



**CITY OF KIRKLAND**  
**Department of Finance & Administration**  
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**[www.kirklandwa.gov](http://www.kirklandwa.gov)**

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**MEMORANDUM**

**To:** Kurt Triplett, City Manager  
**From:** Michael Olson, Director of Finance and Administration  
**Date:** October 22, 2020  
**Subject:** PUBLIC HEARING ON PRELIMINARY 2021-2022 BUDGET

RECOMMENDATION:

City Council hold a public hearing on the Preliminary 2021-2022 Budget.

BACKGROUND DISCUSSION:

The purpose of this public hearing is to solicit public comment on the Preliminary 2021-2022 Budget as submitted by the City Manager and available to the public on October 21, 2020. The budget document is available at <http://www.kirklandwa.gov/budgetdoc>.

Staff have used several methods to engage our community about the budget, including the biennial community survey, press releases and budget videos. Staff have also recently updated the City's homepage "tiles" to highlight a link to the Budget Documents and to *Our Kirkland*. From that tile, community members can review the Preliminary 2021-2022 Budget, including the Budget Message, Preliminary Budget Document, and Preliminary Service Package Document. The tile also provides community members a link to the *Our Kirkland* app for public comment on the budget. Additional community outreach is planned to occur in the coming days and weeks.

A public hearing on anticipated revenue sources was held on September 15, 2020. RCW 35A.33 requires that a public hearing on the upcoming budget period be held on or before the first Monday in December.

The 2021-2022 Preliminary Budget is scheduled for discussion at the October 27<sup>th</sup> City Council Study session. Additional Study sessions are scheduled for November 4<sup>th</sup>, November 10<sup>th</sup> (if needed) and November 17<sup>th</sup> (if needed), along with the 2021-2026 CIP. Another public hearing will be held on November 17, 2020. The budget is expected to be adopted at the December 8, 2020 City Council meeting.

At the beginning of the public hearing, staff will provide a summary of Council's discussion to date on the Preliminary 2021-2022 Budget.