



CITY OF KIRKLAND
Department of Finance & Administration
123 Fifth Avenue, Kirkland, WA 98033 425.587.3100
www.kirklandwa.gov

MEMORANDUM

To: Kurt Triplett, City Manager

From: Kathi Anderson, City Clerk
Michael Olson, Director of Finance and Administration

Date: August 31, 2021

Subject: Resignation of Tourism Development Committee Member

RECOMMENDATION:

That Council acknowledges receipt of the resignation of Jeff Lockhart from the Tourism Development Committee and authorizes the attached draft response thanking him for his service. By approving the consent calendar, the Council authorizes these actions.

BACKGROUND DISCUSSION:

Mr. Lockhart notes increased time needed to dedicate to his role as Executive Director of the Kirkland Performance Center as COVID continues to put pressure on this industry as the reason for his resignation. Efforts to fill this position will begin immediately.

Hello Kirkland City Council,

I trust this email finds you enjoying this summer. It's been a distinct honor to serve on the Kirkland Tourism Committee for three straight years (2018-2021). I'm writing this morning to inform you of my resignation from the committee effective immediately (Tuesday 8.31.21). It's been a tremendous opportunity to serve with this dedicated group of community leaders who are deeply committed to enhancing the tourism development for Kirkland. It's been a pleasure to have worked with this team and to have been selected by the Kirkland City Council to serve our great Kirkland community in this role. As the COVID 19 pandemic unrelentingly wears on and continues to challenge the theater/concert/music industry and KPCs operations in unprecedented ways I am finding it necessary to let some volunteer things go to focus my time and energies on continuing to ensure Kirkland Performance Center's ongoing wellbeing, community service, and innovation in these challenging times.

It's been an honor and a lot of fun to work with the team in this endeavor. Please know I am happy to be consulted to collaborate periodically regarding Tourism Development issues if needed. I am happy to jump on the next meeting to touch base with the team if helpful as well.

All the best,
Jeff



Jeff Lockhart
Executive Director
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KIRKLAND PERFORMANCE CENTER

DRAFT

August 31, 2021

Jeff Lockhart
Kirkland Performance Center
350 Kirkland Ave
Kirkland, WA 98033

Dear Mr. Lockhart,

We have received your resignation from the Kirkland Tourism Development Committee.

The City Council appreciates your contributions to the Committee during your past service, and we thank you for volunteering your time and talent to serve the Kirkland community.

Best wishes on your current and future endeavors!

Sincerely,

Kirkland City Council

By Penny Sweet,
Mayor