



MEMORANDUM

To: Transportation Commission

From: Joel Pfundt, AICP, CTP, Transportation Manager

Date: July 22, 2022

Subject: 2022-2023 TRANSPORTATION COMMISSION WORK PLAN

Staff Recommendation:

It is recommended that Transportation Commission receive a briefing and provide input on the final 2022-2023 Transportation Commission Work Plan (Attachment A).

Background:

The Transportation Commission is finalizing the 2022-2023 Work Plan to replace the 2020-2021 Work Plan. The 2020-2021 Work Plan was adopted by City Council on March 17, 2020 (Resolution R-5412).

Staff and the Commission worked together to develop the draft 2022-2023 Work Plan at the February 23, 2022, March 23, 2022, and April 27, 2022 Transportation Commission meetings. The draft 2022-2023 Work Plan was developed based on a review of city policy documents, City Council Goals, work plan topic priority, commission workload, City staffing levels, and ongoing/upcoming regional transportation activities.

The draft 2022-2023 Work Plan (Attachment B) was presented to City Council by staff, Chair Ahrensfield and Vice-Chair DeBolt during the July 19, 2022 Council Study Session. During the study session Councilmember Curtis expressed Council's appreciation for the work the Commission has done and thanked the Commissioners for their ongoing service to the community. Additionally, Councilmember Pascal expressed his support for the proposed 2022-2023 Work Plan and the work the Commission is doing. He also emphasized the importance of focusing the Work Plan on transportation safety, particularly efforts to lower vehicle speeds. He also expressed support for reestablishing the Neighborhood Traffic Control Program. The final 2022-2023 Work Plan was updated to reflect Council comments and make a few other modifications that were identified between development of the draft and final work plans.

Next Steps

After Commission discussion and any final updates, the 2022-2023 Work Plan will go to the September 6, 2022 Council Meeting for final action.

Attachments

- A. Final 2022-2023 Transportation Commission Work Plan
- B. Draft 2022-2023 Transportation Commission Work Plan

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= Council Action Item

= Commission Work Item

= Ongoing Work Item

= Modifications based on July 19, 2021 Council Study Session.

= Other changes.

PRIORITY: 1 = High and 5 = Low

					2022				2023			
TASK	TOPIC	CURRENT PRIORITY	DESCRIPTION	ESTIMATED FTE BY TASK	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.
WE OWN THESE TOPICS:												
1	CIP PROCESS	2	Status report and annual review and feedback on CIP.	0.1								
2	CIP PROJECTS	1	Review and provide comment on CIP-related projects and studies to ensure consistency with TMP.	TBD								
3	TRANSPORTATION MASTER PLAN UPDATE	1	Review status and implementation of current plan. Assist with scope development. Review and provide feedback to staff on draft plan.	0.25								*
4	TRANSPORTATION PLANNING FOR MAJOR DEVELOPMENT PROJECTS	1	Update Transportation Impact Analysis Guidelines to be consistent with TMP and codify in KMC.	0.3								
5	GREENWAYS	2	Update Greenways Guidelines to incorporate lessons learned from 128th/75th and continue Stores to Shores Greenway design.	0.1								
6	TRANSPORTATION CONCURRENCY	4	Review and provide input on annual status and implementation report in order to monitor program and identify potential improvements.	0.1								
7	CROSS KIRKLAND CORRIDOR (CKC) MASTER PLAN	2	Review and provide input on project prioritization and implementation to ensure consistent and continued progress on all aspects of the CKC Master Plan, emphasizing improvements in the Master Plan and progress toward all aspects of the Master Plan.	TBD								
8	ACTIVE TRANSPORTATION PLAN (SAFE AND ACTIVE TRANSPORTATION)	2	Review status and implementation of current plan. Assist with scope development and provide feedback to staff on draft plan.	0.25		*						
9	FINN HILL STREET STANDARDS	3	Review street design standards and connections in Holmes Point Street Design Standards and Corridor Study.	0.1	*							
10	NE 128TH ST CORRIDOR STUDY	2	Review and guidance on results of multimodal access study, conceptual engineering, and ADA issues.	0.25	*							
11	TMP IMPLEMENTATION	3	Identify and recommend to the Council measures for tracking TMP implementation, as well as on-going monitoring.	TBD								
12	NE 85TH ST STATION AREA PLAN IMPLEMENTATION	1	Review and provide input on transportation-related implementation, including projects to connect station area and downtown.	0.2								
13	CKC/EASTRAIL CROSSING STUDY AT SLATER AVE/132ND AVE NE	2	Provide guidance on development and results of crossing study.	0.25			*					
14	CITYWIDE SPEED LIMIT POLICY	1	Review and provide input on evaluation and update of speed limit policy.	0.25								
15	NEIGHBORHOOD TRAFFIC CONTROL PROGRAM	2	Review and provide input on policy update and revitalization of NTCP in coordination with other safety related programs.	0.25								
16	LAKE WASHINGTON BLVD PROMENADE	2	Review and provide input on technical study to develop corridor preliminary design concepts.	0.2				*				
WE INFLUENCE THESE:												
17	REGIONAL AND STATEWIDE COORDINATION AND ADVOCACY	1	Review and advise on regional and statewide transportation policy issues that impact Kirkland, currently including I-405 Master Plan Implementation, SR 520 Rest of the West, RapidRide K-Line, East Link Connections, Metro Connects, and Eastrail.	TBD								
18	SOUND TRANSIT IMPLEMENTATION	2	Review proposals related to ST3, I-405 Bus Rapid Transit, and transit service integration.	0.5								
19	VISION ZERO/SAFETY (SAFE AND ACTIVE TRANSPORTATION)	1	Review and advise on the development and implementation of plans and programs that reduce serious injuries and fatalities to zero through data analysis, design and operations.	0.2		*						
20	TRANSPORTATION IMPACT FEES	4	Annual report on implementation and status.	0.1								

21	NE 85TH ST STATION AREA PLAN	1	In coordination with Planning Commission, review and advise on transportation-related components of the station area plan.	0.25				*				
22	TRANSPORT DEMAND MANAGEMENT	5	Receive updates on the City's TDM program and our innovative regional partnerships.	TBD								
23	EVERGREEN HILL (KINGSGATE)/JUANITA NEIGHBORHOOD PLAN UPDATE	3	Review and advise on transportation-related portions of plan update.	0.1								
24	TRANSPORTATION BENEFIT DISTRICT	1	Assist with developing a list of capital projects that support implementation of the Safer Routes to School Action Plans and Active Transportation Plan.	0.1				*				
25	GREENHOUSE GAS REDUCTION MONITORING	3	Presentation on how the City tracks transportation greenhouse gas emissions.	0.1								
HOUSEKEEPING:												
26	WORK PLAN	NA	Develop biennial Work Plan and present to Council at annual meeting of the Council and Commission.	0.1	*							*
27	CONDUCT ANNUAL ELECTION	NA		NA								
WE RESPOND AND ADVISE ON THESE:												
28	CITY ORDINANCES, POLICIES & PLANS	2	Review as requested by staff or Council.	NA								
29	ONGOING MAINTENANCE	4	Review as requested by staff or Council.	NA								
30	ADA TRANSITION PLAN	5	Review as requested by staff or Council.	NA								
31	LINKAGES TO THE SR 520 TRAIL	3	Review as requested by staff or Council.	NA								
32	NEIGHBORHOOD PLANS & DEVELOPMENT	3	Review as requested by staff or Council.	NA								
33	NEIGHBORHOOD SAFETY PROGRAM	3	Review as requested by staff or Council.	NA								
34	MULTIMODAL PERFORMANCE MEASUREMENT, DATA COLLECTION AND DATA ANALYSIS	3	Review as requested by staff or Council.	NA								
FUTURE TOPICS:												
35	GREENHOUSE GAS REDUCTION MONITORING	3	Track progress of Kirkland Transportation plans to reduce greenhouse gases.	NA								
36	AUTONOMOUS, CONNECTED, ELECTRIC, AND SHARED VEHICLES (ACES)	3	Potential future work program item.	NA								

ATTACHMENT B

PROPOSED 2022-2023 TRANSPORTATION COMMISSION WORK PLAN

July 6, 2022

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= Council Action Item

= Commission Work Item

= Ongoing Work Item

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