE 133RD PL	NE 135TH PL	716	35	25,060	2,784						2
FINN HILL	79TH PL NE	NE 133RD PL	NE 135TH PL	682	26	17,732	1,970						2
FINN HILL	79TH WAY NE	CUL-DE-SAC DWY	114TH PL NE	327	26	18,694	2,077						1
FINN HILL	80TH AVE NE	11221 DWY	NE 114TH ST	315	26	14,144	1,572	85		30			
FINN HILL	80TH AVE NE	NE 114TH ST	NE 114TH PL	216	26	5,616	624						
FINN HILL	80TH AVE NE	NE 114TH PL	NE 115TH WAY	321	26	8,346	927						1
FINN HILL	80TH AVE NE	NE 115TH WAY	143' N OF NE 115TH WAY	143	26	3,718	413						
FINN HILL	80TH AVE NE	143' N OF NE 115TH WAY	NE 116TH PL	96	26	2,496	277						
FINN HILL	80TH AVE NE	NE 116TH PL	NE 117TH ST	155	26	4,030	448						1
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FINN HILL	81ST AVE NE	NE 113TH ST	NE 114TH ST	279	28	7,812	868						1
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FINN HILL	81ST AVE NE	W LEG OF SPLIT - 81ST AVE NE	81ST AVE NE (N INT)	300	22	6,600	733						
FINN HILL	81ST AVE NE	81ST AVE NE (N INT)	NE 115TH WAY	208	28	5,824	647						1
FINN HILL	82ND AVE NE	NE 117TH ST	NE 117TH PL	192	26	4,992	555						1
FINN HILL	82ND AVE NE	NE 117TH PL	NE 119TH ST	444	26	11,544	1,283						1
FINN HILL	82ND PL NE	83RD PL NE	NE 113TH ST	660	26	17,160	1,907						1
FINN HILL	83RD PL NE	NE 115TH WAY	82ND PL NE	985	26	25,610	2,846						2
FINN HILL	84TH AVE NE	NE 119TH ST	NE 117TH ST	622	22	13,684	1,520	125					1
FINN HILL	84TH AVE NE	NE 115TH WAY	END	598	25	14,950	1,661						1
FINN HILL	84TH AVE NE	NE 120TH ST	NE 119TH ST	345	22	7,590	843						1
FINN HILL	85TH AVE NE	NE 110TH PL	DEAD END (NORTH)	322	11	3,542	394						
FINN HILL	86TH AVE NE	NE JUANITA DR	NE 110TH PL	230	18	4,140	460			9			
FINN HILL	86TH PL NE	NE 124TH ST	END	549	26	14,274	1,586			13	114		2
FINN HILL	87TH PL NE	NE 142ND ST	END	312	28	8,736	971						1
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FINN HILL	89TH AVE NE	NE 140TH PL	NE 141ST ST	297	26	7,720	858	100					
FINN HILL	NE 110TH PL	NE 112TH ST	83RD AVE NE	1004	18	18,072	2,008					14	2
FINN HILL	NE 110TH PL	83RD AVE NE	85TH AVE NE	1102	18	19,836	2,204						3
FINN HILL	NE 113TH ST	81ST AVE NE	82ND PL NE	260	26	6,760	751						
FINN HILL	NE 114TH PL	80TH AVE NE	79TH WAY NE	168	24	4,032	448						
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FINN HILL	NE 115TH WAY	80TH AVE NE	81ST AVE NE	272	28	7,616	846			14			
FINN HILL	NE 115TH WAY	81ST AVE NE	NE 115TH CT	340	28	9,520	1,058						1
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FINN HILL	NE 115TH WAY	NE 115TH PL	83RD PL NE	505	28	14,140	1,571						1
FINN HILL	NE 116TH PL	80TH AVE NE	DEAD END EAST	180	22	3,960	440						
FINN HILL	NE 117TH ST	82ND AVE NE	84TH AVE NE	620	16	9,920	1,102	130					1

4/1/24	0	BID SET	
DATE	NO.	REVISION	BY



UPI NO.:	FED. AID PROJ. NO.:
SURVEY NO.:	FIELD BOOK(S):
HORZ. DATUM:	VERT. DATUM:
DESIGNED BY: WD	DRAWN BY: FGC



APPROVED BY: \_\_\_\_\_  
DATE: \_\_\_\_\_

CITY OF KIRKLAND  
DEPARTMENT OF PUBLIC WORKS  
123 FIFTH AVENUE KIRKLAND, WA 98033  
(425) 587-3800 www.kirklandwa.gov

FUNDING NO. XXXXX

## 2024 SLURRY SEAL PROJECT

### SUMMARY OF QUANTITIES

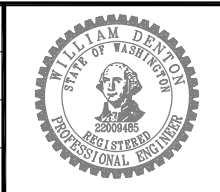
REFERENCE SHEET NO. SOQ  
SHEET 3 OF 4 SHEETS

NEIGHBORHOOD	STREET NAME	FROM	TO	LENGTH (FT)	WIDTH (FT)	AREA (SF)	AREA (SY)	PAINT LINE - 4" DOUBLE YELLOW (LF)	PAINT LINE - 6" WHITE (LF)	THERMOPLASTIC STOP LINE (SF)	THERMOPLASTIC CROSSWALK LINE (SF)	RPMS TY.2 (EA)	RPMS TY.2B (EA)
FINN HILL	NE 119TH ST	82ND AVE NE	84TH AVE NE	610	26	15,860	1,762						1
FINN HILL	NE 120TH PL	84TH AVE NE	END	238	30	7,140	793			11			
FINN HILL	NE 121ST CT	93RD AVE NE	CUL DE SAC (EAST)	192	26	4,992	555			14			
FINN HILL	NE 121ST PL	84TH AVE NE	END WEST	296	26	7,696	855			11			1
FINN HILL	NE 123RD CT	93RD AVE NE	CUL DE SAC (EAST)	128	27	3,456	384			9			
FINN HILL	NE 123RD ST	END WEST	93RD AVE NE	262	19	4,978	553			14			
FINN HILL	NE 128TH ST	84TH AVE NE	END	625	37	23,125	2,569			15			1
FINN HILL	NE 129TH PL	64TH AVE NE	CUL DE SAC (EAST)	708	28	19,824	2,203						1
FINN HILL	NE 133RD PL	JUANITA DR NE	78TH PL NE	275	26	7,150	794						
FINN HILL	NE 133RD PL	78TH PL NE	79TH PL NE	297	26	7,722	858						
FINN HILL	NE 134TH ST	72ND AVE NE	70TH PL NE	452	22	9,944	1,105			11			1
FINN HILL	NE 134TH ST	70TH PL NE	70TH AVE NE	138	22	3,036	337						1
FINN HILL	NE 134TH ST	70TH AVE NE	69TH AVE NE	343	22	7,546	838						
FINN HILL	NE 134TH ST	69TH AVE NE	68TH PL NE	236	22	5,192	577						1
FINN HILL	NE 137TH ST	72ND AVE NE	70TH AVE NE	694	26	18,044	2,005			13			1
FINN HILL	NE 137TH ST	70TH AVE NE	END	228	26	5,928	659						1
FINN HILL	NE 138TH ST	70TH AVE NE	72ND AVE NE	528	26	13,728	1,525			13			1
FINN HILL	NE 140TH ST	84TH AVE NE	87TH AVE NE	1037	26	26,962	2,996			11			2
FINN HILL	NE 140TH ST	89TH AVE NE	87TH AVE NE	645	34	21,930	2,437						3
FINN HILL	NE 141ST ST	90TH AVE NE	89TH AVE NE	300	26	7,800	867	210		25		12	1
FINN HILL	NE 142ND ST	75TH AVE NE	76TH PL NE	316	34	10,744	1,194						
FINN HILL	NE 142ND ST	76TH PL NE	77TH AVE NE	261	34	8,874	986						1
FINN HILL	NE 142ND ST	90TH AVE NE	87TH PL NE	730	26	18,980	2,109			11.5	120		1
FINN HILL	NE 142ND ST	87TH PL NE	BARRICADE (WEST)	642	26	16,692	1,855						2

4/1/24	0	BID SET	
DATE	NO.	REVISION	BY



UPI NO.:	FED. AID PROJ. NO.:
SURVEY NO.:	FIELD BOOK(S):
HORZ. DATUM:	VERT. DATUM:
DESIGNED BY: WD	DRAWN BY: FGC



APPROVED BY: \_\_\_\_\_  
DATE: \_\_\_\_\_



CITY OF KIRKLAND  
DEPARTMENT OF PUBLIC WORKS  
123 FIFTH AVENUE KIRKLAND, WA 98033  
(425) 587-3800 www.kirklandwa.gov  
FUNDING NO. \_\_\_\_\_

## 2024 SLURRY SEAL PROJECT

### SUMMARY OF QUANTITIES

REFERENCE SHEET NO. SOQ  
SHEET 4 OF 4 SHEETS

# **APPENDIX B**

## **PRE-APPROVED PLANS**

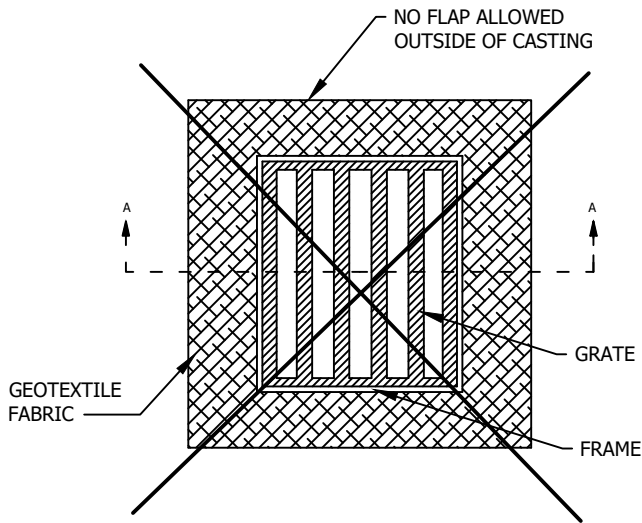


**City of Kirkland**

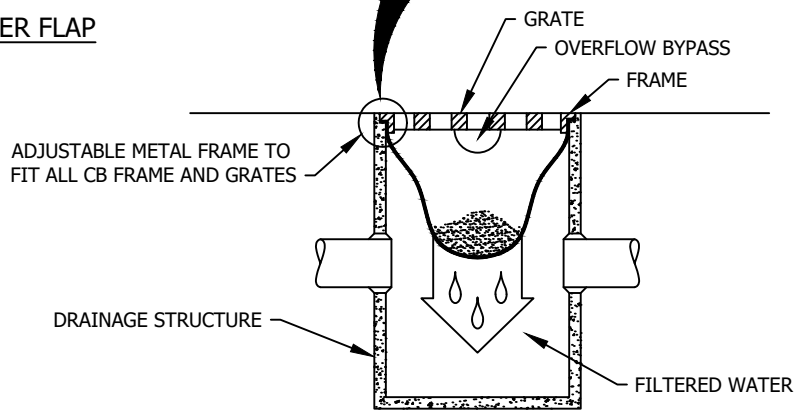
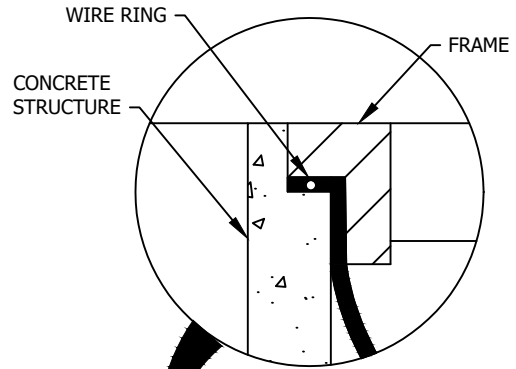
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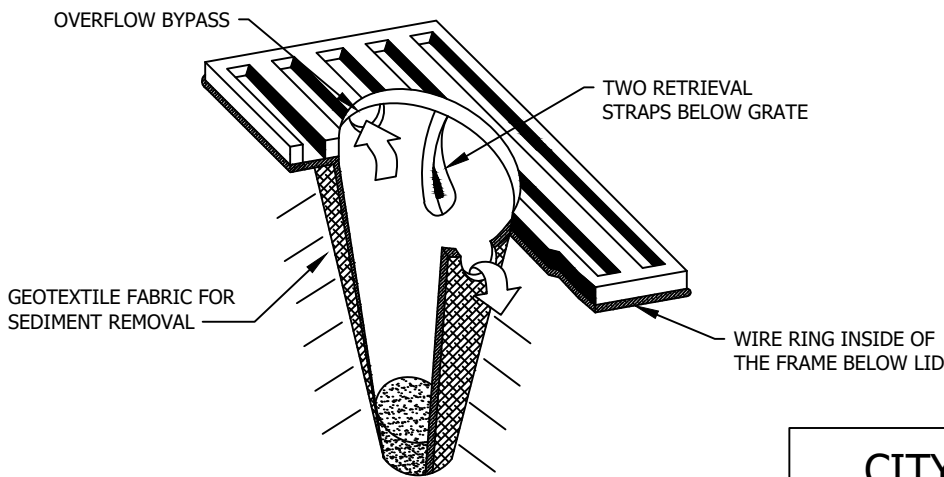
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PROTECTION INSERT WITH OUTER FLAP  
(NOT ALLOWED)



STORM DRAIN PROTECTION  
INSERT SECTION A-A



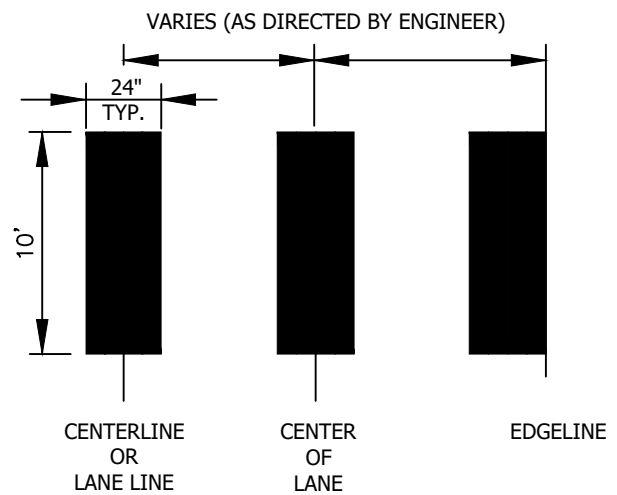
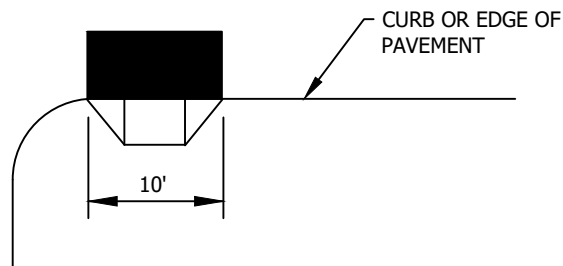
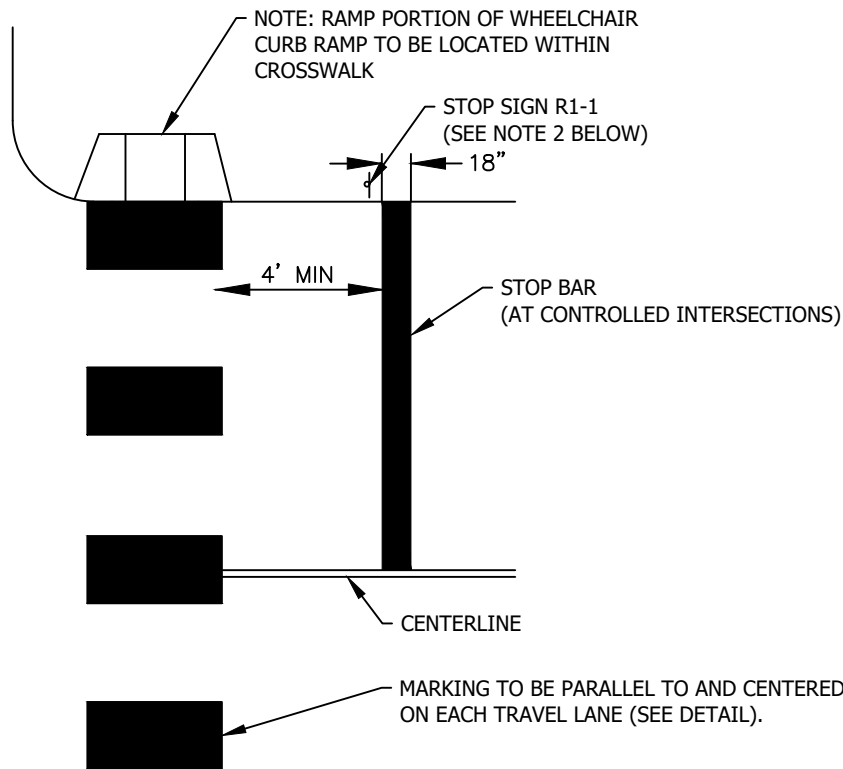
STORM DRAIN PROTECTION INSERT  
ISOMETRIC VIEW (TYP.)

CITY OF KIRKLAND

PLAN NO. CK- E.11




STORM DRAIN  
PROTECTION INSERT

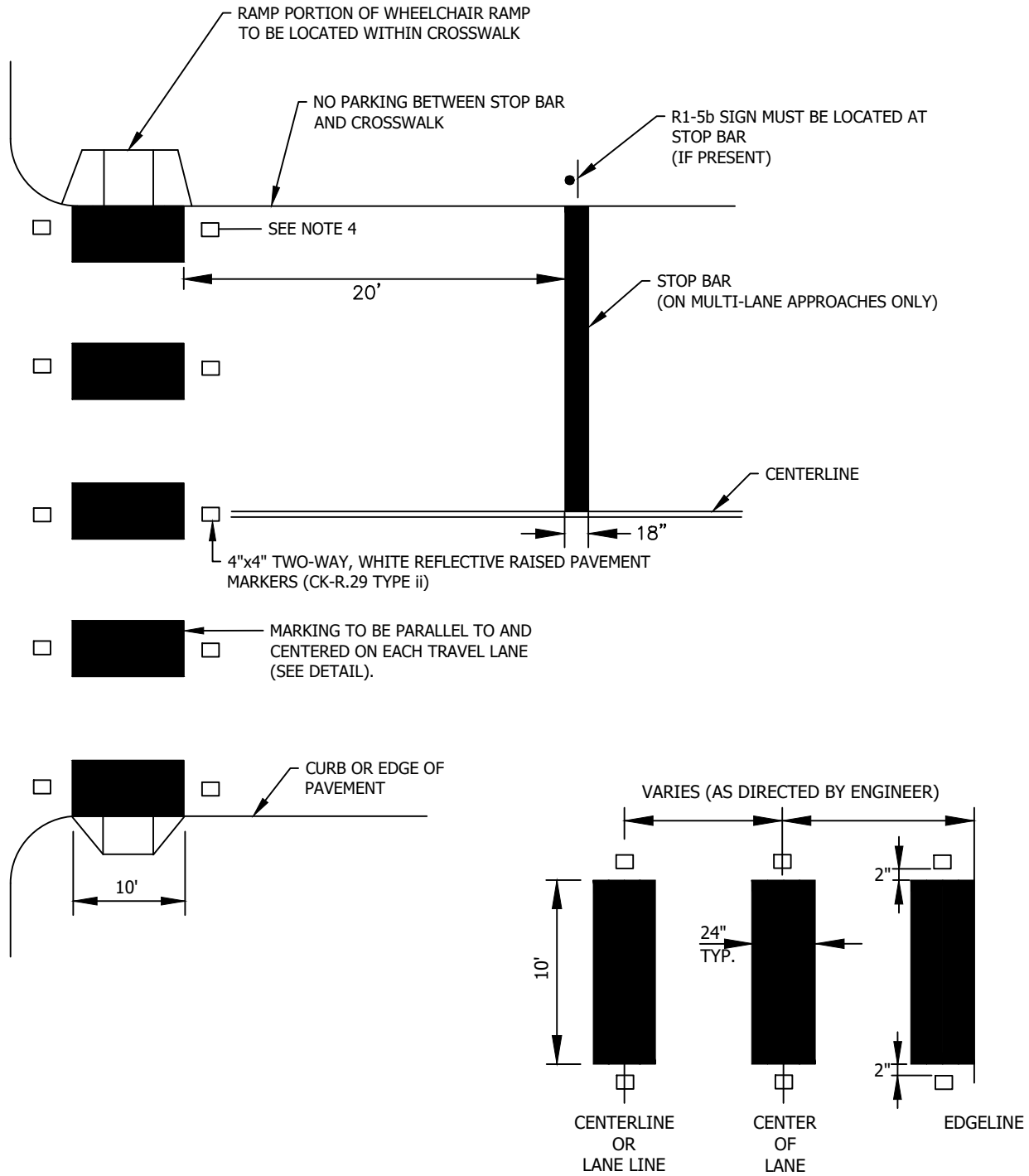


DETAIL

**NOTES:**

1. MARKINGS SHALL BE THERMOPLASTIC.
2. STOP SIGN LOCATION ADJACENT TO STOP BAR, OR AS DIRECTED BY ENGINEER

CITY OF KIRKLAND	
PLAN NO. CK-R.28	
	CROSSWALK AND STOP BAR DETAIL



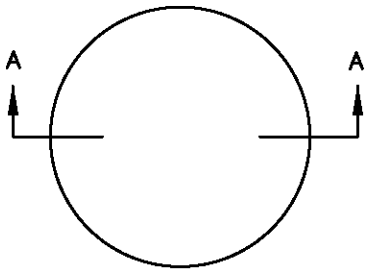
DETAIL

NOTES:

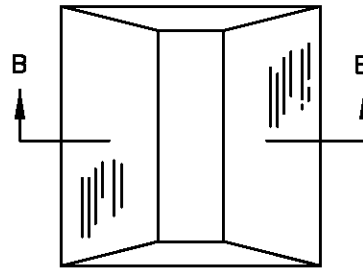
1. MARKINGS SHALL BE THERMOPLASTIC.
2. FOR TWO-WAY REFLECTIVE RAISED PAVEMENT MARKERS, SEE PLAN NO. CK-R.29 TYPE 2.
3. DO NOT PLACE RPM IN BIKE LANE OR ON EDGE LINES.

CITY OF KIRKLAND	
PLAN NO. CK-R.28A	
	CROSSWALK AND STOP BAR DETAIL FOR UNCONTROLLED APPROACHES

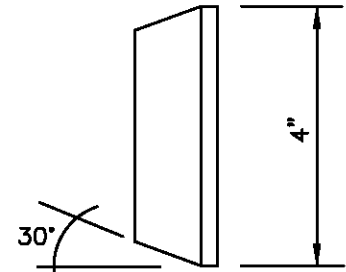




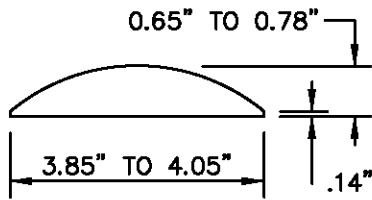
PLAN



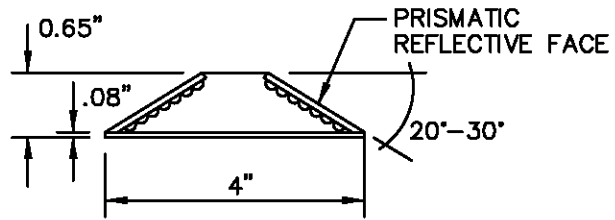
PLAN  
DIRECTION OF TRAFFIC



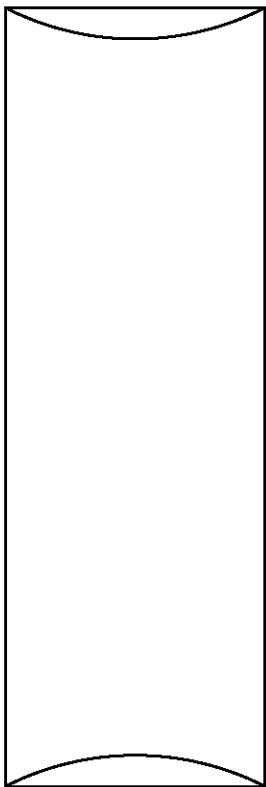
SIDE VIEW



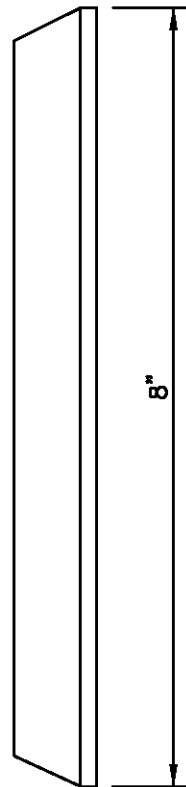
TYPE 1  
SECTION A-A



TYPE 2  
SECTION B-B



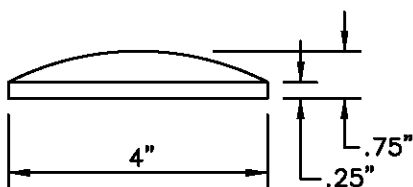
PLAN



SIDE VIEW

NOTES

1. TYPE C PAVEMENT MARKERS TO BE USED ONLY UPON APPROVAL BY TRAFFIC ENGINEER.
2. NOT TO BE USED ON EDGELINES.



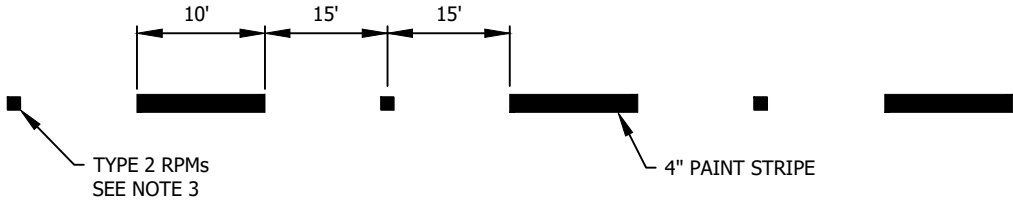
TYPE C

CITY OF KIRKLAND

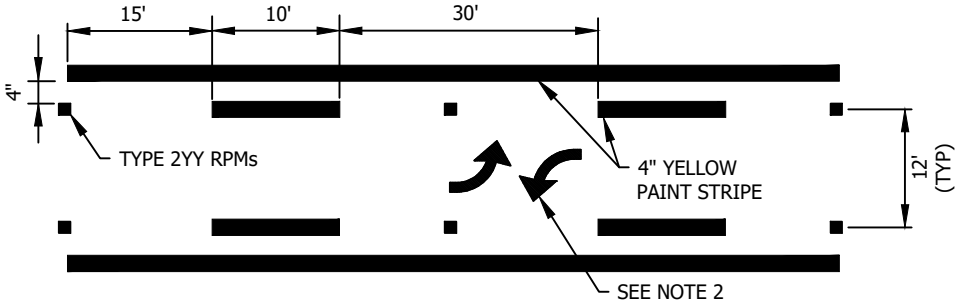
PLAN NO. CK-R.29



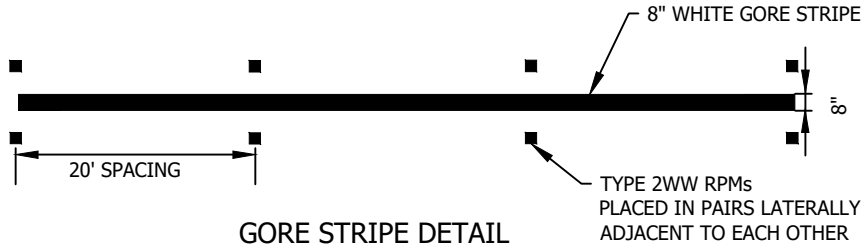
LANE MARKERS  
(DIMENSIONS)



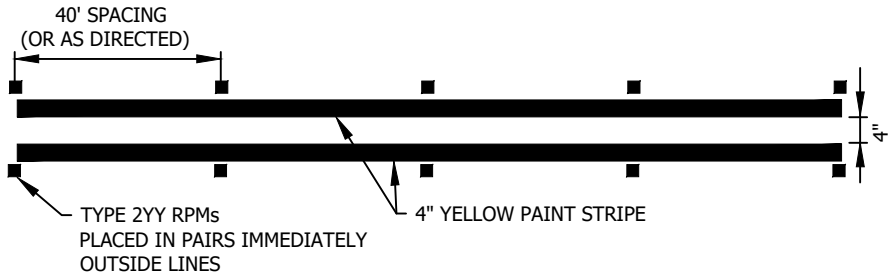
SKIP CENTER & LANE STRIPE DETAIL



TWO-WAY LEFT TURN DETAIL




GORE STRIPE DETAIL



DOUBLE YELLOW CENTER DETAIL

NOTES:

1. MATCH EXISTING PAVEMENT MARKING DIMENSIONS.
2. SEE CK-R.30 FOR TWO-WAY LEFT TURN ARROW PLACEMENT.
3. RAISED PAVEMENT MARKER BODY AND LENS COLOR SHALL CONFORM TO THE COLOR OF THE MARKING FOR WHICH THEY SUPPLEMENT, SUBSTITUTE FOR, OR SERVE AS A POSITIONING GUIDE FOR.

CITY OF KIRKLAND	
PLAN NO. CK-R.31	
	PAVEMENT MARKING DETAIL

# **APPENDIX C**

## **SOLID WASTE SERVICE COLLECTION DAY FIGURE**



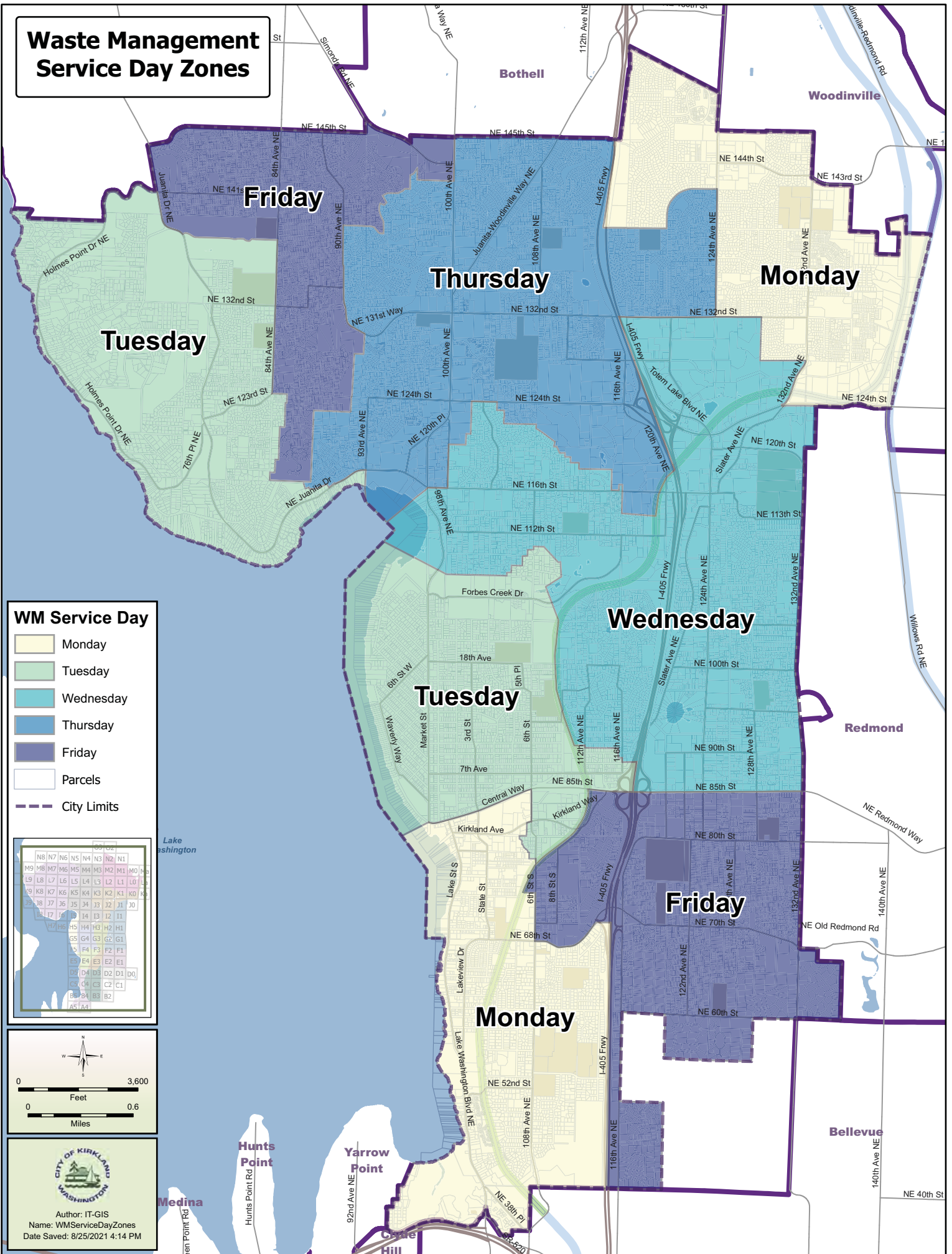
**City of Kirkland**

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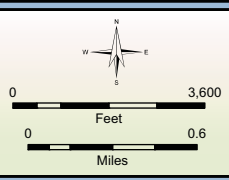
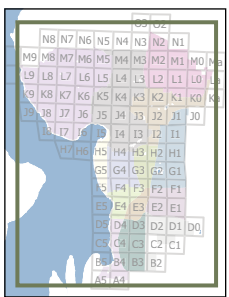
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# Waste Management Service Day Zones



## WM Service Day

- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- Parcels
- City Limits



  
 CITY OF KIRKLAND  
 WASHINGTON

Author: IT-GIS  
 Name: WMSERVICEZONES  
 Date Saved: 8/25/2021 4:14 PM