



## KIRKLAND CITY COUNCIL MEETING MINUTES May 4, 2021

### 1. CALL TO ORDER

Mayor Penny Sweet called the study session to order at 5:30 p.m. and called the regular meeting to order at 7:30 p.m.

### 2. ROLL CALL

#### ROLL CALL:

Members Present: Deputy Mayor Jay Arnold, Councilmember Neal Black, Councilmember Kelli Curtis, Councilmember Amy Falcone, Councilmember Toby Nixon, Councilmember Jon Pascal, and Mayor Penny Sweet.

Members Absent: None.

### 3. STUDY SESSION

#### a. Comprehensive Emergency Management Plan (CEMP) Update Draft Review

Emergency Preparedness Manager Heather Kelly provided an overview of the updated 2021 Comprehensive Emergency Management Plan draft and received Council feedback.

#### b. Resolution R-5434 Equity Gap Analysis Update

Deputy City Manager for External Affairs James Lopez and Consultant Channin Kelly-Rae provided an update on the City's progress conducting a comprehensive organizational equity assessment to identify gaps in diversity, equity, and inclusion in all areas of City policy, practice and procedure and received Council feedback.

### 4. HONORS AND PROCLAMATIONS

#### a. National Correction Officer Appreciation Week Proclamation

Mayor Sweet asked Councilmember Nixon to read the proclamation which was accepted by Police Chief Cherie Harris.

#### b. National Asian American and Pacific Islander Heritage Month Proclamation

Mayor Sweet asked Councilmember Black to read the proclamation.

#### c. Affordable Housing Week Proclamation

Mayor Sweet asked Councilmember Curtis to read the proclamation.

5. COMMUNICATIONS

- a. Announcements
- b. Items from the Audience

Genn Zentz  
Samantha St. John  
Brad Weed  
Faith DeBolt  
Kirk Hovenkotter  
Katya Allen  
Emily Brown  
Tina Moody  
Nicole Parkhill  
Jovana Rodriguez  
Kristin Dickson  
Stacy Duffy  
Bea Nahon  
Taylor Oiness  
Matthew Goelzer  
Phil Megenhardt  
Elaine Montgomery  
Dave Tomson

- c. Petitions

6. PUBLIC HEARINGS

None.

7. SPECIAL PRESENTATIONS

- a. Park Lane Summer 2021 Options – Engagement Results

Deputy City Manager for External Affairs James Lopez presented the results from the community engagement process on the options for closure of Park Lane to traffic during summer 2021 and received Council direction.

Motion to Direct staff to proceed with Option 1, closing Park Lane to vehicular parking from early May to October only during evenings and all day during permitted special events downtown, with the intent to maintain it for the next two years, as amended.

Moved by Councilmember Kelli Curtis, seconded by Councilmember Neal Black  
Vote: Motion carried 5-2

Yes: Councilmember Neal Black, Councilmember Kelli Curtis, Councilmember Amy Falcone, Councilmember Toby Nixon, and Mayor Penny Sweet.

No: Deputy Mayor Jay Arnold, and Councilmember Jon Pascal.

Motion to Amend Option 1 to add a provision that the street be reopened in the evening after the last restaurant closes.

Moved by Councilmember Toby Nixon, seconded by Councilmember Neal Black  
Vote: Motion carried 7-0

Yes: Deputy Mayor Jay Arnold, Councilmember Neal Black, Councilmember Kelli Curtis, Councilmember Amy Falcone, Councilmember Toby Nixon, Councilmember Jon Pascal, and Mayor Penny Sweet.

Motion to Amend Option 1 to change the street closure time to 5 p.m. instead of 6 p.m.

Moved by Councilmember Jon Pascal, seconded by Councilmember Amy Falcone  
Vote: Motion failed 2 - 5

Yes: Councilmember Amy Falcone, and Councilmember Jon Pascal.

No: Deputy Mayor Jay Arnold, Councilmember Neal Black, Councilmember Kelli Curtis, Councilmember Toby Nixon, and Mayor Penny Sweet.

b. COVID-19 Update

City Manager Kurt Triplett provided information on recent actions related to the COVID-19 response and addressed the large-scale special events cancellations for June, July and August.

c. Resolution R-5434 Update

City Manager Kurt Triplett reminded the Council of the upcoming May 18 study session to further discuss implementation of Resolution R-5434.

8. CONSENT CALENDAR

a. Approval of Minutes

(1) April 20, 2021

b. Audit of Accounts

Payroll: \$4,318,522.87  
Bills: \$3,339,103.88  
TB0421 Checks #719018-719145  
SS421B Wire #327  
SS421C Wire #325  
SS423A Wire #328  
SS423B Wire #322  
SS423B Wire #326  
TB0428 Checks #719146-719263  
SS428B Wire #331  
SS428B Wire #330  
SS430A Wire #333  
SS430B Wire #332

SS430B Wire #334  
P-Card  
SS503A Wire #329

- c. General Correspondence
- d. Claims
- e. Award of Bids

(1) 98th Avenue NE Preservation Project

Council awarded the construction contract for the 98th Avenue NE Street Preservation Project, to Lakeside Industries of Issaquah, Washington, in the amount of \$1,284,732.50 via approval of the consent calendar.

- f. Acceptance of Public Improvements and Establishing Lien Period
- g. Approval of Agreements
- h. Other Items of Business

(1) Ordinance O-4756 entitled, "AN ORDINANCE OF THE CITY OF KIRKLAND AMENDING SURFACE WATER MANAGEMENT REGULATIONS."

The ordinance was approved via approval of the consent calendar.

(2) 2021 Neighborhood Safety Program Funding

A fiscal note was approved for use of \$200,000 from the School Zone Safety Camera revenues above net program operations costs for the 2021 Neighborhood Safety Program (NSP), via approval of the consent calendar.

(3) Allocation of Human Services Reserves

A fiscal note for \$729,488 was approved from the Human Services Reserve to fund a variety of grants to nonprofits and community partners to shore up the response to homelessness within the City of Kirkland, via approval of the consent calendar.

(4) Funding for Exterior Signage at the Kirkland Visitor Center

A fiscal note for the use of up to \$10,000 from the Lodging Tax Reserves to support the Kirkland Downtown Association's installation of exterior signage and related expenses at the Kirkland Visitor Center was approved via approval of the consent calendar.

- (5) Resolution R-5474 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND AUTHORIZING THE CITY MANAGER TO EXECUTE A REAL PROPERTY LEASE AND LEASE AGREEMENT TO PROVIDE A TEMPORARY FIRE STATION IN A LOCATION THAT MAINTAINS CURRENT LEVELS OF SERVICE IN FIRE AND EMS RESPONSE TIMES WHILE STATION 22 IN HOUGHTON IS RENOVATED."

The resolution was approved via approval of the consent calendar.

- (6) Resolution R-5476 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND AUTHORIZING THE CITY MANAGER OR DESIGNEE TO ENTER INTO A CONTRACT WITH AL-ASR, LLC, REGARDING A POTENTIAL MULTIFAMILY HOUSING PROPERTY TAX EXEMPTION, AND APPROVING THE ISSUANCE OF A CONDITIONAL CERTIFICATE OF TAX EXEMPTION."

The resolution was approved via approval of the consent calendar.

- (7) Approval of 2021 IAFF Local #2545 Collective Bargaining Agreement

The agreement was ratified via approval of the consent calendar.

- (8) March 2021 Sales Tax Report

The report was acknowledged via approval of the consent calendar.

- (9) Procurement Report

The report was acknowledged via approval of the consent calendar.

Motion to Approve the consent calendar.

Moved by Councilmember Jon Pascal, seconded by Councilmember Kelli Curtis

Vote: Motion carried 7-0

Yes: Deputy Mayor Jay Arnold, Councilmember Neal Black, Councilmember Kelli Curtis, Councilmember Amy Falcone, Councilmember Toby Nixon, Councilmember Jon Pascal, and Mayor Penny Sweet.

Council recessed for a short break.

## 9. BUSINESS

- a. 2021 State Legislative Update #8

This item was postponed to Council's May 18, 2021 regular meeting.

b. Summer Action Plan Phase I

Parks and Community Services Director Lynn Zwaagstra, Recreation Manager Sara Shellenbarger and Deputy Director John Lloyd provided an overview of the proposed "Summer Action Plan, Phase 1" proposing additional investments in Parks maintenance and operations staffing to keep Kirkland Parks and beaches and the marina safe, clean and COVID-compliant throughout the summer.

c. SRMKCCA Phase III Public Improvements Use and Maintenance Agreement

- (1) Resolution R-5475 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND APPROVING THE CROSS KIRKLAND CORRIDOR IMPROVEMENT AND USE AGREEMENT ADJACENT TO PHASE III CAMPUS AND AMENDED AND RESTATED CROSS KIRKLAND CORRIDOR MAINTENANCE AGREEMENT BETWEEN THE CITY OF KIRKLAND AND SRMKCCA, LLC."

Motion to Approve Resolution R-5475 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND APPROVING THE CROSS KIRKLAND CORRIDOR IMPROVEMENT AND USE AGREEMENT ADJACENT TO PHASE III CAMPUS AND AMENDED AND RESTATED CROSS KIRKLAND CORRIDOR MAINTENANCE AGREEMENT BETWEEN THE CITY OF KIRKLAND AND SRMKCCA, LLC."

Moved by Councilmember Toby Nixon, seconded by Councilmember Amy Falcone

Vote: Motion carried 7-0

Yes: Deputy Mayor Jay Arnold, Councilmember Neal Black, Councilmember Kelli Curtis, Councilmember Amy Falcone, Councilmember Toby Nixon, Councilmember Jon Pascal, and Mayor Penny Sweet.

d. Fire Impact Fee Update

City Manager Kurt Triplett provided a brief overview of the ordinance.

- (1) Ordinance O-4758 entitled, "AN ORDINANCE OF THE CITY OF KIRKLAND AUTHORIZING THE COLLECTION OF IMPACT FEES FOR FIRE PROTECTION FACILITIES AND ADDING CHAPTER 27.10 TO THE KIRKLAND MUNICIPAL CODE."

Motion to Approve Ordinance O-4758 entitled, "AN ORDINANCE OF THE CITY OF KIRKLAND AUTHORIZING THE COLLECTION OF IMPACT FEES FOR FIRE PROTECTION FACILITIES AND ADDING CHAPTER 27.10 TO THE KIRKLAND MUNICIPAL CODE."

Moved by Deputy Mayor Jay Arnold, seconded by Councilmember Kelli Curtis

Vote: Motion carried 6-1

Yes: Deputy Mayor Jay Arnold, Councilmember Neal Black, Councilmember Kelli Curtis, Councilmember Amy Falcone, Councilmember Jon Pascal, and Mayor Penny Sweet.  
No: Councilmember Toby Nixon.

e. Kirkland Avenue/Lake Street Intersection Improvements – Project Update

Project Engineer Laura Drake an update about the Kirkland Avenue/Lake Street Intersection Improvement Project and received Council direction.

Motion to Direct staff to bring a fiscal note to the May 18 meeting to allocate additional funding for Scope Enhancement #1 of the Kirkland Avenue/Lake Street Intersection Improvements recommendation.

Moved by Councilmember Jon Pascal, seconded by Councilmember Amy Falcone  
Vote: Motion carried 7-0

Yes: Deputy Mayor Jay Arnold, Councilmember Neal Black, Councilmember Kelli Curtis, Councilmember Amy Falcone, Councilmember Toby Nixon, Councilmember Jon Pascal, and Mayor Penny Sweet.

f. Lake Street South/Lake Washington Boulevard Pedestrian Pilot Options

Transportation Manager Joel Pfundt provided an overview of the proposed temporary conversion of the on-street parallel parking lane on the west side of Lake Street S/Lake Washington Boulevard to an expanded pedestrian walkway from approximately 250 feet south of 2nd Avenue South to NE 60th Street and received Council direction.

10. REPORTS

a. City Council Regional and Committee Reports

Councilmember Falcone requested and received support to have the staff prepare a proclamation for the May 18 City Council meeting to recognize May as Foster Care Month. Councilmembers reported on receiving a record number of applications for the vacant Board and Commission seats.

b. City Manager Reports

Deputy City Manager for Operations Tracey Dunlap provided an update on discussions with King County regarding operations at the Houghton Transfer Station and on removing the Taylor Ballfields from consideration for a future transfer station side. City Manager Kurt Triplett reported on discussions with King County regarding supportive housing in Kirkland and requested and received Council support King County's efforts to move forward in this area.

(1) Calendar Update

11. ITEMS FROM THE AUDIENCE

None.

12. EXECUTIVE SESSION

None.

13. ADJOURNMENT

The Kirkland City Council regular meeting of May 4, 2021 was adjourned at 11:38 p.m.

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Kathi Anderson, City Clerk

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Penny Sweet, Mayor