



CITY OF KIRKLAND
City Manager's Office
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MEMORANDUM

To: Kurt Triplett, City Manager

From: James Lopez, Assistant City Manager
Martha Chaudhry, Special Projects Coordinator

Date: March 24, 2021

Subject: ALASKA SUITE LIVESTREAM CONCERT

RECOMMENDATION:

City Council approves the attached fiscal note (Attachment A) for one-time funding of \$1,000 from the Council Special Projects Reserves to fund a livestream concert by musical group "Alaska Suite" in honor of the 50th National Anniversary of Earth Day on April 24, 2021. By taking action on the consent agenda, this one-time expenditure will be approved.

BACKGROUND DISCUSSION:

At Council's March 16, 2021 Regular Meeting, during City Manager's Report, the City Manager sought Council's decision to make a one-time contribution of \$1,000 to support a livestream concert by musical group "Alaska Suite" in honor of the 50th National Anniversary of Earth Day on April 24, 2021. This livestream will recognize Kirkland's contribution and promote activities of Kirkland-based non-governmental organizations focused on mitigating climate change.

Council authorized the City Manager to bring forward a fiscal note to the April 6, 2021 Council meeting to approve use of the Special Projects Reserves to support this musical concert.

Under Council fiscal policies, a request for the use of the Council Special Projects reserve must be authorized at one Council meeting, and then confirmed through the approval of a fiscal note at a subsequent Council meeting.

Attachment A – Authorizing Fiscal Note

FISCAL NOTE*CITY OF KIRKLAND*

Source of Request							
James Lopez, Deputy City Manager							
Description of Request							
One-time funding of \$1,000 from the Council Special Projects Reserves to fund a livestream concert by musical group "Alaska Suite" in honor of the 50th National Anniversary of Earth Day on April 24, 2021.							
Legality/City Policy Basis							
Fiscal Impact							
One-time transfer of \$1,000 from Council Special Projects Reserve to City Manager's Office Professional Services operating budget for the purpose of the livestream concert. The Council Special Projects Reserve balance is \$250,000 and will be \$249,000 after this fiscal note. The reserve is replenished to its target balance of \$250,000 at the beginning of each biennial budget.							
Recommended Funding Source(s)							
Reserve	Description	2022 Est End Balance	Prior Auth. 2021-22 Uses	Prior Auth. 2021-22 Additions	Amount This Request	Revised 2022 End Balance	2022 Target
	Council Special Projects Rsv.	250,000	0	0	(1,000)	249,000	250,000
The Council Special Projects Reserve (CCR0010000) has a target balance set by Council policy that is replenished to \$250,000 if and when general fund revenues above budgeted levels become available. This replenishment process is handled during the December budget adjustments.							
Revenue/Exp Savings							
Other Source							
Other Information							

Prepared By	Andrea Peterman, Budget Analyst	Date	March 24, 2021
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