



CITY OF KIRKLAND

Department of Finance & Administration
123 Fifth Avenue, Kirkland, WA 98033 425.587.3100
www.kirklandwa.gov

MEMORANDUM

To: Kurt Triplett, City Manager
From: Greg Piland, Financial Operations Manager
Date: October 7, 2020
Subject: REPORT ON PROCUREMENT ACTIVITIES FOR COUNCIL MEETING OF October 20, 2020.

This report is provided to apprise the Council of recent and upcoming procurement activities where the cost is estimated or known to be in excess of \$50,000. The "Process" column on the table indicates the process being used to determine the award of the contract.

The City's major procurement activities initiated since the last report dated September 3, 2020 are as follows:

	Project/Purchase	Process	Estimate/Price	Status
1.	Park benches for Juanita Beach Bathhouse project	Direct Purchase*	\$88,335.49	Purchase order issued to Maglin Site Furniture of Denver, CO.
2.	Neighborhood safety program design services	Request for Qualifications	\$85,500.00	Contract awarded to Land Development Consultants, Inc. of Woodinville, WA based on qualifications per RCW 39.80.
3.	Juanita/Cedar Creek stormwater retrofit planning	Request for Qualifications	\$347,800.00	Contract awarded to Northwest Hydraulic Consultants, Inc. of Seattle, WA based on qualifications per RCW 39.80
4.	Bridleview pool location clearing project	Small Works Roster	\$71,884.29	Contract awarded to Accord Contractors, LLC of Bellevue, WA.

*See attached documentation



CITY OF KIRKLAND

Department of Parks & Community Services
123 5th Avenue, Kirkland, WA 98033 425.587.3300
www.kirklandwa.gov

To: Kurt Triplett, City Manager

From: Ryan Fowler, Parks Supervisor
Mary Gardocki, Park Planning and Development Manager
Lynn Zwaagstra, Director of Parks and Community Services

Date: September 1, 2020

Subject: REQUEST FOR WAIVER OF COMPETITIVE BIDDING – Maglin 210 series Picnic Tables and Maglin 400- 450 series backed benches.

RECOMMENDATION:

Staff recommends the waiver of a competitive process to purchase Maglin- 210 series style picnic tables and Maglin 400-450 series backed benches for the Juanita Beach Bathhouse project.

BACKGROUND DISCUSSION:

Juanita Beach Park is a 30-acre community park on the shores of Lake Washington, sitting at the north end of Juanita Bay. In 2002, the City of Kirkland assumed ownership and a master plan for the park was completed in 2005. Phase 1 of implementation was completed in 2011. Phase 2 is currently under construction.

Phase 2's scope is as follows: demolish the existing bathhouse, create a new bathhouse, construct two picnic pavilions, install all accessible playground equipment, and provide environmental enhancements.

The picnic tables for the new picnic area were identified in the project's budget for purchase by the City of Kirkland and not included in the construction contract. The model of the picnic table is a Maglin MLPT210-3-W and MLPT210-S-W-WCA series and the benches are MLB450-W 400 series which will match the existing picnic tables and benches at Juanita Beach Park. This purchase will ensure cost efficiency in maintaining the repair supply inventory, such as nuts, and bolts as well as provide a uniform aesthetic appearance throughout Juanita Beach Park

Staff have identified a purchase quantity of 22 tables and 5 benches. The total cost, including tax and delivery is 88,078.35. Once purchased, delivery is expected in approximately 8 weeks.

KMC 3.85.210 provides that the competitive process may be waived by the City Manager when the purchase is legitimately limited to a single source of supply.

However, for purchases costing more than \$50,000, the purchase must be reported to the City Council. If you approve this purchase, this memo and the supporting documents will be included in the next Procurement Activities Report to the Council.

Please contact Mary Gardocki if you require additional information.

Request Approved Request Denied

 9/9/2020

Kurt Triplett, City Manager