



CITY OF KIRKLAND

123 Fifth Avenue, Kirkland, WA 98033 425.587.3000
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MEMORANDUM

To: City Council
From: Kurt Triplett, City Manager
Date: February 27, 2023
Subject: RESOLUTION ADOPTING THE 2023-2024 CITY WORK PROGRAM

RECOMMENDATION:

Council approves Resolution R-5578 adopting the final 2023-2024 City Work Program of major initiatives for the City of Kirkland. By approving the consent calendar, R-5578 is also approved.

BACKGROUND DISCUSSION:

The Council reviewed the revised 2023-2024 City Work Program and Resolution R-5578 at the February 21st Council meeting. The Council accepted all the proposed changes from the January 3 Study Session and retained the 2025-2026 budget initiative in the City Work Program given the impacts of inflation and economic uncertainty. Council also replaced "Houghton" with specific neighborhood names in two of the initiatives. Finally, the Council revised the sustainability initiative as shown below.

Prioritize ~~climate justice~~ and continue to fund Sustainability Master Plan actions to further equity, energy efficiency, public health, and a clean energy economy that promotes a sustainable and resilient environment.

The final 2023-2024 City Work Program is updated below for Council review. All language below is included in Resolution R-5578.

Final 2023-2024 City Work Program: Implementation and Completion

- Complete priority tasks of the Diversity, Equity, Inclusion and Belonging Five Year Roadmap and update the Roadmap with new tasks identified by the community, the Council and the staff. *Council Goal: Inclusive and Equitable Community*
- Implement the Regional Crisis Response Agency and establish a North End Behavioral Health Crisis Clinic with the cities of Bothell, Kenmore, Lake Forest Park and Shoreline in partnership with King County and the State of Washington. *City Council Goals: Community Safety, Inclusive & Equitable Community, and Supportive Human Services*

- Complete construction and open new Fire Station 27 in Totem Lake and renovated Fire Station 22 in Central Houghton. Complete design for renovation of Fire Station 26 in Rose Hill and Fire Station 21 at Forbes Creek. Complete hiring of additional Firefighter/EMTs and implement enhanced levels of emergency medical and fire response services included in 2020 Fire Proposition 1 ballot measure. *City Council Goals: Community Safety*
- Prioritize the retention and construction of attainable and diverse housing throughout the City. Partner with King County to implement the Health Through Housing permanent supportive housing project in Lakeview. Partner with ARCH, developers, and non-profit agencies to implement the affordable housing projects *Polaris* and *Ardea* in Totem Lake, and the *Kirkland Heights* renovation and expansion in Evergreen Hill. Complete affordable housing requirements and incentive zoning for the NE 85th Street Station Area Plan. Monitor implementation through Kirkland's Housing Dashboard. *City Council Goals: Attainable Housing and Vibrant Neighborhoods*
- Complete design and initiate construction of the Juanita Drive, 124th Avenue NE, and 100th Avenue NE multi-modal transportation projects to implement the Transportation Master Plan. *City Council Goals: Balanced Transportation and Dependable Infrastructure*
- Continue partnerships with Sound Transit, the Washington State Department of Transportation and King County Metro Transit to advance the NE 85th Street/I-405 Bus Rapid Transit Station, the K Line RapidRide design and implementation, and related regional and local transit service and facilities to serve Kirkland's mobility needs to implement the Transportation Master Plan and the Transit Implementation Plan. *City Council Goals: Balanced Transportation and Thriving Economy*
- Issue bonds and initiate design and construction of Safer Routes to School Action Plan priority projects, Active Transportation Plan priority projects, and Vision Zero priority projects funded by the Transportation Benefit District vehicle license fee and related revenues. *City Council Goals: Community Safety, Vibrant Neighborhoods, Inclusive and Equitable Community, Balanced Transportation, and Dependable Infrastructure*
- Review and update Kirkland's personnel codes, policies, programs, and practices to ensure that Kirkland is a preferred employer that attracts and retains talented and diverse employees. *City Council Goals: All*
- Implement priority Parks, Recreation, and Open Space Plan recommendations and continue development of park assets such as Forbes Lake Park. Receive recommendations of the Parks Funding Exploratory Committee and place a comprehensive Park ballot measure or measures on the ballot to enhance aquatic and recreation opportunities, improve existing parks facilities and amenities, and maintain and expand natural areas and open space. *City Council Goal: Abundant Parks, Open Spaces, and Recreational Service*

- Complete Kirkland 2044 city-wide outreach and planning actions to maintain a sustainable, connected, and welcoming community where everyone belongs. Update the Comprehensive Plan and related documents such as the Transportation Master Plan, Sustainability Master Plan, Housing Strategy Plan and Missing Middle Housing codes. Update policies to attract and retain local businesses that support economic development and family wage jobs. *City Council Goals: All*
- Prioritize and continue to fund Sustainability Master Plan actions to further equity, energy efficiency, public health, and a clean energy economy that promotes a sustainable and resilient environment. *City Council Goals: Sustainable Environment*
- Develop an equitable, sustainable, 2025-2026 budget that maintains the City's financial stability while investing in community priorities and retaining Kirkland's AAA credit rating. *City Council Goals: All*

Next Steps

Once R-5578 is approved, City staff will develop implementation steps, prioritize resources to achieve the Work Program, and update the Council on these efforts.

Attachment: Resolution R-5578

RESOLUTION R-5578

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND ADOPTING THE 2023-2024 CITY WORK PROGRAM.

1 WHEREAS, in 2011 and 2012 the City Council approved annual
2 City Work Programs, but determined that subsequent City Work
3 Programs be adopted as biennial initiatives to better align with the
4 biennial budget process; and
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6 WHEREAS, the City Council has adopted Council Goals for the
7 City that articulate key policy and service priorities and guide the
8 allocation of resources for Kirkland through the budget and capital
9 improvement programs; and
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11 WHEREAS, the City Council believes it is appropriate to adopt a
12 2023-2024 City Work Program to help implement these priority Goals,
13 identify the priority focus of the City of Kirkland's staff and resources,
14 and enable the public to measure the City's success in accomplishing its
15 major policy and administrative goals; and
16

17 WHEREAS, the 2023-2024 City Work Program is a list of high
18 priority, major cross-departmental efforts, involving significant financial
19 resources designed to maintain public safety and quality of life in
20 Kirkland, as well as an effective and efficient City government; and
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22 WHEREAS, implementation of the 2023-2024 City Work Program
23 will advance Council Goals, provide efficient, cost-effective City services
24 to an informed and engaged public, and continually improve Kirkland as
25 a community where everyone belongs; and
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27 WHEREAS, since over the course of two years new issues may
28 arise that require substantial City resources and City Council review, the
29 adopted 2023-2024 City Work Program will be evaluated during the mid-
30 biennial budget process to proactively determine whether emerging
31 items can be accommodated, deferred, or if the City Work Program must
32 be revised or reprioritized.
33

34 NOW, THEREFORE, be it resolved by the City Council of the City
35 of Kirkland as follows:
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37 Section 1. The 2023-2024 City Work Program consisting of the
38 following initiatives is adopted:
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- 40 1. Complete priority tasks of the Diversity, Equity, Inclusion and
41 Belonging Five Year Roadmap and update the Roadmap with
42 new tasks identified by the community, the Council and the staff
43 to further the *Inclusive and Equitable Community* goal;

2. Implement the Regional Crisis Response Agency and establish a North End Behavioral Health Crisis Clinic with the cities of Bothell, Kenmore, Lake Forest Park, and Shoreline in partnership with King County and the State of Washington to further the *Community Safety, Inclusive & Equitable Community*, and *Supportive Human Services* goals;
3. Complete construction and open new Fire Station 27 in Totem Lake and renovated Fire Station 22 in Central Houghton. Complete design for renovation of Fire Station 26 in Rose Hill and Fire Station 21 at Forbes Creek. Complete hiring of additional Firefighter/EMTs and implement enhanced levels of emergency medical and fire response services included in 2020 Fire Proposition 1 ballot measure to further the *Community Safety* goal;
4. Prioritize the retention and construction of attainable and diverse housing throughout the City. Partner with King County to implement the Health Through Housing permanent supportive housing project in Lakeview. Partner with ARCH, developers, and non-profit agencies to implement the affordable housing projects *Polaris* and *Ardea* in Totem Lake, and the *Kirkland Heights* renovation and expansion in Evergreen Hill. Complete affordable housing requirements and incentive zoning for the NE 85th Street Station Area Plan. Monitor implementation through Kirkland's Housing Dashboard to further the *Attainable Housing* and *Vibrant Neighborhoods* goals;
5. Complete design and initiate construction of the Juanita Drive, 124th Avenue NE, and 100th Avenue NE multi-modal transportation projects to implement the Transportation Master Plan to further the *Balanced Transportation* and *Dependable Infrastructure* goals;
6. Continue partnerships with Sound Transit, the State Department of Transportation and King County Metro Transit to advance the NE 85th Street/I-405 Bus Rapid Transit Station, the K Line RapidRide design and implementation, and related regional and local transit service and facilities to serve Kirkland's mobility needs to implement the Transportation Master Plan and the Transit Implementation Plan to further the *Balanced Transportation* and *Thriving Economy* goals;
7. Issue bonds and initiate design and construction of Safer Routes to School Action Plan priority projects, Active Transportation Plan priority projects, and Vision Zero priority projects funded by the Transportation Benefit District vehicle license fee and related revenues to further the *Community Safety, Vibrant Neighborhoods, Inclusive and Equitable Community, Balanced Transportation*, and *Dependable Infrastructure* goals;

8. Review and update Kirkland's personnel codes, policies, programs, and practices to ensure that Kirkland is a preferred employer that attracts and retains talented and diverse employees to further all Council goals;
9. Implement priority Parks, Recreation, and Open Space Plan recommendations and continue development of park assets such as Forbes Lake Park. Receive recommendations of the Parks Funding Exploratory Committee and place a comprehensive Park ballot measure or measures on the ballot to enhance aquatic and recreation opportunities, improve existing parks facilities and amenities, and maintain and expand natural areas and open space to further the *Abundant Parks, Open Spaces, and Recreational Services* goal;
10. Complete Kirkland 2044 city-wide outreach and planning actions to maintain a sustainable, connected, and welcoming community where everyone belongs. Update the Comprehensive Plan and related documents such as the Transportation Master Plan, Sustainability Master Plan, Housing Strategy Plan and Missing Middle Housing codes. Update policies to attract and retain local businesses that support economic development and family wage jobs to further all Council goals;
11. Prioritize and continue to fund Sustainability Master Plan actions to further equity, energy efficiency, public health, and a clean energy economy that promotes a sustainable and resilient environment to further the *Sustainable Environment* goal;
12. Develop an equitable, sustainable, 2025-2026 budget that maintains the City's financial stability while investing in community priorities and retaining Kirkland's AAA credit rating to further all Council goals.

Section 2. The City organization shall demonstrate the operational values of civic engagement, regional partnerships, efficiency and accountability as the 2023-2024 City Work Plan is implemented.

Section 3. The City Manager is hereby authorized and directed to develop implementation steps and benchmarks for each initiative in the 2023-2024 City Work Program, prioritize resources and efforts to achieve those benchmarks, and periodically update the Council regarding progress on these efforts.

Passed by majority vote of the Kirkland City Council in open meeting this 7th day of March, 2023.

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Signed in authentication thereof this 7th day of March, 2023.

Penny Sweet, Mayor

Attest:

Kathi Anderson, City Clerk