



City Attorney
Kevin Hansen
Rev: 04/20/26

PROFESSIONAL SERVICES AGREEMENT 2026-2027 Street Preservation Program – Drafting and Design Services

The City of Kirkland, Washington, a municipal corporation ("City") and CM Design Group LLC, whose address is 1221 East Pike St, Ste 201 Seattle, WA 98122 ("Consultant"), in consideration of the mutual benefits and conditions set forth below, the parties agree and contract as follows.

I. SERVICES BY CONSULTANT

- A. The Consultant agrees to perform the services described in Attachment A to this Agreement ("Services"), which attachment is incorporated herein by reference.

Unless specifically noted in this Agreement, the terms of this Professional Services Agreement supersede any conflicting provisions contained within any attachments.

- B. The Services shall be performed in accordance with the ordinary and reasonable care, skill, and diligence that a competent professional in the same field would exercise under similar circumstances. If the Consultant's Statement of Work includes providing bid documents for a public works project, the Consultant shall provide its methodology and calculations for all estimated quantities of bid items per plan sheet, or as otherwise directed by the City.

II. COMPENSATION

- A. The total compensation to be paid to the Consultant for these services shall not exceed \$85,597.00, including all applicable taxes, as detailed in Attachment B.
- B. Payment to the Consultant by the City in accordance with the payment ceiling specified above shall be the total compensation for all services performed under this Agreement and supporting documents hereto as well as all subconsultants' fees and expenses, supervision, labor, supplies, materials, equipment or the use thereof, reimbursable expenses, and other necessary incidentals.
- C. The Consultant shall be paid based on invoices submitted. Invoicing will be on the basis of percentage completed or on the basis of time, whichever is applicable in accordance with the terms of this Agreement.
- D. If the City objects to any portion of an invoice, it will notify the Consultant. In the event of an invoice dispute, the City will timely pay any undisputed portion of the invoice, and the parties will promptly make reasonable efforts to resolve the disputed portion. The City shall have the right to withhold payment to the Consultant for any services not completed in a satisfactory manner until such time as the Consultant modifies such services to the satisfaction of the City.
- E. Unless otherwise specified in this Agreement, any payment shall be considered timely if a warrant is mailed or is available within 30 days of the date of actual receipt by the City of an invoice conforming in all respects to the terms of this Agreement.

III. GENERAL ADMINISTRATION AND MANAGEMENT

The Senior Project Engineer for the City of Kirkland shall review and approve the Consultant's invoices to the City under this Agreement, shall have primary responsibility for overseeing and approving services to be performed by the Consultant, and shall coordinate all communications with the Consultant from the City.

IV. COMPLETION DATE AND/OR DURATION OF AGREEMENT

The estimated completion date for the Consultant's performance of the Services is December 31, 2027. For purposes of paying final invoices and finalizing services, this Agreement expires on February 28, 2028.

The Consultant will diligently proceed with the Services, but the Consultant shall not be held responsible for delays occasioned by factors beyond its control which could not reasonably have been foreseen at the time of the execution of this Agreement. If such a delay arises, the Consultant shall forthwith notify the City.

V. TERMINATION OF AGREEMENT

The City or the Consultant may terminate or suspend this Agreement at any time, with or without cause, by giving ten (10) days' notice to the other in writing. In the event of termination, all finished or unfinished reports, or other material prepared by the Consultant pursuant to this Agreement, shall be provided to the City. In the event the City terminates prior to completion without cause, the Consultant may complete such analyses and records as may be necessary to place its files in order. The Consultant shall be entitled to receive just and equitable compensation for any satisfactory services completed on the project prior to the date of termination, not to exceed the payment ceiling set forth above.

VI. OWNERSHIP OF WORK PRODUCT

- A. Ownership of the originals of any reports, data, studies, surveys, charts, maps, drawings, specifications, figures, photographs, memoranda, and any other documents which are developed, compiled or produced as a result of this Agreement, whether or not completed, shall be vested in the City. Any reuse of these materials by the City for projects or purposes other than those which fall within the scope of this Agreement or the project to which it relates, without written concurrence by the Consultant will be at the sole risk of the City.
- B. The City acknowledges the Consultant's plans and specifications as instruments of professional service. Nevertheless, the plans and specifications prepared under this Agreement shall become the property of the City upon completion of the services. The City agrees to hold harmless and indemnify the Consultant against all claims made against the Consultant for damage or injury, including defense costs, arising out of any reuse of such plans and specifications by any third party without the written authorization of the Consultant.
- C. Methodology, materials, software, logic, and systems developed under this Agreement are the property of the Consultant and the City, and may be used as either the Consultant or the City sees fit, including the right to revise or publish the same without limitation.
- D. The Consultant at such times and in such forms as the City may require, shall furnish to the City such statements, records, reports, data, and information as the City may request pertaining to matters covered by this Agreement. All of the reports, information, data, and other related materials, prepared or assembled by

the Consultant under this Agreement and any information relating to personal, medical, and/or financial data will be treated as confidential only as allowed by Washington State laws regarding disclosure of public information, including Chapter 42.56 RCW.

- E. The Consultant will at any time during normal business hours and as often as the City may deem necessary, make available for examination all of its records and data with respect to all matters covered, directly or indirectly, by this Agreement and shall permit the City or its designated authorized representative to audit and inspect other data relating to all matters covered by this Agreement. The City shall receive a copy of all audit reports made by the agency or firm as to the Consultant's activities. The City may, at its discretion, conduct an audit, at its expense, using its own or outside auditors, of the Consultant's activities which relate, directly or indirectly, to the Agreement.
- F. The Consultant will provide all original operation and maintenance manuals, along with all warranties, from the manufacturer for any equipment or items installed or supplied to the City as part of this contracted project.
- G. The Consultant shall maintain accounts and records, including personnel, property, financial, and programmatic records, which sufficiently and properly reflect all direct and indirect costs of any nature expended and services performed pursuant to this Agreement. The Consultant shall also maintain such other records as may be deemed necessary by the City to ensure proper accounting of all funds contributed by the City to the performance of this Agreement.
- H. The foregoing records shall be maintained for a period of six (6) years after termination of this Agreement unless permission to destroy them is granted by the Office of the Archivist in accordance with Chapter 40.14 RCW and by the City.

VII. SUCCESSORS AND ASSIGNS

The Consultant shall not assign, transfer, convey, pledge, or otherwise dispose of this Agreement or any part of this Agreement without prior written consent of the City.

VIII. NONDISCRIMINATION

The Consultant shall, in employment made possible or resulting from this Agreement, ensure that there shall be no unlawful discrimination against any employee or applicant for employment in violation of RCW 49.60.180, as currently written or hereafter amended, or other applicable law prohibiting discrimination, unless based upon a bona fide occupational qualification as provided in RCW 49.60.180 or as otherwise permitted by other applicable law. Further, no person shall be denied or subjected to discrimination in receipt of the benefit of any services or activities made possible by or resulting from this Agreement in violation of RCW 49.60.215 or other applicable law prohibiting discrimination.

IX. HOLD HARMLESS/INDEMNIFICATION

- A. To the greatest extent allowed by law, the Consultant shall defend, indemnify, and hold harmless the City and its officers, officials, employees, and volunteers ("Indemnified Parties") from any and all claims, injuries, damages, losses or suits (including reasonable attorney fees and costs) arising out of or in connection with performance of this Agreement, except for injuries and damages caused by the sole negligence of the Indemnified Parties.

- B. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of the Services or bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the Indemnified Parties, the Consultant's liability hereunder shall be only to the extent of the Consultant's negligence.
- C. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Title 51 RCW, Washington's industrial insurance law, solely for the purpose of this indemnification. This waiver has been mutually negotiated by the parties.
- D. The provisions of this section shall survive the expiration or termination of this Agreement.

X. LIABILITY INSURANCE COVERAGE

The Consultant shall procure and maintain for the duration of this Agreement, insurance against claims for injuries to persons or damage to property that may arise from or in connection with the performance of the Services by the Consultant and/or its agents, representatives, or employees. A failure to obtain and maintain such insurance or to file required certificates and endorsements shall be a material breach of this Agreement.

The Consultant's maintenance of insurance as required by this Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance or to otherwise limit the City's recourse to any remedy available at law or in equity.

A. Minimum Scope and Amounts of Insurance. The Consultant shall obtain and maintain insurance of the types and limits described below:

1. Commercial General Liability insurance shall be as least as broad as Insurance Services Office (ISO) form CG 00 01 and shall cover liability arising from premises, operations, stop-gap independent contractors and personal injury and advertising injury. The City shall be named as an additional insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City using an additional insured endorsement at least as broad as ISO CG 20 26.
 - a. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
2. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be as least as broad as ISO form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
 - a. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
4. Professional Liability insurance appropriate to the Consultant's profession.

- a. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

B. Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability and Commercial General Liability insurance:

1. The Consultant's insurance coverage shall be primary insurance as respects the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.
2. The Consultant shall provide the City and all Additional Insureds for the Services with written notice of any policy cancellation within two business days of the Consultant's receipt of such notice.

D. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

E. Verification of Coverage

The Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the services.

F. Failure to Maintain Insurance

Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of this Agreement, upon which the City may, after giving five business days' notice to the Consultant to correct the breach, immediately terminate the Agreement or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

G. City Full Availability of Consultant Limits

If the Consultant maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Consultant, irrespective of whether such limits maintained by the Consultant are greater than those required by this Agreement or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Consultant.

XI. COMPLIANCE WITH LAWS/BUSINESS LICENSE

The Consultant shall comply with all applicable state, federal, and local laws, ordinances, regulations, and codes. The Consultant must obtain a City of Kirkland business license or otherwise comply with Chapter 7.02 of the Kirkland Municipal Code.

XII. FUTURE SUPPORT

The City makes no commitment and assumes no obligations for the support of the Consultant's activities except as set forth in this Agreement.

XIII. INDEPENDENT CONTRACTOR

The Consultant is and shall be at all times during the term of this Agreement an independent contractor and not an employee of the City. The Consultant agrees that they are solely responsible for the payment of taxes applicable to the Services and agrees to comply with all federal, state, and local laws regarding the reporting of taxes, maintenance of insurance and records, and all other requirements and obligations imposed on them as a result of their status as an independent contractor. The Consultant is responsible for providing the office space and clerical support necessary for performing the Services. The City shall not be responsible for withholding or otherwise deducting federal income tax or social security or for contributing to the state industrial insurance of unemployment compensation programs or otherwise assuming the duties of an employer with respect to the Consultant or any employee of the Consultant.

XIV. EXTENT OF AGREEMENT/MODIFICATION

This Agreement, together with all attachments and addenda, represents the final and completely integrated Agreement between the parties regarding its subject matter and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended only by written instrument properly signed by both parties. The terms of this Agreement supersede any conflicting provisions contained in any attachments and/or addenda.

XV. ADDITIONAL WORK

The City may desire to have the Consultant perform work or render services in connection with the project other than provided for by the express intent of this Agreement. Any such work or services shall be considered as additional work, supplemental to this Agreement.

XVI. NON-ENDORSEMENT

As a result of the selection of a consultant to supply services to the City, the Consultant agrees to make no reference to the City in any literature, promotional material, brochures, sales presentation or the like without the express written consent of the City. However, notwithstanding the foregoing, the City consents to the Consultant including information describing the Consultant's participation in this project in bids, statements of qualifications, or other similar proposals submitted to other municipal, governmental, or similar project sponsor, so long as the information included is factually accurate.

XVII. NON-COLLUSION

By signature below, the Consultant acknowledges that the person, firm, association, co-partnership or corporation herein named, has not either directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in the preparation or submission of a proposal to the City for consideration in the award of a contract on the specifications contained in this Agreement.

XVIII. WAIVER

Waiver by the City of any breach of any term or condition of this Agreement shall not be construed as a waiver of any other breach.

XIX. DEBARMENT

The Consultant certifies that it is not suspended, debarred, proposed for debarment, declared ineligible or otherwise excluded from contracting with the federal government, or from receiving contracts paid for with federal funds.

XX. GOVERNING LAW AND VENUE

This Agreement shall be interpreted in accordance with the laws of the State of Washington. The Superior Court of King County, Washington, shall have exclusive jurisdiction and venue over any legal action arising under this Agreement.

XXI. DISPUTE RESOLUTION

All claims, counterclaims, disputes, and other matters in question between the City and the Consultant arising out of or relating to this Agreement shall be referred to the City Manager or a designee for determination, together with all pertinent facts, documents, data, contentions, and other information. The City Manager or designee shall consult with the Consultant's representative and make a determination within thirty (30) calendar days of such referral. No civil action on any claim, counterclaim, or dispute may be commenced until thirty (30) days following such determination. Nothing herein waives any requirements of Chapter 4.96 RCW, if applicable.

XXII. SEVERABILITY

Any provision or part of the Agreement held to be void or unenforceable under any law or regulation shall be deemed stricken. Unless such stricken provision goes to the essence of the consideration bargained for by a party, all remaining provisions shall continue to be valid and binding upon the parties, and the parties agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

XXIII. EFFECTIVE DATE

This Agreement shall be deemed effective on the last date signed below.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the dates written below:

CONSULTANT:

CITY OF KIRKLAND:

Signature: Catherine Mirkin
Catherine Mirkin (Apr 21, 2026 07:21:43 PDT)

Signature: Tracey P. Dunlap

Printed Name: Catherine Mirkin

Printed Name: Tracey Dunlap

Title: Principal

Title: Deputy City Manager of Operations

Date: 04/21/2026

Date: 04/21/2026

2026-2027 Street Preservation Program

Street Overlay and Slurry Seal

Exhibit A – Scope of Services

City of Kirkland
Public Works Department
March 2026

Scope of Work

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Project Description

This project includes design support services for the preparation of plans and quantity take-offs for the City of Kirkland's 2026 and 2027 Street Preservation Program. The project will be broken out into four tasks:

- **2026 Street Overlay Project – Preparation of plans and quantity take-offs**
Streets: NE 134th St/NE 136th St from 90th Ave NE to 100th Ave NE
80th Place NE – NE 120th St to End
114th Ave NE – NE 65th St to End
- **2026 Slurry Seal program – Preparation of plans**
- **2027 Street Overlay Project – Preparation of basemaps, plans and quantity take-offs**
Streets: NE 140th St from 124th Ave NE to 132nd Ave NE
124th Ave NE – NE 132nd St to NE 144th St
Marina Parking Lot – Kirkland Ave to Lake Shore Plaza
- **2027 Slurry Seal program**
Plan preparation

The 2026 Street Overlay Project will resurface roughly six lane miles of roadway (see attached Exhibit A-1), and the slurry seal project will treat 25 lane-miles of residential streets in the City of Kirkland. The 2027 Street Overlay Project and Slurry Seal projects will be of similar size to the 2026 program.

Tasks on this project will include preparation of base maps, and quantity take-offs, and design/drafting support for preparation of engineering plans.

All work under this AGREEMENT shall be completed by **January 31, 2028**. The established completion time shall not be extended because of any delays attributable to the CONSULTANT, but may be extended by the CITY, in the event of unavoidable delays caused by government actions or other conditions beyond the control of the CONSULTANT. A prior supplemental agreement issued by the CITY is required to extend the established completion time.

DELIVERABLES FURNISHED BY THE CONSULTANT

- Monthly invoices
- Monthly status reports
- Drainage report – optional
- 2026 Overlay – Final Plans, quantity take-offs
- 2026 Slurry Seal – Final Plans
- 2027 Overlay – Basemapping, 50%-Final plan submittals, quantity take-offs
- 2027 Slurry Seal – Draft & Final Plans

ITEMS FURNISHED BY THE CITY

- City of Kirkland plan sheet titleblock in AutoCAD Civil 3D 2025
- GIS information, aerial maps, or as-built plans for use in creating base map files
- GIS information for creating slurry seal plan sheets

DESIGN CRITERIA

- CITY of Kirkland Utility Standards
- CITY of Kirkland Transportation Standards & Standard Details
- WSDOT Standard Plans
- AutoCAD 2025
- Microsoft Office 365

1. Project Management and Coordination

A. Project Management

The CONSULTANT is responsible for project management of the various work elements described within this document. These responsibilities shall include but shall not be limited to:

- Communication with team members.
- Identification of project scope changes and immediate discussion of them with CITY staff.

B. Coordination Meetings

Progress meetings shall be conducted as needed, and it is assumed there will be ten (10) coordination meetings. It is assumed meetings will be conducted by phone and last roughly 30 minutes.

On-site meetings shall be conducted after the basemapping is complete to determine the limits of pavement repair. The CONSULTANT shall be present at the meeting to document the locations identified by CITY staff.

C. Invoices

The CONSULTANT shall be paid for completed work and services rendered under this AGREEMENT. Such payment shall be full compensation for work performed or services rendered and for all labor, materials, supplies, equipment, and incidentals necessary to complete the work specified in the Scope of Work.

The CONSULTANT shall be proactive in discussing any potential budget problems and may present alternatives or make recommendations to alleviate the problem.

Monthly invoices for work completed to date will be submitted to the CITY. The invoices shall summarize budget, expenditures and percent expended for deliverable tasks during the billing period, percent expended of overall project elements and shall contain all elements outlined in the project contract. Invoices shall be submitted with the Monthly Status Report.

DELIVERABLES

- Monthly invoice and progress report – one electronic copy**

2. 2026 Overlay Program

A. Plans

The CITY shall provide the CONSULTANT redline design comments on the base maps. The CONSULTANT will prepare initial plans based on the redline comments and provide updated plans to the CITY for review and additional design redlines. This process will continue with the CITY providing design direction for the overlay, channelization and curb ramp design. The CONSULTANT providing the drafting and design support needed to produce the plans. The plan set will include the following:

COVER SHEET, INDEX AND PROJECT LOCATION MAP

Provide an index listing plan sheet titles as they appear in the plan set, CITY map and project location, project title, and contract bid number as may be applicable. (Assume 1 sheet).

2026-2027 Street Preservation Program

Exhibit A – Scope of Services

VICINITY MAP

Provide a vicinity map illustrating the project limits (Assume 1 sheet)

GENERAL NOTES

Provide general notes sheet with notes, legend, and abbreviations (Assume 1 sheet)

PAVEMENT REPAIR QUANTITIES

Provide table for pavement repair dimensions and locations for all roads (Assume 1 sheet)

MISCELLANEOUS DETAILS SHEET

Provide details for construction elements (Assume 2 sheets)

OVERLAY/CHANNELIZATION PLANS (1"=20')

Provide roadway plans for the work illustrating all roadway design elements including pavement repair areas, grinding, paving limits, minor drainage improvements, utility adjustments, minor curb and gutter and sidewalk replacement, edge treatment and channelization. The top view of the plan sheet will show the overlay design and the bottom view will show the channelization design (Assume 12 sheets).

CURB RAMP PLANS (1"=5')

Provide curb ramp plans for the work illustrating the schematic layout for ADA compliant curb ramps. Plans shall include approximate tie-in locations, ramp and landing type and orientation. (Assume 4 sheets)

TRAFFIC CONTROL PLANS (1"=40')

Provide detailed site specific traffic control plans for NE 134th/NE 136th St. Plans shall include detour routes, temporary work zone plans and pedestrian traffic control plans (Assume 16 sheets)

The CONSULTANT completed basemapping and 90% plans under a separate contract. Remaining work on this contract includes addressing two final rounds of redline plan comments.

ASSUMPTIONS

- Selection of curb ramp type and schematic design will be completed by the CITY
- All reproduction for plans and specs will be by the CITY.
- Final plans will be stamped by the CITY.

DELIVERABLES

There will not be formal submittals, but the rough schedule will include approximately two rounds of design and drafting as follows:

- 100% Submittal
- Final Submittal

B. Quantity Take-offs

The CONSULTANT shall prepare a detailed quantity take-off spreadsheet. The spreadsheet will break out quantities for individual streets and provide a combined total for all streets. The CONSULTANT will provide this information to the CITY for their use in preparing the cost estimate.

The CONSULTANT completed quantity take-offs for 90% plans under a separate contract. Remaining work on this contract includes updating quantity take offs for two final rounds of redline plan comments from the CITY.

2026-2027 Street Preservation Program

Exhibit A – Scope of Services

DELIVERABLES

There will not be formal submittals, but the rough schedule will include approximately four quantity take-off submittals as follows:

- 100% Submittal
- Final Submittal

C. Construction Centerline Marking

The CONSULTANT shall mark the construction centerline for all overlay streets prior to the start of construction. The centerline will be marked every 50 feet and stationing corresponding to the design plan stationing will be labeled on the roadway using aerosol marking paint.

DELIVERABLES

Field markings for roadway centerline, every 50'

3. 2026 Slurry Seal Program

A. Plan Preparation

The CONSULTANT will prepare the plans for the CITY Slurry Seal Project based on mapping and quantities provided by the CITY. The plan set will include the following:

- Cover sheet (1 sheet)
- Vicinity map (1 sheet)
- Smaller scale site maps for streets to be slurry sealed (2 sheets)
- Summary of Quantities sheet (1 sheet)

The CONSULTANT prepared the Draft Submittal for the CITY Slurry Seal Project on a previous contract, and only the final submittal is included in this scope of work.

DELIVERABLES

- Final Submittal

4. 2027 Overlay Program

A. Plans

The CITY shall provide the CONSULTANT redline design comments on the base maps. The CONSULTANT will prepare initial plans based on the redline comments and provide updated plans to the CITY for review and additional design redlines. This process will continue with the CITY providing design direction for the overlay, channelization and curb ramp design. The CONSULTANT providing the drafting and design support needed to produce the plans. The plan set will include the following:

COVER SHEET, INDEX AND PROJECT LOCATION MAP

Provide an index listing plan sheet titles as they appear in the plan set, CITY map and project location, project title, and contract bid number as may be applicable. (Assume 1 sheet).

VICINITY MAP

Provide a vicinity map illustrating the project limits (Assume 1 sheet)

2025-2027 Street Preservation Program

Exhibit A – Scope of Services

GENERAL NOTES

Provide general notes sheet with notes, legend, and abbreviations (Assume 1 sheet)

PAVEMENT REPAIR QUANTITIES

Provide table for pavement repair dimensions and locations for all roads (Assume 1 sheet)

MISCELLANEOUS DETAILS SHEET

Provide details for construction elements (Assume 1 sheets)

OVERLAY/CHANNELIZATION PLANS (1"=20')

Provide roadway plans for the work illustrating all roadway design elements including pavement repair areas, grinding, paving limits, minor drainage improvements, utility adjustments, minor curb and gutter and sidewalk replacement, edge treatment and channelization. The top view of the plan sheet will show the overlay design and the bottom view will show the channelization design (Assume 21 sheets).

CURB RAMP PLANS (1"=5')

Provide curb ramp plans for the work illustrating the schematic layout for ADA compliant curb ramps. Plans shall include approximate tie-in locations, ramp and landing type and orientation. (Assume 18 sheets)

The CONSUTLANT completed basemapping and preliminary plans under a separate contract. Remaining work on this contract includes addressing two final rounds of redline plan comments.

ASSUMPTIONS

- Selection of curb ramp type and schematic design will be completed by the CITY
- All reproduction for plans and specs will be by the CITY.
- Final plans will be stamped by the CITY.

DELIVERABLES

There will not be formal submittals, but the rough schedule will include approximately four rounds of design and drafting as follows:

- 50% Submittal
- 90% Submittal
- 100% Submittal
- Final Submittal

B. Quantity Take-offs

The CONSULTANT shall prepare a detailed quantity take-off spreadsheet. The spreadsheet will break out quantities for individual streets and provide a combined total for all streets. The CONSUTLANT will provide this information to the CITY for their use in preparing the cost estimate.

DELIVERABLES

There will not be formal submittals, but the rough schedule will include approximately four quantity take-off submittals as follows:

- 50% Submittal
- 90% Submittal
- 100% Submittal
- Final Submittal

2026-2027 Street Preservation Program Exhibit A – Scope of Services

C. Construction Centerline Marking

The CONSULTANT shall mark the construction centerline for all overlay streets prior to the start of construction. The centerline will be marked every 50 feet and stationing corresponding to the design plan stationing will be labeled on the roadway using aerosol marking paint.

DELIVERABLES

Field markings for roadway centerline, every 50'

5. 2027 Slurry Seal Program

A. Plan Preparation

The CONSULTANT will prepare the plans for the CITY Slurry Seal Project based on mapping and quantities provided by the CITY. The plan set will include the following:

- Cover sheet (1 sheet)
- Vicinity map (1 sheet)
- Smaller scale site maps for streets to be slurry sealed (2 sheets)
- Summary of Quantities sheet (1 sheet)

DELIVERABLES

- Draft Submittal**
- Final Submittal**



	Task	Principal	Project Manager	Prof. Engineer	Design Eng 4	Design Eng 2	Design Eng 1	Labor Total
	Rate	\$225.00	\$208.00	\$176.00	\$160.00	\$142.00	\$128.00	
1	PROJECT MANAGEMENT							
A.	Project Management	4						\$900.00
B.	Coordination Meetings	4	4					\$1,732.00
C.	Invoices	6						\$1,350.00
	Task 1 Total	14	4					\$3,982.00
2	2026 OVERLAY PROGRAM							
A.	Plans							
	Cover Sheet, Vicinity Map, Quantities				2		4	\$832.00
	Miscellaneous Details				2		4	\$832.00
	Overlay/Channelization Plans	2			4		48	\$7,234.00
	Curb Ramp Plans	1			4		12	\$2,401.00
	Traffic Control Plans	4			16		48	\$9,604.00
B.	Quantity take-offs	2			8		24	\$4,802.00
C.	Centerline striping				8		8	\$2,304.00
	Task 2 Total	9			44		148	\$28,009.00
3	2026 SLURRY SEAL PROGRAM							
	Plan Preparation (Final)	1			2		4	\$1,057.00
	Task 3 Total	1			2		4	\$1,057.00
4	2027 OVERLAY PROGRAM							
A.	Plans							
	Cover Sheet, Vicinity Map, Quantities	1		4			8	\$1,953.00
	Miscellaneous Details	1		4			12	\$2,465.00
	Overlay/Channelization Plans	2		16			88	\$14,530.00
	Curb Ramp Plans	2		8			96	\$14,146.00
B.	Quantity take-offs	2		8			80	\$12,098.00
C.	Centerline striping						8	\$1,024.00
	Task 4 Total	8		40			292	\$46,216.00
5	2027 SLURRY SEAL PROGRAM							
	Plan Preparation (Draft & Final	2	4				12	\$2,818.00
	Task 5 Total	2	4				12	\$2,818.00
	PROJECT TOTALS	34	8	40	46		456	\$82,082.00



Classification	Hrs.	x	Rate	=	Cost
Principal	34		\$225.00		\$7,650
Project Manager	8		\$208.00		\$1,664
Prof. Engineer	40		\$176.00		\$7,040
Design Eng 4	46		\$160.00		\$7,360
Design Eng 2	0		\$142.00		\$0
Design Eng 1	456		\$128.00		\$58,368
Total Hrs.		584			

Direct Salary Cost **\$82,082**

Direct Non-Salary Cost

a) Copying				\$0	
b) Courier				\$50	
c) Mileage	250 Miles @	\$0.725 /Each		<u>\$181</u>	
					\$231

Design Total	\$82,313
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Salary Escalation (assume 4%) **\$3,283.28**

Project Total	\$85,597
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