

**PROFESSIONAL SERVICES AGREEMENT**
NMC3000120 Crosswalk and Sidewalk Improvements

The City of Kirkland, Washington, a municipal corporation ("City") and Atwell, LLC, whose address is 25 Central Way, Suite 400, Kirkland, WA 98033 ("Consultant"), in consideration of the mutual benefits and conditions set forth below, agree and contract as follows.

I. SERVICES BY CONSULTANT

- A. The Consultant agrees to perform the services described in Attachment A to this Agreement ("Services"), which attachment is incorporated herein by reference.
- B. The Services shall be performed in accordance with the ordinary and reasonable care, skill, and diligence that a competent professional in the same field would exercise under similar circumstances.

II. COMPENSATION

- A. The total compensation to be paid to the Consultant for these Services shall not exceed \$85,830.00, including all applicable taxes, as detailed in Attachment B.
- B. Payment to the Consultant by the City in accordance with the payment ceiling specified above shall be the total compensation for all Services performed under this Agreement and supporting documents hereto as well as all subconsultants' fees and expenses, supervision, labor, supplies, materials, equipment or the use thereof, reimbursable expenses, and other necessary incidentals.
- C. The Consultant shall be paid based on invoices submitted. Invoicing will be on the basis of percentage completed or on the basis of time, whichever is applicable in accordance with the terms of this Agreement.
- D. If the City objects to any portion of an invoice, it will notify the Consultant. In the event of an invoice dispute, the City will timely pay any undisputed portion of the invoice, and the parties will promptly make reasonable efforts to resolve the disputed portion. The City shall have the right to withhold payment to the Consultant for any services not completed in a satisfactory manner until such time as the Consultant modifies such services to the satisfaction of the City.
- E. Unless otherwise specified in this Agreement, any payment shall be considered timely if a warrant is mailed or is available within 30 days of the date of actual receipt by the City of an invoice conforming in all respects to the terms of this Agreement.

III. GENERAL ADMINISTRATION AND MANAGEMENT

The Project Manager for the City of Kirkland shall review and approve the Consultant's invoices to the City under this Agreement, shall have primary responsibility for overseeing and approving the services, and shall coordinate all communications with the Consultant from the City.

IV. DURATION

The estimated completion date for the Consultant's performance of the Services is December 31, 2027. For the purposes of submitting and paying final invoices, this Agreement expires on December 31, 2027.

The Consultant will diligently proceed with the Services, but the Consultant shall not be held responsible for delays occasioned by factors beyond its control which could not reasonably have been foreseen at the time of the execution of this Agreement. If such a delay arises, the Consultant shall forthwith notify the City.

V. TERMINATION OF AGREEMENT

The City or the Consultant may terminate or suspend this Agreement at any time, with or without cause, by giving ten (10) days' notice to the other in writing. In the event of termination, all finished or unfinished reports, or other material prepared by the Consultant pursuant to this Agreement, shall be provided to the City. In the event the City terminates prior to completion without cause, the Consultant may complete such analyses and records as may be necessary to place its files in order. The Consultant shall be entitled to receive just and equitable compensation for any satisfactory services completed on the project prior to the date of termination, not to exceed the payment ceiling set forth above.

VI. OWNERSHIP OF WORK PRODUCT

- A. Ownership of the originals of any reports, data, studies, surveys, charts, maps, drawings, specifications, figures, photographs, memoranda, and any other documents which are developed, compiled or produced as a result of this Agreement, whether or not completed, shall be vested in the City. Any reuse of these materials by the City for projects or purposes other than those which fall within the scope of this Agreement or the project to which it relates, without written concurrence by the Consultant will be at the sole risk of the City.
- B. The City acknowledges the Consultant's plans and specifications as instruments of professional service. Nevertheless, the plans and specifications prepared under this Agreement shall become the property of the City upon completion of the services. The City agrees to hold harmless and indemnify the Consultant against all claims made against the Consultant for damage or injury, including defense costs, arising out of any reuse of such plans and specifications by any third party without the written authorization of the Consultant.
- C. Methodology, materials, software, logic, and systems developed under this Agreement are the property of the Consultant and the City, and may be used as either the Consultant or the City sees fit, including the right to revise or publish the same without limitation.
- D. The Consultant, at such times and in such forms as the City may require, shall furnish to the City such statements, records, reports, data, and information as the City may request pertaining to matters covered by this Agreement. All of the reports, information, data, and other related materials, prepared or assembled by the Consultant under this Agreement and any information relating to personal, medical, and/or financial data will be treated as confidential only as allowed by Washington State laws regarding disclosure of public information, including Chapter 42.56 RCW.

- E. The Consultant will, at any time during normal business hours and as often as the City may deem necessary, make available for examination all of its records and data with respect to all matters covered, directly or indirectly, by this Agreement and shall permit the City or its designated authorized representative to audit and inspect other data relating to all matters covered by this Agreement. The City shall receive a copy of all audit reports made by the agency or firm as to the Consultant's activities. The City may, at its discretion, conduct an audit, at its expense, using its own or outside auditors, of the Consultant's activities which relate, directly or indirectly, to the Agreement.
- F. The Consultant will provide all original operation and maintenance manuals, along with all warranties, from the manufacturer for any equipment or items installed or supplied to the City has part of this contracted project.
- G. The Consultant shall maintain accounts and records, including personnel, property, financial, and programmatic records, which sufficiently and properly reflect all direct and indirect costs of any nature expended and services performed pursuant to this Agreement. The Consultant shall also maintain such other records as may be deemed necessary by the City to ensure proper accounting of all funds contributed by the City to the performance of this Agreement.
- H. The foregoing records shall be maintained for a period of six years after termination of this Agreement unless permission to destroy them is granted by the Office of the Archivist in accordance with Chapter 40.14 RCW and by the City.

VII. SUCCESSORS AND ASSIGNS

The Consultant shall not assign, subcontract, transfer, convey, pledge, or otherwise dispose of this Agreement or any part of this Agreement without prior written consent of the City.

VIII. NONDISCRIMINATION

The Consultant shall, in employment made possible or resulting from this Agreement, ensure that there shall be no unlawful discrimination against any employee or applicant for employment in violation of RCW 49.60.180, as currently written or hereafter amended, or other applicable law prohibiting discrimination, unless based upon a bona fide occupational qualification as provided in RCW 49.60.180 or as otherwise permitted by other applicable law. Further, no person shall be denied or subjected to discrimination in receipt of the benefit of any services or activities made possible by or resulting from this Agreement in violation of RCW 49.60.215 or other applicable law prohibiting discrimination.

IX. HOLD HARMLESS/INDEMNIFICATION

- A. To the greatest extent allowed by law, the Consultant shall defend, indemnify, and hold harmless the City, and its officers, officials, employees, and volunteers ("Indemnified Parties") from any and all claims, injuries, damages, losses or suits (including reasonable attorney fees and costs) arising out of or in connection with

performance of this Agreement, except for injuries and damages caused by the sole negligence of the Indemnified Parties.

- B. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of the Services or bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the Indemnified Parties, the Consultant's liability hereunder shall be only to the extent of the Consultant's negligence.
- C. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Title 51 RCW, Washington's industrial insurance law, solely for the purpose of this indemnification. This waiver has been mutually negotiated by the parties.
- D. The provisions of this section shall survive the expiration or termination of this Agreement.

X. LIABILITY INSURANCE COVERAGE

The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property that may arise from or in connection with the performance of the Services by the Consultant and/or its agents, representatives, or employees. A failure to obtain and maintain such insurance or to file required certificates and endorsements shall be a material breach of this Agreement.

The Consultant's maintenance of insurance as required by this Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or to otherwise limit the City's recourse to any remedy available at law or in equity.

A. **Minimum Scope and Amounts of Insurance.** The Consultant shall obtain and maintain insurance of the types and limits described below:

- 1. Commercial General Liability insurance shall be as least as broad as Insurance Services Office (ISO) form CG 00 01 and shall cover liability arising from premises, operations, stop-gap independent contractors and personal injury and advertising injury. The City shall be named as an additional insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City using an additional insured endorsement at least as broad as ISO CG 20 26.
 - a. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
- 2. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be as least as broad as ISO form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.

- a. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
4. Professional Liability insurance appropriate to the Consultant's profession.
 - a. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

B. Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability and Commercial General Liability insurance:

1. The Consultant's insurance coverage shall be primary insurance as respects the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.
2. The Consultant shall provide the City and all Additional Insureds for the Services with written notice of any policy cancellation within two business days of the Consultant's receipt of such notice.

C. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

D. Verification of Coverage

The Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the Services.

E. Failure to Maintain Insurance

Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of this Agreement, upon which the City may, after giving five business days' notice to the Consultant to correct the breach, immediately terminate the Agreement or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

F. City Full Availability of Consultant Limits

If the Consultant maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Consultant,

irrespective of whether such limits maintained by the Consultant are greater than those required by this Agreement or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Consultant.

XI. COMPLIANCE WITH LAWS/BUSINESS LICENSE

The Consultant shall comply with all applicable state, federal, and local laws, ordinances, regulations, and codes. The Consultant must obtain a City of Kirkland business license or otherwise comply with Chapter 7.02 of the Kirkland Municipal Code.

XII. FUTURE SUPPORT

The City makes no commitment and assumes no obligations for the support of the Consultant's activities except as set forth in this Agreement.

XIII. INDEPENDENT CONTRACTOR

The Consultant is and shall be at all times during the term of this Agreement an independent contractor and not an employee of the City. The Consultant agrees that they are solely responsible for the payment of taxes applicable to the Services and agrees to comply with all federal, state, and local laws regarding the reporting of taxes, maintenance of insurance and records, and all other requirements and obligations imposed on them as a result of their status as an independent contractor. The Consultant is responsible for providing the office space and clerical support necessary for performing the Services. The City shall not be responsible for withholding or otherwise deducting federal income tax or social security or for contributing to the state industrial insurance or unemployment compensation programs or otherwise assuming the duties of an employer with respect to the Consultant or any employee of Consultant.

XIV. EXTENT OF AGREEMENT/MODIFICATION

This Agreement, together with all attachments and addenda, represents the final and completely integrated Agreement between the parties regarding its subject matter and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended only by written instrument properly signed by both parties. The terms of this Agreement supersede any conflicting provisions contained in any attachments and/or addenda.

XV. ADDITIONAL WORK

The City may desire to have the Consultant perform work or render services in connection with the project other than provided for by the express intent of this Agreement. Any such work or services shall be considered as additional work, supplemental to this Agreement.

XVI. NON-ENDORSEMENT

As a result of the selection of a consultant to supply services to the City, the Consultant agrees to make no reference to the City in any literature, promotional material, brochures, sales presentation, or the like without the express written consent of the City. However, notwithstanding the foregoing, the City consents to the

Consultant including information describing the Consultant's participation in this project in bids, statements of qualifications, or other similar proposals submitted to other municipal, governmental, or similar project sponsor, so long as the information included is factually accurate.

XVII. NON-COLLUSION

By signature below, the Consultant acknowledges that the person, firm, association, co-partnership or corporation herein named, has not either directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in the preparation or submission of a proposal to the City for consideration in the award of a contract on the specifications contained in this Agreement.

XVIII. WAIVER

Waiver by the City of any breach of any term or condition of this Agreement shall not be construed as a waiver of any other breach.

XIX. DEBARMENT

The Consultant certifies that it is not suspended, debarred, proposed for debarment, declared ineligible or otherwise excluded from contracting with the federal government, or from receiving contracts paid for with federal funds.

XX. GOVERNING LAW AND VENUE

This Agreement shall be interpreted in accordance with the laws of the State of Washington. The Superior Court of King County, Washington, shall have exclusive jurisdiction and venue over any legal action arising under this Agreement.

XXI. DISPUTE RESOLUTION

All claims, counterclaims, disputes, and other matters in question between the City and the Consultant arising out of or relating to this Agreement shall be referred to the City Manager or a designee for determination, together with all pertinent facts, documents, data, contentions, and other information. The City Manager or designee shall consult with the Consultant's representative and make a determination within thirty (30) calendar days of such referral. No civil action on any claim, counterclaim, or dispute may be commenced until thirty (30) days following such determination. Nothing herein waives any requirements of Chapter 4.96 RCW, if applicable.

XXII. SEVERABILITY

Any provision or part of the Agreement held to be void or unenforceable under any law or regulation shall be deemed stricken. Unless such stricken provision goes to the essence of the consideration bargained for by a party, all remaining provisions shall continue to be valid and binding upon the parties, and the parties agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

XXIII. EFFECTIVE DATE

This Agreement shall be deemed effective on the last date signed below.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the dates written below:

CONSULTANT:

Signature: 

Printed Name: Brett Justinen

Title: Director

Date: 09/16/2026

CITY OF KIRKLAND:

Signature: 

Printed Name: Tracey Dunlap
(Type City Staff Name)

Title: Deputy City Manager

Date: 09/18/2026

CITY OF KIRKLAND

CROSSWALK AND SIDEWALK IMPROVEMENTS PROJECT

SCOPE OF WORK

Based upon our understanding of the project requirements and discussions with you we have developed the following scope of services:

PROJECT UNDERSTANDING

Atwell, LLC ("Atwell") will provide design engineering services for the City of Kirkland for the Crosswalk and Sidewalk Improvements Project ("Project") generally consisting of the following:

- Improvements at the intersection of NE 68th ST and 106th AVE NE will include restriping the crosswalk, installing a new rapid flashing beacon (RRFB), ADA curb ramp and sidewalk upgrades and lighting.
- At Main St from the driveway of Eastside Trains to a point 40 feet north and at 122nd AVE N from the north end of the Rose Hill Plaza driveway to a point 160 feet north of the driveway, site improvements will include some or a combination of the following: sidewalk, driveway, and street tree removal and replacement.

TASK 101: PROJECT MANAGEMENT AND COORDINATION:

This task is for general coordination and meetings on the project, including coordination with the City, internal plan review/discussion meetings, and in-house quality assurance. Atwell will prepare monthly invoices for work performed during the previous month. Quality Assurance/Quality Control reviews will be completed at each submittal stage.

Deliverables:

- Monthly Invoices.

TASK 102: SURVEY AND BASE MAPPING:

Atwell will provide limited topographic survey and base mapping for the project. The services under this task will include:

NE 68th ST and 106th AVE NE Crossing:

- Prepare 1" = 20' scale topographic survey map of the intersection of NE 68th St and 106th AVE NE.
 - Survey to extend 240' south, east and west from the centerline intersection covering the full width of both rights-of-way.
- Schedule underground utility locates by 3rd party locate company.
- All improvements, above ground utilities, road striping and trees will be shown. Trees will not be tagged.
- Underground utilities will be shown by referencing surface evidence of the utility, paint marks laid down by 3rd party locators, and as-built records provided by the City of Kirkland staff.

- Right of way lines and lateral property lines for adjoining private property will be calculated per available record documents.

Main St between Central Way and Park LN:

- Map the west side of Main St. for 100' near the back of the Model Train store.
- Mapping will be from centerline of the road to the face of the Model Train store.
- All surface features will be shown.
- No elevations will be shown.
- Right-of-way lines, and lateral private property lines will be calculated from available records.
- No subterranean utilities will be shown.

Deliverables:

- AutoCAD 2022 drawing file with point database and dtm files.

Assumptions:

- This fee does not include any title/deed research by Atwell. If that is required, an additional fee will be charged. No mapping will be done inside of fenced private property.
- The City will provide all necessary right of entry into private property and notice to landowners along the route of mapping activity.
- Aerial imagery and site photos will be used for the following site locations:
 - 122nd AVE NE

TASK 103: TRAFFIC ENGINEERING DESIGN:

TENW will provide traffic engineering services to design RRFB and lighting improvements for the intersection of NE 68th ST and 106th AVE NE. See attached scope and fee for subconsultant services performed by Transportation Engineer's Northwest (TENW). This task will also include Atwell coordination services with TENW to incorporate their design elements into the PS&E bid package.

TASK 104: 60% DESIGN:

Atwell will complete the 60% Design stage for the Project. The services under this task will include:

1. Attending a Kick-off Meeting with the City.
2. Initial site visits including photos and notes.
3. Preparing 60% Design Plan Sheets for the proposed improvements including:
 - Cover Sheet including sheet index and vicinity maps.
 - Sheets at 22" x 34" with roughly an 18" x 28" drawing area.
 - Drawing scale at 1"=20' horizontal (Plan view only, no profiles will be shown).
 - Proposed improvements shown in plan per City standards.
 - Preliminary details shown, referencing City standard details and developing specialized details as necessary.
 - General Notes Sheet including legend and key map.
 - Typical Temporary Erosion & Sedimentation Control (TESC) Notes and Details.
 - Typical Traffic Control Notes.

- Proposed improvements shown in plan.
 - Sidewalk and ADA curb ramp.
4. Prepare 60% Specifications including:
 - a. All Proposal and Contract forms
 - b. Special Provisions using City-provided standard specifications when available and including measurements and payments in WSDOT format.
 5. Preparing a 60% Engineer's Estimate with a 20% contingency.
 6. 60% Design Memo.

Deliverables:

- 60% Design Plans (PDF).
- 60% Design Specifications (PDF).
- 60% Engineer's Estimate (PDF).
- Design memo (PDF).

Assumptions:

- City will provide a Specifications template along with all required contractor (blank) forms and other project manual "front end" documents (Microsoft Word).
- Vertical profiles are not anticipated and will not be included.
- At each design stage, the City will provide consolidated comments in a single PDF document with comment text accessible in Bluebeam software.
- Traffic Controls Plans will not be required. The City's contractor will develop and submit traffic control plans for construction phase.

TASK 105: 90% DESIGN:

Atwell will complete the 90% Design stage for the Project. The services under this task will include:

1. 60% Review Meeting with City staff.
2. Incorporating the City's 60% comments into the contract documents.
3. Conducting site visits as necessary to confirm the proposed project locations and observe site specific needs.
4. Preparing 90% Design Plan Sheets including:
 - Grading plan sheets with spot elevations and grading tables as needed.
 - ADA Curb Ramp and Driveway Detail plan sheets (1:10 scale)
 - Details and Standard Plan sheets
5. Additional site visits to verify quantities and conditions.
6. Preparing 90% Specifications including draft technical special provisions, bid advertisement, contract documents, forms, and appendices.
7. Preparing a 90% Engineer's Estimate with a 10% contingency.
8. 90% Design Memo.

Deliverables:

- 90% Design Plans (PDF).
- 90% Design Specifications (PDF).

- 90% Engineer's Estimate (PDF).
- Design memo (PDF).

TASK 106: FINAL DESIGN:

Based on City comments from the 90% Design stage, Atwell will proceed to producing the Final Design (Bid Documents), including:

1. 90% review meeting with City staff.
2. Incorporating the City's 90% comments into the contract documents.
3. Final Plans, Specifications, and Estimate developed to the bid-ready stage.

Deliverables:

- Final Plans.
- Final Specifications.
- Final Engineer's Estimate.

CLARIFICATIONS

PROJECT UNDERSTANDINGS AND ASSUMPTIONS:

In preparing the proposal, we have assumed the following:

1. Scope and fees outlined above are based on the Project Understanding included with this proposal as well as the following information (any changes to these documents may result in changes to the fees):
 - a. Correspondence prior to the effective date of this Agreement.
2. The following items are not anticipated to be necessary and are not included in this proposal:
 - a. Structural, Environmental, or Geotechnical Engineering Services.
 - b. Water main replacements/improvements
 - c. Stormwater facility replacement/improvements.
 - d. Sanitary sewer main replacement/improvements.
 - e. Gas main relocation coordination.
 - f. Power relocation coordination (Client to coordinate).
 - g. Other dry utility relocation coordination.
 - h. Wall or rockery design above 4ft.
 - i. Traffic control plan design (Contractor to provide).
 - j. Potholing during design.
 - k. Flow control design.
 - l. Capacity analysis of existing stormwater conveyance system.
 - m. Environmental documentation/permits beyond what is included in the scope above.
 - n. Construction Administration, Staking, or Inspection Services (a separate fee proposal can be provided upon request).
 - o. Community outreach.
 - p. Permitting services.
3. Water meter, roof downspout, and side sewer sizing to be performed by others.
4. Standard Client review times will be 2-weeks, unless shown otherwise in a project schedule submitted to the Client.
5. Atwell will not pay any Agency fees on behalf of the Client. This includes any fees associated with permits and easements.

6. This scope of work anticipates a single construction package. If the project becomes split into separate packages, an additional fee estimate can be provided for those packages after the first complete construction documents.
7. Atwell employees will act as the Client's observer for construction activities. At no time will Atwell be responsible for the Contractor's actions, including but not limited to site safety, access, or cleanliness.
8. The fees stated above do not include reimbursable expenses such as large format copies (larger than legal size), mileage, and plots. These will appear under a separate task called **EXPENSES**.
9. Time and expense items are based on Atwell's current hourly rates.
10. These fees stated above are valid if accepted within 30 days of the date of the proposal.
11. Atwell reserves the right to adjust fees per current market conditions for tasks not started within a year of contract execution.
12. Atwell reserves the right to move funds between approved Tasks 101 – 106 as necessary based on approved scope of work provided the overall budget of Tasks 101 – 106 is not exceeded. Client Project Manager will be notified if funds are shifted.
13. Project stops/starts and significant changes to the Project Schedule may result in changes to the fees provided above and a separate fee proposal will be provided.
14. Client revisions requested after the work is completed will be billed at an hourly rate under a new task called Client Requested Revisions. A fee estimate can be provided to the Client prior to proceeding with the revisions.
15. If the Client requests Atwell's assistance in complying with any public records request, including without limitation providing copies of documents and communications, Client will pay Atwell's hourly fees and costs incurred in providing such assistance at then-current rates. Such fees and costs will be billed as a separate task and will be in addition to the maximum or total fees and costs stated in the agreement to which this scope of work is attached.

INFORMATION TO BE PROVIDED BY THE CLIENT:

In preparing the proposal, it is understood the following be provided by the Client:

1. Obtaining any offsite easements or right-of-entry including permanent easements (if required) will be the responsibility of the Client.
2. Specifications and other contract document templates as detailed in this scope.
3. 60% and 90% Comments in a single PDF with text accessible in Bluebeam.



Kirkland Crosswalk and Sidewalk Improvements

Job Number: 26009114

Prepared By: Michaela Olsen, PE

Date: 8/18/2026

Approved By: Brett Justinen, PE

Task #	Base Tasks	Senior Project Manager \$300/hr Hours	Project Engineer \$230/hr Hours	Designer \$230/hr Hours	Total Hours	Total Fee	Fee Type
101	Project Management and Coordination	30	4	0	34	\$9,920	Not to Exceed
102	Survey and Base Mapping					\$16,000	Fixed Fee
103	Traffic Engineering Design	2	4	0	6	\$22,550	Fixed Fee
104	60% Design	7	40	32	79	\$18,660	Not to Exceed
105	90% Design	3	26	16	45	\$10,560	Not to Exceed
106	Final Design	4	16	12	32	\$7,640	Not to Exceed
107	Expenses	-	-	-	-	\$500	Not to Exceed
	Total Hours	46	90	60	196		
	Atwell Personnel	\$13,800	\$20,700	\$13,800		\$85,830	

101 Project Management and Coordination		Senior Project Manager	Project Engineer	Designer	Total Hours	
Item #	Description	\$300/hr	\$230/hr	\$230/hr		
		Hours	Hours	Hours		
1	Prepare Monthly Invoices	6				
2	General Project Coordination	4				
3	Internal Team Meetings	12	4			
4	QA/QC	8			8	
Total Hours		30	4	0	34	
Total Fee		\$9,000	\$920	\$0	\$9,920	

102 Survey and Base Mapping		Fixed Fee		
Item #	Description			
1	Topographic Survey, Mapping, Underground Utility Locates	\$16,000		
Total Fee		\$16,000	\$16,000	

103 Traffic Engineering Design		Senior Project Manager	Project Engineer	Designer	Total Cost (TENW)	Atwell Markup 15%	Total Hours
Item #	Description	\$300/hr	\$230/hr	\$230/hr			
		Hours	Hours	Hours			
1	See attached				\$18,290	\$2,744	0
2	Atwell Coordination	2	4				6
Total Hours		2	4	0			6
Total Fee		\$600	\$920	\$0	\$18,290	\$2,744	\$22,550

104 60% Design		Senior Project Manager	Project Engineer	Designer	Total Hours	
Item #	Description	\$300/hr	\$230/hr	\$230/hr		
		Hours	Hours	Hours		
1	Initial Site Visit, photos	2	4		6	
2	Kick-off Meeting	2	4		6	
3	Sheet Setup		2	8	10	
4	60% Plans	2	12	24	38	
5	60% Engineer's Estimate		8		8	
6	60% Special Provisions including M&P		8		8	
7	Design Memo	1	2		3	
Total Hours		7	40	32	79	
Total Fee		\$2,100	\$9,200	\$7,360	\$18,660	

105 90% Design		Senior Project Manager	Project Engineer	Designer	Total Hours	
Item #	Description	\$300/hr	\$230/hr	\$230/hr		
		Hours	Hours	Hours		
1	Review Meeting with City	2	2			
2	90% Plans	2	12	16	30	
3	90% Engineer's Estimate		6		6	
4	90% Specifications		6		6	
5	Design Memo	1	2		3	
Total Hours		3	26	16	45	
Total Fee		\$900	\$5,980	\$3,680		\$10,560

106 Final Design		Senior Project Manager	Project Engineer	Designer	Total Hours	
Item #	Description	\$300/hr	\$230/hr	\$230/hr		
		Hours	Hours	Hours		
1	Review Meeting	2	2		4	
2	Final Plans	2	6	12	20	
3	Final Engineer's Estimate		4		4	
4	Final Specifications		4		4	
Total Hours		4	16	12	32	
Total Fee		\$1,200	\$3,680	\$2,760		\$7,640