

Regional Crisis Response Agency
Executive Board Agenda
March 2, 2023

10:00 AM - Noon
Bothell City Hall
Room #107/108
18415 101st Ave NE, Bothell, WA 98011

- 1) Call to Order
- 2) Roll Call
- 3) Items from the Audience
- 4) Approval of the Minutes
 - a. Minutes from February 2, 2023 Regular Meeting
 - b. Minutes from February 22, 2023 Special Meeting
- 5) Executive Session pursuant to RCW 42.30.110(1)(g) to evaluate the qualifications of an applicant for public employment
- 6) Discussion and Potential Action to Authorize the Board President and/or consultants and Kirkland staff to check references on one or more finalists and begin contract negotiations with a preferred candidate
- 7) Special Meeting Dates to discuss Executive Director Candidates:
 - a. Thursday, March 9th 11am
 - b. Thursday, March 16th 11am
 - c. Others?
- 8) Adjournment

Regional Crisis Response Agency
Executive Board Meeting Minutes
February 2, 2023

11:00 AM - Noon

--Virtual--

[Click here to join the meeting](#)

Meeting ID: 236 347 370 06

Passcode: Vj34rJ

- 1) Call to Order
Board President Kurt Triplett calls the meeting to order at 11:01 am.
- 2) Roll Call
Members Present: Bristol Ellington, Phillip Hill, Stephanie Lucash, Kyle Stannert, Kurt Triplett.
- 3) Items from the Audience
The Board received comments from Patricia DeHart, RADAR Community Advisory Board Member.
- 4) Approval of the Minutes
Phillip Hill moved to approve, seconded by Stephanie Lucash.
Vote: Motion carried 5-0
Yes: Bristol Ellington, Phillip Hill, Stephanie Lucash, Kyle Stannert, Kurt Triplett.
- 5) Consider Approving Executive Director Recruitment Plan
The Board discussed the proposed plan and asked consultant Tracey Dunlap to reduce the interview questions to 6-7 questions max, split the questions between two interview panels, invite Renee Cox, Interim Community Responder Program Supervisor, to join a panel, and add a virtual "Meet and Greet" opportunity for the finalists to meet with members of the RADAR Community Advisory Board and existing RADAR and Community Responder staff.

Bristol Ellington moved to approve the Executive Director Recruitment Plan with the discussed amendments, seconded by Stephanie Lucash.
Vote: Motion carried 5-0
Yes: Bristol Ellington, Phillip Hill, Stephanie Lucash, Kyle Stannert, Kurt Triplett.
- 6) Consider Adopting Resolution R-2023-07 Service Level Agreement with City of Kirkland
Kyle Stannert moved to approve Resolution R-2023-07, seconded by Phillip Hill.
Vote: Motion carried 5-0

Yes: Bristol Ellington, Phillip Hill, Stephanie Lucash, Kyle Stannert, Kurt Triplett.

- 7) Consider Approving the Regular Meeting Schedule of the Executive Board
Bristol Ellington moved to approve the Regular Meeting Schedule as the first Thursday of the month from 11am - noon, seconded by Stephanie Lucash.

Vote: Motion carried 5-0.

Yes: Bristol Ellington, Phillip Hill, Stephanie Lucash, Kyle Stannert, Kurt Triplett.

- 8) Discuss Current Responder Issues

The Board received a briefing on current service levels provided from the RADAR Navigators and Kirkland Community Responders and discussed the need for an interim staffing plan to brief City Councils about how levels of service will be managed during periods of low staffing. Additionally, the Board agreed to the approach for the first quarter billing.

- 9) Adjournment

The RCR Executive Board meeting of February 2, 2023 was adjourned at 11:53 am.

Regional Crisis Response Agency
Executive Board Meeting Minutes
Special Meeting
February 22, 2023

8:00 AM – 12:30 PM
Kirkland City Hall
Peter Kirk Room
123 5th Ave, Kirkland, WA 98033

- 1) Call to Order
Board President Kurt Triplett called the special meeting to order at 8:02 AM
- 2) Roll Call
Members Present: Bristol Ellington, Phillip Hill, Stephanie Lucash, Kyle Stannert, Kurt Triplett.
- 3) Items from the Audience
The Board received comments from Patricia DeHart, RADAR Community Advisory Board Member, and Robert Rebecca, Community Responder.
- 4) Debrief Feedback Received at February 15th Meet and Greet
Board President Kurt Triplett provided an overview of feedback received from the RADAR Community Advisory Board, RADAR Navigators, and Community Responders on the Executive Director candidates who participated in the February 15th Meet and Greet.
- 5) Executive Session pursuant to RCW 42.30.110(1)(g) to evaluate the qualifications of an applicant for public employment
Board President Kurt Triplett announced that the Board would convene to Executive Session at 8:15 am until approximately 12:15 pm to evaluate the qualifications of an applicant for public employment. The Board returned to the special meeting at 12:52 pm. Consultant Tracey Dunlap, City Attorney Kevin Raymond, and Board Secretary Carly Joerger were also in attendance.
- 6) Discussion and Potential Action to:
 - a. Approve finalists for additional round of Board interviews, or
 - b. Authorize the Board President and/or consultants and Kirkland staff to check references on one or more finalists, or
 - c. Authorize the Board President to begin negotiations with a preferred candidateThe Board advanced two candidates for an additional interview in Executive Session at the March 2, 2023 Board Meeting to be held in person at Bothell City Hall.

7) Adjournment

The RCR Executive Board Special meeting of February 22, 2023 adjourned at 1:08 PM.