



CITY OF KIRKLAND
Department of Public Works
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MEMORANDUM

To: Kurt Triplett, City Manager

From: Laura Drake, P.E, Project Engineer
Rod Steitzer, P.E., Capital Projects Manager
Julie Underwood, Director of Public Works

Date: May 6, 2021

Subject: KIRKLAND AVENUE/LAKE STREET INTERSECTION—APPROVE FISCAL NOTE

RECOMMENDATION:

It is recommended that the Council approve a fiscal note for the Kirkland Avenue/Lake Street Intersection Improvements to amend the project budget to: 1) expand the scope for additional infrastructure enhancements, and 2) develop options for urban design enhancements.

By taking action on this item under the Consent Calendar the City Council is approving a fiscal note for the Kirkland Avenue/Lake Street Intersection Improvement project and authorizing an increase in the project's funding and scope.

BACKGROUND DISCUSSION:

At its May 4, 2021 meeting, the Council received an overview and update about the Kirkland Avenue/Lake Street Intersection Improvement project (see May 4 staff report [here](#)).

As part of the discussion, staff presented two scope enhancement opportunities. One was to address infrastructure deficiencies staff discovered during the preliminary design phase, including broken signal conduit, aged signal poles, the recommendation to relocate the power service cabinet, and failing surface water conveyance pipes. The second scope enhancement opportunity was to have the consulting engineers develop options to a conceptual level of urban design features that could be integrated into the intersection improvement and complement the urban design features that were included in the reconstruction of Park Lane. The Council approved scope enhancement #1 and requested additional information for scope enhancement #2.

With this item, staff is seeking the Council's approval of a fiscal note that will provide \$580,000 for the related infrastructure improvements (scope enhancement #1) and \$15,000 for the urban design concept options (additional information for scope enhancement #2), which would increase the project budget by \$595,000. This budget increase will be funded with a \$40,000 transfer from the Intelligent Transportation System (TRC1200000) project and a \$555,000 transfer from REET 1 Reserves.

Attachment A: Fiscal Note

FISCAL NOTE

CITY OF KIRKLAND

Source of Request							
Julie Underwood, Director of Public Works							
Description of Request							
Project budget increase of \$595,000 for the Kirkland Ave/Lake St Intersection (TRC1370000) project. This will increase the overall budget from \$1,677,500 to \$2,272,500. This request will be funded with a \$40,000 transfer from the Intelligent Transportation System (TRC1200000) project and a \$555,000 transfer from REET 1 Reserves. The expanded request includes \$15,000 for urban design concepts as requested by Council.							
Legality/City Policy Basis							
Fiscal Impact							
<ul style="list-style-type: none"> - One-time transfer of \$40,000 in REET 2 funding from TRC1200000 to TRC1370000 . - One-time transfer of \$555,000 from REET 1 Reserves to TRC1370000. 							
Recommended Funding Source(s)							
<i>Reserve</i>	Description	2022 Est End Balance	Prior Auth. 2021-22 Uses	Prior Auth. 2021-22 Additions	Amount This Request	Revised 2022 End Balance	2022 Target
	REET 1 Reserves	4,806,956	0	25,769	(555,000)	4,251,956	1,000,000
	Note: REET 1 Reserves have been updated to include \$4,457,846 which was originally set aside Fire Station 27.						
<i>Revenue/Exp Savings</i>	\$40,000 of expenses originally scoped in TRC1200000 will be included in TRC1370000.						
<i>Other Source</i>							
Other Information							
<ul style="list-style-type: none"> - ITS transfer from TRC1200000 (REET 2) - REET reserve transfer from 19018304-599012-REET1 							

Prepared By	Robby Perkins-High, Financial Planning Supervisor	Date	May 6, 2021
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