

KIRKLAND TRANSPORTATION COMMISSION

Minutes of Regular Meeting

January 24, 2024

1. CALL TO ORDER (0:00)

January 24, 2024, Transportation Commission Regular meeting was called to order at 6:00 p.m. by Chair Brian Magee.

2. ROLL CALL

Members Present: Brian Magee (Chair), Patrick Vu (Vice Chair), Faith DeBolt, Kaitlin Goodman, AJ Antrim, Ryan Miller, Tracey Trexel

Members Absent: Shree Balamurugan (Youth Member)

Staff Present: Truc Dever, Doug McIntyre, Victoria Kovacs, Kimberly Scrivner

Consultant Present: None

Recording Secretary: None

3. APPROVAL OF MINUTES (0:02)

December meeting minutes were moved for approval by Patrick Vu and seconded by Faith DeBolt. All commissioners voted in favor of minute approvals.

4. ITEMS FROM THE AUDIENCE (0:03)

None.

5. FINAL DRAFT 2024-2025 WORK PLAN (0:04)

The Transportation Commission was briefed on the updated 2024-2025 Work Plan, including the addition of a more appropriate categorization of work tasks to be more specific about the Commission's role.

Commissioner DeBolt moved to recommend the 2024-2025 Transportation Commission Work Plan be adopted by the City Council. Commissioner Antrim seconded. All commissioners voted in favor of recommending the City Council adopt the 2024-2025 Transportation Commission Work Plan.

6. TRANSPORTATION STRATEGIC PLAN (TSP) - PROJECTS (0:09)

Kim Scrivner presented an update on the TSP and progress made since the last presentation to the Commission. Topics included project identification, project types, project list development, programs and studies, and project prioritization. Commission provided input on many aspects of the TSP, including prioritization, active transportation, data and performance metrics, mode share goals, safety, and more. Commission emphasized a desire to have more input on project prioritization and a clearer understanding of how the prioritization and performance metrics achieve the plan vision and goals. Commission requested modal network maps for review.

7. COMMENTS/UPDATES FROM COMMISSIONERS AND STAFF (1:44)

Staff and the Commission discussed the updates listed on the agenda.

Staff announced the planned Joint Meeting with the City Council to discuss the 2024-2025 Transportation Commission Work Plan and that the Chair and Vice Chair are required to attend in person and other Commissioners are encouraged to attend, but not required. The regular March meeting will still be held as normal.

Staff announced a Citywide Community Appreciation Event to acknowledge City volunteers, including the Transportation Commission. The event will be held on May 15, 2024. Staff took a group photo for the slideshow to be presented at the event.

Staff announced the next meeting on February 28, 2024 with the expected topics of the Transportation Strategic Plan and the 2015 TMP Annual Progress Report.

9. ADJOURNMENT (1:55)

Transportation Commission Chair Brian Magee adjourned the meeting at approximately 7:55 p.m.

Truc Dever
Interim Director, Public Works Department

Brian Magee
Chair Transportation Commission