



MEMORANDUM

To: Transportation Commission

From: Doug McIntyre, AICP, Transportation Manager
Kim Scrivner, Transportation Planner
Victoria Kovacs, AICP, Transportation Planner

Date: November 29, 2023

Subject: 2024-2025 TRANSPORTATION COMMISSION WORK PLAN

Staff Recommendation:

It is recommended that Transportation Commission receive a briefing and provide input on the Draft 2024-2025 Transportation Commission Work Plan (Attachment A).

Background:

The Transportation Commission is developing the 2024-2025 Work Plan to replace the 2022-2023 Work Plan. The 2022-2023 Work Plan was adopted by City Council on September 20, 2022 (Resolution R-5556).

The draft 2024-2025 Work Plan was developed based on a review of city policy documents, City Council Goals, work plan topic priority, Commission workload, City staffing levels, and ongoing/upcoming regional transportation activities.

Additionally, staff reviewed items in the 2022-2023 Work Plan that have not been completed and revised the associated schedules (and scopes if necessary). Then, new items planned to occur between 2024-2025 were added along with associated descriptions and schedules.

Transportation Commission feedback on the overall scope and schedule of the Work Plan will be incorporated into a final draft which can be discussed at the next Commission meeting.

Next Steps

After Commission discussion and any necessary revisions, the 2024-2025 Work Plan will go before the City Council for approval at a meeting to be determined in 2024.

Attachments

- A. Draft 2024-2025 Transportation Commission Work Plan