



CITY OF KIRKLAND
Department of Parks & Community Services
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MEMORANDUM

To: Kurt Triplett, City Manager

From: Lynn Zwaagstra, Director
Leslie R. Miller, Human Services Supervisor

Date: August 26, 2021

Subject: RESOLUTION AUTHORIZING DISTRIBUTION OF 2022 and CV-2 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS

RECOMMENDATION

The Kirkland Human Services Commission recommends that the City Council approve the attached resolution distributing Kirkland's 2022 and Coronavirus (CV) -2 Community Development Block Grant (CDBG) funds. By acting on the consent agenda, this resolution and funding distribution will be approved.

BACKGROUND DISCUSSION

The primary objective of the federal Community Development Block Grant program is to support the development of viable urban communities by providing decent housing, a suitable living environment via community facilities and public infrastructure, and expanded economic opportunities, principally for persons of low and moderate income. Funds are distributed to communities nationwide on a formula basis.

The City currently receives its CDBG funds through an agreement with King County as part of a CDBG Consortium of 34 cities and towns. A Joint Recommendations Committee (JRC), comprised of officials representing the participating cities, the Sound Cities Association, and King County, advises the County on CDBG funding and program decisions.

Since 2015 the City of Kirkland has chosen the option of participating within the King County Consortium as a Joint Agreement City. With this option the King County Consortium "passes through" a portion of the CDBG funds to larger member cities known as Joint Agreement cities. These cities allocate their portion of the funds to meet locally identified needs through their own allocation process. Efforts are made by the Consortium to coordinate multi-jurisdictional projects with the Joint Agreement cities. In addition to Kirkland, the cities of Burien, Redmond, Renton, and Shoreline are currently Joint Agreement cities within the County Consortium.

As a participating "Joint Agreement City" Kirkland and King County each receive some of the CDBG funds attributable to the City, with each having different responsibilities for

program administration. The County retains half of available planning/administration funds to provide contract oversight and satisfy Federal administrative requirements. The City retains the other half of the planning and administration allocation, which helps to pay for City staff to provide the necessary program support. The City also receives a portion of the CDBG capital projects and public service program funds to allocate towards eligible projects that are selected by the City.

As part of the interlocal agreement with King County, Kirkland must develop a plan for allocating its portion of CDBG funds every year. Funds for public services and capital projects must be utilized to benefit those with low to moderate income and be consistent with the King County Consortium Consolidated Housing and Community Development Plan.

At the City of Kirkland, the recipient of the public services dollars is determined within the biennial human services grant process. To ensure the activities of the chosen provider qualify under federal guidelines, a provider of services to those experiencing homelessness has always been the recipient. The recommended recipient is not favored over other providers. The total amount of investment in programs to people experiencing homelessness is determined first and then it is decided which providers will receive city general funds and which one receive CDBG dollars. Congregations for the Homeless has been the recipient of the CDBG funds since 2015 and A Regional Coalition for Housing (ARCH) has leveraged the City's capital dollars with other sources of funding.

FUNDING DISTRIBUTION RECOMMENDATION:

The Human Services Commission held a public hearing to receive comment about these recommendations on August 24, 2021. In addition, written feedback was welcomed. No public comments were received. The Commission makes the following recommendation for the 2022 funds:

Public (Human) Services Funding Recommendation: Allocate the available funding (\$41,085 estimate) for homeless services provided by Congregations for the Homeless. CDBG funds will support the services and operation of its 24/7 enhanced shelter for men experiencing homelessness on the Eastside at 555 116th Avenue NE, Bellevue, WA.

Capital Funding Recommendation: Allocate the available funding (\$156,121 estimate) for ARCH, which will select specific housing development projects through a separate request for proposal process. The recommendations on developments to be funded will be acted on by the Kirkland City Council at a regular Council meeting in the first quarter of 2022.

Planning and Administration Recommendation: Allocate the available funding (\$41,085 estimate) for City of Kirkland human services division. CDBG funds will be used to administer the City of Kirkland's CDBG program activities.

In addition to the regular CDBG funds, the City has CDBG-CV funds authorized by the March 2020 CARES Act to address the pandemic. Congregations for the Homeless and Friends of Youth received additional funding from the City Council from the Human Services Reserve Fund this spring and Catholic Community Services will be included in the CDBG-CV3 recommendations in the fall. Therefore, staff recommends that the second tranche of CDBG funds support the Sophia Way.

CDBG – CV Finds: Allocate the available funding (\$97,815) for homeless services provided by The Sophia Way. CDBG CV-2 funds will support the services and operation of its day center for adult women experiencing homelessness on the Eastside at Sophia's Place, 3032 Bellevue Way NE, Bellevue WA. This day center is in operation due to the pandemic.

Attachment A – 2022 and CV-2 CDBG Allocation Resolution

RESOLUTION R-5489

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND ALLOCATING THE CITY'S PORTION OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR 2022 and CV-2.

1 WHEREAS, on May 20, 2014, the City Council authorized
2 the City of Kirkland's ("City") participation in the King County
3 Community Development Block Grant and HOME Investment
4 Partnerships Program (CDBG/HOME) Consortium as a Joint
5 Agreement City and the City entered into an Interlocal Agreement
6 with King County for that purpose; and
7

8 WHEREAS, on July 21, 2020, the City Council extended its
9 Interlocal Agreement with King County as a Joint Agreement City
10 through 2023; and
11

12 WHEREAS, as a Joint Agreement City, the City receives
13 funds in support of programs and projects that directly benefit our
14 community, including but not limited to home repair, affordable
15 housing, community facilities, public infrastructure, and human
16 services; and
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18 WHEREAS, as part of the Interlocal Agreement with King
19 County, the City must develop a plan for allocating its portion of
20 the CDBG funds each year; and
21

22 WHEREAS, as part of CARES Act the City received a special
23 allocation of CDBG-Coronavirus (CV) funds to support community
24 efforts to prevent, prepare for, and respond the Coronavirus; and
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26 WHEREAS, toward developing such a plan, the City's
27 Human Services Commission held a public hearing on August 24,
28 2021, at which time the Commission provided an opportunity for
29 the public to comment on recommendations for the plan, which
30 recommendations are now being forwarded to the Council.
31

32 NOW, THEREFORE, be it resolved by the City Council of the
33 City of Kirkland as follows:
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35 Section 1. The recommendations of the Human Services
36 Commission are accepted and approved by the City Council.
37

38 Section 2. Based on estimates provided by the United
39 States Department of Housing and Urban Development (HUD),
40 the City intends to allocate 2022 funds as follows:
41

42 (a) \$156,121 of Capital Projects funds to A Regional
43 Coalition for Housing Trust Fund for affordable housing
44 projects;

(b) \$41,085 of Public Services funds to Congregations for the Homeless to support its 24/7/365 enhanced emergency shelter for men experiencing homelessness; and

(c) \$41,085 of Planning & Administration funds to support the City's administration of the CDBG program.

Section 3. Based on estimates provided by the United States Department of Housing and Urban Development (HUD) and the State of Washington Department of Commerce, the City intends to allocate its second tranch of CDBG-CV funds as follows:

\$97,815 to The Sophia Way to support its day center for adult women experiencing homelessness located at Sophia's Place.

Section 4. In the event the funding level actually provided by HUD is more or less than estimated, the above projects, services and administration should receive proportionate increases or decreases based upon the final distribution amount.

Passed by majority vote of the Kirkland City Council in open meeting this ____ day of _____, 2021.

Signed in authentication thereof this ____ day of _____, 2021.

Penny Sweet, Mayor

Attest:

Kathi Anderson, City Clerk