



MEMORANDUM

To: Transportation Commission

From: Stephen Padua, Transportation Manager

Date: November 19, 2025

Subject: 2026-27 Transportation Commission Workplan

Staff Recommendation

It is recommended that the Transportation Commission receives a presentation on the proposed 2026-2027 Commission workplan and provides a recommendation for Council consideration.

Background

The Kirkland Municipal Code (KMC) 3.45.040¹ provides direction for the Transportation Commission to work with City staff to establish a work plan, at least, every two years. The Transportation Commission reviews the draft work plan and takes action to recommend for adoption by City Council. This year's work plan was initially developed considering the following criteria:

- Item is identified priority in the Transportation Strategic Plan (TSP),
- Item is approved in the current city budget,
- There is staff capacity to complete the project,

At the September 11, 2025 Commission meeting, the Commissioners provided feedback which is summarized below:

- Add electric motorcycles on list of future items;
- Add parking lot safety on list of future items;
- Add transportation infrastructure maintenance on list of future items;
- Add shared vehicles policy/program on list of future items.

Additionally, transportation staff received feedback to add a 132nd Ave NE Corridor Study and recognize future CIP project discussions, which will be addressed as part of the Roles and Responsibilities Charter. Following the adoption of the charter, the work plan will be updated to call out potential CIP projects that align with the guidance from the charter.

¹ www.codepublishing.com/WA/Kirkland/?Kirkland03/Kirkland0345.html#3.45.040

At the October 22, 2025 Commission meeting, the Commissioners provided feedback which is summarized below:

- Add electric bicycle education to the future items list.
- Bring back the updated workplan to the November meeting.

Discussion

For this meeting, the Commission can expect a brief overview of the new draft Commission Work plan for 2026-2027. Staff request final feedback on the draft document and a motion to recommend the workplan for City Council approval.

Suggested Motion

For the Commissioners consideration, a suggested motion is provided to take action on this item and make a formal recommendation to the City Council for approval.

Motion to recommend approval of the 2026-2027 Transportation Commission Work Plan by City Council.

Next Steps

The City Council will review the work plan at a January 2026 meeting for approval.

Attachment A: 2026-2027 Transportation Commission Work Plan