



KIRKLAND CITY COUNCIL MEETING MINUTES August 4, 2021

1. CALL TO ORDER

Mayor Penny Sweet called the study session to order at 5:30 p.m. and the special meeting to order at 7:30 p.m.

Motion to Excuse Councilmember Jon Pascal's absence due to travel.

Moved by Councilmember Amy Falcone, seconded by Councilmember Neal Black

Vote: Motion carried 6-0

Yes: Deputy Mayor Jay Arnold, Councilmember Neal Black, Councilmember Kelli Curtis, Councilmember Amy Falcone, Councilmember Toby Nixon, and Mayor Penny Sweet.

2. ROLL CALL

ROLL CALL:

Members Present: Deputy Mayor Jay Arnold, Councilmember Neal Black, Councilmember Kelli Curtis, Councilmember Amy Falcone, Councilmember Toby Nixon, and Mayor Penny Sweet.

Members Absent: Councilmember Jon Pascal.

3. STUDY SESSION

a. 2021-2026 Capital Improvement Program Preliminary Update

Financial Planning Supervisor Robby Perkins-High reviewed the proposed updates to the 2021-2026 Capital Improvement Program (CIP) and received direction regarding the proposed changes for Council adoption in December 2021. Also responding to questions were Financial Planning Manager George Dugdale and Capital Projects Manager Rod Steitzer.

b. Kirkland Avenue/Lake Street Improvements – Northbound to Eastbound Turn

Senior Project Engineer Laura Drake provided an overview of the potential repurposing of the northbound-to-eastbound right turn lane at the Kirkland Avenue/Lake Street intersection and received Council direction.

c. Juanita Drive Multi-Modal Improvements – NE 132nd Street Connection Concepts

Senior Project Engineer Laura Drake provided an update about the proposed Juanita Drive multi-modal improvements and received direction about concepts for a connection along NE 132nd Street between 72nd Avenue NE and Juanita Drive NE.

4. HONORS AND PROCLAMATIONS

None.

5. COMMUNICATIONS

a. Announcements

b. Items from the Audience

Tram Tran-Larson
Laurie Klein
Dana Kapela
Patricia Allen
Dan Wheeler

c. Petitions

6. PUBLIC HEARINGS

None.

7. SPECIAL PRESENTATIONS

a. COVID-19 Update

City Manager Kurt Triplett provided information on recent Delta variant cases, the opening of City Hall, and the use of masks indoors.

b. Resolution R-5434 Update

City Manager Kurt Triplett provided information on recent actions related to the implementation of Resolution R-5434.

8. CONSENT CALENDAR

a. Approval of Minutes

(1) July 20, 2021

b. Audit of Accounts

Payroll: \$5,012,382.69
Bills: \$2,431,929.87
TB0721 Checks #720929-721019
SF726A Wire #378
SF726B Wire #380
SF726C Wire #375

TB0728 Checks #721020-721174
TB0728B Checks #721175-721179
SF730A Wire #385
SF730A Wire #384
SF730B Wire #383
SF730C Wire #386
SF730C Wire #387
P-Card ACH

c. General Correspondence

d. Claims

(1) Claims for Damage

Claims received from Brian Pitzele, and the Woodinville Community Facility, were acknowledged via approval of the consent calendar.

e. Award of Bids

(1) 2020 Neighborhood Safety Program

Council awarded the construction contract for the 2020 Neighborhood Safety Program to NPM Construction of Maple Valley Washington in the amount of \$278,035.00 via approval of the consent calendar.

f. Acceptance of Public Improvements and Establishing Lien Period

(1) NE 124th Street/100th Avenue NE Intersection Improvements

Council accepted the work on the NE 124th Street/100th Avenue NE Intersection Improvements as completed by Prime Electric of Bellevue, Washington, in the amount of \$77,520.00, thereby establishing the statutory lien period and also authorized the return of \$2,374 in Gas Tax funding to the Citywide Transit Study Project (PTC0010000) via approval of the consent calendar.

g. Approval of Agreements

h. Other Items of Business

(1) Public Disclosure Semi-Annual Performance Report

The report was acknowledged via approval of the consent calendar.

(2) Resignation and Appointment of Transportation Commission Member

Council acknowledged the resignation of Brad Haverstein from the Kirkland Transportation Commission, approved the draft response thanking him for his service, and appointed alternate Michelle Quinton to the remainder of the unexpired term ending March 31, 2024, via approval of the consent calendar

(3) Staff and Legislative Workgroup Report

The report was acknowledged via approval of the consent calendar.

(4) IT Stabilization Implementation Update

The report was acknowledged via approval of the consent calendar.

(5) Declaration of Surplus Vehicles and Equipment

The list of equipment/vehicles declared surplus and to be disposed of, as presented, was approved via the consent calendar.

(6) June 2021 Sales Tax Report

The report was acknowledged via approval of the consent calendar.

(7) Procurement Report

The report was acknowledged via approval of the consent calendar.

Motion to Approve the consent calendar.

Moved by Councilmember Amy Falcone, seconded by Councilmember Kelli Curtis

Vote: Motion carried 6-0

Yes: Deputy Mayor Jay Arnold, Councilmember Neal Black, Councilmember Kelli Curtis, Councilmember Amy Falcone, Councilmember Toby Nixon, and Mayor Penny Sweet.

9. BUSINESS

a. 2021-2022 Budget Adjustment: Capital Fund Beginning Balances and Departmental Position Additions

Financial Planning Manager George Dugdale provided an overview of the ordinance amending the 2021-2022 Budget.

(1) Ordinance O-4764, Amending the Biennial Budget for 2021-2022

Motion to Approve Ordinance O-4764 entitled, "AN ORDINANCE OF THE CITY OF KIRKLAND AMENDING THE BIENNIAL BUDGET FOR 2021-2022."

Moved by Councilmember Neal Black, seconded by Councilmember Kelli Curtis

Vote: Motion carried 6-0

Yes: Deputy Mayor Jay Arnold, Councilmember Neal Black, Councilmember Kelli Curtis, Councilmember Amy Falcone, Councilmember Toby Nixon, and Mayor Penny Sweet.

b. Rental Protections and Rental Assistance Program Updates

Human Service Supervisor Leslie Miller and Human Services Coordinator Jen Boone provided an update on the initial use of funds for a Kirkland rental relief program and received Council direction.

10. REPORTS

a. City Council Regional and Committee Reports

Councilmembers shared information regarding a King County Regional Law Safety and Justice Committee meeting; an Eastside Transportation Partnership meeting; a Water Resource Inventory Area (WRIA) 8 Salmon Recovery Council meeting; the Totem Lake Park grand opening event; the Kirkland Summerfest event; the Sound Virtual Town Hall on Police Use of Force, Reform; the Reopening of Kirkland City Hall to the public; the National Night Out neighborhood block party events; the Eastside Human Services Forum state legislative agenda development; an upcoming Sound Transit Board meeting; an upcoming iCERV food and school supply drive on August 28th and 29th; Councilmember Curtis' appointment to the King Conservation District's Urban Forestry working group; Councilmember Curtis' appointment to the King Conservation District's election reform subcommittee; and the Plaza of Champions induction ceremony for Wes Carpenter.

b. City Manager Reports

City Manager Kurt Triplett reported on the City Hall reopening and expressed appreciation to the Council for their support of recent COVID related initiatives and the upcoming September 7th hybrid Council meeting.

(1) Department of Ecology Nutrient Removal General Permit Comment Letter

Deputy Director of Public Works John Starbard and Utility Manager Josh Pantzke was available to respond to questions and receive Council feedback.

Motion to Authorize Mayor Penny Sweet to sign a comment letter similar to the draft as presented addressed to the Department of Ecology Puget Sound Nutrient General Permit.

Moved by Councilmember Kelli Curtis, seconded by Councilmember Amy Falcone

Vote: Motion carried 6-0

Yes: Deputy Mayor Jay Arnold, Councilmember Neal Black, Councilmember Kelli Curtis, Councilmember Amy Falcone, Councilmember Toby Nixon, and Mayor Penny Sweet.

(2) Calendar Update

11. ITEMS FROM THE AUDIENCE

None.

12. EXECUTIVE SESSION

Mayor Sweet announced that Council would enter into executive session to discuss potential litigation and the potential acquisition of real estate and would return to the special meeting at 9:40 p.m. for the purpose of adjournment only. City Manager Kurt Triplett, Deputy City Managers Tracey Dunlap and Jim Lopez, and City Attorney Kevin Raymond were also in attendance.

a. Potential Litigation

b. Potential Acquisition of Real Estate

13. ADJOURNMENT

The Kirkland City Council regular meeting of August 4, 2021 was adjourned at 9:40 p.m.

Kathi Anderson, City Clerk

Penny Sweet, Mayor