



**CITY OF KIRKLAND**  
**City Manager's Office**  
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**MEMORANDUM**

**To:** Kurt Triplett, City Manager  
**From:** Lorrie McKay, Intergovernmental Relations and Economic Development Manager  
**Date:** April 19, 2019  
**Subject:** AWC's 2019 ANNUAL BUSINESS MEETING, JUNE 27 IN SPOKANE, WA

**RECOMMENDATION:**

City Council designates by Motion Councilmember Toby Nixon and Councilmember Jon Pascal as its two voting delegates to represent the City of Kirkland at the Association of Washington Cities (AWC) 2019 Annual Business Meeting in Spokane.

**BACKGROUND DISCUSSION:**

The AWC 2019 Business Meeting will be held Thursday, June 27 from 4 to 5:45 held at the Spokane Convention Center. Designated voting delegates (or proxies) must be present at the meeting to cast a vote.

After polling all seven members of the City Council for their interest and availability, Councilmember Toby Nixon and Councilmember Jon Pascal informed staff of their intention to participate in this year's business meeting. The names of the City Council's designated voting delegates need to be filed with the AWC in advance of the June 27 meeting.

The City is allotted three voting delegates. If a third City representative (elected or staff) chooses to attend the business meeting, they may serve as a designated voting delegate or proxy, so long as their name is filed with the AWC in advance of June 27.

Next year's AWC Annual Conference and Business Meeting will be held June 23-26 in Kennewick.

Attachments: A. 2019 Conference Schedule (Updated 4/15/19)

## 2019 Conference schedule

All conference sessions and events are at the Spokane Convention Center, 334 W Spokane Falls Blvd, Spokane, WA 99201, unless otherwise noted.  
*Subject to change.*

- **Get a sneak peek at sessions coming to Annual Conference!**

### Tuesday, June 25

3 – 6 pm	<b>AWC Registration Kiosk</b>
5:30 – 7 pm	<b>President's Welcome Reception</b> <i>Light appetizers and hosted bar; dinner on your own</i>

### Wednesday, June 26

7 – 8 am	<b>Morning wellness activity</b>
7:30 am – 6 pm	<b>AWC Registration Kiosk</b>
8 am – 5 pm	<b>Exhibit Hall</b>
8 – 9:30 am	<b>Continental breakfast</b>
8 – 11:30 am	<b>Early start sessions</b>
Noon – 1:30 pm	<b>Welcome and opening lunch</b> <b>Parade of flags</b> <b>City award recognition</b>  <p><b>Keynote: Courageous collaboration: leading through change and challenge</b>  <i>David Dye, Leadership Consultant, Let's Grow Leaders</i>  Being a municipal leader is challenging. You've got to adapt under pressure, respond in tight timeframes, and incorporate diverse priorities – all in an environment that changes rapidly and without warning. At the same time, people look to you for confidence, inspiration, and hope.</p>

	<p>How do you maintain people's energy and motivation when so much is changing? How do you keep them focused on what matters most without adding to their stress? How do you encourage and support your colleagues to come together and solve problems when you don't have all the answers?</p> <p>In this fun, high-energy interactive keynote experience, David will lead you through a mix of improv comedy techniques, strategic stories, and interactive exercises that will have you laughing and building deeper relationships with peers. You'll learn practical ways to inspire and encourage people, to show up strong for your constituents, your colleagues, and yourself, and grow your ability to navigate and lead through times of ambiguity and change.</p>
1:30 – 2 pm	<b>Exhibit break</b>
2 – 3 pm	<b>Concurrent sessions</b>
3 – 3:15 pm	Break
3:15 – 4:30 pm	<b>Concurrent sessions</b>
5:30 – 7 pm	<b>Evening Reception at Riverfront Park</b> <i>Light appetizers and hosted bar; dinner on your own</i>

### Thursday, June 27

6:30 – 8 am Wellness challenge	<b>AWC Fun Run and Walk</b>
6:30 am – 5:30 pm	<b>AWC Registration Kiosk</b>
7:30 – 9 am	<b>Networking breakfast</b>
8 am – 3 pm	<b>Exhibit Hall open</b>
9:15 – 10:15 am General session	 <p><b>Leading from any seat: Stories from the cockpit – lessons from the grit project</b>  <i>Shannon Huffman Polson, Writer and one of the first women to fly the Apache attack helicopter in the U.S. Army</i></p>

	Tenacity, determination, grit and an innate ability to lead has defined Shannon Huffman Polson. An adventurous young woman, she summited Mount McKinley (now Denali) and, at the time, was the youngest woman to complete the attempt. From there, she was commissioned in the Army and was one of the first women to fly the Apache attack helicopter. Through her leadership and aviation skills she earned the right to lead two flight platoons and was the first woman to command an Apache flight company in the 2nd Infantry Division. With real-world stories and insights from in and out of the cockpit, she offers tangible leadership lessons for audience members to seek out their own targets and, where passion and purpose intersect, incorporate them into their own professional lives. By examining everyday leadership and situational challenges, Shannon empowers others to effectively lead and thrive in any dynamic environment.
10:15 – 10:45 am	Exhibit break
10:45 – 11:45 am	<b>Concurrent sessions</b>
11:45 am – Noon	Break
Noon – 1 pm	<p><b>AWC Center for Quality Communities fundraising lunch</b></p> <p>Join us as we honor this year's scholarship winners and continue our efforts to raise funds that nurture young community members to take on new leadership roles.</p>
1 – 1:30 pm	Exhibit break
1:30 – 2:30 pm	<b>Concurrent sessions</b>
2:30 – 2:45 pm	Break
2:45 – 3:45 pm	<b>Concurrent sessions</b>
3:45 – 4 pm	Break
4 – 5:45 pm	<b>AWC Annual Business Meeting</b>
5:45 – 7:30 pm	<p><b>Exhibitor Reception</b></p> <p><i>Appetizers and hosted bar; dinner on your own</i></p>

## Friday, June 28

6:30 – 10:30 am	<b>AWC Registration Kiosk</b>
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6:30 – 8:15 am	<b>Networking breakfast</b>
7 – 8 am	<b>Morning wellness activity</b>
8:20 – 9:20 am General session	 <p><b>REAL action: Getting started with building racial equity in your city</b>  <i>Leon Andrews, Director, NLC's Race, Equity, and Leadership (REAL) Initiative</i>  In the wake of the 2014 unrest in Ferguson, Missouri, the National League of Cities created REAL (Race, Equity And Leadership) to strengthen local leaders' knowledge and capacity to eliminate racial disparities, heal racial divisions and build more equitable communities. This session will provide participants with practical examples of how city leadership can embed racial equity into their priorities. Learn how local government leaders can reduce racial bias through smart policy decisions and strong civic engagement. Examine how racial tensions have affected cities across the nation. Learn how to shift from a reactive approach to a proactive agenda. Take away concrete steps they can take to advance racial equity and racial healing work in their cities.</p>
9:30 – 10:30 am General session	<b>Advocating for cities is a year-round job – Tips for action in the interim</b>
10:30 am	<b>Adjourn, safe travels!</b>

Updated: 4/15/19