



## CITY OF KIRKLAND

123 Fifth Avenue, Kirkland, WA 98033 425.587.3000  
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### MEMORANDUM

**To:** Kurt Triplett, City Manager

**From:** Marius Eugenio Jr., P.E., Senior Projects Engineer  
Rod Steitzer, P.E., Capital Projects Manager  
Julie Thuy Underwood, Director of Public Works

**Date:** April 8, 2021

**Subject:** NE 132ND STREET SIDEWALK IMPROVEMENTS—ACCEPT WORK

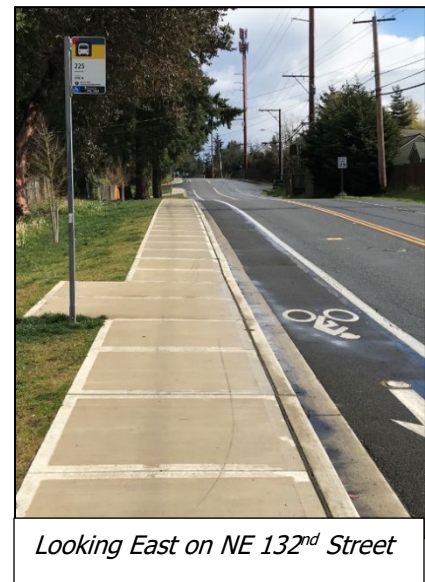
### **RECOMMENDATION:**

It is recommended that the City Council accept the work by Trinity Contractors, Inc., of Marysville, Washington; and that the Council approve returning funds to REET 1 reserves, to Surface Water Construction reserves, and to return an unneeded amount of State grant funds.

By taking action on this item during approval of the Consent Calendar, the Council is accepting the work performed by the contractor on the referenced project, establishing the statutory lien period, and approving the return of funds to their sources.

### **BACKGROUND DISCUSSION:**

The project is located in the Finn Hill neighborhood on NE 132<sup>nd</sup> Street and extends between 84<sup>th</sup> Avenue NE and 87<sup>th</sup> Avenue NE (see Attachment A, Vicinity and Area Map). It removed impediments, increases mobility, and reduces conflicts between motorists and pedestrians, thereby increasing pedestrian safety and comfort. The improvements also provide direct pedestrian access to Carl Sandburg and Thoreau elementary schools, Finn Hill Middle School, and to Big Finn Hill Park. The Project installed approximately 960 feet of curb, gutter, sidewalk, planter strip, and ADA-compliant curb ramps along this two-lane roadway. Because of these improvements, pedestrians no longer have to walk along the road shoulder nor contend with moving or parked vehicles, Metro buses, and a partially open ditch.



*Looking East on NE 132<sup>nd</sup> Street*

### **Budget**

The project was funded in large part with a \$500,000 State appropriation championed by District 1 State Senator Guy Palumbo, and with \$113,800 of City funds. On October 15, 2019, the City Council awarded the construction contract to Trinity Contractors, Inc., in the amount of

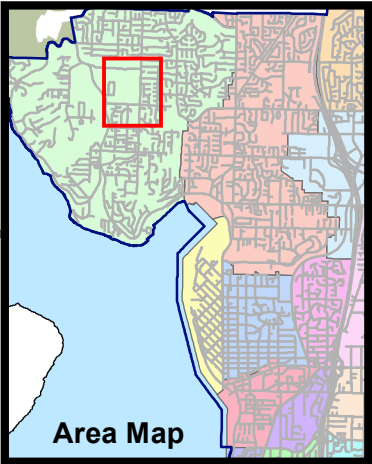
\$297,090.00. Construction began on December 2, 2019, was substantially complete on March 20, 2020. After the required plant establishment period, the project was physically complete on March 20, 2021, with the contractor earning a total of \$271,179.54. There were no change orders issued for this project, and total expenses were about 13-percent under budget. Total funding and expenses are shown in Table 1, below, and in Attachment B, the Project Budget Report.

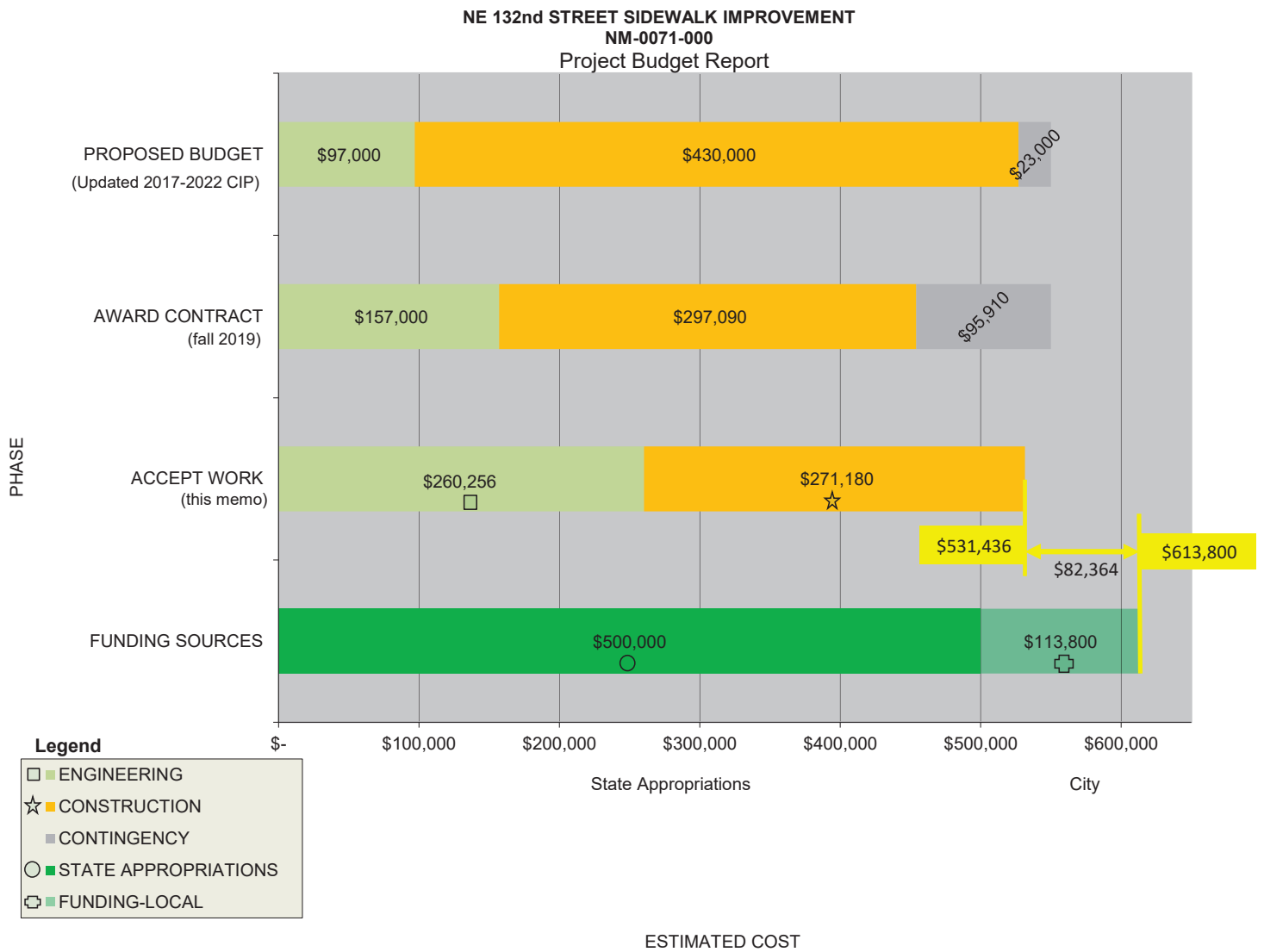
**Table 1 Project Funding and Expenses**

	<b>NMC0710000</b>	<b>NMC071S000</b>	<b>Total</b>
Internal Funding	\$63,800	\$50,000	\$113,800
External Funding	\$482,180	\$17,820	\$500,000
<b>Total Funding</b>	<b>\$545,980</b>	<b>\$67,820</b>	<b>\$613,800</b>
Internal Expenses	\$38,031	\$14,723	\$52,754
External Expenses	\$460,862	\$17,820	\$478,682
<b>Total Expenses</b>	<b>\$498,893</b>	<b>\$32,543</b>	<b>\$531,436</b>
Internal Surplus	\$25,769	\$35,277	\$61,046
External Surplus	\$21,318	\$0	\$21,318
<b>Total Surplus</b>	<b>\$47,087</b>	<b>\$35,277</b>	<b>\$82,364</b>

Staff utilized grant funding on all possible eligible costs to minimize the use of City revenues. The remaining costs were not eligible for grant funding. With all project costs accounted for, staff recommends returning \$25,769 surplus funds to REET Reserves, \$35,277 to Surface Water Construction Reserves, and not utilize \$21,318 of grant funds (see Attachments B and C).

Attachment A: Vicinity Map  
Attachment B: Project Budget Report  
Attachment C: Fiscal Note





**FISCAL NOTE***CITY OF KIRKLAND*

<b>Source of Request</b>							
Julie Underwood, Interim Director of Public Works							
<b>Description of Request</b>							
One-time transfer of unspent project balance from the NE 132nd Street Sidewalk project <b>(NMC0710000 &amp; NMC071S000)</b> to REET and Surface Water Construction Reserves.							
<b>Legality/City Policy Basis</b>							
<b>Fiscal Impact</b>							
<ul style="list-style-type: none"> <li>- One-time transfer of approximately \$25,769 of REET 1 to the REET Reserves.</li> <li>- One-time transfer of approximately \$35,277 to Surface Water Construction Reserves.</li> </ul>							
<b>Recommended Funding Source(s)</b>							
<b>Reserve</b>	Description	2022 Est End Balance	Prior Auth. 2021-22 Uses	Prior Auth. 2021-22 Additions	Amount This Request	Revised 2022 End Balance	2022 Target
	REET 1 Reserves	4,806,956	0	0	25,769	4,832,725	1,000,000
	Surface Water Reserves	6,302,876	0	422,996	35,277	6,761,149	1,788,060
	Note: REET 1 Reserves have been updated to include \$4,457,846 which was originally set aside Fire Station 27.						
<b>Revenue/Exp Savings</b>							
<b>Other Source</b>							
<b>Other Information</b>							
<ul style="list-style-type: none"> <li>- REET reserve transfer to 19018304-599012-REET1</li> <li>- Surface Water reserve transfer to 42325931-599014 (SDR1111001)</li> </ul>							

Prepared By	Robby Perkins-High, Financial Planning Supervisor	Date	April 8, 2021
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